

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

245



FROM: Riverside County Fire Department/Office of Emergency Services

SUBMITTAL DATE:
9/24/13

SUBJECT: FY13 Emergency Management Performance Grant (EMPG), All Districts [\$1,168,000]
50% Federal, 13% NCC, and 37% City Partners

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Accept the FY13 Emergency Management Performance Grant (EMPG) funding in the amount of \$584,000 from the California Governor's Office of Emergency Services (CalOES), awarded to Riverside County Fire Department - Office of Emergency Services (OES) on behalf of the Riverside County Operational Area (OA); and,
- 2) Authorize the Riverside County Fire Chief, or his designee, to administer all actions necessary and sign all documents related to the administration of this grant; and,
- 3) Approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as outlined in the attached Schedule A for the Fire Department- OES.

BACKGROUND:

Summary

See page #2

Peter Lent

Peter Lent, Deputy Director,
County Fire, OES For
John R. Hawkins, County Fire Chief

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 1,168,000	\$ 0	\$ 1,168,000	\$ N/A	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 149,775	\$ 0	\$ 149,775	\$ N/A	

SOURCE OF FUNDS: Federal Funding and dollar-for-dollar Local cash or in-kind funding (Fed 50%, NCC 13%, City Partners 37%)
Budget Adjustment: Yes
For Fiscal Year: 13/14

C.E.O. RECOMMENDATION: APPROVE

BY: *Tina Grande*
Tina Grande

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

FISCAL PROCEDURES APPROVED
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER
 BY: *Tanya S. Harris*
 TANYA S. HARRIS, CPA

FORM APPROVED COUNTY COUNSEL
 DATE: 9/23/13
 ERIC STOPHER
 Departmental Concurrence

- A-30
- Positions Added
- 4/5 Vote
- Change Order

Prev. Agn. Ref.: 3.38 (6/18/2013) | District: All | Agenda Number:

3-22

2013 OCT 12 6W 3:10

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FORM 11: FY13 Emergency Management Performance Grant

DATE: 9/24/13

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BACKGROUND:

Summary (continued)

On June 18, 2013 (Agenda Item 3.38), the Board of Supervisors authorized OES to apply for up to \$600,000 in EMPG funding on behalf of the OA. The purpose of the EMPG program is to support comprehensive emergency management at the State, Tribal and local levels and to encourage the improvement of mitigation, preparedness, response and recovery capabilities for all hazards. Funding from this grant is available to all jurisdictions through the OA. The FY 2013 EMPG Program's allowable costs support efforts to build and sustain core capabilities across the Prevention, Protection, Mitigation, Response, and Recovery mission areas. All projects enhance and sustain Emergency Management Operations through the provision of equipment, and personnel for cities' emergency response operations, and emergency operation centers, and also provides training for emergency management personnel. All matching funds are the responsibility of the awarded agency or jurisdiction.

Impact on Citizens and Businesses

These funds are used to sustain capabilities for the OES. The OES participates in many of the citizen/business groups in the capacity of providing these groups with emergency management information and training. One such training is the CERT program which teaches citizens of the county to be self-sustaining and have the ability to help their neighbor during a catastrophic incident.

SUPPLEMENTAL:

Additional Fiscal Information

The grant is in the amount of \$584,000. The total program cost is \$1,168,000. This grant is a federally funded dollar-for-dollar local cash or in-kind match. Each agency that is awarded funding is responsible for providing the dollar-for-dollar cash or in-kind match requirement. The county will be providing an in-kind match derived from Emergency Services Coordinators' regular salaries that come from budgeted Net County Cost (\$149,775). The balance of \$434,225 will be passed through to 16 cities within the Riverside County Operational Area. Each city can choose to fund by in local cash or an in-kind match.

Contract History and Price Reasonableness

N/A

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: FY13 Emergency Management Performance Grant**

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A. BUDGET ADJUSTMENT –

Schedule A

Fire Department

Increase Appropriations		
10000-2700200000-527780	Special Program Expenses	\$149,775
	Total	\$149,775

Increase Estimated Revenue:		
10000-2700200000-767220	Fed-Other Operating Grants	\$149,775



September 17, 2013

Mr. Peter Lent
Deputy Director
Riverside County
4080 Lemon Street, Basement Room #8
Riverside, CA 92501-3609

Subject: **Notification of Application Approval - AMENDED**
FY13 Emergency Management Performance Grant
Grant #2013-0047, Cal OES #065-00000

Dear Mr. Lent:

The California Governor's Office of Emergency Services (Cal OES) has approved your grant application in the amount of **\$584,000**. A copy of your approved application is enclosed for your records.

All payment requests must be submitted on the Financial Management Forms Workbook. In addition, expenditures can only be made for items listed on your approved grant application.

Any activities requiring an Environmental and Historic Preservation (EHP) review and approval are prohibited from expending grant funds on those activities until an EHP clearance has been obtained. Failure to adhere to this requirement will result in the deobligation of grant funds.

This grant is subject to all policies and provisions of the Single Audit Act of 1984 and the Single Audit Act Amendments of 1996. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final inspection or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal OES.

Quarterly reports must be prepared and submitted to Cal OES for the duration of the grant period or until all activities are completed and the grant is formally closed. Failure to submit quarterly reports could result in grant reduction, suspension or termination.

If you have any questions regarding this letter, please contact the Grants Processing Unit at 916-636-3773.

Grants Processing Unit

Enclosure

c: EMPG Coordinator
Southern Region

SEP 23 13 PM 12:26



MEMORANDUM

Riverside County Fire Department

John R. Hawkins
County Fire Chief

TO: Budgets - ACO

FROM: Annette Reese, Secretary, Riverside County Fire Dept. – OES

DATE: October 3, 2013

RE: Submission of Form 11: FY13 EMPG \$584,000 Grant Acceptance

Attached please find a Form 11 for review. We would like for this item to be included on the Board Agenda of October 22, 2013.

Please advise when this packet has gone to the Executive Office.

Thank you in advance for your help.

Annette Reese, RVC Fire - OES
annette.reese@fire.ca.gov

Kim Dana, RVC Fire – OES
kim.dana@fire.ca.gov

RIVERSIDE COUNTY
AUDITOR-CONTROLLER
13 OCT -3 PM 4:54