

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

634



FROM: Larry W. Ward, Assessor-County Clerk-Recorder
Susan D. Harrington, Director, Department of Public Health

SUBMITTAL DATE:
12/4/2013

SUBJECT: Amendment of Riverside County Ordinances 729 and 734 related to establishing fees of the Assessor-County Clerk-Recorder and Department of Public Health

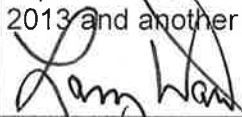
RECOMMENDED MOTION: That the Board of Supervisors:

1. Waive Board Policy A-67 concerning the initiation of ordinance amendments;
2. Adopt Riverside County Ordinance No. 729.7, amending Ordinance No. 729.6 to amend the statutory fees set by the State; and
3. Adopt Riverside County Ordinance No. 734.14, amending Ordinance No. 734.13 to amend the statutory fees set by the State.


BACKGROUND:

Summary

In 2011, the State Assembly passed Assembly Bill 1053, which increased the base fees for certified copies of birth, death, and fetal death record. These increases were effective January 1, 2012, January 1, 2013 and another increase is effective January 1, 2014.



Larry W. Ward
Assessor-County Clerk-Recorder



Susan Harrington
Director of Public Health

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ NA	\$ N/A	\$ N/A	\$ N/A	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ NA	\$ N/A	\$ N/A	\$ N/A	

SOURCE OF FUNDS: N/A	Budget Adjustment: No
	For Fiscal Year: N/A

C.E.O. RECOMMENDATION:

APPROVE

BY: 
Karen L. Johnson

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

FISCAL PROCEDURES APPROVED
BY: PAUL ANGULO, CPA, AUDITOR-CONTROLLER
BY:  RUSSELL S. DOMINSKI 12-5-13

FORM APPROVED COUNTY COUNSEL
DATE: 12/5/13
BY:  L. ALEXANDRA FONG

Departmental Concurrence

- A-30
- 4/5 Vote
- Positions Added
- Change Order

Prev. Agn. Ref.: 2/2/2013, Item 3.51 | District: ALL | Agenda Number:

3-35

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Amendment of Riverside County Ordinances 729 and 734 related to establishing fees of
the Assessor-County Clerk-Recorder and Department of Public Health**

DATE: 12/4/2013

PAGE: 2 of 2

BACKGROUND:

Summary (continued)

In 2013, the State Assembly passed Assembly Bill 110, which authorized an annual fee adjustment to the base fee for certified copies of birth, death, fetal death, and still birth certificates, public marriage licenses, permits for disposition of human remains, and the vital and health statistics trust fund. Both of these assembly bills also increased the state's portion of the fees for these certificates.

On December 2, 2013, Agenda item 3.51 the Board approved the introduction to amend the ordinances. Riverside County Ordinance Nos. 729 and 734 are only being amended to reflect these state-mandated increases. No other fees are being adjusted in these amendments. County of Riverside is only charging the state-mandated fees, which are uniform throughout the State of California.

The ministerial fees required by *Health and Safety Code* Section 103625 are listed below.

Ordinance No. 729

Copy and Certification of Vital Records

**New Fees effective 1/1/14 pursuant
to State-mandated increases**

Birth Certificate, copy or search	28.00
Birth Certificate, Government Agency fee for copy or search	19.00
Death Certificate, copy or search	21.00
Death Certificate, Government Agency fee for copy of search	21.00
Marriage Certificate, copy or search	15.00
Marriage Certificate, Government Agency fee for copy or search	11.00

Ordinance No. 734

Copy and Certification of Vital Records

**New Fees effective 1/1/14 pursuant
to State-mandated increases**

Birth Certificate, copy or search	28.00
Birth Certificate, Government Agency fee for copy or search	19.00
Death Certificate, copy or search	21.00
Death Certificate, Government Agency fee for copy of search	21.00
Fetal Death Certificate	18.00
Permit for Disposition of Remains	12.00

Impact on Citizens and Businesses

The main impact to citizens and businesses is an increase of not more than \$5 for obtaining certified copies of birth, death, fetal death, and still birth certificates, public marriage licenses, permits for disposition of human remains, and the vital and health statistics trust fund.

SUPPLEMENTAL:

Additional Fiscal Information

Riverside County currently processes certified copies for customers upon request. There is no new or additional cost associated with this fee increase.

