

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

420A



FROM: Office on Aging

SUBMITTAL DATE:
April 14, 2014

SUBJECT: Approval of FY 2013/2014 Standard Agreement Amendment #1 A9-1314-21 between California Department of Aging (CDA) and Riverside County Office on Aging (OoA) for a nine month period, 10/1/13 – 6/30/14. [Districts – ALL] [Total Cost: \$234,690] [Source of Funds: Federal 98%, State 2%].

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and authorize Chair to execute FY 2013/2014 Standard Agreement Amendment #1 A9-1314-21 between California Department of Aging (CDA) and Riverside County Office on Aging (OoA) for a nine month period, 10/1/13 – 6/30/14;
2. Approve and direct the Auditor-Controller's Office to make the budget adjustments presented on Schedule A, attached; and
3. Return all four (4) copies of the Agreement to the Office on Aging for further processing.

BACKGROUND:

Summary

This amended contract and budget display provides the allocation of reconciled Federal and State Older Americans Act Title III and VII and NSIP funding for Office on Aging.

(Continued on Page 2)

Michele Haddock
Michele Haddock
Director

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 234,690	\$ 0	\$ 234,690	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

SOURCE OF FUNDS: Federal 98%, State 2% **Budget Adjustment:** Yes
For Fiscal Year: 2013/2014

C.E.O. RECOMMENDATION:

APPROVE

BY: *Lari Sioson*
Lari Sioson

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

FISCAL PROCEDURES APPROVED
 PAUL ANGLIO, CPA, AUDITOR-CONTROLLER
 BY: *Esteban Hernandez*
 DATE: 4/24/14
 Departmental Concurrence
 FORM APPROVED COUNTY COUNSEL
 BY: *Neal R. Kipnis*
 DATE: _____
 A-30
 4/5 Vote
 Positions Added
 Change Order

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FORM 11: Approval of FY 2013/2014 Standard Agreement Amendment #1 A9-1314-21 between California Department of Aging (CDA) and Riverside County Office on Aging (OoA) for a nine month period, 10/1/13 – 6/30/14. [Districts – ALL] [Total Cost: \$234,690] [Source of Funds: Federal 98%, State 2%].

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BACKGROUND:

Summary (continued)

These funds support programs and activities for seniors countywide, which include Supportive Services (Title IIIB), Congregate and Home Delivered Meal Programs (Title IIIC), Preventive Health and Medication Management (Title IIID), Family Caregiver Program (Title IIIE), Long Term Care Ombudsman (Title VIIA), and Elder Abuse Prevention (Title VIIB).

Impact on Citizens and Businesses

These funds are to be utilized in accordance with the targeting requirements of the Older American Act (OAA), with considerable emphasis on programs and services to persons aged 60 and older with the greatest social and economic need.

SUPPLEMENTAL:

Additional Fiscal Information

The FY 2013/2014 A9 Title III/VII original contract with the California Department of Aging was approved and signed by the Board on July 30, 2013, Agenda Item 3-42; with total amount \$5,024,102 in federal and state funds. The terms of this agreement remains unchanged (10/1/2013 – 6/30/2014); however, the maximum amount of the amended contract is \$5,334,371. Inclusive of a roll-over of Special Nutrition Funds from our 3 month contract with CDA in the amount of \$75,579. Therefore, an adjustment of \$234,690 is needed as shown on the attached Schedule A.

There is no impact to County General Funds and we are requesting no additional matching requirements.

		5,024,102	Original CDA Contract
Amendment #1	310,269		
Roll-over from 3 month contract	(75,579)	75,579	Already Adjusted
Adjustment Needed	234,690	234,690	Adjustment needed
		5,334,371	

ATTACHMENTS:

A. BUDGET ADJUSTMENT: Attached.

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Office on Aging
Schedule A
FY 2013/14

Increase Office on Aging Estimated Revenue:

21450-5300100000-767140	Fed-Misc. Reimbursement	230,092
21450-5300100000-755260	CA-Home Delivered Meals	4,589
21450-5300100000-751600	CA-Other Aid to Health	<u>9</u>
Total:		\$ 234,690

