

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



357

FROM: County of Riverside Department of Public Health

SUBMITTAL DATE:  
October 17, 2013

SUBJECT: Approve receipt of Award Letter 13-33-90840-00 from the California Department of Public Health (CDPH) for Refugee Health activities and Ratify the Fourth Amendment to the Agreement #10-041 with the American Lung Association in California (ALAC). [Districts - All] [\$103,250 State Funds]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve receipt of Award Letter 13-33-90840-00 from the California Department of Public Health Refugee Health section in the amount of \$103,250 (95,150 for ALAC, and \$8,100 for Riverside County administrative costs) to support state funded Refugee Health prevention and control activities for the performance period of October 1, 2013 to September 30, 2014.
2. Ratify the Fourth Amendment to the Agreement #10-041 with American Lung Association in California for the period of performance October 1, 2013 to September 30, 2014 in the amount of \$95,150 for the monitoring of the statewide Refugee Health Projects as is required by the state grant; and

RECOMMENDED MOTION: (continued on page 2)

BACKGROUND: (on page 2)

BC/rr:ys

*Susan D. Harrington*  
Susan D. Harrington, Director  
Department of Public Health

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 77,438	\$ 25,812	\$ 103,250	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$	\$	\$	\$	

SOURCE OF FUNDS: 100% State Funds

Budget Adjustment: No

For Fiscal Year: 2013/2014

C.E.O. RECOMMENDATION:

APPROVE

BY: *Debra Cournoyer*  
Debra Cournoyer

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

Positions Added  
☐

Change Order  
☐

A-30  
☐

4/5 Vote  
☐

Prev. Agn. Ref.: 10/02/12, Item 3.20 | District: All/All | Agenda Number:

3-32

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA  
FORM 11: Department of Public Health**

**Page 2 of 2**

**Date:**

**SUBJECT:** Approve receipt of Award Letter 13-33-90840-00 from the California Department of Public Health (CDPH) for Refugee Health activities and Ratify, the Fourth Amendment to the Agreement #10-041 with the American Lung Association in California (ALAC).

**RECOMMENDED MOTION: (continued)**

3. Authorize the Chairman of the Board to sign four (4) original "Acceptance Award" letters and four (4) original copies of the Subcontract Fourth Amendment.
4. Authorize the Purchasing Agent to sign future contract amendments with ALAC and CDPH limited to the shifting of funds between budgetary line items as needed to facilitate the delivery of program services. Any amendments which would alter the original approved total grant award, or change any given fiscal years revenues, or modify the lifetime of the grant will be brought to the Board of Supervisors for approval.

**BACKGROUND:**

**Summary**

The California Department of Public Health has awarded funding for Refugee Health activities to the Department of Public Health, Disease Control Branch in the amount of \$103,250. Out of this amount, \$95,150 is designated to ALAC and \$8,100 for Riverside County administrative costs.

These funds support Refugee health screening, education and prevention activities in California. It is a collaborative effort between the California Department of Health, Refugee Health program and the American Lung Association.

**Impact on Citizens and Businesses**

Health screening and education of refugees will identify potential health problems that can be addressed. Education and prevention activities will reduce potential health problems in the future. Treatment of communicable diseases helps the individual as well as protecting the community.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

The \$77,438 was included in the FY 2013/2014 budget and the remainder of \$25,812 is for FY 2014/2015; therefore no budget adjustment is needed. Funds will be managed according to the California Department of Public Health Fiscal Year 13/14 Tuberculosis Control Assistance Funds, Standards and Procedures Manual.

**Contract History and Price Reasonableness**

On November 2, 1999, Agenda Item 3.22, the Board authorized the Health Services Agency then known as Community Health Agency and now, Department of Public Health, Disease Control Branch to accept first year subvention funding from the California Department of Public Health, TB Control Branch to be issued in a single source contract with ALAC to continue existing projects. The subcontract with ALAC, for TB education and prevention, was approved on January 11, 2000 and subsequently amended seven times due to new allocations. A separate contract #03-053 with ALAC was put in place in order to be able to better monitor the fund for the Refugee Health activities; it was approved by the Board on March 18, 2003, Agenda item 3.3 and was subsequently amended six times also due to new allocations.

**FOURTH AMENDMENT TO THE AGREEMENT**  
**BETWEEN**  
**COUNTY OF RIVERSIDE**  
**AND**  
**AMERICAN LUNG ASSOCIATION**  
 (Refugee Health)

That certain Agreement between the County of Riverside, Department of Public Health ("COUNTY") and **American Lung Association** ("CONTRACTOR"), approved on February 9, 2010, Item 3.13, amended for the first time on, October 19, 2010, Item 3.10, amended for the second time on, January 10, 2012, Item 3.20, amended for the third time on October 2, 2012, Item 3.20 is hereby amended for the fourth time effective October 1, 2013 as follows:

1. To amend all references to the period of performance from October 1, 2013 through September 30, 2014.
2. To establish the amount of compensation for ninety-five thousand, one hundred fifty dollars (\$95,150), including all expenses.
3. To amend Attachment A, Award Funding Table, to include Award #13-33-90840-00 from the California Department of Public Health and its money distribution.
4. All other terms and conditions of this Agreement are to remain unchanged.

