

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

952



**FROM: SHERIFF'S DEPARTMENT**

**SUBMITTAL DATE:  
07/01/14**

**SUBJECT: Ratification of a Six-Month Extension (July 1, 2014 through December 31, 2014) of the Sheriff's Department Personal Service Agreement with Guardsmark, GP for Unarmed Guard Security Services for County Courts, All Districts. [\$975,000-State 96.4% and General Fund 3.6%]**

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify and authorize the Purchasing Agent to sign an Amendment to the Personal Service Agreement with Guardsmark Inc. in the amount of \$975,000 for unarmed guard security services for County courts for the period from July 1, 2014 through December 31, 2014.
2. Authorize the Sheriff or his designee to administer the extended Agreement.

Departmental Concurrence

*Will Taylor*  
Stanley L. Sniff Jr.  
Sheriff-Coroner PA  
Will Taylor, Dir. of Administration

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 975,000	\$ 0	\$ 975,000	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 35,360	\$ 0	\$ 35,360	\$ 0	
<b>SOURCE OF FUNDS:</b> State Funds 96.4% and General Fund 3.6%				<b>Budget Adjustment:</b> No	
				<b>For Fiscal Year:</b> 14/15	

**C.E.O. RECOMMENDATION:** APPROVE

BY: *Elizabeth J. Olson*  
Elizabeth J. Olson

**County Executive Office Signature**

**MINUTES OF THE BOARD OF SUPERVISORS**

Purchasing: *Mark Seiler*  
Mark Seiler, Assistant Director

- A-30
- Positions Added
- 4/5 Vote
- Change Order

Prev. Agn. Ref.: 12/16/08 3.48

District: All

Agenda Number:

3-55

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA  
FORM 11: Ratification of a Six-Month Extension (July 1, 2014 through December 31, 2014) of the  
Sheriff's Department Personal Service Agreement with Guardsmark, GP for Unarmed Guard  
Security Services for County Courts, All Districts. [\$975,000-State 96.4% and General Fund 3.6%]**

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**PAGE:** 2 of 2 (BR 15-009)

**BACKGROUND:**

**Summary**

Since 1995, the Sheriff's Department has contracted with Guardsmark to provide entrance screening services at court facilities. This includes the use of magnetometers, x-ray machines, hand-held wands and individual searches of private belongings. On December 16, 2008 (3.48), the Board approved the Sheriff's Department recommendation to authorize an award to other than the lowest bidder, and instead awarded an agreement to Guardsmark as the only responsive vendor with court security experience and the ability to provide service to all areas of the County. That agreement expired on June 30, 2014.

Recently, County Purchasing disseminated an RFQ for all the security services required County-wide. However, none of the four vendors who submitted the lowest quotes could immediately provide all of the 55 guards required by the Sheriff without a significant transition period to hire the necessary number of guards. In addition, contracting with a new vendor would be costly, in that the Sheriff's Deputies would have to train an entirely new security staff on court procedures.

Therefore, the Sheriff's Department is recommending a six-month extension to the Personal Service Agreement with Guardsmark. This extension should give staff an adequate amount of time to write and disseminate a full request for proposals, which would more specifically focus on the experience required for the provision of court security.

**Price Reasonableness**

Guardsmark has agreed to continue with all of its current service pricing during the six-month extension. The County is reimbursed for all actual cost for court security services from State funding. However, two of the Guardsmark staff included in this agreement work at the County Administrative Center, and their cost is covered by the General fund.

**Impact on Citizens and Businesses**

This extension of the Guardsmark agreement would not negatively impact citizens and businesses.