

PAUL ANGULO, CPA, AUDITOR-CONTROLLER
 BY: *Marla L. Pendleton* CPA 4/24/14
 MARLA L. PENDLETON, CPA

429

**SUBMITTAL TO THE BOARD OF SUPERVISORS
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Sheriff-Coroner-PA

SUBMITTAL DATE:
 04/08/14

SUBJECT: Approval of Sheriff's Records Management System Transaction Rate for FY 2013-14.
 [\$1,587,825 – 79% Contract Revenue & 21% General Fund]

RECOMMENDED MOTION: That the Board of Supervisors:
 1. Approve the FY 2013-14 rate of \$0.0365 per transaction for access to the Sheriff's Records Management System (RMS).

BACKGROUND:
Summary

The Sheriff's Department implemented the RMS in February 1999. The RMS provides a participating agency the ability to enter cases and query case histories, to access the Master Name Index, Warrants, Master Location Index and Jail Locator databases. Local law enforcement, contract cities, County, State and Federal agencies are using the System under contract with the Sheriff's Department. In FY 2012-13, the Board approved a RMS rate of \$0.0502 per transaction (05/14/13 3.23).

(Continued on Page 2)

Will Taylor
 Stanley L. Sniff, Jr.
 Sheriff-Coroner-PA
 Will Taylor, Dir. of Administration

Departmental Concurrence

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 1,587,825	\$	\$ 1,587,825	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 334,296	\$	\$ 334,296	\$ 0	

SOURCE OF FUNDS: 79% Contract Revenue and 21% General Fund
 Budget Adjustment: No
 For Fiscal Year: 13/14

C.E.O. RECOMMENDATION: APPROVE

BY: *Elizabeth J. Olson*
 County Executive Office Signature Elizabeth J. Olson

MINUTES OF THE BOARD OF SUPERVISORS

- A-30
- 4/5 Vote
- Positions Added
- Change Order

Prev. Agn. Ref.: 5/14/13 3-23 | District: All | Agenda Number:

3-21

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FORM 11: Approval of Sheriff's Records Management System Transaction Rate for FY 2013-14.

[**\$1,587,825 – 79% Contract Revenue & 21% General Fund]**

DATE: 04/08/14

PAGE: Page 2 of 2 (BR 14-077)

BACKGROUND:

Summary (continued)

The proposed rate calculation was based on a review of recoverable FY 2012-13 expenditures to arrive at a FY 2013-14 RMS base cost of \$1,587,825. This composite estimate was then divided by the estimated FY 2013-14 transaction count of 43,505,940. The resulting quotient of \$0.0365 is charged to City Police Departments and County, State and Federal agencies. An estimated \$96,698 of the RMS base cost will be recovered from these allied agencies. Then, based on calendar year 2012 call data, 93.91% of the RMS cost or \$1,156,831 is distributed to the County unincorporated areas and the contract cities based on the number of calls originating from each area. The Department estimates a total of \$1,253,529 in revenues to offset RMS expenses.

The FY 2013-14 base RMS cost decreased by -\$245,352 or approximately -13.4% from the last fiscal year's cost. The primary contributor to this was the decrease in cost for computer lines charged by RCIT and software maintenance fees.

Impact on Citizens and Businesses

The Records Management System provides all participating agencies access to the Master Name Index, Warrant System, Master Location Index, Jail Locator Database and the California Law Enforcement Telecommunication System (CLETS). Access to RMS provides one shared database for agencies to enter and query case histories to obtain criminal history information.