**IN WITNESS WHEREOF**, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

**CONTRACTOR**

American Lung Association

By \_\_\_\_\_

\_\_\_\_\_  
 Print Name

Date \_\_\_\_\_

**COUNTY**

By \_\_\_\_\_

John J. Benoit, Chairman

Date \_\_\_\_\_

FORM APPROVED COUNTY COUNSEL

BY: NEAL R. KIPNIS DATE 10/1/13

ATTEST: Clerk of the Board

\_\_\_\_\_  
 Kecia Harper-Ihem

## ATTACHMENT "A"

AWARD #	AWARD TOTAL	RIVERSIDE ADMIN. COST	AMOUNT TO ALAC
09-33-90840-00	\$159,441	\$7,756	\$151,685
10-33-90840-00	\$159,144	\$7,756	\$151,685
11-33-90840-00	\$159,625	\$7,125	\$139,500
12-33-90840-00	\$113,250	\$8,900	\$104,350
13-33-90840-00	\$103,250	\$8,100	\$95,150

**TOTAL FUNDING TO ALAC UNDER CONTRACT #10-041 \$642,370**



RON CHAPMAN, MD, MPH  
Director & State Health Officer

State of California—Health and Human Services Agency  
California Department of Public Health



EDMUND G. BROWN JR.  
Governor

August 27, 2014

Barbara Cole, R.N., P.H.N., M.S.N.  
Branch Chief, Disease Control Branch  
Riverside County Public Health Department  
Health Administration Building  
4065 County Circle Drive  
Riverside, CA 92503

Dear Ms. Cole:

**LETTER OF AWARD – OCTOBER 1, 2013 TO SEPTEMBER 30, 2014**

This is a letter of award for Refugee Health (RH) related activities. Riverside County will receive the following award for fiscal year 2013-2014:

Award Number: 13-33-90840-00  
Amount: \$103,250  
Period: October 1, 2013 – September 30, 2014

This award is subject to an appropriation of funds from the Federal Office of Refugee Resettlement. We are awarding these funds with the understanding that your program staff will work with California Department of Public Health (CDPH), Refugee Health Program (RHP) staff in carrying out Refugee Health related activities in collaboration with the American Lung Association of California (ALAC).

The administrative cost negotiated with Riverside County is at 10 percent of the total for Personnel and Operating Expenses on this award. This amount is reflected on the enclosed budget. The administrative cost pertaining to ALAC is not part of this 10 percent.

To acknowledge your acceptance of this award and the conditions attached to them, please sign and return the enclosed Award Acceptance form to:

Beatrice Avis  
Administrative and Fiscal Manager  
Refugee Health Program  
MS 5204, P.O. Box 997377  
Sacramento, CA 95899-7377

Barbara Cole, R.N., P.H.N., M.S.N.

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August 27, 2013

No further documentation pertaining to this award is necessary.

Any questions related to this award should be directed to Beatrice Avis at (916) 552-8009 or [Beatrice.Avis@cdph.ca.gov](mailto:Beatrice.Avis@cdph.ca.gov).

Sincerely,



Marisa Ramos, PhD, Chief  
California Refugee Health Program

Enclosures

cc: Jane Warner  
President and CEO  
American Lung Association of California  
424 Pendleton Way  
Oakland, CA 94621-2189

Anita Lee, Vice President of Finance & Administration  
American Lung Association of California  
424 Pendleton Way  
Oakland, CA 94621-2189

Beatrice Avis, Administrative & Fiscal Manager  
California Department of Public Health  
Refugee Health Program  
MS 5204, P.O. Box 997377  
Sacramento, CA 95899-7377

AWARD ACCEPTANCE FORM  
California Department of Public Health  
Refugee Health Program

Jurisdiction:	Riverside County Department of Public Health
Award Number:	13-33-90840-00
Amount:	\$103,250
Period:	October 1, 2013 through September 30, 2014

I hereby accept this award and agree to the terms and conditions specified in the Letter of Award #13-33-90840-00.

Signature: \_\_\_\_\_

Printed Name: John J. Benoit

Title: Chairman

Date: \_\_\_\_\_

ATTEST:

Clerk of the Board

\_\_\_\_\_  
Kecia Harper-Them

\_\_\_\_\_  
Date

FORM APPROVED COUNTY COUNSEL

BY: Neal R. Kipnis  
NEAL R. KIPNIS

10/1/13  
DATE