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**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FORM-APPROVED COUNTY COUNSEL  
BY: J. Haila R. Brown DATE: 4-10-14  
Departmental Concurrence

**FROM:** Economic Development Agency/ Work Force Development Division/

**SUBMITTAL DATE:**  
April 10, 2014

**SUBJECT:** Amendment to Various Workforce Innovation Fund (WIF) Linking Innovation, Knowledge, and Education (@LIKE) Grant Agreements for Program Years 2012-2016, All Districts], [\$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the attached First Amendment to U.S. Department of Labor/Employment and Training/Workforce Innovation Fund (WIF) Linking Innovation, Knowledge and Employment (@LIKE) Project Program Years 2012/2016 Agreement No. 2012-2016/538/IF234001260A6DOLETA entered into between the County of Riverside (County) and Arbor E&T, LLC, a Kentucky limited liability company, to (1) amend the Contractor Scope of Work (Exhibit 3), (2) amend the Monthly Enrollment Plan (Exhibit 4) to increase the number of participants enrolled, and (3) amend the Performance Payment Matrix (Exhibit 7) (@ LIKE Amendment No. 1);

(Continued)

Robert Field  
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 0	\$ 0	\$ 0	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	
<b>SOURCE OF FUNDS:</b> Federal U.S. Department of Labor Workforce Innovation Funds				<b>Budget Adjustment:</b> No	
				<b>For Fiscal Year:</b> 2013/14	

**C.E.O. RECOMMENDATION:**

APPROVE

BY: Rohini Dasika  
Rohini Dasika

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

- A-30
- 4/5 Vote
- Positions Added
- Change Order

**Prev. Agn. Ref.:** July 15, 2012; 3.11; August 16, 2012; 3.50; 3.51

**District:** ALL

**Agenda Number:**

**3-19**

## **SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

Economic Development Agency

**FORM 11:** Approval of Workforce Innovation Fund (WIF) Grant for Fiscal Year 2012/16, Linking Innovation, Knowledge, and Education (@LIKE) Amendments, [All Districts], [\$0]

**DATE:** April 10, 2014

Page 2 of 3

### **RECOMMENDED MOTION:** (Continued)

2. Approve the attached First Amendment to U.S. Department of Labor/Employment and Training/Workforce Innovation Fund (WIF) Linking Innovation, Knowledge and Employment (@LIKE) Project Program Years 2012/2016 Agreement No. 2012-2016/538/IF234001260A6DOLETA entered into between the County and California Family Life Center, a California corporation, to (1) amend the Contractor Scope of Work (Exhibit 3), and (2) amend the Monthly Enrollment Plan (Exhibit 4) to increase the number of participants enrolled (@LIKE Amendment No. 2);
3. Approve the attached First Amendment to U.S. Department of Labor/Employment and Training/Workforce Innovation Fund (WIF) Linking Innovation, Knowledge and Employment (@LIKE) Project Program Years 2012/2016 Agreement No. 2012-2016/538/IF234001260A6DOLETA entered into between the County and Imperial County Workforce Development Office, to (1) amend the Contractor Scope of Work (Exhibit 3), and (2) amend the Monthly Enrollment Plan (Exhibit 4) to increase the number of participants enrolled (@LIKE Amendment No. 3);
4. Approve the attached First Amendment to U.S. Department of Labor/Employment and Training/Workforce Innovation Fund (WIF) Linking Innovation, Knowledge and Employment (@LIKE) Project Program Years 2012/2016 Agreement No. 2012-2016/538/IF234001260A6DOLETA entered into between the County and County of San Bernardino Workforce Development Department, to (1) amend the Contractor Scope of Work (Exhibit 3), and (2) amend the Monthly Enrollment Plan (Exhibit 4) to increase the number of participants enrolled, attached hereto (@LIKE Amendment No. 4); and
5. Authorize the Assistant County Executive Officer/EDA or designee to execute @LIKE Amendment Nos. 1, 2, 3 and 4, and any subsequent amendments to their respective underlying WIF @LIKE Project grant agreements, provided the respective contract amounts are not increased above what was approved by the Board of Supervisors, and further provided that all subsequent amendments are approved as to form by County Counsel.

### **BACKGROUND:**

#### **Summary**

The County of Riverside, Economic Development Agency/Workforce Development Division (EDA/WDD) is the lead agency for the Workforce Innovation Fund (WIF) Linking Innovation, Knowledge and Employment (@LIKE) Project. A consortium was created to administer and carry out the purposes of the WIF @LIKE Project. Consortium partners include the County of San Bernardino Workforce Development Department (County of San Bernardino) and the County of Imperial Workforce Development Board (County of Imperial). California Family Life Center (CFLC) and Arbor E&T, LLC, DBA ResCare Workforce Services (ResCare) are County sub-contractors. The initial scope of the @LIKE project required consortium partners to enroll up to 675 participants. However, during the development phase, EDA/WDD staff determined that it was necessary to reduce the County of Imperial's enrollment by 102 participants to align them with the enrollment requirements of the County of San Bernardino.

(Continued)

# **SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

Economic Development Agency

**FORM 11:** Approval of Workforce Innovation Fund (WIF) Grant for Fiscal Year 2012/16, Linking Innovation, Knowledge, and Education (@LIKE) Amendments, [All Districts], [\$0]

**DATE:** April 10, 2014

Page 3 of 3

## **BACKGROUND:**

### **Summary** (Continued)

EDAWDD staff met with the consortium and developed an equitable resolution to divide the 102 participant slots based on the direct funding between each of the consortium partners. The redistribution of the County of Imperial's 102 enrollment slots will need to be memorialized in amendments to the various consortium partners' (including sub-contractors) WIF @LIKE Project Grant Agreements. EDAWDD staff respectfully requests the Board of Supervisors approve the attached amendments to the various WIF @LIKE Project Grant Agreements entered into between the EDAWDD and the County of San Bernardino, County of Imperial, CFLC and ResCare, to (1) amend the Contractor Scope of Work (Exhibit 3), (2) amend the Monthly Enrollment Plan (Exhibit 4) to increase the number of participants enrolled, and (3) amend the Performance Payment Matrix (Exhibit 7) (applies only to ResCare amendment), as more specifically set forth in Attachments A, B, C, and D attached hereto.

County Counsel has reviewed and approved the First Amendment to County of San Bernardino WIF @LIKE Project Grant Agreement, First Amendment to County of Imperial WIF @LIKE Project Grant Agreement, First Amendment to ResCare WIF @LIKE Project Grant Agreement, and First Amendment to CFLC WIF @LIKE Project Grant Agreement, including all attachments thereto (collectively, the WIF @LIKE Project Amendments). Staff recommends that the Board of Supervisors approve the WIF @LIKE Project Amendments.

