

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

241



FROM: Economic Development Agency / Facilities Management

SUBMITTAL DATE:
July 24, 2014

SUBJECT: Lease Agreement, Department of Public Social Services, Moreno Valley, 11-year lease, CEQA Exempt, District 5/District 5, [\$20,294,307 total]; [\$1,476,320 annually]; 59.63% Federal, 38.02% State, 2.35% County DPSS Budget

RECOMMENDED MOTION: That the Board of Supervisors:

1. Adopt the Negative Declaration attached hereto as Attachment A for Environmental Assessment Riverside County/California Environmental Quality Act 2012-01, based on the findings incorporated herein;
2. Approve the attached Lease and authorize the Chairman of the Board to execute the same on behalf of the County; and

(Continued)

FISCAL PROCEDURES APPROVED
PAUL ANGULO, CPA, AUDITOR-CONTROLLER
BY: Esteban Hernandez 7/24/14

[Signature]

Robert Field
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 0	\$ 2,441,330	\$ 20,294,307	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 57,371	\$ 476,916	\$ 0	

SOURCE OF FUNDS: 59.63% Federal, 38.02% State, 2.35% County DPSS Budget
Budget Adjustment: No
For Fiscal Year: 2014/15-2025/26

C.E.O. RECOMMENDATION:

Reviewed by
CIP TEAM
[Signature]

APPROVE
BY: Rohini Dasika
Rohini Dasika

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

FORM APPROVED COUNTY COUNSEL
BY: [Signature] 7/14/14
PATTI MURPHY
Departmental Concurrence

By: [Signature] for
Susan von Zabern, Director
Department of Public Social Services

- A-30
- 4/5 Vote
- Positions Added
- Change Order

Prev. Agn. Ref.: 3.1 of 06/05/12 | District: 5/5 | Agenda Number: _____

3-17

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

Economic Development Agency / Facilities Management

FORM 11: Lease Agreement, Department of Public Social Services, Moreno Valley, 11-year lease, CEQA Exempt, District 5/District 5, [\$20,294,307 total]; [\$1,476,320 annually]; 59.63% Federal, 38.02% State, 2.35% County DPSS Budget

DATE: July 24, 2014

Page 2 of 4

RECOMMENDED MOTION: (Continued)

3. Authorize reimbursement to EDA/Real Estate Division for costs incurred for all leasing costs. The amount to be reimbursed to EDA/Real Estate is a not-to-exceed amount of \$20,000.00.

BACKGROUND:

Summary

On June 5, 2012 3.1, the Board of Supervisors approved a request by the Department of Public Social Services (DPSS) for the Economic Development Agency (EDA), Real Estate Division to locate suitable space in the city of Moreno Valley. The increased case load in the region requires additional staffing, and the current office layout is obsolete and does not meet the updated space design for client services management.

On July 3, 2012, the Real Estate Division issued a Request for Proposal for both existing and build to suit opportunities for consideration of all options. Existing buildings were submitted and considered first, but found unsuitable overall. Therefore, new building construction was pursued and has resulted in the attached lease for approval. It includes beneficial provisions of property location, developer performance, as well as negotiated terms for an operating lease.

Due to the continuing restrictive lending practices, the standard lease termination language created obstacles for potential developers to underwrite this construction financing for this build to suit project. As a result, the ability to terminate for funding was removed.

After completion, expected in approximately July, 2015, DPSS will have an updated facility, in both size and functionality, providing all temporary assistance programs, including CalWORKs, Food Stamps and Medi-Cal, as well as Welfare-to-Work (GAIN) services to facilitate individuals and families to become self-sufficient.

Lessor: CP Moreno Valley, L.L.C.
2890 Kilgore Road, Suite 115
Rancho Cordova, CA 95670-6152

Premises Location: West side of Heacock Street, south of Sunnymead Blvd.
Moreno Valley, CA

Size: Current square footage 30,656 square feet.
New square footage 52,500 square feet.

