

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



515

FROM: SHERIFF'S DEPARTMENT

SUBMITTAL DATE:
04/29/14

SUBJECT: Ratification of the First Addendum to the FY 2013-14 Memorandum of Understanding with the Riverside County Superintendent of Schools for the Provision of Educational Programs to Adult Inmates, 2/2 – 5/5 Districts. (\$21,201 – 100% Inmate Welfare Fund)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify the First Addendum to the FY 2013-14 Memorandum of Understanding (MOU) with the Riverside County Superintendent of Schools for the Provision of Educational Programs to Adult Inmates and authorize the County Superintendent of Schools and Sheriff to execute the MOU Addendum on behalf of the Board.

BACKGROUND:

Summary

On 10/22/13 (3-57), the Board ratified a MOU between the Sheriff's Department and the Riverside County Superintendent of Schools to continue the provision of General, Vocational and Alternative education curricula at County detention facilities in FY 2013-14.

(Continued on Page 2)

Will Taylor
Stanley L. Sniff Jr.
Sheriff-Coroner-PA
Will Taylor, Director of Administration

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 21,201	\$ 0	\$ 21,201	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

SOURCE OF FUNDS: 100% Inmate Welfare Fund	Budget Adjustment: No
	For Fiscal Year: FY 13/14

C.E.O. RECOMMENDATION: APPROVE

BY: *Elizabeth J. Olson*
County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

FISCAL PROCEDURES APPROVED
PAUL ANGLIO, CPA, AUDITOR-CONTROLLER
BY: *Esteban Hernandez* 5/5/14

Departmental Concurrence

FORM APPROVED COUNTY COUNSEL
DATE: *5/1/14*
BY: *NEAL R. KIPNIS*

- A-30
- 4/5 Vote
- Positions Added
- Change Order

Prev. Agn. Ref.: 10/22/13 3-57 | District: 2/2-5/5 | Agenda Number:

3-37

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Ratification of the First Addendum to the FY 2013-14 Memorandum of Understanding with the Riverside County Superintendent of Schools for the Provision of Educational Programs to Adult Inmates, 2/2 – 5/5 Districts. (\$21,201 Inmate Welfare Fund)

DATE: 04/29/14

PAGE: Page 2 of 2 (BR 14-083)

Summary (Continued)

This MOU Addendum is required because the Educational Program Principal has extended his retirement date from mid-year to June 30, 2014. This action will result in a program cost increment of \$21,201, and the total program cost is projected to increase from \$1,597,219 to \$1,618,420. State funding remains unchanged at \$1,119,060, and Inmate Welfare Funds devoted to the Program will increase from \$478,159 to \$499,360. The Inmate Welfare Committee unanimously approved this fund increase for the Educational Program at its April 2, 2014 meeting. County Counsel has approved the First Addendum to the MOU as to form.

Impact on Citizens and Businesses

The public benefits when County inmates are spending their detention time productively, attending classes and acquiring knowledge that they may be able to put to use after they have served their time. In addition, the County is funding over 30% of the educational programs' cost with the Inmate Welfare Fund, a fund to be used for the benefit of inmates.

1 MEMORANDUM OF UNDERSTANDING

2 FIRST ADDENDUM

3
4 Contracting Parties:

5 Riverside County Superintendent of Schools

6 And

7 Riverside County Sheriff's Department

8
9 Term of MOU:

10 July 1, 2013 through June 30, 2014

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12 Type of Service:

13 Riverside County High School

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16 Pursuant to Section IV, C. ALTERATION OF TERMS AND ENTIRE
17 AGREEMENT the following modifications to said Memorandum of
18 Understanding are, by both parties, hereby agreed upon for
19 Section III A. FISCAL PROVISIONS.

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21 The agreed upon amendment reflects expenditure adjustments to
22 increase the Principal's salary and the new attendance system
23 budget; while decreasing the substitute budget. The amount paid
24 by the Riverside County Sheriff Inmate Welfare Fund will
25 increase by \$21,201 from \$478,159 to \$499,360.

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Section III FISCAL PROVISIONS, Subsection A.1 MAXIMUM AMOUNT
is amended to read as follows:

III FISCAL PROVISIONS

A. MAXIMUM AMOUNT

1. SUPERINTENDENT projects a total program cost of \$1,618,420 for the 2013-2014 fiscal year. The budget attached hereto as Exhibit "A" reflects a budgeted IWF contribution of \$499,360. SHERIFF through its Riverside County Sheriff Inmate Welfare Fund (IWF) Committee agrees to pay the SUPERINTENDENT the difference between total program costs less Adult Jail apportionment dollars, in an amount not to exceed \$499,360, including salary and benefits for personnel delivering programs identified in Section II, Item A, Parts 1 and 2, books and supplies, services and other operating expenses, and indirect cost as stipulated in the Adult Jail Proposed Budget attached hereto as Exhibit "A," and by this reference incorporated herein. The claim reimbursement will be based on actual cost occurred for the reporting period including details and supporting documentation of the amount claimed.

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G. SIGNATORIES

The RIVERSIDE COUNTY SHERIFF'S DEPARTMENT and the RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS mutually agree and faithfully perform all applications set forth in this Memorandum of Understanding Second Addendum.