### **Impact on Residents and Businesses**

Provide services to disconnected young adults ages 18-24 who are unemployed, not in school and satisfy anyone one of the following: low-income, gang-involved or ex-offender, on aid, or recently separated veteran.

### **Attachments**

- A-First Amendment to County of San Bernardino WIF @LIKE Project Grant Agreement
- B-First Amendment to County of Imperial WIF @LIKE Project Grant Agreement
- C-First Amendment to ResCare WIF @LIKE Project Grant Agreement
- D-First Amendment to CFLC WIF @LIKE Project Grant Agreement

**ATTACHMENT A**

**FIRST AMENDMENT TO COUNTY OF SAN BERNARDINO**

**WIF @LIKE PROJECT GRANT AGREEMENT**

(Behind This Page)

## FIRST AMENDMENT

**To U.S. Department of Labor/Employment and Training/  
Workforce Innovation Fund (WIF) Linking Innovation, Knowledge and Employment  
(@LIKE) Project  
Program Year 2012/2016  
Agreement No. 2012-2016/538/IF234001260A6DOLETA  
(County of San Bernardino)**

THIS FIRST AMENDMENT TO WORKFORCE INNOVATION FUND (WIF) LINKING INNOVATION, KNOWLEDGE AND EMPLOYMENT (@LIKE) PROJECT PROGRAM YEAR 2012/2016 AGREEMENT NO. 2012-2016/538/IF234001260A6DOLETA ("First Amendment"), dated this 28th day of January, 2014, ("Effective Date"), by and between COUNTY OF SAN BERNARDINO DEPARTMENT OF WORKFORCE DEVELOPMENT, a political subdivision of the State of California ("Contractor"), and the COUNTY OF RIVERSIDE, a political subdivision of the State of California ("County"). Contractor and the County are individually referred to herein as a "Party" and, together, as the "Parties."

### RECITALS

WHEREAS, the Employment and Training Administration (ETA), U.S. Department of Labor (DOL) announced the availability of approximately \$98.5 million in Workforce Innovation Funds (WIF) grants authorized by the Full-Year Continuing Appropriations Act, 2011 (P.L. 112-10);

WHEREAS, on July 1, 2012, the County and ETA/DOL entered into a grant agreement, wherein the County was granted WIF funds ("Grant Agreement"). The WIF grant is administered within the Workforce Investment Act (WIA) system. The County, acting as "Administrator of the WIF funds," is empowered to make a portion of the funds available to the Contractor for the purpose of implementing the WIF project;

WHEREAS, the County and the Riverside County Workforce Investment Board (WIB) collaborate with private for profit, nonprofit, community-based organizations, and other agencies within and outside of the County in carrying out certain functions and programs of the WIF;

WHEREAS, the County Economic Development Agency (EDA) – Workforce Development Division serves as the lead agency for the Linking Innovation, Knowledge and Employment (@LIKE) project. EDA is collaborating with Contractor and the Imperial County Workforce Development Board (collectively, the "Consortium") on the @LIKE project. The Consortium allows the member counties to effectively collaborate to serve the targeted disconnected young adults;

WHEREAS, in connection with the Grant Agreement and the @LIKE project, on July 1, 2012, the County and Contractor entered into that certain WIF Linking Innovation, Knowledge And Employment (@LIKE) Project program year 2012/2016 Agreement No. 2012-2016/538/if234001260A6DOLETA ("Original Agreement"), which provided for, among other things, the provision of youth services to disconnected young adults, ages 18 to 24 who are not in school, not working or serving in the military and are low-income, gang involved, ex-offenders, on aid, or veterans ("Project");

WHEREAS, the Project has been established as a WIF program, and has been approved by the County Board of Supervisors and the Workforce Investment Board; and

WHEREAS, an unanticipated need to redistribute 102 participant slots between the Consortium members, including their sub-contractors, is necessary to ensure the targeted young adults are adequately assisted through the WIF @LIKE project; and

WHEREAS, to accomplish the aforementioned redistribution, the Parties now desire to amend the following exhibits to the Original Agreement: (1) Scope of Work, and (2) Monthly Enrollment Plan.

NOW, THEREFORE, in consideration of the foregoing, and the promises and mutual covenants and conditions hereinafter set forth, the Parties hereby do agree as follows:

1. Exhibit 2- Scope of Work. The Original Agreement is hereby amended to delete in its entirety the "Scope of Work" attached as Exhibit 2 to the Original Agreement, and replace it with the "Amended Scope of Work," attached hereto as Attachment No. "1" and incorporated herein by this reference.
2. Exhibit 3- Monthly Enrollment Plan. The Original Agreement is hereby amended to delete in its entirety the "Monthly Enrollment Plan" attached as Exhibit 3 to the Original Agreement, and replace it with the "Amended Enrollment Plan" attached hereto as Attachment No. "2" and incorporated herein by this reference.
3. Entire Understanding. The First Amendment and the Original Agreement set forth and contain the entire understanding and agreement of the Parties hereto. There are no oral or written representations, understandings, or ancillary covenants, undertakings or agreements, which are not contained or expressly referred to within this First Amendment and the Original Agreement.
4. Original Agreement In Full Force and Effect. Except as otherwise expressly modified herein, all other terms and conditions of the Original Agreement remain unmodified and in full force and effect.
5. Effectiveness of First Amendment. The effective date of this First Amendment is the date the Assistant County Executive Officer/EDA or designee executes this First Amendment.
6. Further Assurances. The Parties agree to execute such other documents and to take such other actions as may be reasonably necessary to further the purposes of this First Amendment.

[REMAINDER OF PAGE INTENTIONALLY BLANK]

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties have caused their duly authorized representatives to execute this First Amendment as of the date first written above.