Rent: \$2.14 per sq. ft.
\$112,356.00 per month
\$1,348,272.00 per year

Rent Abatement: The rent is abated during months 1 – 4 of the lease term resulting in an effective rate of \$2.07 per square foot.

(Continued)

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Economic Development Agency / Facilities Management

FORM 11: Lease Agreement, Department of Public Social Services, Moreno Valley, 11-year lease, CEQA Exempt, District 5/District 5, [\$20,294,307 total]; [\$1,476,320 annually]; 59.63% Federal, 38.02% State, 2.35% County DPSS Budget

DATE: July 24, 2014

Page 3 of 4

BACKGROUND:

Summary (Continued)

Term:	Eleven years.
Rental Adjustment:	15% at the commencement of year seven.
Options to Extend:	Two, five-year options.
Option to Terminate:	None.
Utilities:	County to pay for all interior utilities, including electricity, water, and gas.
Custodial:	Included in rent and includes a full-time Day Porter.
Interior/Exterior Maintenance:	Included in rent.
Improvements:	Not to exceed \$2,777,699.00. County to reimburse Lessor in three equal payments over three fiscal years. Second and third payments to include 6% interest.
Parking:	315 parking stalls.
RCIT:	\$470,000.00

As the lead agency, EDA prepared an Initial Study for the proposed Lease Agreement by and between the County of Riverside (County) and CP Moreno Valley, L.L.C. (Lessor) (herein referred to as the Project).

In accordance with the California Environmental Quality Act (CEQA) (Public Resources Code Section 21000-21177) and California Code of Regulations Section 15063, an Initial Study was prepared to analyze the Project to determine if any potential significant impacts upon the environment would result from approval and execution of the Lease.

The results of the analysis demonstrate that the project would not have any significant impacts on the environment. The Initial Study/Negative Declaration (IS/ND) was prepared and circulated for public review and comment from June 10, 2014, to June 30, 2014.

The IS/ND and Notice of Determination are included as Attachment A.

The attached lease has been reviewed and approved by County Counsel as to legal form:

Impact on Residents and Businesses

The construction phase will provide construction jobs through the period of construction and long term tenancy in this region will benefit the community as a whole by providing an important and positive economic impact to local business through the creation of jobs and sales tax revenue.

(Continued)

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Economic Development Agency / Facilities Management

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DATE: July 24, 2014

Page 4 of 4

SUPPLEMENTAL:

Additional Fiscal Information

See attached Exhibit A, B, & C

DPSS will budget these costs in FY2015/16 and will reimburse EDA for all lease costs.

Contract History and Price Reasonableness

This is a new eleven year lease. The lease rate is deemed competitive based upon the current market for new, build to suit office space.

Attachments:

Exhibits A, B & C

Lease

Exhibit A

FY 2014/15

DPSS Lease Cost Analysis

Heacock Street, Moreno Valley, California

ESTIMATED AMOUNTS

Total Square Footage to be Leased:

Current Office:	-	SQFT		
Approximate Cost per SQFT (July - Oct)	\$	-		
Approximate Cost per SQFT (Nov - June)	\$	-		
Lease Cost per Month (July - Oct)		\$	-	
Lease Cost per Month (Nov - June)		\$	-	
Total Lease Cost (July - Oct)			\$	-
Total Lease Cost (Nov - June)			\$	-
Total Estimated Lease Cost for FY 2014/15			\$	-

Estimated Additional Costs:

Utility Cost per Square Foot	\$	0.12		
Estimated Utility Costs per Month (July - June)			\$	-
Total Estimated Utility Cost			\$	-
RCIT			\$	-
Tenant Improvement			\$	-
EDA Lease Management Fee - 3.89%			\$	-
TOTAL ESTIMATED COST FOR FY 2014/15			\$	-
TOTAL COUNTY COST 2.35%			\$	-

