## SUBMITTAL TO THE FLOOD CONTROL AND WATER CONSERVATION DISTRICT BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



**FROM:** General Manager-Chief Engineer

**SUBMITTAL DATE:** June 17, 2014

Approval of the On-Call Professional Land Surveying Services Providers List and its Multi-Year Consulting Services Agreements; Six (6)

[\$1,800,000 total]; District funds 100%

**RECOMMENDED MOTION:** That the Board of Supervisors:

Approve the On-Call Professional Land Surveying Services Providers List (Attachment "A") for use on an as-needed basis for Fiscal Years 2014-15, 2015-16, and 2016-17;

Approve six (6) Multi-Year Consulting Services Agreements (Agreements) between the District 2. and the following On-Call Professional Land Surveying Services Providers: i) David Evans and Associates, Inc., ii) Glenn A. Rick Engineering & Development Co. d/b/a Rick Engineering Co., iii) Johnson-Frank & Associates, Inc., iv) Psomas, v) RBF Consulting, and vi) Towill, Inc., effective July 1, 2014 through June 30, 2017, in the aggregate amount of \$1,800,000; and

Authorize the Chairman to execute Agreements on behalf of the District. 3.

#### **BACKGROUND:**

Summary

SUBJECT:

Continued on page 2

WARREN D. WILLIAMS

Leve Thomas

FINANCIAL DATA	FINANCIAL DATA Current Fiscal Year:		Next Fiscal Year:		Total Cost:		Ongoing Cost:		POLICY/CONSENT (per Exec. Office)	
COST	\$	600,000	\$	600,000	\$	1,800,000	\$	N/A	Consent □	Policy □
NET DISTRICT COST	\$	600,000	\$	600,000	\$	1,800,000	\$	N/A	Consent	i olicy 🗆
SOURCE OF FUNI	n page 2					Budget Adjustn	nent: NO			

FISCAL PROCEDURES APPROV JEANINE J. REY, FINANCE DIRE	REY 9	P8/161006 WARREN D. WILLIAMS General Manager-Chief Engineer												
FINA		FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)							
였.	NE S	COST	\$ 600,000				Consent □ Policy □							
F. 13	ANINE	NET DISTRICT COST	\$ 600,000		\$ 1,800,000									
SE -	Ad	SOURCE OF FUNI		Budget Adjustment: NO										
語司	€)					For Fiscal Year	: 14/15-16/17							
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# SUBMITTAL TO THE FLOOD CONTROL AND WATER CONSERVATION DISTRICT BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FORM 11: Approval of the On-Call Professional Land Surveying Services Providers List and its

associated Six (6) Multi-Year Consulting Services Agreements; 3 years;

[\$1,800,000 total]; District funds 100%

**DATE:** June 17, 2014 **PAGE:** Page 2 of 4

### BACKGROUND: Summary (continued)

The primary purpose of the pre-qualified On-Call Professional Land Surveying Services Providers List (On-Call List) is to provide expedited access to supplemental land surveying services and associated specialized technical expertise necessary to support District's ongoing programs such as Capital Improvements, Construction Improvements, and Operation and Maintenance.

On December 9, 2013, District mailed a Request for Qualifications ("RFQ") to various land surveying services firms with the intent to establish a pre-qualified list of land surveying services providers. The RFQ was also made available to the public on the District's website for a period of thirty (30) days from December 9, 2013 through January 9, 2014.

Twelve (12) firms submitted Statement of Qualifications packages. A selection committee comprised of District Surveying and Mapping Division staff was established to review and rank each firm's qualifications related to the following:

- Relevant experience, technical competence and past performance
- · Personnel, technical competence and qualifications
- Support Resources
- Location/Local experience

The On-Call List (Attachment "A") was developed as a result of this RFQ. The On-Call List is valid for three (3) years.

Under the Multi-Year Consulting Services Agreements (Agreements) for On-call Professional Land Surveying Services recommended for approval via this action, the District will have the ability, but not obligation, to utilize the services of the selected firms on an as-needed basis for fiscal years 2014-15, 2015-16 and 2016-17.

County Counsel has approved these Agreements as to legal form.

### **Impact on Residents and Businesses**

Costs incurred under these Agreements will be funded by ad-valorem property tax revenue and entail no new fees, taxes or bonded indebtedness to residents or businesses.

#### SUPPLEMENTAL:

#### Additional Fiscal Information

Sufficient funding will be included in the proposed budget(s) for FYs 2014-15, 2015-16 and 2016-17.

#### **SOURCE OF FUNDS: (continued)**

25110 947400 525440 Zone 1 Professional Services

25120 947420 525440 Zone 2 Professional Services

25130 947440 525440 Zone 3 Professional Services

25140 947460 525440 Zone 4 Professional Services

25150 947480 525440 Zone 5 Professional Services

25160 947500 525440 Zone 6 Professional Services

25170 947520 525440 Zone 7 Professional Services

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**DATE:** June 17, 2014 **PAGE:** Page 3 of 4

### **Contract History and Price Reasonableness**

The contract amounts for each Agreement are summarized below:

- 1. \$300,000 for Fiscal Years 2014-15 through 2016-17 with a further cap of not-to-exceed \$100,000 per fiscal year for David Evans and Associates, Inc.
- 2. \$300,000 for Fiscal Years 2014-15 through 2016-17 with a further cap of not-to-exceed \$100,000 per fiscal year for Glenn A. Rick Engineering & Development Co. dba Rick Engineering Co.
- 3. \$300,000 for Fiscal Years 2014-15 through 2016-17 with a further cap of not-to-exceed \$100,000 per fiscal year for Johnson-Frank & Associates, Inc.
- 4. \$300,000 for Fiscal Years 2014-15 through 2016-17 with a further cap of not-to-exceed \$100,000 per fiscal year for Psomas
- 5. \$300,000 for Fiscal Years 2014-15 through 2016-17 with a further cap of not-to-exceed \$100,000 per fiscal year for RBF Consulting
- 6. \$300,000 for Fiscal Years 2014-15 through 2016-17 with a further cap of not-to-exceed \$100,000 per fiscal year for Towill, Inc.

TT/LMD:rlp P8/161006

## **ATTACHMENT "A"**

List of Pre-Qualified On-Call Professional Land Surveying Services Providers

David Evans and Associates, Inc.

Glenn A. Rick Engineering & Development Co. d/b/a Rick Engineering Co.

Johnson-Frank & Associates, Inc.

**Psomas** 

**RBF Consulting** 

Towill, Inc.