Agreement #2012-2016/538/IF234001260A6DOLETA Amendment #1

**"COUNTY"**

County of Riverside, a political subdivision of the State of California

By: \_\_\_\_\_  
Felicia Flourney  
Director of Workforce Development

Date: \_\_\_\_\_

**"CONTRACTOR"**

County of San Bernardino Department of Workforce Development, a political subdivision of the State of California

By: \_\_\_\_\_  
Sandra Harmsen  
Director

Date: \_\_\_\_\_

**APPROVED AS TO FORM**

**PAMELA J. WALLS**  
County Counsel

By: \_\_\_\_\_  
**JHAILA R. BROWN**  
Deputy County Counsel

Agreement # 2012-2016/538/IF234001260A6DOLETA Amendment #1

ATTACHMENT NO. 1  
AMENDED SCOPE OF WORK  
(Behind this Page)



## **Exhibit 2 Contractor Scope of Work-County of San Bernardino**

### **1) Background:**

The Riverside County Workforce Innovation Fund Grant known as Linking Innovation, Knowledge and Employment (@LIKE) project will provide a seamless system of youth services to meet the education, employment and developmental needs of young adults ages 18-24. The Contractor will serve on the Consortium with other partners of @ LIKE to create a replicable service model at the federal level that others can learn and adapt into similar projects. The Contractor will subcontract the program operation portion of the project to four experienced service providers to connect young adults into an education and/or employment camp as referenced in the Logic Model. @ LIKE services will improve long-term employability and enhance academic and occupational learning, leadership development skills, educational advancement, and employment preparation.

### **2) Target population:**

To meet specifications for eligibility for @LIKE, Contractor will assure that the customer will be:

- 18-24
- AND must be unemployed
- AND not in school
- AND any one of the following: Low income, gang-involved or ex-offender, or on aid, or recently separated veteran.
- AND the young adult is disconnected from education and employment for at least 90 days.

The Contractor agrees to enroll 158 disconnected young adults as specified above. 60% of the 158 must be between the ages of 22-24. The subcontractor must follow the planned enrollment plan to meet enrollment goals as set forth in Exhibit 3. It is recommended that participants be enrolled by the end of the second year, June 30, 2014, and program activities be completed by June 30, 2015.

### **3) Young Adult Service Location(s):**

#### **Apple Valley USD - North**

11837 Navajo Rd  
Apple Valley, CA 92308  
Ph: 760.247.7206  
Fax: 760.27.6047  
Dennis Killion -  
Dennis\_Killion@avusd.org

#### **Career Institute - West**

10722 Arrow Route Ste 808  
Rancho Cucamonga, CA 91730  
Ph: 909.481.0270  
Fax: 909.481.3947  
Teresa Taylor  
Ttaylor@cinow.org

#### **CRY-ROP - East**

1214 Indiana Court  
Redlands, CA 92374  
Ph: 909.793.3115 ext. 400  
Fax: 909.793.7871  
Lynnae Pattison  
Lynnae\_pattison@cry-rop.org

#### **Family Service Association**

21250 Box Springs Road Ste 212  
Moreno Valley, CA 92557  
Ph: 951.686.1096  
Fax: 951.276.9542  
Shannon Gonzalez  
Sgonzalez@fsaca.org

Agreement # 2012-2016/538/IF234001260A6DOLETA Amendment #1

ATTACHMENT NO. 2  
AMENDED MONTHLY ENROLLMENT PLAN  
(Behind this Page)

**Exhibit 3 Monthly Enrollment Plan**

**Monthly Enrollment Plan  
County of San Bernardino  
PY 2012-2015**

<b>Enrollments Total</b>
158
60% of 148 must be between the ages of 22-24

<b>Month</b>	<b>Monthly Enrollment Goal</b>
July 1-2012	0
August	0
September	0
October	0
November	0
December	0
January	10
February	10
March	10
April	10
May	10
June 30-2013	20
<b>TOTAL</b>	<b>70</b>

<b>Month</b>	<b>Monthly Enrollment Goal</b>
July 1-2013	10
August	10
September	10
October	10
November	10
December	10
January	15
February	13
March	0
April	0
May	0
June 30-2014	0
<b>TOTAL</b>	<b>88</b>

**ATTACHMENT B**

**FIRST AMENDMENT TO COUNTY OF IMPERIAL  
WIF @LIKE PROJECT GRANT AGREEMENT**

(Behind This Page)

## **FIRST AMENDMENT**

**To U.S. Department of Labor/Employment and Training/  
Workforce Innovation Fund (WIF) Linking Innovation, Knowledge and Employment  
(@LIKE) Project  
Program Year 2012/2016  
Agreement No. 2012-2016/538/IF234001260A6DOLETA  
(Imperial County)**

THIS FIRST AMENDMENT TO WORKFORCE INNOVATION FUND (WIF) LINKING INNOVATION, KNOWLEDGE AND EMPLOYMENT (@LIKE) PROJECT PROGRAM YEAR 2012/2016 AGREEMENT NO. 2012-2016/538/IF234001260A6DOLETA ("First Amendment"), dated this 22nd day of January, 2014, ("Effective Date"), by and between IMPERIAL COUNTY, a political subdivision of the State of California ("Contractor"), and COUNTY of RIVERSIDE, a political subdivision of the State of California ("County"). Contractor and the County are individually referred to herein as a "Party" and, together, as the "Parties."

### **RECITALS**

WHEREAS, the Employment and Training Administration (ETA), U.S. Department of Labor (DOL) announced the availability of approximately \$98.5 million in Workforce Innovation Funds (WIF) grants authorized by the Full-Year Continuing Appropriations Act, 2011 (P.L. 112-10);

WHEREAS, on July 1, 2012, the County and ETA/DOL entered into a grant agreement, wherein the County was granted WIF funds ("Grant Agreement"). The WIF grant is administered within the Workforce Investment Act (WIA) system. The County, acting as "Administrator of the WIF funds," is empowered to make a portion of the funds available to the Contractor for the purpose of implementing the WIF project;

WHEREAS, the County and the Riverside County Workforce Investment Board (WIB) collaborate with private for profit, nonprofit, community-based organizations, and other agencies within and outside of the County in carrying out certain functions and programs of the WIF;

WHEREAS, the County Economic Development Agency (EDA) – Workforce Development Division serves as the lead agency for the Linking Innovation, Knowledge and Employment (@LIKE) project. EDA is collaborating with Contractor and the County of San Bernardino Department of Workforce Development (collectively, the "Consortium") on the WIF @LIKE project. The Consortium allows the member counties to effectively collaborate to serve disconnected young adults;

WHEREAS, in connection with the Grant Agreement and the @LIKE project, on July 1, 2012, the County and Contractor entered into that certain WIF Linking Innovation, Knowledge And Employment (@LIKE) Project program year 2012/2016 Agreement No. 2012-2016/538/if234001260A6DOLETA ("Original Agreement"), which provided for, among other things, the provision of youth services to disconnected young adults, ages 18 to 24 who are not in school, not working or serving in the military and are low-income, gang involved, ex-offenders, on aid, or veterans ("Project");

WHEREAS, the Project has been established as a WIF program, and has been approved by the County Board of Supervisors and the Workforce Investment Board; and

WHEREAS, an unanticipated need to redistribute 102 participant slots between the Consortium members, including their sub-contractors, is necessary to ensure the targeted young adults are adequately assisted through the WIF @LIKE project; and

WHEREAS, to accomplish the aforementioned redistribution, the Parties now desire to amend the following exhibits to the Original Agreement: (1) Scope of Work, and (2) Monthly Enrollment Plan.