1 ORDINANCE NO. 729.7

2 AN ORDINANCE OF THE COUNTY OF RIVERSIDE AMENDING
3 ORDINANCE NO. 729 ESTABLISHING FEES, CHARGES AND RATES FOR THE
4 ASSESSOR, COUNTY CLERK AND RECORDER SERVICES

5 The Board of Supervisors of the County of Riverside ordains as follows:

6 Section 1. Subsection c.13. of Section 4 of Ordinance No. 729 is amended to read as follows:

7 13. Death Certificate, copy or search \$21.00

8 Section 2. Subsection c.14 of Section 4 of Ordinance No. 729 is amended to read as follows:

9 14. Death Certificate, copy or search (Government Agency) \$21.00

10 Section 3. Subsection c.15 of Section 4 of Ordinance No. 729 is amended to read as follows:

11 15. Birth Certificate, copy or search \$28.00

12 Section 4. Subsection c.16 of Section 4 of Ordinance No. 729 is amended to read as follows:

13 15. Birth Certificate, copy or search (Government Agency) \$19.00

14 Section 5. Subsection c.17 of Section 4 of Ordinance No. 729 is amended to read as follows:

15 17. Marriage Certificate, copy or search \$15.00

16 Section 6. Subsection c.18 of Section 4 of Ordinance No. 729 is amended to read as follows:

17 17. Marriage Certificate, copy or search (Government Agency) \$11.00

18 Section 7. This ordinance shall take effect thirty (30) days after its adoption.

19 BOARD OF SUPERVISORS OF THE COUNTY
20 OF RIVERSIDE, STATE OF CALIFORNIA

21 By: _____
22 Chairman

23 ATTEST:
24 CLERK OF THE BOARD:

25 By: _____
26 Deputy

27 LAF:sk
28 November 7, 2013
G:\Litigation\LAF(LAF) - Assessor\Vital Records Fees\Ordinance 729.7 - Amending Ord 729.docx

FORM APPROVED COUNTY COUNSEL
BY: *L. Alexander Fong* 11/8/13
DATE: _____
L. ALEXANDER FONG

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ORDINANCE NO. 734.14
AN ORDINANCE OF THE COUNTY OF RIVERSIDE AMENDING
ORDINANCE NO. 734 RELATING TO ESTABLISHING FEES, CHARGES
AND RATES FOR COUNTY PUBLIC HEALTH SERVICES AND SUPPLIES

The Board of Supervisors of the County of Riverside ordains as follows:

Section 1. Section 2. Fees and Charges. of Ordinance No. 734 shall be amended by deleting Schedule 1 and substituting a new Schedule 1, which is attached hereto and incorporated herein as Schedule 1 of Section 2. Fees and Charges.

Section 2. This ordinance shall take effect thirty (30) days after its adoption.

BOARD OF SUPERVISORS OF THE COUNTY
OF RIVERSIDE, STATE OF CALIFORNIA

By: _____
Chairman

ATTEST:

CLERK OF THE BOARD:

By: _____
Deputy
(SEAL)

FORM APPROVED COUNTY COUNSEL
BY: L. ALEXANDRA FONG 11/12/13
DATE

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

511



FROM: Larry W. Ward, Assessor-County Clerk-Recorder
Susan D. Harrington, Director, Department of Public Health

SUBMITTAL DATE:
11/12/2013

SUBJECT: Amendment of Riverside County Ordinances 729 and 734 related to establishing fees of the Assessor-County Clerk-Recorder and Department of Public Health

RECOMMENDED MOTION: That the Board of Supervisors:

1. Waive Board Policy A-67 concerning the initiation of ordinance amendments;
2. Introduce and adopt on successive weeks, Riverside County Ordinance No. 729.7, amending Ordinance No. 729.6 to amend the statutory fees set by the State; and
3. Introduce and adopt on successive weeks, Riverside County Ordinance No. 734.14, amending Ordinance No. 734.13 to amend the statutory fees set by the State.

BACKGROUND:

Summary

In 2011, the State Assembly passed Assembly Bill 1053, which increased the base fees for certified copies of birth, death, and fetal death record. These increases were effective January 1, 2012, January 1, 2013 and another increase is effective January 1, 2014.

Larry Ward
Name LARRY WARD
Title ACR

Susan Harrington
Name Susan Harrington
Title Director Public Health

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ NA	\$	\$	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ NA	\$	\$	\$	

SOURCE OF FUNDS: General Fund **Budget Adjustment:**
For Fiscal Year:

C.E.O. RECOMMENDATION: APPROVE
BY: *Karen L. Johnson*
Karen L. Johnson
County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Stone, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended and that the ordinances are approved as introduced with waiver of reading.

Ayes: Jeffries, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: December 3, 2013
xc: ACR, Public Health, COB

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

Prev. Agn. Ref.: | **District:** ALL | **Agenda Number:**

FISCAL PROCEDURES APPROVED
BY: PAUL ANGULO, CPA, AUDITOR-CONTROLLER
RUSSELL S. DOMINSKI 11-26-13

FORM APPROVED COUNTY COUNSEL
DATE: 11/12/13
BY: L. ALEXANDRA FONG

Departmental Concurrence

- A-30
- 4/5 Vote
- Positions Added
- Change Order

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FORM 11: Amendment to Ordinances 729 and 734**

DATE: 11/12/2013

PAGE: 2 of 2

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Summary (continued)

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