Exhibit B

FY 2015/16

DPSS Lease Cost Analysis

Heacock Street, Moreno Valley, California

ESTIMATED AMOUNTS

Total Square Footage to be Leased:

Current Office:	52,500	SQFT	
Approximate Cost per SQFT (July - Oct)	\$	-	
Approximate Cost per SQFT (Nov - June)	\$	-	
Lease Cost per Month (July - Oct)		\$	-
Lease Cost per Month (Nov - June)		\$	112,356.00
Total Lease Cost (July - Oct)		\$	-
Total Lease Cost (Nov - June)		\$	898,848.00
Total Estimated Lease Cost for FY 2015/16		\$	898,848.00

Estimated Additional Costs:

Utility Cost per Square Foot	\$	0.12	
Estimated Utility Costs per Month (July - June)		\$	<u>6,300.00</u>
Total Estimated Utility Cost		\$	75,600.00
RCIT		\$	470,000.00
Tenant Improvement		\$	925,899.67
EDA Lease Management Fee - 3.89%		\$	<u>70,982.68</u>
TOTAL ESTIMATED COST FOR FY 2015/16		\$	<u>2,441,330.35</u>
TOTAL COUNTY COST 2.35%		\$	57,371.26

Exhibit C

**FY 2016/17 to FY 2025/26
DPSS Lease Cost Analysis
Heacock Street, Moreno Valley, California**

ESTIMATED AMOUNTS

Total Square Footage to be Leased:

Current Office: 52,500 SQFT

	FY 2016/17	FY 2017/18	Total FY 2017/18 to FY 2025/26	
Approximate Cost per SQFT (July - Oct)	\$ 2.14	\$ 2.14		
Approximate Cost per SQFT (Nov - June)	\$ 2.14	\$ 2.14		112,356.00
				Annual increase %
Lease Cost per Month (July - Oct)	\$ 112,356.00	\$ 112,356.00	\$ 983,113.00	0
Lease Cost per Month (Nov - June)	\$ 112,356.00	\$ 112,356.00	\$ 983,113.00	0%
				# of Months
Total Lease Cost (July - Oct)	\$ 449,424.00	\$ 449,424.00	\$ 3,932,452.00	4
Total Lease Cost (Nov - June)	\$ 898,848.00	\$ 898,848.00	\$ 7,864,904.00	8
Total Estimated Lease Cost for FY 2016/17 to FY 2025/26	\$ 1,348,272.00	\$ 1,348,272.00	\$ 11,797,356.00	

Estimated Additional Costs:

Utility Cost per Square Foot	\$ 0.12	\$ 0.12		
Estimated Utility Costs per Month (July - June)	\$ 6,300.00	\$ 6,300.00	\$ -	
Total Estimated Utility Cost	\$ 75,600.00	\$ 75,600.00	\$ 604,800.00	
RCIT	\$ -	\$ -	\$ -	
Tenant Improvement	\$ 981,453.65	\$ 981,453.65	\$ -	
EDA Lease Management Fee - 3.89%	\$ 90,626.33	\$ 90,626.33	\$ 458,917.15	3.89%
TOTAL ESTIMATED COST FOR FY 2016/17 to FY 2025/26	\$ 2,495,951.97	\$ 2,495,951.97	\$ 12,861,073.15	
TOTAL COUNTY COST 2.35%	\$ 58,654.87	\$ 58,654.87	\$ 302,235.22	

\$ 20,294,307.45 F11: Cost - Total Cost
\$ 476,916.23 F11: Net County Cost - Total Cost



FILED
RIVERSIDE COUNTY

JUN 09 2014

LARRY W. WARD, CLERK
By *M. Meyer*
M. Meyer
Deputy

**NOTICE OF INTENT TO ADOPT A FINDING THAT
NOTHING FURTHER IS REQUIRED**

In accordance with the California Environmental Quality Act (CEQA), the County of Riverside has found that the proposed project of a Lease would not have a significant effect on the environment, and nothing further is required.

