

**SUBMITTAL TO THE BOARD OF COMMISSIONERS  
HOUSING AUTHORITY  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

818A



**SUBMITTAL DATE:**  
March 20, 2014

**FROM:** Housing Authority

**SUBJECT:** Approval of the Public Housing Authority Agency Plan and Supporting Documents, All Districts, [\$0]

**RECOMMENDED MOTION:** That the Board of Commissioners:

1. Adopt Resolution 2014-05, approving the Housing Authority's Annual Plan and supporting documents for Fiscal Year 2014/15 and authorizing the Chairman of the Board to sign the PHA Certification of Compliance;
2. Approve and authorize the Chairman of the Board to sign the PHA Certification of Compliance (form HUD 50077); and

(Continued)

Robert Field  
Executive Director

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 0	\$ 0	\$ 0	\$ 0	Consent <input checked="" type="checkbox"/> Policy <input type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	
<b>SOURCE OF FUNDS:</b> N/A				<b>Budget Adjustment:</b> No	
				<b>For Fiscal Year:</b> 2014/15	

**C.E.O. RECOMMENDATION:**

APPROVE

BY:   
Imelda Delos Santos

County Executive Office Signature

**MINUTES OF THE HOUSING AUTHORITY BOARD OF COMMISSIONERS**

FORM APPROVED COUNTY COUNSEL  
BY:   
JHAILA R. BROWN  
DATE: 3-18-14  
Departmental Concurrence

- A-30
- 4/5 Vote
- Positions Added
- Change Order

**Prev. Agn. Ref.:** 3/11/2014 Public Hearing | **District:** ALL | **Agenda Number:**

10-1

**SUBMITTAL TO THE BOARD OF COMMISSIONERS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

Housing Authority

**FORM 11:** Approval of the Public Housing Authority Agency Plan and Supporting Documents, All Districts, [\$0]

**DATE:** March 20, 2014

Page 2 of 3

**RECOMMENDED MOTION:** (Continued)

3. Authorize the Executive Director, or designee, to sign all remaining documents and certifications pertaining to the Housing Authority's housing assistance programs, including, but not limited to, the Housing Choice Voucher Program, Affordable Public Housing and Homeownership Program, and the Capital Fund Program.

**BACKGROUND:**

**Summary**

The Quality Housing and Work Responsibility Act of 1998 (Act) requires a Public Housing Agency (PHA) (as defined by HUD) to submit Annual Plans in accordance with the format outlined by the U.S. Department of Housing and Urban Development (HUD) under Title 24 Code of Federal Regulations (CFR) Part 903, Subpart B. The purpose of the PHA Plans is to provide a strategic planning framework for local accountability and an easily identifiable source by which public housing residents, participants in the tenant-based assistance program, and other members of the public may locate basic PHA policies, rules and requirements concerning the PHA's operations, programs and services. The Housing Authority of the County of Riverside (Housing Authority) is a Public Housing Agency. The annual plans prepared by the Housing Authority cover fiscal year July 1, 2014 through June 30, 2015. The annual plans prepared pursuant to the Act and 24 CFR Part 903 include annual plans for the Housing Authority's various housing assistance programs, including the Housing Choice Voucher, Affordable Public Housing and Homeownership Programs, as well as an Annual Statement/Performance & Evaluation Report for the Capital Fund Program. A public hearing was held before the PHA's governing body, the Board of Commissioners, on March 11, 2014, as required. Final versions of the annual plans are attached hereto.

A few salient provisions contained in the various annual plans include the following:

(A) For the Housing Choice Voucher (Section 8) program: (1) due to federal funding levels the waiting list will remain closed to all but veterans, seniors 75 years and older and those that meet the Extraordinary Local Preferences as defined in the Administrative Plan. New this year is the addition of homeless youth aging out of foster care who are between the ages of 18-22; families referred to the HA by the Riverside County Public Child Welfare Agency (PCWA) for admission through the Family Unification Program (HUD-designated special purpose vouchers); and, participants that have utilized a special rental assistance program for a 3 year term and no longer require supportive services as set forth in the Annual Agency Plan and Administrative Plan; (2) a minimum monthly rent of \$50 (less the utility deduction) was new last year and will continue this year and an exception was added for households newly admitted to the program who were homeless prior to admission, including veterans, as set forth in the Administrative Plan; (3) the Housing Authority may allocate project based vouchers to develop Housing Authority Successor Agency properties and those that exclusively assist veterans as set forth in the proposed Annual Agency Plan and Administrative Plan; and, (4) under selection of families from the waiting list, three local preferences under Level 1 were added: homeless foster youth, ages 18-22, who have aged out of foster care; families referred to the HA by the Riverside County Public Child Welfare Agency (PCWA) for admission through the Family Unification Program (HUD-designated special purpose vouchers); and, participants who have utilized a special rental assistance program for a 3 year term that no longer require supportive services;

(Continued)