NOW, THEREFORE, in consideration of the foregoing, and the promises and mutual covenants and conditions hereinafter set forth, the Parties hereby do agree as follows:

1. Exhibit 2- Scope of Work. The Original Agreement is hereby amended to delete in its entirety the "Scope of Work" attached as Exhibit 2 to the Original Agreement, and replace it with the "Amended Scope of Work," attached hereto as Attachment No. "1" and incorporated herein by this reference.
2. Exhibit 3- Monthly Enrollment Plan. The Original Agreement is hereby amended to delete in its entirety the "Monthly Enrollment Plan" attached as Exhibit 3 to the Original Agreement, and replace it with the "Amended Enrollment Plan" attached hereto as Attachment No. "2" and incorporated herein by this reference.
3. Entire Understanding. The First Amendment and the Original Agreement set forth and contain the entire understanding and agreement of the Parties hereto. There are no oral or written representations, understandings, or ancillary covenants, undertakings or agreements, which are not contained or expressly referred to within this First Amendment and the Original Agreement.
4. Original Agreement In Full Force and Effect. Except as otherwise expressly modified herein, all other terms and conditions of the Original Agreement remain unmodified and in full force and effect.
5. Effectiveness of First Amendment. The effective date of this First Amendment is the date the Assistant County Executive Officer/EDA or designee executes this First Amendment.
6. Further Assurances. The Parties agree to execute such other documents and to take such other actions as may be reasonably necessary to further the purposes of this First Amendment.

[REMAINDER OF PAGE INTENTIONALLY BLANK]

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties have caused their duly authorized representatives to execute this First Amendment as of the date first written above.

Agreement #2012-2016/538/IF234001260A6DOLETA Amendment #1

"COUNTY"

County of Riverside, a political subdivision of the State of California

By: \_\_\_\_\_  
Felicia Flournoy  
Director of Workforce Development

Date: \_\_\_\_\_

"CONTRACTOR"

Imperial County, a political subdivision of the State of California

By: \_\_\_\_\_  
Raymond R. Castillo  
Chairman Imperial County Board of Supervisors

Date: \_\_\_\_\_

APPROVED AS TO FORM

PAMELA J. WALLS  
County Counsel

By: \_\_\_\_\_  
JHAILA R. BROWN  
Deputy County Counsel

*Agreement # 2012-2016/538/IF234001260A6DOLETA Amendment #1*

ATTACHMENT NO. 1  
AMENDED SCOPE OF WORK  
(Behind this Page)



## **Exhibit 2 Contractor Scope of Work-County of Imperial**

### **1) Background:**

The Riverside County Workforce Innovation Fund Grant known as Linking Innovation, Knowledge and Employment (@LIKE) project will provide a seamless system of youth services to meet the education, employment and developmental needs of young adults ages 18-24. The Contractor will serve on the Consortium with other partners of @ LIKE to create a replicable service model at the federal level that others can learn and adapt into similar projects. The Contractor will subcontract the program operation portion of the project to four experienced service providers to connect young adults into an education and/or employment camp as referenced in the Logic Model. @ LIKE services will improve long-term employability and enhance academic and occupational learning, leadership development skills, educational advancement, and employment preparation.

### **2) Target population:**

To meet specifications for eligibility for @LIKE, Contractor will assure that the customer will be:

- 18-24
- AND must be unemployed
- AND not in school
- AND any one of the following: Low income, gang-involved or ex-offender, or on aid, or recently separated veteran.
- AND the young adult is disconnected from education and employment for at least 90 days.

The Contractor's agrees to enroll 175 disconnected young adults as specified above. 60% of the 175 must be between the ages of 22-24. The subcontractor must follow the planned enrollment plan to meet enrollment goals as set forth in Exhibit 3. It is recommended that participants be enrolled by the end of the second year, June 30, 2014, and program activities be completed by June 30, 2015.

### **3) Young Adult Service Location(s):**

Arbor/Rescare  
1560 Ocotillo Drive, Suite E  
El Centro, California 92243  
Phone: 760.353.4570 • Fax: 760.353.4595  
Martha Anaya, Director  
Email: marthaanaya@rescare.com

IVROP  
687 State Street,  
El Centro, California 92243-2943  
Phone: 760.482.2600 • Fax: 760.482.2750 or 2751  
Joab Gonzalez, Director  
Email: jgonzalez@ivrop.org

### **4) Hours of Operation:**

Hours of operation: Hours will vary depending on youth needs.

Agreement # 2012-2016/538/IF234001260A6DOLETA Amendment #1

ATTACHMENT NO. 2  
AMENDED MONTHLY ENROLLMENT PLAN  
(Behind this Page)

**Exhibit 3 Monthly Enrollment Plan**

**Monthly Enrollment Plan  
County of Imperial  
PY 2012-2015**

<b>Enrollments Total</b>
175
60% of 175 must be between the ages of 22-24

<b>Month</b>	<b>Monthly Enrollment Goal</b>
July 1-2012	0
August	0
September	0
October	0
November	0
December	0
January	10
February	10
March	10
April	10
May	10
June 30-2013	20
<b>TOTAL</b>	<b>70</b>

<b>Month</b>	<b>Monthly Enrollment Goal</b>
July 1-2013	10
August	10
September	10
October	10
November	10
December	10
January	10
February	10
March	10
April	5
May	5
June 30-2014	5
<b>TOTAL</b>	<b>105</b>

**ATTACHMENT C**

**FIRST AMENDMENT TO RESCARE  
WIF @LIKE PROJECT GRANT AGREEMENT**

(Behind This Page)

## **FIRST AMENDMENT**

**To U.S. Department of Labor/Employment and Training/  
Workforce Innovation Fund (WIF) Linking Innovation, Knowledge and Employment  
(@LIKE) Project  
Program Year 2012/2016  
Agreement No. 2012-2016/538/IF234001260A6DOLETA  
(Arbor E&T, LLC., d/b/a ResCare Workforce Services)**

THIS FIRST AMENDMENT TO WORKFORCE INNOVATION FUND (WIF) LINKING INNOVATION, KNOWLEDGE AND EMPLOYMENT (@LIKE) PROJECT PROGRAM YEAR 2012/2016 AGREEMENT NO. 2012-2016/538/IF234001260A6DOLETA ("First Amendment"), dated this 4<sup>th</sup> day of February, 2014, ("Effective Date"), by and between ARBOR E&T, LLC., a KENTUCKY limited liability company, D/B/A RESCARE WORKFORCE SERVICES ("Contractor"), and the COUNTY OF RIVERSIDE, a political subdivision of the State of California ("County"). Contractor and the County are individually referred to herein as a "Party" and, together, as the "Parties."