RIVERSIDE COUNTY
SUPERINTENDENT OF SCHOOLS

RIVERSIDE COUNTY
SHERIFF'S DEPARTMENT

KENNETH M. YOUNG
Superintendent

STANLEY L. SNIFF, JR.
Sheriff-Coroner

Date: _____

Date: _____

FORM APPROVED COUNTY COUNSEL
BY: Neal R. Kirnis DATE 3/1/19

**ADULT JAIL PROPOSED BUDGET
2013-2014**

"EXHIBIT A"

Estimated Revenue 2013-2014	0 ADA X	\$ 1,119,060
Inmate Welfare Fund Contribution		\$ 499,360
Total Revenue		\$ 1,618,420

Administrator Salaries and Benefits	FTE	PCN	Salary	H & W	Fixed Charges	Total	Employee Name
Coordinator Principal	1	1-862-001	\$116,856.00	\$16,067.00	\$14,891.00	\$147,814.00	Thomas, Paul

Smith Correctional-Banning Classified Salaries and Benefits

School Site Secretary	1	2-262-064	\$36,017.00	\$15,282.00	\$11,273.32	\$62,572.32	Cortes, Mona
Instructional Print Assistant	1	2-218-001	\$35,042.00	\$15,282.00	\$10,968.15	\$61,292.15	William Aho
Program Assistant	1	2-571-003	\$43,730.00	\$15,282.00	\$13,717.00	\$72,729.00	Andrea Jones
			\$114,789.00	\$45,846.00	\$35,958.47	\$196,593.47	

Smith Correctional-BanningCertificated Salaries and Benefits

TCHR/CORR ED/ADULT JAIL PROG	1	1-102-001	\$59,390.00	\$6,319.00	\$14,414.00	\$80,123.00	Farag, Magdy
TCHR/CORR ED/Computer Occupations	1	1-520-001	\$69,660.00	\$15,870.00	\$6,937.63	\$92,467.63	Gray, Linda
TCHR/CORR ED/ADULT JAIL PROG	0.2	1-521-001	\$20,009.60	\$5,248.60	\$2,818.60	\$28,076.80	VanBlarcom, Donna
TCHR/CORR ED/ADULT JAIL PROG	1	1-085-002	\$102,020.00	\$15,870.00	\$13,313.61	\$131,203.61	Villa Perea, Heriberto
TCHR/CORR ED/ADULT JAIL PROG	1	1-051-001	\$71,182.00	\$15,870.00	\$9,290.00	\$96,342.00	McElvaney, Kathleen
TCHR/CORR ED/ADULT JAIL PROG	1	1-521-005	\$68,758.00	\$15,870.00	\$8,990.00	\$93,618.00	Hays, Kyndal
TCHR/CORR ED/ADULT JAIL PROG	1	1-521-006	\$86,366.00	\$15,870.00	\$11,272.00	\$113,508.00	Hernandez, Robert
TCHR/CORR ED/Construction	1	1-075-001	\$71,504.00	\$15,498.00	\$10,072.00	\$97,074.00	Todd Schuch
TCHR SUBSTITUTES/EXTRA DUTY			\$15,875.00		\$2,071.69	\$17,946.69	
INSTR ASST/CORR ED	0.875	2-114-034	\$29,832.00	\$14,852.00	\$9,092.00	\$53,776.00	Ramirez, Martin
			\$594,597	\$121,268	\$88,272	\$804,136	

Banning Total			\$826,242	\$183,181	\$139,121	\$1,148,543	
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Indio Jail

TCHR/CORR ED/ADULT JAIL PROG	0.488	1-521-004	\$50,438.00		\$2,871.00	\$53,309.00	Valkenburg, William
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Southwest Jail-Murrieta

TCHR/CORR ED/ADULT JAIL PROG	1	1-521-003	\$76,478.00	\$15,870.00	\$10,369.00	\$102,717.00	Warner, Rich
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Murrieta Total			\$76,478.00	\$15,870.00	\$10,369.00	\$102,717.00	
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Robert Presley-Riverside

TCHR/CORR ED/ADULT JAIL PROG	1	1-521-002	\$98,529.00	\$15,870.00	\$13,879.00	\$128,278.00	Keller, Anna
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Riverside Total			\$98,529.00	\$15,870.00	\$13,879.00	\$128,278.00	
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Total Salaries and Benefits all sites			1,051,687	214,921	166,240	1,432,847	
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Service and Supplies

Books and Supplies/printers	\$5,000.00
Attendance system/software	\$15,750.00
Services- GED Testing, Mileage, Travel, Cell Phone, Legal Fees, Postage	\$43,000.00
Service and Supplies Total	\$63,750.00

STAFFING TOTALS

1 - Principal

1 - Secretary

9.73 - Instructors
1 - Asst /GED Exam.

Total Program Costs (Excluding Salaries & Benefits)	\$63,750.00
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Total Program Costs (Salaries & Benefits)	\$ 1,432,847.20
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*Indirect Costs @ 8.14%	\$ 121,823.01
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Total Expenditures	\$ 1,618,420.21
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3262,444.41
\$935,432.13

*Indirect Costs include the service of: Office Space, Plant Maintenance, Plant Operations, Data Processing Services, Payroll, Accounts Payable/Receivable, Warehouse/Records Management, Purchasing/Mail Services, Business Administration Support.