

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

836



**FROM:** Sheriff's Department

**SUBMITTAL DATE:**  
12/9/13

**SUBJECT:** Adoption of Resolution Number 2014-030, designating the Sheriff's Department Authorized Agents under the FY13 Homeland Security Grant Program, and Sole Source Approval for Firms Federally – Authorized to Provide Homeland Security Training District 1/1. [\$367,450 – 100% Federal budget] [Ongoing Cost: \$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Adopt Resolution Number 2014-030, designating the Sheriff as the Authorized Agent and Assistant Sheriff or Lieutenant assigned to the Sheriff's Emergency Response Team as alternates in processing and coordinating grants under the Federal FY13 Homeland Security Grant Program, as Administered by the California Governor's Office of Emergency Services.
2. Exempt the County Purchasing Agent from sole source reporting requirements in accordance with Ordinance 459.4 through 2015 for firms Federally-authorized to provide Homeland Security training.
3. Authorize the Sheriff, or his designee to administer the grant projects, sign payment requests, claims for reimbursements, progress reports, future amendments and/or modifications not increasing the award by more than 20% on behalf of the County.

(Continued on Page 2)

FISCAL PROCEDURES APPROVED  
PAUL ANGELO, CPA, AUDITOR-CONTROLLER  
BY: [Signature] 12/20/13

[Signature]  
Stanley L. Sniff, Jr.  
Sheriff-PA-Coroner  
Will Taylor, Dir. of Administration

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 190,948	\$ 176,502	\$ 367,450	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	0	0	

**SOURCE OF FUNDS:** 100% Federal Funds

**Budget Adjustment:** Yes  
For Fiscal Year: 13/14

**C.E.O. RECOMMENDATION:**

**County Executive Office Signature** [Signature]

**MINUTES OF THE BOARD OF SUPERVISORS**

FORM APPROVED COUNTY COUSEL  
 BY: [Signature] 12/13  
 DATE: \_\_\_\_\_  
 NEAL R. KIPNIS  
 Departmental Concurrence

Purchasing: [Signature]  
 Mark Seiler, Assistant Director

- A-30
- Positions Added
- 4/5 Vote
- Change Order

Prev. Agn. Ref.: 11/5/13 3.23 | District: 1/1 | Agenda Number:

**3 - 33**

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FORM 11:** Adoption of Resolution Number 2014-030, designating the Sheriff's Department Authorized Agents under the FY13 Homeland Security Grant Program, and Sole Source Approval for Firms Federally – Authorized to Provide Homeland Security Training District 1/1. [\$367,450 – 100% Federal budget]

[Ongoing Cost: \$0]

**DATE:** 12/9/13

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4. Approve and direct the Auditor-Controller to make the budget adjustments on the attached Schedule A.

**BACKGROUND:**

**Summary**

On November 5, 2013 (3.23), the Board accepted the FY13 SHSGP grant funding in the amount of \$2,143,822 from the California Governor's Office of Emergency Services (Cal-OES), awarded to Riverside County Fire Department – Office of Emergency Services (OES) on behalf of the Riverside County Operational Area (OA). The Riverside County Anti-Terrorism Approval Authority (ATTA) has recommended funding the Sheriff's Department project request submitted in response to the Riverside County Operational Area 2013 Homeland Security Grant Program. The ATTA has allocated \$367,450 to the Sheriff's Department for the project. The grant performance period is from August 29, 2013 – February 28, 2015.

All applicants for FY13 Homeland Security Grant Program (HSGP) are required to submit a new Authorized Agents Resolution. Therefore, the attached resolution identifies the Department titles/positions that are designated Authorized Agents for the County of Riverside and who are required to complete transactions to obtain financial aid through the HSGP.

The Sheriff Department's Ben Clark Training Center has budgeted to expend \$190,948 in FY13/14 and the remaining \$176,502 in FY14/15. In Fiscal Year 2013-14, project funds will be used to pay for \$23,498 of overtime required to backfill positions related to training; \$145,700 for consultant instructors and \$21,750 for class facility related expenditures. The FY14/15 funds will be allocated to the same categories of expenditures.

The process which staff at Ben Clark Training Center is following to locate firms to provide the security training is currently as follows: after Sheriff's staff develops its training schedule, it consults with a Federal point of contact who provides the vendor name and cost information. The County is required to use this subject matter expert.

On November 24, 2009 (3.95), the Board gave approval for sole source firms Federally-authorized to provide Homeland Security Training and to exempt the County Purchasing Agent from future sole source reporting requirements in accordance with Ordinance 459.4 through 2012 for firms Federally-authorized to provide Homeland Security training.

Per recommendation 2, the Sheriff's Department again requests that the Board exempt the County Purchasing Agent for the term of this grant project from future sole source reporting requirements for Federally-authorized firms providing security training, provided the total costs do not exceed the annual approved aggregate amount, and no one individual contractor exceeds \$100,000. The Sheriff's Department has agreed to send Purchasing the vendor and training cost information with adequate time before each class so that Purchasing staff can monitor the training program and track the vendor utilization and cost. Based on the training schedule and the Department's approved budget for training firms, staff estimates that it will spend \$145,700 in FY 2013-14 and \$131,200 in FY 2014-15.

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**Impact on Citizens and Businesses**

The HSGP funding will allow the Sheriff's Regional Training Program to continue to provide Homeland Security training to a diverse multi-disciplinary audience including, but not limited to, Law Enforcement, Fire, Armed and Unarmed First Responders, Educators, Public Health and Private Sector CIKR owners and operators, local and state government agencies, tribal entities and citizens from the community. As a direct result of this Homeland Security training, our First Responders are better prepared and our citizens are safer for when disasters strike.

**Price Reasonableness**

We have contacted the majority of Homeland Security training vendors that will provide services and they have responded that the Riverside County Sheriff's Department will receive rates equal to or better than their standard governmental rates.

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**Schedule A**

**Increase Appropriations:**

10000-2500700000-510420	Overtime	\$ 23,498
10000-2500700000-524940	Instructors/Trainers	145,700
10000-2500700000-526700	Building Rent Lease	<u>21,750</u>
	TOTAL	<u>\$ 190,948</u>

**Increase Estimated Revenues:**

10000-2500700000-767220	Federal - Other Operating Grants	\$ 190,948
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2 RESOLUTION No. 2014-030

3 RESOLUTION TO DESIGNATE AUTHORIZED AGENTS UNDER THE FY13 HOMELAND  
4 SECURITY GRANT PROGRAM ADMINISTERED BY THE CALIFORNIA GOVERNOR'S  
5 OFFICE OF EMERGENCY SERVICES (Cal-OES)

6 BE IT RESOLVED AND ORDERED by the Board of Supervisors of the County of  
7 Riverside, State of California, in regular session on \_\_\_\_\_, that the  
8 individuals whose position titles appear below are hereby designated as  
9 Authorized Officials and are authorized, as an individual, to execute for and  
10 on behalf of the County of Riverside, a public entity established under the  
11 laws of the State of California, any actions necessary for the purpose of  
12 administering federal financial assistance provided by the Federal Department  
13 of Homeland Security, subgranted through the California Governor's Office of  
14 Emergency Services to the Riverside County Fire / Office of Emergency  
15 Services.

17 \_\_\_\_\_, OR

18 (Title of Authorized Agent)

20 \_\_\_\_\_, OR

21 (Title of Authorized Agent)

23 Sheriff's Emergency Response Team Lieutenant.

24 (Title of Authorized Agent)

FORM FOR COUNTY COUNSEL  
BY: NEAL R. KIRNIS DATE 12/26/17