

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

746A




**FROM:** TLMA – Transportation Department

**SUBMITTAL DATE:**  
June 3, 2014

**SUBJECT:** Extension No. 1 to Agreement 11-10-006 with LSA Associates, Inc. for On-Call Environmental Services - One Year Extension. All Districts; [\$250,000]; Local Funds 100%

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the attached Amendment No. 1 (hereinafter referenced as "extension") to the On-Call Environmental Services Agreement with LSA Associates, Inc. and the County of Riverside; and
2. Authorize the Chairman of the Board to execute the same; and
3. Authorize the Director of Transportation to approve extensions as provided for in the agreements.

  
 Juan C. Perez  
 Director of Transportation and Land Management

Patricia Romo  
 Assistant Director of Transportation

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (Per Exec. Office)
<b>COST</b>	\$ 0	\$ 250,000	\$ 250,000	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0	
<b>SOURCE OF FUNDS:</b> Gas Tax (25%), Measure A (25%), TUMF Fees (25%) and RBBF Fees (25%). There are no General Funds used in this project.				<b>Budget Adjustment:</b> N/A	
				<b>For Fiscal Year:</b> 2014/2015	

**C.E.O. RECOMMENDATION:**

APPROVE

BY:   
 Tina Grande

**County Executive Office Signature**

**MINUTES OF THE BOARD OF SUPERVISORS**

FORM APPROVED COUNTY COUNSEL

BY:  MARSHAL VICTOR  
 DATE: 6/14/14  
 Departmental Concurrence

- A-30
- 4/5 Vote
- Positions Added
- Change Order

**Prev. Agn. Ref.:** 11/22/11, Item 3-13 | **District:** All | **Agenda Number:**

**3-69**

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FORM 11:** Extension No. 1 to Agreement 11-10-006 with LSA Associates, Inc. for On-Call Environmental Services - One Year Extension. All Districts; [\$250,000]; Local Funds 100%

**DATE:** June 3, 2014

**PAGE:** Page 2 of 2

**BACKGROUND:**

**Summary (continued)**

The Transportation Department needs the continued environmental support services to provide access to expertise and additional personnel during the environmental phase of project delivery, often the critical path, to supplement the currently available minimal Department staff.

The Board of Supervisors approved and executed an agreement between the County of Riverside and LSA Associates, Inc. on November 22, 2011 (Agenda Item 3-13), to provide the Transportation Department with the needed services. The agreement allowed for two optional one-year extensions to extend the term of the contract.

This extension exercises the option in the agreement to extend the term of the contract for the first of the two optional one-year extensions. The Transportation Department requires the continued services of LSA Associates, Inc. for FY 2014/2015. All associated contract costs will be funded using project funds. Thus, no net county costs will be incurred as a result of this contract agreement.

**Impact on Residents and Businesses**

This amendment will afford the Department the ability to respond in a time efficient manner to public demands on our road system, as well as obtaining specific environmental expertise in areas that will supplement Department staff resources.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

N/A

**Contract History and Price Reasonableness**

LSA Associates, Inc. On-Call Environmental Services Agreement, approved November 2011, established the billing rates for three years; thereafter, adjustments could be requested by consultant on an annual basis. All adjustments to rates shall be subject to approval by the Director of Transportation and Land Management, or his designee.

The billing rates for environmental services from LSA Associates, Inc. have been adjusted as allowed per the original agreement and approved by the Assistant Director of Transportation. The adjusted billing rates reflect company billing rates for FY 2014/2015 and are included as part of this extension. The billing rates for LSA Associates, Inc. are comparable, if not lower, than other consulting firms offering similar services.

**AMENDMENT No. 1 TO AGREEMENT**

**for On-Call Environmental Services**

**between County of Riverside – Transportation Department**

**and LSA Associates, Inc.**

THIS AMENDMENT (hereinafter the "Amendment") to an agreement is made and entered into as of this \_\_\_\_\_ day of \_\_\_\_\_, 2014, by and between the County of Riverside, a political subdivision of the State of California (hereinafter the "COUNTY"), and LSA Associates, Inc. (hereinafter "CONSULTANT").

