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**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Purchasing & Fleet Services  
Department of Public Social Services

**SUBMITTAL DATE:**  
January 14, 2014

**SUBJECT:** To Approve the Purchase of Replacement Vehicles for DPSS [All] [\$4,200,000.00] [Federal 55.83%; State 24.18%; County 2.84%; Realignment 16.79%; Other 0.36% Funding]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the purchase of approximately 150 replacement vehicles for the Department of Public Social Services in all supervisorial districts, not to exceed \$4,200,000 total;
2. Authorize the Purchasing Agent to release a Request for Quote (RFQ) to obtain the vehicles; and
3. Direct the Auditor-Controller to make the Purchasing & Fleet Services budget adjustments shown on Schedule A, attached.

FISCAL PROCEDURES APPROVED  
PAUL ANGULO, CPA  
COUNTY AUDITOR-CONTROLLER  
BY: *[Signature]* 1/21/14

Departmental Concurrence

*[Signature]*

Mark Seiler, C.P.M., Asst. Director  
Purchasing & Fleet Services Dept.

*[Signature]*

Susan von Zabern, Director  
Department of Public Social Services

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 1,400,000	\$ 1,400,000	\$ 4,200,000	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 39,760	\$ 39,760	\$ 119,280	\$	

<b>SOURCE OF FUNDS:</b> Federal Funding: 55.83% State Funding: 24.18%; County Funding: 2.84%; Realignment Funding: 16.79%; Other Funding: 0.36%	Budget Adjustment: Yes
	For Fiscal Year: 13-14

**C.E.O. RECOMMENDATION:**

**APPROVE**

BY: *[Signature]*

Serena Chow

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

- A-30
- 4/5 Vote
- Positions Added
- Change Order

Prev. Agn. Ref.:

District: All

Agenda Number:

**3-14**

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FORM 11:** To Approve the Purchase of Replacement Vehicles for DPSS [All] [\$4,200,000.00] [Federal 55.83%; State 24.18%; County 2.84%; Realignment 16.79%; Other 0.36% Funding]

**DATE:** January 14, 2014

**PAGE:** Page 2 of 2

**BACKGROUND:**

**Summary**

The Department of Public Social Services (DPSS) has an aging vehicle fleet. The last significant vehicle purchase was during Fiscal Year (FY) 2007/2008. In FY 2008/2009, DPSS had a total of 680 vehicles. Since that time, 84 vehicles were salvaged and eliminated from the DPSS fleet leaving 596 vehicles. The current fleet has 202 vehicles over 100,000 miles and 237 vehicles over 10 years old. DPSS estimates that by January 1, 2015, more than 25 additional vehicles will be lost due to wear, accident and salvage. Additionally, by the same date, it is projected that another 30 vehicles will fall into the aged and high-mileage vehicle category.

Further deterioration of DPSS vehicles may impede social workers in responding to community needs. Since FY 2008/2009, DPSS staffing has increased by 850, many of which are social workers. Child Protective Services (CPS) and Adult Protective Services (APS) divisions together utilize 64.6% of the vehicles over ten years old with mileage over 100,000 miles.

The Director of Purchasing & Fleet Services and the Director of the Department of Public Social Services request the Board to approve the purchase of approximately 150 replacement vehicles not to exceed \$1,400,000.00 for FY 2013/2014. This purchase will be financed for two years with a third of the cost to be spread over three years for a total cost of \$4,200,000.00. The actual amount of the purchase will be determined by the results of the bid process.

**Impact on Residents and Businesses**

The purchase of the replacement vehicles will allow DPSS to continue to provide much needed assistance to individuals and/or families receiving services from various DPSS programs and will allow DPSS to fulfill home visit requirements for children and adults served by Child Protective Services and Adult Protective Services.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

DPSS will absorb the FY 2013/2014 cost in the current year with no budget adjustment. Existing DPSS funds will be reallocated to Purchasing & Fleet Services as outlined on Attachment A.

<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>FY 2015/2016</b>
\$1,400,000.00	\$1,400,000.00	\$1,400,000.00

**Price Reasonableness**

These replacement vehicles will be obtained by the Purchasing & Fleet Services Department through the normal bid process.

**ATTACHMENT:**

- A. BUDGET ADJUSTMENT

## ATTACHMENT A: BUDGET ADJUSTMENT

Direct the Auditor Controller to make the following adjustments to the Purchasing & Fleet Services budget for FY 2013/2014:

Increase Appropriations:

45300-7300500000-532600	(Cap Lease-Purch Principal)	\$408,546.00
45300-7300500000-533720	(Cap Lease-Purch Interest)	\$ 38,250.00
45300-7300500000-535515	(Amortization - Vehicles)	<u>\$283,333.00</u>
		\$730,129.00

Increase Estimated Revenue:

45300-7300500000-777620	(Vehicle Cost Recovery)	\$446,796.00
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Use of Net Assets:

45300-7300500000-380100	(Unrestricted Net Assets)	\$283,333.00
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