### **RECITALS**

WHEREAS, the Employment and Training Administration (ETA), U.S. Department of Labor (DOL) announced the availability of approximately \$98.5 million in Workforce Innovation Funds (WIF) grants authorized by the Full-Year Continuing Appropriations Act, 2011 (P.L. 112-10); and

WHEREAS, on July 1, 2012, the County and ETA/DOL entered into a grant agreement, wherein the County was granted WIF funds ("Grant Agreement"). The WIF grant is administered within the Workforce Investment Act (WIA) system. The County, acting as "Administrator of the WIF funds," is empowered to make a portion of the funds available to the Contractor for the purpose of implementing the WIF project; and

WHEREAS, the County and the Riverside County Workforce Investment Board (WIB) collaborate with private for profit, nonprofit, community-based organizations, and other agencies within and outside of the County in carrying out certain functions and programs of the WIF; and

WHEREAS, the County Economic Development Agency (EDA) – Workforce Development Division serves as the lead agency for the Linking Innovation, Knowledge and Employment (@LIKE) project. EDA is collaborating with the County of San Bernardino Department of Workforce Development and the Imperial County Workforce Development Board (collectively, the "Consortium") on the @LIKE project. The Consortium allows the member counties to effectively collaborate to serve the targeted disconnected young adults. Contractor is a sub-contractor of the County in connection with the implementation of the WIF @LIKE project; and

WHEREAS, in connection with the Grant Agreement and the @LIKE project, on July 1, 2012, the County and Contractor entered into that certain WIF Linking Innovation, Knowledge And Employment (@LIKE) Project program year 2012/2016 Agreement No. 2012-2016/538/if234001260A6DOLETA ("Original Agreement"), which provided for, among other things, the provision of youth services to disconnected young adults, ages 18 to 24 who are not in school, not working or serving in the military and are low-income, gang involved, ex-offenders, on aid, or veterans ("Project"); and

WHEREAS, the Project has been established as a WIF program, and has been approved by the County Board of Supervisors and the Workforce Investment Board; and

WHEREAS, an unanticipated need to redistribute 102 participant slots between the Consortium members, including their sub-contractors, is necessary to ensure the targeted young adults are adequately assisted through the WIF @LIKE project; and

WHEREAS, to accomplish the aforementioned redistribution, the Parties now desire to amend the following exhibits to the Original Agreement: (1) Contractor Scope of Work; (2) Monthly Enrollment Plan; and (3) Performance Payment Matrix; and

NOW, THEREFORE, in consideration of the foregoing, and the promises and mutual covenants and conditions hereinafter set forth, the Parties hereby do agree as follows:

1. Exhibit 2-Contractor Scope of Work. The Original Agreement is hereby amended to delete in its entirety the "Contractor Scope of Work" attached as Exhibit 2 to the Original Agreement, and replace it with the "Amended Scope of Work," attached hereto as Attachment No. "1" and incorporated herein by this reference.
2. Exhibit 3-Monthly Enrollment Plan. The Original Agreement is hereby amended to delete in its entirety the "Monthly Enrollment Plan" attached as Exhibit 3 to the Original Agreement, and replace it with the "Amended Monthly Enrollment Plan" attached hereto as Attachment No. "2" and incorporated herein by this reference.
3. Exhibit 7-Performance Payment Matrix. The Original Agreement is hereby amended to delete in its entirety the "Performance Payment Matrix" attached as Exhibit 7 to the Original Agreement, and replace it with the "Amended Performance Payment Matrix" attached hereto as Attachment No. "3" and incorporated herein by this reference.
4. Entire Understanding. The First Amendment and the Original Agreement set forth and contain the entire understanding and agreement of the Parties hereto. There are no oral or written representations, understandings, or ancillary covenants, undertakings or agreements, which are not contained or expressly referred to within this First Amendment and the Original Agreement.
5. Original Agreement in Full Force and Effect. Except as otherwise expressly modified herein, all other terms and conditions of the Original Agreement remain unmodified and in full force and effect.
6. Effectiveness of First Amendment. The effective date of this First Amendment is the date the Assistant County Executive Officer/EDA or designee executes this First Amendment.
7. Further Assurances. The Parties agree to execute such other documents and to take such other actions as may be reasonably necessary to further the purposes of this First Amendment.

[REMAINDER OF PAGE INTENTIONALLY BLANK]

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties have caused their duly authorized representatives to execute this First Amendment as of the date first written above.

Agreement #2012-2016/538/IF234001260A6DOLETA, 1<sup>st</sup> Amendment

"COUNTY"

County of Riverside, a political subdivision of the State of California

By: \_\_\_\_\_  
Felicia Flournoy  
Director of Workforce Development

Date: \_\_\_\_\_

"CONTRACTOR"

Arbor E&T, LLC, a Kentucky limited liability company, d/b/a ResCare Workforce Services (Indio)

By: \_\_\_\_\_  
Patrick Kelley  
President and Manager

Date: \_\_\_\_\_

APPROVED AS TO FORM

PAMELA J. WALLS  
County Counsel

By: \_\_\_\_\_  
JHAILA R. BROWN  
Deputy County Counsel

ATTACHMENT NO. 1  
AMENDED SCOPE OF WORK  
(Behind this Page)



1) **Background:**

The Riverside County Workforce Innovation Fund Grant known as Linking Innovation, Knowledge and Employment (@LIKE) project will provide a seamless system of youth services to meet the education, employment and developmental needs of young adults ages 18-24. The Contractor will serve on the Consortium with other partners of @ LIKE to create a replicable service model at the federal level that others can learn and adapt into similar projects. The Contractor will subcontract some program services to experienced professional to help connect young adults into an education and/or employment camp as referenced in the Logic Model. @ LIKE services will improve long-term employability and enhance academic and occupational learning, leadership development skills, educational advancement, and employment preparation.

2) **Target population:**

The Contractor will provide direct workforce services to young adults between the ages of 18-24.

To meet specifications for eligibility for @LIKE the customer must be:

- 18-24
- AND must be unemployed
- AND not in school
- AND any one of the following: Low income, gang-involved or ex-offender, or on aid, or recently separated veteran.
- AND the young adult is disconnected from education and employment for at least 90 days.

