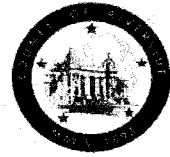


**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

754



**FROM:** Department of Mental Health

**SUBMITTAL DATE:**  
December 5, 2013

**SUBJECT:** Approval of the One Year Renewal of a Professional Services Agreement with Claremont Graduate University. (District: All) [\$127,153] State funds

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify the one year agreement renewal with Claremont Graduate University for data research and evaluation services for \$127,153 annually, which contains an option to renew the Agreement for one (1) additional one-year period;
2. Authorize the Chairman of the Board of Supervisors to execute the Agreement Renewal with Claremont Graduate University; and
3. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to sign renewals, based on the availability of funding, and to sign amendments that do not change the substantive terms of the agreement through June 30, 2015.

(Continued on page 2)

*Jerry Wengerd*  
\_\_\_\_\_  
Jerry Wengerd  
Director

JW:MM:MS:LT

FORM APPROVED COUNTY COUNSEL  
 Purchasing: *[Signature]* Assistant Director  
 Department of Mental Health  
 Date: 12-4-13  
 BY: ELENA BOEVA

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 127,153	\$ 127,153	\$ 254,306	\$ 127,153	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	
SOURCE OF FUNDS: State 100%				Budget Adjustment: No	
				For Fiscal Year: 13/14	

**C.E.O. RECOMMENDATION:**

APPROVE

BY:

*Jennifer L. Sargent*  
Jennifer L. Sargent

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

- A-30
- Positions Added
- 4/5 Vote
- Change Order

Prev. Agn. Ref.: 6/17/2008 (3.30)

District: ALL

Agenda Number:

**3-33**

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA  
FORM 11: Approval of the One Year Renewal of a Professional Services Agreement with Claremont Graduate University**

**DATE: December 5, 2013**

**PAGE: 2 of 2**

**BACKGROUND:**

**Summary (continued)**

On June 17, 2008, (3.30), the Board of Supervisors approved the Department of Mental Health's (DMH) utilization of contracts for various mental health services during FY07/08.

Historically the DMH has found it difficult to find effective contractors to provide certain services necessary to meet the needs of Riverside County consumers. DMH is diligent in ensuring all interested and qualified parties are offered the opportunity to provide services on behalf of the Department.

During FY 07/08, when new and/or improved services were required by law or were identified through evidence based on best practices supported by the DMH, the DMH issued Request for Proposals (RFP) to identify qualified service contractors to provide assistance with research and evaluation activities being conducted by DMH. Under the general supervision of Department staff, students will complete tasks associated with assignments, including, but not limited to: data collection, data base management, data analysis, and report writing activities. Such support includes data verification, data entry, and computer programming using data base query languages, spreadsheets, and statistical computing software. Support also includes participating in the development of data coding and analysis procedures grounded in the social and behavioral sciences.

Unfortunately, DMH did not receive any responses to the RFP. Therefore, in FY 08/09 DMH negotiated a Professional Services Agreement with Claremont Graduate University to provide solution-oriented special research studies, and at the request of the Mental Health Director or the Assistant Mental Health Director, provide written reports needed for program planning, and also completed special projects related to performance outcomes at the request of the Department.

**Impact on Citizens and Businesses**

These services are a component of the Department's system of care aimed at improving the health and safety of consumers and the community.

**SUPPLEMENTAL:**

**Contract History and Price Reasonableness**

The Department is currently working with Purchasing to develop a multi-year RFP plan for all contracts and agreements. The Department is requesting approval of Claremont Graduate University in the interim to avoid interruption of services and ensure continuity of care for consumers.

The cost of this agreement, from FY 07/08 through FY 12/13, has remained constant at \$127,153.

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**FY 2013/2014**  
**AGREEMENT RENEWAL**  
**BETWEEN**  
**COUNTY OF RIVERSIDE DEPARTMENT OF MENTAL HEALTH**  
**AND**  
**CLAREMONT GRADUATE UNIVERSITY**

That certain professional Services Agreement between the County of Riverside (COUNTY) and Claremont Graduate University (CONTRACTOR), originally approved by the Riverside County Board of Supervisors on June 17, 2008, Agenda Item 3.30, for FY 08/09; renewed for the first time by the Riverside County Purchasing Agent on August 3, 2009 for FY 09/10; renewed for the second time by the Riverside County Purchasing Agent on June 1, 2010 for FY 10/11; renewed for the third time by the Riverside County Purchasing Agent on July 19, 2011 for FY 11/12; renewed for the fourth time by the Riverside County Purchasing Agent on May 29, 2012 for FY 12/13; and is hereby renewed again for FY 13/14, effective July 1, 2013 through June 30, 2014, in consideration for mutual obligations:

The agreement is hereby amended as follows:

- Section 2 of this agreement shall be amended to read as follows:

2. PERIOD OF PERFORMANCE

2.1 This Agreement shall be effective from July 1, 2013 and continue in effect through June 30, 2014, with the option to renew for one (1) year by written amendment, unless terminated earlier. CONTRACTOR shall commence performance upon signature of this Agreement by both parties and shall diligently and continuously perform thereafter.

- All other provisions of this entire Agreement shall remain unchanged.

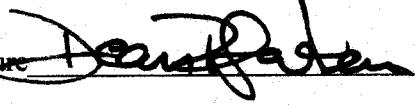
1 IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representative to  
2 execute this Amendment.

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COUNTY OF RIVERSIDE:  
Board of Supervisors  
4080 Lemon Street, 5<sup>th</sup> Floor  
Riverside, CA 92501

CONTRACTOR:  
Claremont Graduate University  
150 East Tenth Street  
Claremont, CA 91711

Signature: \_\_\_\_\_  
Print Name: John J. Benoit  
Title: Chairman, Board of Supervisors  
Date: \_\_\_\_\_

Signature:   
Print Name: Dean R. Gerstein  
Title: Vice Provost  
Date: 11-13-13

COUNTY COUNSEL  
Pamela J. Walls  
*Approved as to Form*

By:   
Deputy County Counsel