Increase Office on Aging Appropriation:

21450-5300100000-510040	Regular Salaries	1,340
21450-5300100000-518100	Budgeted Benefits	660
21450-5300100000-520200	Communications	1,256
21450-5300100000-520705	Food	9,695
21450-5300100000-521360	Maint-Computer Equip	39,423
21450-5300100000-527780	Special Program Expense	152,101
21450-5300100000-536200	Contrib To Non-County Agency	<u>30,215</u>
Total:		\$ 234,690

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED _____ Pages

AGREEMENT NUMBER A9-1314-21	AMENDMENT NUMBER 1
REGISTRATION NUMBER	

- This Agreement is entered into between the State Agency and Contractor named below:
 STATE AGENCY'S NAME
California Department of Aging
 CONTRACTOR'S NAME
 COUNTY OF RIVERSIDE
- The term of this Agreement is October 1, 2013 through June 30, 2014
- The maximum amount of this Agreement after this amendment is: **\$ 5,334,371.00**
 Five million, three hundred thirty-four thousand, three hundred seventy-one and no/100 dollars
- The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

This contract is being amended to reallocate unexpended funds.

This contract amendment increases funds provided to the contractor by \$ 310,269.00 to \$ 5,334,371.00.

This increase will be used to enhance or maintain services.

Exhibit B, pages 11 and 12, titled Budget Display, amendment 1, is attached and replaces the original Exhibit B, pages 11 and 12, Budget Display.

The Budget, amendment 1, is hereby incorporated by reference and replaces the original Budget.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) COUNTY OF RIVERSIDE		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING		
ADDRESS 6296 Rivercrest Drive, Suite K Riverside CA 92507		
STATE OF CALIFORNIA		
AGENCY NAME California Department of Aging		FORM APPROVED COUNTY COUNSEL BY <u>NEAL R. KIPNIS</u> DATE _____
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Dyanne Macias, Manager, Contracts and Business Services Section		
ADDRESS 1300 National Drive, Suite 200, Sacramento, CA 95834		

Exempt per: AG OP 80-111

Exhibit B - Budget Detail, Payment Provisions, and Closeout

**AREA PLAN
 Amendment #1
 Fiscal Year 2013/14
 9 Months Contract (effective October 1, 2013-June 30, 2014)
 County of Riverside**

	Baseline	Cumulative Baseline Adjustments	Updated Baseline	Cumulative Transfers	Cumulative OTO	Updated Total	Net Change
Supportive Services							
Federal Title IIIB	1,103,676	374,775	1,478,451	374,775	39,462	1,517,913	414,237
Total Supportive Services	1,103,676	374,775	1,478,451	374,775	39,462	1,517,913	414,237
Ombudsman							
Federal Title IIIB	35,672	-	35,672	-	1,815	37,487	1,815
Federal Title VII Ombudsman	46,288	-	46,288	-	1,641	47,929	1,641
Special Deposit (SDF)	32,664	9	32,673	-	-	32,673	9
SNF Quality & Accountability	75,854	-	75,854	-	-	75,854	-
Total Ombudsman	190,478	9	190,487	-	3,456	193,943	3,465
Congregate Nutrition							
Federal Title IIIC1	1,396,831	(622,948)	773,883	(671,954)	63,430	837,313	(559,518)
General Fund C1	139,018	-	139,018	-	-	139,018	-
C1 Special Nutrition Funds	-	51,722	51,722	-	-	51,722	51,722
NSIP C1	105,276	3,220	108,496	-	582	109,078	3,802
Total Congregate Nutrition	1,641,125	(568,006)	1,073,119	(671,954)	64,012	1,137,131	(503,994)
Home-Delivered Meals							
Federal Title IIIC2	729,352	309,858	1,039,210	297,179	9,397	1,048,607	319,255
General Fund C2	159,271	4,589	163,860	-	-	163,860	4,589
C2 Special Nutrition Funds	-	23,857	23,857	-	-	23,857	23,857
NSIP C2	163,185	4,991	168,176	-	902	169,078	5,893
Total Home Delivered Meals	1,051,808	343,295	1,395,103	297,179	10,299	1,405,402	353,594
Disease Prevention							
Federal Title IIID	80,044	-	80,044	-	3,229	83,273	3,229
Total Disease Prevention	80,044	-	80,044	-	3,229	83,273	3,229
Family Caregiver							
Federal Title IIIE	514,091	-	514,091	-	38,482	552,573	38,482
Total Family Caregiver	514,091	-	514,091	-	38,482	552,573	38,482
Elder Abuse							
Federal Title VII Elder Abuse Prevention	19,306	-	19,306	-	1,256	20,562	1,256
Total Elder Abuse	19,306	-	19,306	-	1,256	20,562	1,256
Administration							
Federal Title IIIB	134,464	-	134,464	-	-	134,464	-
Federal Title IIIC1	152,497	-	152,497	-	-	152,497	-
Federal Title IIIC2	79,625	-	79,625	-	-	79,625	-
Federal Title IIIE	55,974	-	55,974	-	-	55,974	-
General Fund C1	801	-	801	-	-	801	-
General Fund C2	213	-	213	-	-	213	-
Total Administration	423,574	-	423,574	-	-	423,574	-
Grand Total - All Funds	5,024,102	150,073	5,174,175	-	160,196	5,334,371	310,269

