

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

251



FROM: Human Resources Department

SUBMITTAL DATE:
October 8, 2013

SUBJECT: Approval for overtime compensation for hours worked performing functions related to the Mountain and Silver Fires.

RECOMMENDED MOTION: That the Board of Supervisors approve the overtime reported for exempt personnel for performing work related activities in support of the County's response to the Mountain and Silver Fires (Attachment A). Pursuant to the declared disaster provisions of the Management Resolution, approval to compensate overtime for work performed by exempt personnel can be authorized by the Board of Supervisors.

BACKGROUND:

Summary

At its July 30, 2013, meeting, the Board of Supervisors officially adopted Local Emergency Resolution #2013-205 declaring a local emergency within Riverside County. That Resolution was in direct response to the Mountain and Silver Fires. In addition to the multitude of front line public safety personnel deployed in response to the fires, public safety management and other exempt administrative employees were deployed to support the front line personnel.

Barbara A. Olivier
Asst. County Executive Officer/
Human Resources Director

| FINANCIAL DATA | Current Fiscal Year: | Next Fiscal Year: | Total Cost: | Ongoing Cost: | POLICY/CONSENT (per Exec. Office) |
|------------------------|-----------------------------|--------------------------|--------------------|----------------------|---|
| COST | \$ 12,721.70 | \$ 0 | \$ 12,721.70 | \$ 0 | Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/> |
| NET COUNTY COST | \$ 12,721.70* | \$ 0 | \$ 12,721.70 | \$ 0 | |

SOURCE OF FUNDS: Department Budget

*This amount will be reduced by the amount reimbursed to the County.

Budget Adjustment: No
For Fiscal Year: 2013/14

C.E.O. RECOMMENDATION:

APPROVE

BY: 
Ivan M. Chand 10/08/2013

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

- Positions Added
- Change Order
- A-30
- 4/5 Vote

Prev. Agn. Ref.: 7/30/13, 3-8;
9/10/13, 3-59

District: All

Agenda Number:

3-24

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Approval for overtime compensation for hours worked performing functions related to the Mountain and Silver Fires

DATE: October 8, 2013

PAGE: 2 of 2

BACKGROUND:

Summary (continued)

Pursuant to the declared disaster provisions of Resolution 2012-243 governing Exempt Management, Management, Confidential and Other Unrepresented Employees, the Board of Supervisors may authorize overtime payments at one and one-half times the current hourly rate of pay for otherwise exempt personnel.

The *Declared Natural Disaster* provision of the Management Resolution can be found in Section 303 (D) of the Resolution, Page 9, and states in pertinent part:

- D. The Board of Supervisors may authorize payment on a paid overtime basis, at the rate of one and one-half times the employee's current regular rate, for those employees who are not otherwise entitled to time-and-a-half overtime and who are required to perform emergency services during a County-declared emergency. "Emergency services," as used in this subsection, shall be such services the Board of Supervisors authorizes.

Impact on Citizens and Businesses

The severity of the Mountain and Silver Fires threatened multiple communities in Riverside County which required personnel from various professions to be deployed to assist the citizens, which includes the employees listed on Attachment A.

SUPPLEMENTAL:

Additional Fiscal Information

Attachment A lists additional exempt employees seeking overtime related to work performed in direct support of the County's response to the Mountain and Silver Fires. A total of 131.50 overtime hours is being requested and the cost associated with the requested overtime is \$12,721.70. The costs will be borne initially by the line departments with the County's Office of Emergency Services seeking reimbursement for the costs as appropriate.

Contract History and Price Reasonableness

There is no contract or agreement being considered – only overtime payments to current County employees.

ATTACHMENTS (if needed, in this order):

A. BUDGET ADJUSTMENT

There is no budget adjustment being contemplated by this action.

B. CHANGE ORDER REPORT

There is no change order required

C. PERSONNEL CHANGE and ORDINANCE 440 REPORT

There is no change of personnel or modification to Ordinance 440 being contemplated by this action.

ATTACHMENT A

| County Fire Worked Overtime | | | | | | | | | | | | |
|-----------------------------|--------------------|----------|---------------------------|-----------------|------------|-------------|-------------------------|--------------------------|-----------------------|------------------------|----------------------|-----------------------|
| Employee ID | Name | Job Code | Job Title | Department Name | Union Code | Hourly Rate | Mountain Incident Hours | Mountain Overtime Amount | Silver Incident Hours | Silver Overtime Amount | Total Incident Hours | Total Overtime Amount |
| 115220 | Veronica Ramos | 73513 | Animal Services Chief | Animal Services | UNM | 30.79 | | - | 3.00 | 138.56 | 3.00 | 138.56 |
| 105247 | Cindy Comer | 73513 | Animal Services Chief | Animal Services | UNM | 32.47 | | | 11.00 | 535.76 | 11.00 | 535.76 |
| 211776 | Allan Drusys | 73523 | Chief Veterinarian | Animal Services | MGT | 79.78 | 13.00 | 1,555.71 | 7.00 | 837.69 | 20.00 | 2,393.40 |
| 211526 | Frank Corvino | 73557 | Deputy Director | Animal Services | UNM | 71.02 | 61.00 | 6,498.33 | 22.50 | 2,396.93 | 83.50 | 8,895.26 |
| 214989 | Kimberly McWhorter | 73997 | CHA Program Coordinator I | Animal Services | UNM | 36.13 | | | 14.00 | 758.73 | 14.00 | 758.73 |
| Total | | | | | | | 74.00 | \$ 8,054.04 | 57.50 | \$ 4,667.66 | 131.50 | \$ 12,721.70 |