**RECITALS**

- A. COUNTY and CONSULTANT have entered in an agreement entitled "On-Call Environmental Services between County of Riverside – Transportation Department and LSA Associates, Inc." that is dated November 22, 2011 (hereinafter the "Agreement"). The Agreement provides the terms and conditions, scope of work, schedule and budget for the performance of professional and technical services necessary to provide on-call Environmental services.
- B. Appendix B • Article BI establishes the time period for allowing work assignments to be authorized under the original agreement. The terms and conditions specify that work assignment can be authorized for three years from the date of Board of Supervisors agreement approval (November 22, 2011) and that the authority to execute work assignments can be modified through one-year supplemental extensions. The agreement allows for two separate one-year extensions. The CONSULTANT is satisfactorily performing the duties under this agreement and the Transportation Department continues to need the services provided. The parties therefore now desire to implement the first one-year extension of the authority to execute work assignments.

**AGREEMENT**

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as follows, effective July 1, 2014:

1. CONSULTANT agrees to bill at rates approved as part of this amendment attached hereto as Exhibit A-1 consisting of one (1) page for the term of this agreement.
2. The authority to authorize work assignments under this contract is hereby extended from July 1, 2014 to

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June 30, 2015 in accordance with Appendix B • Article BI of the original agreement.

3. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and conditions of the Agreement shall remain in full force and effect between the parties hereto.

IN WITNESS HEREOF, the parties hereto have caused this Amendment to the Agreement to be duly executed this day and year first written above.

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**APPROVALS**

**COUNTY Approvals**

RECOMMENDED FOR APPROVAL:

Patricia Romo Dated: 6/2/14

JUAN C. PEREZ

Director of Transportation  
**Patricia Romo**  
Assistant Director of Transportation

APPROVED AS TO FORM:

PJ Walls Dated: 6/4/14  
*Deputy*  
PAMELA J. WALLS

County Counsel

APPROVAL BY THE BOARD OF SUPERVISORS

\_\_\_\_\_ Dated: \_\_\_\_\_

\_\_\_\_\_  
PRINTED NAME

Chairman, Riverside County Board of Supervisors

ATTEST:

\_\_\_\_\_ Dated: \_\_\_\_\_

KECIA HARPER-IHEM

Clerk of the Board (SEAL)

**CONSULTANT Approvals**

CONSULTANT:

Rob McCann Dated: 3/27/14  
Rob McCann

PRINTED NAME

President

TITLE

CONSULTANT:

Firoz Jamal Dated: 3-27-2014  
Firoz Jamal

PRINTED NAME

CFO

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# Exhibit A-1

**LSA ASSOCIATES, INC. Cost Proposal**

Proposal for On-Call Environmental Consulting Services for Riverside County Transportation Department

