

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

529



FROM: Economic Development Agency

SUBMITTAL DATE:
February 27, 2014

SUBJECT: First Amendment to the Agreement with Library Systems and Services, LLC for Provision of County Library Services for 3 Years, District 4, [\$1,075,500], County Library Fund

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and approve the First Amendment to the Agreement with Library Systems and Services, LLC (LSSI) for the provision of County library services through June 30, 2016; and
2. Authorize the Chairman of the Board of Supervisors to execute the Amendment to the Agreement.

BACKGROUND:
Summary

(Commences on Page 2)

Robert Field
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 358,500	\$ 358,500	\$ 1,075,500	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

SOURCE OF FUNDS: County Library Fund
Budget Adjustment: No
For Fiscal Year: 2013/14

C.E.O. RECOMMENDATION:

APPROVE

BY:
Rohini Dasika

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

FISCAL PROCEDURES APPROVED
 RAUL ANGULO, CPA, AUDITOR-CONTROLLER
 BY: 2/26/14

Departmental Concurrence

FORM APPROVED COUNTY COUNSEL
 BY: 2/26/14
 DATE: NEAL R. KIPNIS

- A-30
- Positions Added
- 4/5 Vote
- Change Order

Prev. Agn. Ref.: 3-13 of 1/29/13, 3-15 of 1/29/13

District: 4,4

Agenda Number:

3-11

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

Economic Development Agency

FORM 11: First Amendment to the Agreement with Library Systems and Services, LLC for Provision of County Library Services for 3 Years, District 4, [\$1,075,500] , County Library Fund

DATE: February 27, 2014

Page 2 of 2

BACKGROUND:

Summary

On January 29, 2013, the Board of Supervisors approved the professional Services Agreement with Library Systems and Services, LLC (LSSI) for the provision of County library services through June 30, 2016. The First Amendment incorporates one change into the Agreement.

In March 1998, the City of Palm Desert and County of Riverside entered into an agreement for library services. Since that initial agreement, the City of Palm Desert elected to fund additional library services for staff and hours of operation. As of July 1, 2013, the County has agreed to cover the cost of these additional library services. The total cost per fiscal year is not to exceed \$358,500.

The Amendment will remain in effect for three fiscal years through June 30, 2016 to run concurrently with the Agreement.

Impact on Residents and Businesses

This Amendment will continue the additional library services for patrons of the Palm Desert Library and surrounding community.

Additional Fiscal Information

Year One - FY 2013/14	\$ 358,500
Year Two - FY 2014/15	\$ 358,500
Year Three - FY 2015/16	\$ 358,500
Total	\$1,075,500

A budget adjustment is not necessary at this time and no net county cost will be incurred.

1 **FIRST AMENDMENT TO PROFESSIONAL SERVICES CONTRACT AGREEMENT**
2 **BY AND BETWEEN COUNTY OF RIVERSIDE AND LIBRARY SYSTEMS**
3 **AND SERVICES LLC FOR LIBRARY SERVICES**

4 This Amendment, made and entered into this ____ day of _____, 2014
5 (“effective date”) by and between LIBRARY SYSTEMS AND SERVICES LLC
6 (“CONTRACTOR”), and the COUNTY OF RIVERSIDE (“COUNTY”). The parties agree as
7 follows:

8 **1. Additional Services to be Provided**

9 **1.1** The CONTRACTOR shall provide the staff and other items for the Palm Desert
10 Library as specified in Exhibit B-1.

11 **2. Additional Compensation**

12 **2.1** The COUNTY shall pay the CONTRACTOR for staff and other items for the
13 Palm Desert Library at the additional compensation stated in Exhibit B-1. CONTRACTOR
14 shall prepare and submit a separate monthly invoice to the COUNTY no later than 60 days
15 following the end of the month. The invoice shall state the days worked by staff, the salary rate
16 or basis of calculation, and the components and basis of calculation of the benefits paid to the
17 employees.

18 **3. Period of Performance**

19 This Amendment commences on July 1, 2013 and shall remain in effect through the term
20 of the Agreement (June 30, 2016).

21 All other terms and conditions of the Agreement shall remain unchanged, and shall
22 remain in full force and effect.

23 ///

24 ///

25 ///

26 ///

27 ///

28 ///

1 **IN WITNESS WHEREOF, COUNTY and Library Systems and Services LLC** have
2 executed this Agreement as of the Effective Date.

3
4 COUNTY OF RIVERSIDE:

CONTRACTOR:
LIBRARY SYSTEMS AND
SERVICES LLC

5
6 By: _____
7 Jeff Stone, Chairman
8 Board of Supervisors

By:  _____

9 ATTEST:
10 Kecia Harper-Ihem
11 Clerk of the Board

12 By: _____
13 Deputy

14 APPROVED AS TO FORM:
15 Neal Kipnis
16 County Counsel

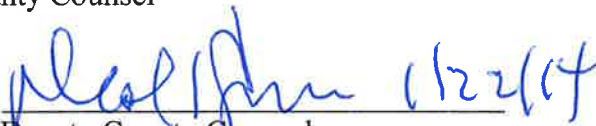
17 By:  _____
18 Deputy County Counsel

Exhibit B-1

**Services and Compensation
Palm Desert Library**

<u>Additional Staff and Services</u>	<u>Per Fiscal Year</u>
Events Coordinator	\$ 27,500
Volunteer Coordinator	\$ 27,500
Computer Instructor/Lab Technician	\$ 25,000
Reference/Young Adult Librarian	\$100,000
Receptionist/Library Assistant	\$ 35,000
Bookmobile	\$ 10,000
Materials and Books	\$ 35,000
Events	\$ 10,000
Volunteer Program	\$ 3,500
Furniture/Equipment Replacement & Miscellaneous	\$ 5,000
Subtotal	\$278,500
Additional Hours* (not-to-exceed \$236.50 per hour)	\$ 80,000
TOTAL	\$358,500

**Only for positions listed above*