# **SUBMITTAL TO THE BOARD OF COMMISSIONERS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

Housing Authority

**FORM 11:** Approval of the Public Housing Authority Agency Plan and Supporting Documents, All Districts, [\$0]

**DATE:** March 20, 2014

Page 3 of 3

## **BACKGROUND:**

### **Summary (continued)**

(B) For the Affordable Public Housing (PH) program: (1) the waiting list will remain open; (2) under selection of families from the waiting list, one local preference under Level 1 was added to include homeless youth aging out of foster care who are between the ages of 18-22 as set forth in the Annual Agency Plan and Statement of Policies; and,

(C) For both the Housing Choice Voucher and Affordable Public Housing programs: (1) the policy on zero tolerance of criminal activity will extend the evidence of crime-free living period from the current five years to seven years, excluding the Veteran's Affairs Supportive Housing (VASH) voucher program that exclusively assists veterans. as set forth in the proposed Annual Plan, Administrative Plan and Statement of Policies.

Pursuant to Title 24 CFR Section 903.5, the Housing Authority must submit annual plans no later than 75 days before the commencement of the fiscal year on July 1, 2014. In addition, the PHA must submit a completed and signed form HUD 50077, PHA Certifications of Compliance with the PHA Plans and Related Regulations, signed by the Chairperson, acting on behalf of the Board of Commissioners of the PHA.

County Counsel has reviewed the attachments and approved them as to form. Staff recommends that the Board formally approve and adopt the Agency Plans and supporting documents for FY 2014-15.

### **Impact on Residents and Businesses**

Riverside County residents are positively impacted by the rental assistance the PHA provides. The only negative impact is that HUD funding is limited and does not cover the significant need for affordable housing throughout Riverside County.

## **SUPPLEMENTAL:**

### **Additional Fiscal Information**

It is anticipated that HUD will fund the PHA rental assistance programs at 99% of the 2013 funding levels. No budget adjustment is required.

### **Contract History and Price Reasonableness**

There is no contract or General Fund cost associated with this agenda item.

## **Attachments:**

- Attachment A – Form HUD 50077 Certification of Compliance and Resolution 2014-05
- Attachment B – Final Annual Agency Plan, Financial Resources, Fiscal Single Audit and Fiscal Proprietary Audit
- Attachment C – Final Administrative Plan for the Housing Choice Voucher Program
- Attachment D – Final Statement of Policies for the Affordable Public Housing Program
- Attachment E – Final Homeownership Plan
- Attachment F – Final Capital Fund Program Annual Statement/Performance & Evaluation Report (form HUD 50075.1) and 5 year action plan (form HUD 50075.2)

**RESOLUTION NO. 2014-05  
APPROVING THE ANNUAL PLAN AND SUPPORTING DOCUMENTS FOR THE  
HOUSING AUTHORITY OF THE COUNTY OF RIVERSIDE AND AUTHORIZING THE  
CHAIRMAN OF THE BOARD OF COMMISSIONERS TO SIGN THE PHA CERTIFICATION  
OF COMPLIANCE**

**WHEREAS**, The Housing Authority of the County of Riverside (“Authority”) is authorized by the U.S. Department of Housing And Urban Development to administer the Housing Choice Voucher and Affordable Public Housing programs (collectively the, “Authority’s Affordable Housing Programs”) throughout Riverside County;

**WHEREAS**, Chapter 24 of the Code of Federal Regulations, Part 903, requires the Authority to submit an Annual Plan relating to the Authority’s Affordable Housing Programs at least 75 days prior to the beginning of the Authority’s fiscal year;

**WHEREAS**, the Authority’s fiscal year begins on July 1, 2014;

**WHEREAS**, the Annual Plan submittal must include a U.S. Department of Housing and Urban Development (HUD) Public Housing Agency (PHA) Certifications of Compliance with PHA Plans and Related Regulations (Form HUD-50077) (“PHA Certification of Compliance”) certifying the Authority’s compliance with the Annual Plan, Consolidated Plan, Civil Rights certifications and related regulations;

**WHEREAS**, the Authority is in compliance with the Annual Plan, Consolidated Plan, Civil Rights certifications and related regulations, and related regulations;

**WHEREAS**, the Board of Commissioners desires to approve the Annual Plan and supporting documents for the Authority; and

**WHEREAS**, the Board of Commissioners desires to authorize the Chairman of the Board to sign the HUD PHA Certification of Compliance.

//

//

1           **NOW THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED** by  
2 the Board of Commissioners of the Housing Authority of the County of Riverside, State  
3 of California, in regular session assembled on April 1, 2014, as follows:

- 4           1. That the Board of Commissioners hereby finds and declares that the above  
5           Recitals are true, correct and incorporated herein.  
6           2. That the Board of Commissioners hereby approves the Authority's Annual  
7           Plan and supporting documents.  
8           3. That the Board of Commissioners hereby authorizes the Chairman of the  
9           Board of Commissioners to sign the HUD PHA Certification of Compliance.

10  
11  
12           FORM APPROVED COUNTY COUNSEL

13           BY: Jhaila R. Brown           3.19.14  
14           JHAILA R. BROWN           DATE