LSA Associates, Inc.		2014-2015	Overhead	Profit	Loaded Rate
Staff Name	Classification	Actual Rate	182.88%	9%	
		(A)	(B)	(C)	(D)
				(A+B) x %	A+B+C
Robert McCann	Principal / President	\$98.44	\$180.03	\$25.06	\$303.53
Ambarish Mukherjee	Associate	\$38.46	\$70.34	\$9.79	\$118.59
Brooks Smith	Associate	\$32.52	\$59.47	\$8.28	\$100.27
Carmen Lo	Environmental Planner	\$27.76	\$50.77	\$7.07	\$85.59
Casey Tibbet	Senior Cultural Resources Manager	\$33.87	\$61.94	\$8.62	\$104.43
Claudia Bauer	Biologist	\$26.97	\$49.32	\$6.87	\$83.16
David Atwater	Environmental Planner	\$31.00	\$56.69	\$7.89	\$95.59
Jason Lui	Senior Noise Specialist	\$37.02	\$67.70	\$9.42	\$114.15
Jim Harrison	Principal	\$44.52	\$81.42	\$11.33	\$137.27
Jodi Ross-Borego	Associate	\$38.54	\$70.48	\$9.81	\$118.83
Joe Urzua	Senior Transportation Planner	\$35.10	\$64.19	\$8.94	\$108.23
Kathryn Best	Assistant Environmental Planner	\$25.00	\$45.72	\$6.36	\$77.08
Keith Lay	Associate	\$47.60	\$87.05	\$12.12	\$146.77
Kelly Czechowski	Senior Environmental Planner	\$33.65	\$61.54	\$8.57	\$103.76
King Thomas	Associate	\$40.99	\$74.96	\$10.44	\$126.39
LeGrand Velez	Associate	\$45.58	\$83.36	\$11.60	\$140.54
Lloyd Sample	Associate	\$44.06	\$80.58	\$11.22	\$135.85
Lyn Calderine	Principal	\$58.71	\$107.37	\$14.95	\$181.03
Lynn Hayes	Principal	\$55.10	\$100.77	\$14.03	\$169.89
Maria Lum	Associate	\$36.28	\$66.35	\$9.24	\$111.87
Meghan Macias	Principal	\$53.85	\$98.48	\$13.71	\$166.04
Nicole West	Associate	\$47.36	\$86.61	\$12.06	\$146.03
Ray Hussey	Associate	\$47.23	\$86.37	\$12.02	\$145.63
Richard Erickson	Associate	\$44.57	\$81.51	\$11.35	\$137.43
Robert Aguirre	Transportation Planner	\$33.17	\$60.66	\$8.44	\$102.28
Ron Brugger	Senior Air Quality Specialist	\$36.80	\$67.30	\$9.37	\$113.47
Rory Goodwin	Senior Cult Resources / Lab Manager	\$28.84	\$52.74	\$7.34	\$88.93
Sarah Barrera	Senior Biologist	\$34.81	\$63.66	\$8.86	\$107.33
Stan Spencer	Senior Biologist	\$36.06	\$65.95	\$9.18	\$111.19
Tony Chung	Principal	\$63.64	\$116.38	\$16.20	\$196.23
Wendy Davis	Associate	\$48.56	\$88.81	\$12.36	\$149.73
<b>Classifications</b>					
Principal		\$63.16	\$115.51	\$16.08	\$194.75
Associate		\$43.28	\$79.15	\$11.02	\$133.45
Senior Air Quality Specialist		\$36.80	\$67.30	\$9.37	\$113.47
Senior Cultural Resources Manager		\$34.02	\$62.22	\$8.66	\$104.90
Senior Transportation Planner		\$33.81	\$61.83	\$8.61	\$104.25
Senior Environmental Planner		\$40.92	\$74.83	\$10.42	\$126.17
Senior Planner		\$42.52	\$77.76	\$10.83	\$131.11
Senior Biologist		\$35.00	\$64.01	\$8.91	\$107.92
Cultural Resources Manager		\$24.51	\$44.82	\$6.24	\$75.57
Environmental Planner		\$30.30	\$55.41	\$7.71	\$93.43
Transportation Planner		\$33.17	\$60.66	\$8.44	\$102.28
Biologist		\$29.22	\$53.44	\$7.44	\$90.10
Cultural Resources Analyst		\$31.63	\$57.84	\$8.05	\$97.53
Assistant Environmental Planner		\$21.14	\$38.66	\$5.38	\$65.18
Assistant Biologist		\$21.68	\$39.65	\$5.52	\$66.85
Field Crew		\$21.01	\$38.42	\$5.35	\$64.78
GIS/Graphics Specialist		\$35.00	\$64.01	\$8.91	\$107.92
Word Processor/Editor		\$26.80	\$49.01	\$6.82	\$82.63
Office Assistant		\$19.10	\$34.93	\$4.86	\$58.89
<b>Other Direct Expenses</b>					
Travel					
Meals/Per Diem					\$40/Day
Lodging					Cost
Rental Car					Cost
Mileage (Current IRS Rate)					0.56
Airfare					Cost
Other Transportation/Parking					Cost
Equipment and Supplies					Cost
Reproduction Costs					Cost
Presentation Costs					Cost
Other Meeting/Special Event Costs					Cost
Postage/Overnight Mail					Cost