The Contractor agrees to enroll 103 disconnected young adults. 60% of 103 must be between the ages of 22-24. The subcontractor must follow the planned enrollment plan to meet enrollment goals in Exhibit 3. It is recommended that participants be enrolled by end of second year, June 30, 2014 and program activities be completed by June 30, 2015.

3) **Young Adult Service Location(s):**

#1 Service provider name: Arbor Win Youth Opportunity Center  
Address: 45-570 Grace Street, Suite 1  
Indio, CA 92201  
(760) 775-2887  
Attention: Rosa Penaloza, Project Director  
Email address: rosapenaloza@rescare.com

4) **Hours of Operation:** Monday-Friday, 8-6 p.m.

5) **Program components:**

The subcontractor in consultation with the Contractor must determine what program elements will be provided to each young adult, based on the participant's objective assessment and individual service strategy. It is envisioned that each participant will

enroll in more than one of the program components, and all participants will participate in the program up to 30 months as necessary to attain an education or employment outcome. The program elements are described below:

A) Eligibility Guidelines for @LIKE participants:

1. Age and Right to work status (I-9 form)
2. Copy of social security card
3. Selective Service Registration
4. Disconnected from school or employment for 90 days or more, may use self attestation or applicant statement form.
5. Have at least one barrier low-income (use 70% Lower Living Standard Income by family size for your area), gang-involved, an ex-offender, on aid or a veteran. Note: Some barriers maybe documented by agency forms or self-attestation/applicant statements or by documenting the barrier in participant's case file notes.

B) All @LIKE young adult will have an Individual Service Strategy (ISS) on file.

An ISS is a specific plan developed for each @LIKE participant that is based on the objective assessment and identifies an education or employment goal (including, in appropriate circumstances, nontraditional employment), and all achievement objectives, and appropriate services for the participant.

The ISS is used as the basic instrument for the local area to document appropriateness of decisions made about the mix and combination of services, including referrals to other programs for specified activities.

The ISS plan should provide for:

- Preparation for postsecondary educational opportunities
- Strong links between academic and occupational learning
- Preparation for unsubsidized employment in appropriate cases
- Effective connections to intermediaries with strong links to the local job market and regional employers

C) Standard Assessments

1. Social/Psychological Assessment will measure two areas: Self-Efficacy and Perceived barriers. All participants will receive a pre/post assessment to measure the two areas. The Case Manager will receive training from the Assessment Proctor on how to interpret results and provide direction on understanding barriers preventing them from becoming self-sufficient.
2. Career Interest Assessment will be determined through the use of CenterMark Career tool. All participants will receive these services. Case Manager will use the data gathered from the assessment(s) for providing students with guidance on career aptitudes and options.
3. Basic Skills Assessment may be determined through use of standardized testing instruments available to the service provider. Young adults will be tested to determine Math and Reading proficiency levels. Basic skill deficient is tied to the @LIKE participant goals. If their basic skills need to increase to meet their employment objective or to gain an industry certificate, for the

purposes of @LIKE they are deficient. However, if co-enrolled in @LIKE and WIA then the WIA definition of basic skills deficient (must be less than 8.9) kicks in for the purposes of counting that particular participant in the WIA performance measure for increasing a grade level. They may in fact be at a higher grade level and still be deficient for the purposes of meeting an employment goal and for the @LIKE program.

- D) All participants will be given the opportunity to proctor for a National Career Readiness Certificate through ACT. ACT provides WorkKeys a web-based internet program that allows for the mastery of three tests that lead to the certificate. The three tests are as follows: Applied Mathematics, Locating Information, and Reading for Information. Note: set-up, training, funding of the WorkKeys component will be provided by the Lead Grant Agency.
- E) Educational or Employment Camps may be delivered concurrently or sequentially as determined by the Individual Service Strategy and service requested by the @ LIKE participant.
1. Education Camp Activities:
    - CAHSEE Prep
    - GED Prep
    - Tutoring
    - First Year College Experience
    - College Tours
    - College Advisement
    - FAFSA Workshops
    - Vocational Training
    - Creation of Education Portfolio
  2. Employment Camp Activities:
    - Work Readiness (RCOE)
    - Career Cruising
    - Entrepreneurship
    - Road Trip Nation (Career Exploration)
    - Community Service
    - Internships
    - Work Experience
    - Job Bank
    - Job Search/Job Placement
    - Job Retention
    - Employment Portfolio
- F) Life Coach Role

A life coach is a trained practitioner that guides an individual to maneuver through their internal landscape for the purpose of assisting them to explore, discover and attain their authentic desires and aspirations. Two key components to ensure successful outcomes from the life coaching relationship include the establishment and definition of each individual's role and responsibilities, and the establishment of the individual's (client's) commitment to taking a pro-active role in their transformation process.

The premise of this model is to guide the client to explore and access their unique internal potential for problem solving their life challenges. Ultimately, the life coach is

assisting their client to gain self-confidence in their abilities by helping them to recognize that they have the ingenuity to successfully overcome the obstacles they encounter.

Requirements for the @LIKE Program:

1. Individuals who are Life Coaches must be trained. The lead Grant Agency will choose and pay for life coach training for everyone in this capacity to be trained on one curriculum. An individual may be hired to be a Life Coach and not yet be fully trained. If that is the case, a condition of employment will be that they be certified within 3 to 6 months of hire.
2. It is expected that an individual hired as a Life Coach will have appropriate prerequisite education (e.g., social work, counseling, social services, etc.) and will begin the specified Life Coach training as soon as available by the County.
3. All young adults will have access to a Life Coach.
4. Young adults will meet individually with their Life Coach at least 1 hour a week for a set period of time that will be specified in the young adult's service plan, in addition to other group activities that may be conducted with the Life Coach.

G) Supportive services may only be provided to @LIKE participants. Some services, but not limited to:

- Individual & Family Counseling
- Access to Information and Referrals
- Substance Abuse
- Teen Pregnancy
- Anti-Criminal/Gang Parenting Classes and Support
- Transportation
- Childcare Assistance
- Tuition Assistance
- Work-Related Clothing & Tool Follow-up Activities
- Adult Mentoring
- Curriculum type services

## 6. @LIKE Participant Files

The Contractor agrees to maintain an electronic and hard file on file at the service delivery location. Case notes may be kept in electronic format and not hard copy is required.

At minimum, the file must include the following:

- Eligibility documentation
- Case notes
- Individual Service Strategy or Individual Employment Plan
- Assessment results pre and post tests
- Any Certificates received
- Attainment Goals
- Workforce Readiness documentation
- Other pertinent documentation to show the progression of the participant in meeting his or her goals.

