

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

903



FROM: Community Action Partnership of Riverside County

SUBMITTAL DATE:
September 16, 2013

SUBJECT: Amendment #13 to the Low-Income Utility Bill Assistance Agreement with the City of Riverside for the Sharing Households Assist Riverside's Energy (SHARE) Program

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and authorize the Chairman of the Board to sign the attached Amendment #13 to the Low-Income Utility Bill Assistance Agreement between the City of Riverside and Community Action Partnership of Riverside County (CAP Riverside) for the SHARE Program to provide administrative funding for the term July 1, 2013 through June 30, 2014, in the amount of \$267,391.

FORM APPROVED COUNTY COUNSEL
BY: Neal R. Kipnis DATE: 9/17/13
Departmental Concurrence

Name: Maria Y. Juarez, CCAP
Title: Executive Director

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 267,391	\$ 0	\$ 267,391	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	
SOURCE OF FUNDS: 100% City of Riverside				Budget Adjustment: No	
				For Fiscal Year: 13/14	

C.E.O. RECOMMENDATION:

APPROVE
BY: Donna Shaw
Donna Shaw

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

- Positions Added
- Change Order
- A-30
- 4/5 Vote

Prev. Agn. Ref.: 9/21/99 (3.44), 9/11/12 (#3.8) **District:** 1, 2 **Agenda Number:**

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3-4

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Amendment #13 to the Low-Income Utility Bill Assistance Agreement with the City of Riverside for the Sharing Households Assist Riverside's Energy (SHARE) Program

DATE: September 16, 2013

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BACKGROUND:

Summary

Since 1989, CAP Riverside has administered the City of Riverside's SHARE utility bill and deposit assistance program by identifying eligible customers, processing client applications and performing other necessary administrative activities.

Impact on Citizens and Businesses

For Fiscal Year 2013/2014, the City of Riverside has allocated \$1,632,609 for utility bill and deposit assistance for its low-income customers. These funds remain with the City of Riverside who will apply up to \$150 in assistance to the accounts of eligible customers.

SUPPLEMENTAL:

Additional Fiscal Information

No County General Funds are required.

Contract History and Price Reasonableness

On September 21, 1999 (Agenda #3.44), December 12, 2000 (Agenda #3.22), July 10, 2001 (Agenda #3.46), July 15, 2003 (Agenda #3.45), September 12, 2006 (Agenda #3.49), October 2, 2007 (Agenda #3.46), June 3, 2008 (Agenda #3.51), July 1, 2008 (Agenda #3.71), June 16, 2009 (Agenda #3.13), April 6, 2010 (Agenda #3.28), 7/13/10 (#3.20), 12/7/10 (#3.5), July 26, 2011 (#3.13), and on September 11, 2012 (#3.8), the Board of Supervisors approved the SHARE Agreement and Amendments 1 through 12 to provide administrative funding and extend the Agreement with the City of Riverside for the term July 1, 1999 through June 30, 2013.

Amendment #13 to the SHARE Agreement provides administrative funding in the amount of \$267,391 for Fiscal Year 2013/2014.

**THIRTEENTH AMENDMENT TO AGREEMENT
FOR USE OF LOW-INCOME UTILITY BILL AND
DEPOSIT ASSISTANCE FUNDS**

THIS THIRTEENTH AMENDMENT TO AGREEMENT is made and entered into this 29th day of August, 2013, by and between THE CITY OF RIVERSIDE, a California charter city and municipal corporation of the State of California (“City”), and the COMMUNITY ACTION PARTNERSHIP OF RIVERSIDE COUNTY, a political subdivision of the State of California, (“Grantee”), to provide low-income City utility customers with utility bill and deposit assistance, with reference to the following:

RECITALS

WHEREAS, the parties hereto entered into the Agreement for Use of Low-Income Utility Bill and Deposit Assistance Funds (“Agreement”) on July 1, 1999, wherein the City agreed to use funds from the Public Benefits Surcharge authorized by AB 1890 (Chapter 854, Statutes of 1996), to assist the City’s low-income utility customers; and

WHEREAS, the parties have subsequently amended the agreement, on an annual basis, to allocate additional funds to assist the City’s low-income utility customers; and

WHEREAS, the Parties now desire to have Grantee provide further low-income assistance, for the term expiring June 30, 2014.

NOW THEREFORE, the parties hereto mutually agree that the Agreement dated July 1, 1999, is hereby amended as follows:

1. Section 3 is amended and restated as follows:

“The Grantee will identify eligible assistance candidates, process client applications, and perform other activities necessary to effectively administer the Program. Grantee shall require all assistance candidates to present as proof of eligibility a utility bill and either a California or other state driver’s license or a Social Security card. Baptismal certificates shall not be accepted as sufficient proof of eligibility. Program services will be provided at the Grantee’s office

located at 2038 Iowa Avenue, Suite B-1-2 in the City of Riverside, including but not limited to telephone coverage, and such services will be available during all regular business hours of the Grantee, estimated to be forty hours a week. Grantee shall notify the City within forty-eight hours of any closure of the Grantee's office during these specified hours. Grantee shall not use City's name or insignia, or any publicity pertaining to the utility assistance services in any magazine, trade paper, newspaper, television or radio production, website, or other similar medium without the prior written consent of the City."

2. Section 4 is amended and restated as follows:

"The Grantee will provide utility assistance of up to \$150 per eligible low-income client for electric utility services for the benefit of the City's low-income electric utility customers.

4.1 For eligible low-income electric utility customers, such assistance will be available on a one-time basis during the 12-month period covered by the Agreement, and only if the customer has not applied for and received such assistance within twelve months of date of the new application, and will be paid directly to the City. Any change of address by the customer during the twelve month period ensuing from when the last such assistance was paid will render customer ineligible for the assistance, as set forth herein.

4.2 The City will provide to Grantee up to \$1,632,608.69 for low-income electric utility customer assistance and up to \$267,391.31 to Grantee for administration of the program for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

4.3 Upon agreement of the duly authorized representatives of the City and the Grantee, the low-income electric utility customer assistance may be increased by up to 25%, an amount not to exceed \$475,000.00, if available funds are depleted. The City's funding of the program will be subject to annual appropriation."

3. Section 11 is amended with the following requirement:

"Grantee shall submit to the City, on a daily basis, the names and addresses of all approved assistance candidates no later than 3:30 of every day that Grantee offers such utility assistance. The City requires such notification in order to prevent termination of service to an approved assistance candidate. Grantee shall give this notice by e-mailing the lists to the utility's Credit & Collection department at jmagby@riversideca.gov or cregalado@riversideca.gov unless the City instructs otherwise."

[Signatures on next page]

IN WITNESS WHEREOF, City and Grantee have caused this Thirteenth Amendment to be duly executed on the day and year first above written. All provisions of the Agreement, and the twelve prior Amendments thereto, not inconsistent with this Thirteenth Amendment shall remain in full force and effect and are hereby incorporated into this Thirteenth Amendment.

CITY OF RIVERSIDE, a charter city
and municipal corporation

**COMMUNITY ACTION
PARTNERSHIP OF RIVERSIDE
COUNTY**

By: 
City Manager

By: _____

Title: _____

Attest: 
Colleen J. Nicol, City Clerk

Attest: _____
County Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

By: 
Deputy City Attorney

By: 
County Counsel