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**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**FROM:** Purchasing and Fleet Services Dept.

**SUBMITTAL DATE:**  
September 24, 2013

**SUBJECT: APPROVE THE PURCHASE OF A FIVE-PASSENGER PRISONER TRANSPORT VAN (WHEELCHAIR) FOR THE SHERIFF'S DEPARTMENT VIA THE COMPETITIVE BIDDING PROCESS, WITH ONLY ONE RESPONSIVE/RESPONSIBLE BID RECEIVED ; All Districts [\$45,608.51]**

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the purchase of one (1) five passenger prisoner transport van (wheelchair) to McPeek's Dodge of Anaheim in the total amount of \$45,608.51, and;
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459.4, to sign the purchase order.

**BACKGROUND:**

**Summary**

As a result of AB-109, the Sheriff's Department has experienced a significant increase in the housing of inmates with significant health problems. A number of these inmates are confined or rely on wheelchairs for mobility and frequently require medical attention outside of the facility or transportation to various courts from jails equipped to house these particular inmates. In an effort to maximize resources and reduce overall transportation costs, the converted American's with Disability Act (ADA) wheelchair van has been identified as the most effective means of transporting a very limited number of inmates while satisfying ADA requirements.

(Continued on Page 2)

*R. Howdyshell*  
Robert J. Howdyshell, Director  
Purchasing & Fleet Services Dept.

Departmental Concurrence

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 45,608.51	\$	\$ 45,608.51	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 45,608.51	\$	\$ 45,608.51	\$	

<b>SOURCE OF FUNDS:</b> General Fund	<b>Budget Adjustment:</b> No
	<b>For Fiscal Year:</b> FY 13/14

**C.E.O. RECOMMENDATION:** **APPROVE**  
BY: *Serena Chow*  
Serena Chow  
County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

- A-30
- Positions Added
- 4/5 Vote
- Change Order

Prev. Agn. Ref.: District: ALL Agenda Number:

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RECEIVED

3-55

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA  
FORM 11: APPROVE THE PURCHASE OF A FIVE-PASSENGER PRISONER TRANSPORT VAN  
(WHEELCHAIR) FOR THE SHERIFF'S DEPARTMENT VIA THE COMPETITIVE BIDDING PROCESS, WITH  
ONLY ONE RESPONSIVE/RESPONSIBLE BID RECEIVED**

**DATE:** September 24, 2013

**PAGE:** Page 2 of 2

**BACKGROUND:**

**Summary (continued)**

Purchasing released a Request for Quote SHARC – 217A, emailing the RFQ to 41 companies and advertised on the County Internet and Public Purchase sites. The RFQ was viewed by 7 companies on Public Purchase.

**Impact on Residents and Businesses**

This vehicle will provide for safe transportation of disabled inmates between locations in Riverside County. No direct impact on residents or businesses.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

N/A

**Contract History and Price Reasonableness**

The RFQ closed on September 18, 2013 with a single response received. . A survey of local Dodge dealers revealed that although they could provide the basic van, they do not provide the complete conversion van as specified in the RFQ. The bid was reviewed by Purchasing and the Sheriff's Department based on overall cost, ability to provide a vehicle in accordance to the specifications dictated, and was determined to be responsive and responsible. Purchasing and the Sheriff's Department recommend the award be given to McPeek's Dodge of Anaheim in the amount of \$45,608.51.