All participants meeting the eligibility guidelines will be registered and enrolled in the Virtual One Stop data management system by the Contractor or subcontractor.

**7. Virtual One Stop System**

All data required for the @LIKE program will be recorded in the Geographic Solutions, Inc., Virtual One Stop System. The Grant Lead will assign logins, training and information on how to query program data to each Contractor. Data will be validated according to hard file information and if necessary, a yearly review will be conducted to ensure information is valid and sufficient for the evaluation period of the program.

**8. Notifications**

All participants will receive an Equal Opportunity, Nondiscrimination and Grievance Notification at the beginning of the program.

**9. Completion**

Contractor must ensure Participant has met all goals by June 30, 2015.

**10. Follow-up**

Contractor must provide follow up services as required under WIA.

**11. Evaluation Period**

This project has been selected by the Dept. of Labor to participate in a study from July 1, 2015 through October 31, 2016. The Contractor will provide information as needed for the evaluator to conduct its study of the project.

ATTACHMENT NO. 2  
AMENDED MONTHLY ENROLLMENT PLAN  
(Behind this Page)

*Agreement #2012-2016/538/IF234001260A6DOLETA, 1<sup>st</sup> Amendment*  
**Amended Monthly Enrollment Plan - Arbor E&T, LLC., d/b/a ResCare Workforce Services**

**PY 2012-2016**

<b>Enrollments Total</b>
<b>103</b>
Note: 60% of 103 must be between the ages of 22-24.

Month	Monthly Enrollment Goal
<b>July 1-2012</b>	<b>0</b>
<b>August</b>	<b>0</b>
<b>September</b>	<b>0</b>
<b>October</b>	<b>0</b>
<b>November</b>	<b>0</b>
<b>December</b>	<b>0</b>
<b>January</b>	<b>0</b>
<b>February</b>	<b>0</b>
<b>March</b>	<b>16</b>
<b>April</b>	<b>0</b>
<b>May</b>	<b>0</b>
<b>June 30-2013</b>	<b>25</b>
<b>TOTAL</b>	<b>41</b>

Month	Monthly Enrollment Goal
<b>July 1-2013</b>	<b>0</b>
<b>August</b>	<b>0</b>
<b>September</b>	<b>16</b>
<b>October</b>	<b>0</b>
<b>November</b>	<b>0</b>
<b>December</b>	<b>25</b>
<b>January</b>	<b>0</b>
<b>February</b>	<b>0</b>
<b>March</b>	<b>11</b>
<b>April</b>	<b>0</b>
<b>May</b>	<b>0</b>
<b>June 30-2014</b>	<b>10</b>
<b>TOTAL</b>	<b>62</b>

ATTACHMENT NO. 3  
AMENDED PERFORMANCE PAYMENT MATRIX  
(Behind this Page)



Agreement #2012-2016/538/IF234001260A6DOLETA, 1<sup>st</sup> Amendment  
Amended Performance Payment Matrix - Arbor E8:38 AM, LLC., d/b/a ResCare Workforce Services

Benchmark Description		Maximum Profit Amount
<p>1.) <u>100% Enrollment</u> -            103 Participants, ages 18 - 24, must be enrolled by 6/30/14.            Note: 60% of all Participants <u>must</u> be between the ages of 22 - 24.            (Verified with VOS Enrollment Report)</p>	<p>48 participants must be enrolled by 10/31/13. <span style="float: right;">55</span>            remaining participants must be enrolled by 6/30/14.            Note: 62 Participants <u>must</u> be between the ages of 22 - 24.</p>	<p>\$5,770.25 Payable after 10/31/13.            \$5,770.25 Payable after 6/30/14.            Note: If Contractor meets Enrollment goals prior to deadlines, contractor may at such time, submit invoicing to the County for the allowable profit.</p>
<p>2.) <u>60% Diploma/GED</u> -            Of all Participants enrolled, who are Dropouts, 60% shall obtain a High School Diploma w/CAHSEE or GED within the two years.</p>	62	3846.84
<p>3.) <u>65% Employment</u> -            Of all Participants enrolled, 65% shall be in Unsubsidized Employment at time of Exit.</p>	67	3846.83
<p>4.) <u>50% Voc. Training/College</u> -            Of all Participants enrolled, 50% shall enter Vocational Training or College during the Program.</p>	52	3846.83
		<b>Total Profit Payable            \$23,081.00</b>

**ATTACHMENT D**

**FIRST AMENDMENT TO CFLC**

**WIF @LIKE PROJECT GRANT AGREEMENT**

(Behind This Page)

## **FIRST AMENDMENT**

**To U.S. Department of Labor/Employment and Training/  
Workforce Innovation Fund (WIF) Linking Innovation, Knowledge and Employment  
(@LIKE) Project  
Program Year 2012/2016  
Agreement No. 2012-2016/538/IF234001260A6DOLETA  
(California Family Life Center)**

THIS FIRST AMENDMENT TO WORKFORCE INNOVATION FUND (WIF) LINKING INNOVATION, KNOWLEDGE AND EMPLOYMENT (@LIKE) PROJECT PROGRAM YEAR 2012/2016 AGREEMENT NO. 2012-2016/538/IF234001260A6DOLETA ("First Amendment"), dated this 29th day of January, 2014, ("Effective Date"), by and between CALIFORNIA FAMILY LIFE CENTER, a California corporation ("Contractor"), and the COUNTY OF RIVERSIDE, a political subdivision of the State of California ("County"). Contractor and the County are individually referred to herein as a "Party" and, together, as the "Parties."

### **RECITALS**

WHEREAS, the Employment and Training Administration (ETA), U.S. Department of Labor (DOL) announced the availability of approximately \$98.5 million in Workforce Innovation Funds (WIF) grants authorized by the Full-Year Continuing Appropriations Act, 2011 (P.L. 112-10);

WHEREAS, on July 1, 2012, the County and ETA/DOL entered into a grant agreement, wherein the County was granted WIF funds ("Grant Agreement"). The WIF grant is administered within the Workforce Investment Act (WIA) system. The County, acting as "Administrator of the WIF funds," is empowered to make a portion of the funds available to the Contractor for the purpose of implementing the WIF project;

WHEREAS, the County and the Riverside County Workforce Investment Board (WIB) collaborate with private for profit, nonprofit, community-based organizations, and other agencies within and outside of the County in carrying out certain functions and programs of the WIF;