Exhibit B - Budget Detail, Payment Provisions, and Closeout

**AREA PLAN
 Amendment #1
 Fiscal Year 2013/14
 9 Months Contract (effective October 1, 2013-June 30, 2014)
 County of Riverside**

	Baseline	Cumulative Baseline Adjustments	Updated Baseline	Cumulative Transfers	Cumulative OTO	Updated Total	Net Change
Funding Summary							
Federal Funds	4,616,281	69,896	4,686,177	-	160,196	4,846,373	230,092
General Fund	299,303	4,589	303,892	-	-	303,892	4,589
Special Nutrition Funds	-	75,579	75,579	-	-	75,579	75,579
SNF Quality & Accountability	75,854	-	75,854	-	-	75,854	-
Special Deposit	32,664	9	32,673	-	-	32,673	9
	5,024,102	150,073	5,174,175	-	160,196	5,334,371	310,269

Comments:

The maximum amount of Title III-E expenditures allowable for supplemental services is: 152,017

The maximum amount of Title III-E expenditures allowable for Grandparents is: 76,009

The minimum General Fund to be expended for State Match in Title III is: 198,329

CFDA NUMBER	Title	Year	Award Number	Award Name
93.041	Title VII: Elder Abuse Prevention	2013	13AACAT7EA	Older Americans Act Title VII-Allotments for Vulnerable
		2014	14AACAT7EA	Elder Rights Protection Activities
93.042	Title VII:Ombudsman	2013	13AACAT7OM	Older Americans Act Title VII-Allotments for Vulnerable
		2014	14AACAT7OM	Elder Rights Protection Activities
93.043	IIID: Preventive Health	2013	13AACAT3PH	Older Americans Act Title III-Grants for State & Community
		2014	14AACAT3PH	Programs on Aging
93.044	IIIB: Supportive Services	2013	13AACAT3SS	Older Americans Act Title III-Grants for State & Community
		2014	14AACAT3SS	Programs on Aging
93.045	IIIC1: Congregate Meals	2013	13AACAT3CM	Older Americans Act Title III-Grants for State & Community
		2014	14AACAT3CM	Programs on Aging
93.045	IIIC2: Home-Delivered Meals	2013	13AACAT3HD	Older Americans Act Title III-Grants for State & Community
		2014	14AACAT3HD	Programs on Aging
93.052	IIIE: NFCSP	2013	13AACAT3FC	Older Americans Act Title III-Grants for State & Community
		2014	14AACAT3FC	Programs on Aging
93.053	Nutrition Services Incentive Program	2013	13AACANSIP	Older Americans Act Section 311-Nutrition Services
		2014	14AACANSIP	Incentive Program