

465



**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Economic Development Agency

**SUBMITTAL DATE:**  
August 8, 2013

**SUBJECT:** Riverside County Primary Emergency Operations Center Relocation Project - In-Principle and Approval for Architectural Services Agreement

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve in-principle the Riverside County Primary Emergency Operations Center (PEOC) Relocation Project;
2. Approve \$250,000 for project development;
3. Approve the attached owner/architect agreement between the County of Riverside and Holt Architects, Inc. of Rancho Mirage, California, in the amount of \$733,563, plus a reimbursable allowance of \$22,687, and authorize the Chairman of the Board to execute the agreement on behalf of the county;

(Continued)

*Robert Field*

Robert Field  
Assistant County Executive Officer/EDA

FISCAL PROCEDURES APPROVED  
PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
BY: *Lisette Rose* 8/7/13  
Lisette Rose

**FINANCIAL DATA**

Current F.Y. Total Cost:	\$ 700,000	In Current Year Budget:	Yes
Current F.Y. Net County Cost:	\$ 700,000	Budget Adjustment:	No
Annual Net County Cost:	\$ 0	For Fiscal Year:	2013/14

**COMPANION ITEM ON BOARD AGENDA:** No

**SOURCE OF FUNDS:** Capital Improvement Program (architectural phase)  
Funds not yet identified for construction.

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**  
Construction funds yet to be identified.

APPROVE

BY: *Jennifer L. Sargent*  
Jennifer L. Sargent

**County Executive Office Signature**

REVIEWED BY CIP FORM APPROVED COUNTY COUNSEL  
 DATE 7/15/13  
 BY: *Christopher Hans*  
 MARSHA L. VICTOR  
 Departmental Concurrence  
 John R. Hawkins, County Fire Chief  
 Riverside County Fire Department  
 By: \_\_\_\_\_  
 Policy  Policy   
 Consent  Consent   
 Dept't Recomm.:  Per Exec. Ofc.:

Prev. Agn. Ref.: N/A

District: 1/1

Agenda Number: **3-26**

**RECOMMENDED MOTION:** (Continued)

4. Authorize the Assistant County Executive Officer/EDA to administer the agreement in accordance with applicable Board policies; and
5. Delegate project management authority for the project to the Assistant County Executive Officer/EDA in accordance with applicable Board policies.

**BACKGROUND:**

The Riverside County PEOC is located within the basement of the County Administrative Center and an Alternate Emergency Operations Center (AEOC) in Indio. The primary purpose of this facility is to maintain continuity of government, coordinate resources, and provide information to the county executive staff and to the State Office of Emergency Services (SOES). In a major event, according to the local, state, or federal directives, the PEOC and AEOC are staffed to meet the immediate communication and essential service needs within the County of Riverside.

On August 30, 2012, the Economic Development Agency (EDA) advertised a Request for Qualifications (RFQ) regarding the selection of a qualified firm to provide architectural services for the proposed Riverside County PEOC Relocation project. The PEOC is being relocated to the Ben Clark Public Safety Training Center in an effort to modernize the facility, provide adequate emergency vehicle staging, and act as an alternate Fire and Law Dispatch and Training Center. The various functions and support staff needed would occupy up to 10,000 to 20,000 square feet of floor space with adequate exterior parking for up to 75 vehicles. In addition to office space and auxiliary power sources, this facility would house the communications center currently located in the existing PEOC for intra-department/agency communications, the Fire Department's alternate dispatch center for 9-1-1, and serve as a training center in response to natural, human caused, and technological emergencies.

Per Board Policy H-7 and the Government Code, a selection committee was formed that included representatives from EDA and the Fire Department to review each firm's qualifications and interview selected firms. Holt Architects, Inc. was determined to be the most qualified firm for the project due to their experience and successful completion of similar projects for the county.

**FINANCIAL IMPACT:**

Architectural Consultant Design	600,000
Architectural Consultant Reimbursable	10,000
Project Development	90,000
Current F.Y. Total Cost	<b>700,000</b>

Expenditures for FY 2013/14 are estimated at \$700,000; and expenditures for FY 2014/15 are estimated at \$306,250.

Attachment:  
Architectural Services Agreement