WHEREAS, the County Economic Development Agency (EDA) – Workforce Development Division serves as the lead agency for the Linking Innovation, Knowledge and Employment (@LIKE) project. EDA is collaborating with the County of San Bernardino Department of Workforce Development and the Imperial County Workforce Development Board (collectively, the "Consortium") on the @LIKE project. The Consortium allows the member counties to effectively collaborate to serve the targeted disconnected young adults. Contractor is a sub-contractor of the County in connection with the implementation of the WIF @LIKE project;

WHEREAS, in connection with the Grant Agreement and the @LIKE project, on July 1, 2012, the County and Contractor entered into that certain WIF Linking Innovation, Knowledge And Employment (@LIKE) Project program year 2012/2016 Agreement No. 2012-2016/538/if234001260A6DOLETA ("Original Agreement"), which provided for, among other things, the provision of youth services to disconnected young adults, ages 18 to 24 who are not in school, not working or serving in the military and are low-income, gang involved, ex-offenders, on aid, or veterans ("Project");

WHEREAS, the Project has been established as a WIF program, and has been approved by the County Board of Supervisors and the Workforce Investment Board; and

WHEREAS, an unanticipated need to redistribute 102 participant slots between the Consortium members, including their sub-contractors, is necessary to ensure the targeted young adults are adequately assisted through the WIF @LIKE project; and

WHEREAS, to accomplish the aforementioned redistribution, the Parties now desire to amend the following exhibits to the Original Agreement: (1) Scope of Work, and (2) Monthly Enrollment Plan.

NOW, THEREFORE, in consideration of the foregoing, and the promises and mutual covenants and conditions hereinafter set forth, the Parties hereby do agree as follows:

1. Exhibit 2- Scope of Work. The Original Agreement is hereby amended to delete in its entirety the "Scope of Work" attached as Exhibit 2 to the Original Agreement, and replace it with the "Amended Scope of Work," attached hereto as Attachment No. "1" and incorporated herein by this reference.
2. Exhibit 3- Monthly Enrollment Plan. The Original Agreement is hereby amended to delete in its entirety the "Monthly Enrollment Plan" attached as Exhibit 3 to the Original Agreement, and replace it with the "Amended Enrollment Plan" attached hereto as Attachment No. "2" and incorporated herein by this reference.
3. Entire Understanding. The First Amendment and the Original Agreement set forth and contain the entire understanding and agreement of the Parties hereto. There are no oral or written representations, understandings, or ancillary covenants, undertakings or agreements, which are not contained or expressly referred to within this First Amendment and the Original Agreement.
4. Original Agreement In Full Force and Effect. Except as otherwise expressly modified herein, all other terms and conditions of the Original Agreement remain unmodified and in full force and effect.
5. Effectiveness of First Amendment. The effective date of this First Amendment is the date the Assistant County Executive Officer/EDA or designee executes this First Amendment.
6. Further Assurances. The Parties agree to execute such other documents and to take such other actions as may be reasonably necessary to further the purposes of this First Amendment.

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[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties have caused their duly authorized representatives to execute this First Amendment as of the date first written above.

Agreement #2012-2016/538/IF234001260A6DOLETA Amendment #1

**"COUNTY"**

County of Riverside, a political subdivision of the State of California

By: \_\_\_\_\_  
Felicia Flournoy  
Director of Workforce Development

Date: \_\_\_\_\_

**"CONTRACTOR"**

California Family Life Center, a California corporation

By: \_\_\_\_\_  
Rodney Walker  
Executive Director

Date: \_\_\_\_\_

**APPROVED AS TO FORM**

**PAMELA J. WALLS**  
County Counsel

By: \_\_\_\_\_  
**JHAILA R. BROWN**  
Deputy County Counsel

Agreement # 2012-2016/538/IF234001260A6DOLETA Amendment #1

ATTACHMENT NO. 1  
AMENDED SCOPE OF WORK  
(Behind this Page)

## **Exhibit 2 Contractor Scope of Work-California Family Life Center**

### **1) Background:**

The Riverside County Workforce Innovation Fund Grant known as Linking Innovation, Knowledge and Employment (@LIKE) project will provide a seamless system of youth services to meet the education, employment and developmental needs of young adults ages 18-24. The Contractor will work in conjunction with the Consortium with other partners of @ LIKE to create a replicable service model at the federal level that others can learn and adapt into similar projects. The Contractor will subcontract some program services to experienced professionals to help connect young adults into an education and/or employment camp as referenced in the Logic Model. @ LIKE services will improve long-term employability and enhance academic and occupational learning, leadership development skills, educational advancement, and employment preparation.

### **2) Target population:**

The Contractor will provide direct workforce services to young adults between the ages of 22-24.

To meet specifications for eligibility for @LIKE the customer must be:

- 18-24
- AND must be unemployed
- AND not in school
- AND any one of the following: Low income, gang-involved or ex-offender, or on aid, or recently separated veteran.
- AND the young adult is disconnected from education and employment for at least 90 days.

The Contractor agrees to enroll 216 disconnected young adults. 60% of 216 must be between the ages of 22-24. The subcontractor must follow the planned enrollment plan to meet enrollment goals Exhibit 3. It is recommended that participants be enrolled by end of second year, June 30, 2014 and program activities be completed by June 30, 2015.

### **3) Young Adult Service Location(s):**

#1 Service provider name: Rubidoux Youth Opportunity Center  
Address: 5656 Mission Blvd., Riverside, CA 92509  
Phone: 951-683-9622  
Attention: Mary Jo Ramirez  
Email address: kv-cflc@linkline.com

#2 Service provider name: Empower Youth Opportunity Center  
Address: 930 N. State Street  
Phone: 951-765-0197  
Attention: Mary Jo Ramirez  
Email address: kv-cflc@linkline.com

### **4) Hours of Operation: Monday-Friday, 8-5 p.m.**

Agreement # 2012-2016/538/IF234001260A6DOLETA Amendment #1

ATTACHMENT NO. 2  
AMENDED MONTHLY ENROLLMENT PLAN  
(Behind this Page)



**Exhibit 3 Monthly Enrollment Plan**

**Monthly Enrollment Plan  
California Family Life Center  
PY 2012-2015**

<b>Enrollments Total</b>
<b>216</b>
Note: 60% of 216 must be between the ages of 22-24.

<b>Month</b>	<b>Monthly Enrollment Goal</b>
July 1-2012	0
August	0
September	0
October	0
November	0
December	0
January	15
February	15
March	15
April	15
May	12
June 30-2013	20
<b>TOTAL</b>	<b>92</b>

<b>Month</b>	<b>Monthly Enrollment Goal</b>
July 1-2013	15
August	15
September	15
October	15
November	12
December	20
January	17
February	15
March	0
April	0
May	0
June 30-2014	0
<b>TOTAL</b>	<b>124</b>