

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

279



**FROM:** Economic Development Agency

**SUBMITTAL DATE:**  
October 9, 2013

**SUBJECT:** Consulting Services Agreement for Job Order Contracting – Agreement Extension, Approval of Amendment No. 4, All Districts, [\$85,800]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify the attached Amendment No. 4 to the Consulting Services Agreement between the County of Riverside and The Gordian Group (Gordian) extending the period of performance through September 30, 2014 or the expiration of Job Order Contract (JOC) No. 006, whichever comes first, and authorize the Chairman of the Board to sign the Amendment.

**BACKGROUND:  
Summary**

On November 14, 2006, the Board of Supervisors approved a consulting services agreement with Gordian to provide management services for JOC.

(Continued)

Robert Field  
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
<b>COST</b>	\$ 85,800	\$ 0	\$ 85,800	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0	

<b>SOURCE OF FUNDS:</b> Interfund-Reimbursement for Services	<b>Budget Adjustment:</b> No
	<b>For Fiscal Year:</b> 2013/14

**C.E.O. RECOMMENDATION:**

APPROVE

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

- A-30
- 4/5 Vote
- Positions Added
- Change Order

**Prev. Agn. Ref.:** 3.15 of 9/11/12; 3.33 of 8/16/11

**District:** All

**Agenda Number:**

**3-15**

FORM APPROVED COUNTY COUNSEL  
BY: HH Victor 10/3/13  
DATE: \_\_\_\_\_  
MARSHAL VICTOR

Reviewed by  
**CIP TEAM**  
Departmental Concurrence: Substantive 10/15/13

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

Economic Development Agency

**FORM 11:** Consulting Services Agreement for Job Order Contracting – Agreement Extension, Approval of Amendment No. 4, All Districts, [\$85,800]

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**BACKGROUND:**

**Summary (continued)**

Gordian was selected through a Request for Qualification (RFQ) process and the term of service was extended via Amendment No. 3 to September 30, 2013.

JOC is a procurement system that enables public entities to accomplish small and medium-sized projects with a single, stand alone, competitively bid contract. The use of JOC allows the Economic Development Agency (EDA) to complete many remodel, renovation and upgrade projects in a timely and cost effective manner while the associated consulting services provided by Gordian also creates cost benefits to the county by reducing the overall project management fees.

Under the existing agreement there was no initial cost for Gordian to assist the county in establishing the JOC program. Under the supervision of EDA personnel, Gordian provided development of Construction Task Catalogues (CTC), modification to bidding and contract documents, access to JOC management software, and management assistance for the five Job Order Contracts the county has awarded to date.

The fees for Gordian were established in the Consulting Services Agreement as follows:

- Gordian received 5% of the value of each approved job order for the first \$6,000,000 in construction projects.
- Gordian's fee reduced to 1.95% of the value of each approved job order for amounts over \$6,000,000 as long as the current arrangement remains in effect.

Gordian has provided quality service at the agreed upon rate and has been a beneficial partner in helping EDA deliver small and medium-priced construction projects in a timely manner for competitive prices. To date, EDA has issued \$14,461,731 of work through previous and current Job Order Contracts, resulting in the reduction of Gordian's fee and providing additional cost savings to the county. EDA is processing the bid and contract documents for JOC #006 and anticipates presenting them to the Board for approval and the bidding during October 2013.

Extending the Gordian agreement will benefit the county by providing continued use of Gordian's management software system and assistance to ensure that contractors provide cost effective proposals and quality work. Gordian also provides consulting on the use of the CTC which was developed in cooperation with EDA personnel and is the technical basis for the Job Order Contracts.

Gordian's fees will be reimbursed by user departments who initiate projects through EDA's Form 5 project request process, as well as Deferred Maintenance projects and other project types that have been previously approved by the Board. No additional net county cost obligations will be incurred as a result of the extension of this agreement.

(Continued)

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**Impact on Residents and Businesses**

The use of Gordian's consulting services will not impact residents and businesses.

Attachment:

Amendment No. 4

1 **AMENDMENT NO. 4 TO AGREEMENT FOR CONSULTING SERVICES**  
2 **BETWEEN COUNTY OF RIVERSIDE AND THE GORDIAN GROUP**  
3 **WITH REGARD TO JOB ORDER CONTRACT SYSTEM**

4 **THE COUNTY OF RIVERSIDE and THE GORDIAN GROUP, INC.** hereby agree to  
5 amend that certain Agreement for consulting services associated with the Job Order  
6 Contract System entered into on November 14, 2006, first amended October 5, 2010,  
7 and amended for the second time on August 16, 2011, and amended for the third time  
8 on September 30, 2012, effective September 30, 2013:

9 **ARTICLE I. TERM** shall be modified to read as follows:

10 "County hereby retains Consultant as County's JOC consultant for the term  
11 commencing on the date of this Agreement and expiring on September 30,  
12 2014, or the expiration of Job Order Contract #006, whichever occurs first,  
13 unless terminated or extended as provided for herein."

14 Except as modified herein, all other terms and conditions shall remain the same and in  
15 full force and effect.

16 **COUNTY OF RIVERSIDE**

The Gordian Group, Inc.

17  
18 By: \_\_\_\_\_  
19 JOHN J. BENOIT, Chairman  
20 Board of Supervisors

By: Anna T. L. L.

Title: Vice President of Legal Affairs

21 Address: 140 Bridges Rd., Suite E  
22 Mauldin, SC 29662

23 **ATTEST:**

24 KECIA HARPER-IHEM  
25 Clerk of the Board

By: \_\_\_\_\_  
Deputy

FORM APPROVED COUNTY COUNSEL  
BY: M. Victor DATE: 10/3/13  
MARSHAL VICTOR