All potentially significant effects for the Lease were adequately analyzed in Environmental Assessment: Initial Study RIVCO/CEQA 2014-01-JA, the Negative Declaration may be examined at the Riverside County Economic Development Agency, 3403 Tenth Street, 4th Floor, Riverside, CA 92501, and at the Moreno Valley Public Library, 25480 Alessandro Blvd, Moreno Valley, CA 92553.

The Finding will be considered by the appropriate public official or body that has the authority to approve or deny the project. Any comments received will be forwarded to the appropriate official or body and will be considered before final action is taken on the Finding and project. The official or body may take action on the project any time on or after 9:00 am on July 1, 2014, County Administrative Center, 4080 Lemon Street, Board Chambers, Riverside, CA 92501. The final decision will be mailed to anyone requesting such notification.

Project Description and Location

An Initial Study RIVCO/CEQA 2014-01-AJ has been prepared for the project titled "Lease agreement by and between the County of Riverside and CP Moreno Valley, LLC".

The Lease agreement by and between the County of Riverside ("County") and CP Moreno Valley, LLC, ("Lessor") for the Department of Public Social Services ("Lessee") proposes a Build to Suit Lease for the proposed administration offices of the Department of Public Social Services ("Project"). The proposed 11 year lease agreement will be between the County and Lessor, and will be leased to the Department of Public Social Services (DPSS) to house their Self Sufficiency Division once the building is operational. The Lessor will be responsible to acquire and develop suitable space for the new DPSS facility in the City of Moreno Valley. Currently, the increased case load in the region requires additional staffing, and the existing office layout is obsolete and does not meet the updated space design for client services management. The Lessor is responsible to comply and provide a full CEQA review once the actual construction parameters are established, and will submit the necessary CEQA documentation to the lead agency overseeing the approval process.

CLERK
Reg Declaration/Ntc Determination
Filed per P.R.C. 21152
POSTED

Please direct all questions regarding this notice to John Alfred, 951.955.0911.

JUN 09 2014
Removed: 7.14.14
By: *[Signature]*
County of Riverside, State of California Dept.

Printed at: 3:05 pm

on: Friday, Jun 6, 2014

Ad #: 0009915916

Order Taker: mtinajero

THE PRESS-ENTERPRISE

Classified Advertising

Proof

1825 Chicago Ave, Suite 100

Riverside, CA 92507

(951) 684-1200

(800) 514-7253

(951) 368-9018 Fax

Account Information

Phone #: 951-955-4850
Name: FACILITIES MGMT/COUNTY C
Address: 3133 MISSION INN AVE, ,
RIVERSIDE, CA 92507
USA

Account # 1100143539
Client:
Placed By: Laura Ballesteros
Fax #:

Ad Information

Placement: Legal Liner PE P2W Riverside P2W
Publication: PE Riverside, PE.com

Start Date: 06/10/2014
Stop Date: 06/10/2014
Insertions: 1 print / 1 online

Rate code: County Ad Lgl-PE-LGL PE County-Legal
Ad type: C Legal

Size: 2.0 X 55 Li
Bill Size: 110.00

Amount Due: **\$185.90**

Ad Copy:

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Please direct all questions regarding this notice to John Alfred, 951.955.0911.

RIVERSIDE COUNTY CLERK & RECORDER

**AUTHORIZATION
TO BILL
BY JOURNAL VOUCHER**

Project Name: Proposed Lease for the Department of Public Social Services (Initial Study: RIVCO/CEQA 2014-01-JA)

Accounting String: 524830-47220-7200400000-FM042462013300

- CDFW fee (\$2,181.25) Neg Dec
- County Clerk Processing Fee (\$50.00)

DATE: July 15, 2014

AGENCY: Riverside County Economic Development Agency

THIS AUTHORIZES THE COUNTY CLERK & RECORDER TO BILL FOR FILING AND HANDLING FEES FOR THE ACCOMPANYING DOCUMENT(S).

NUMBER OF DOCUMENTS INCLUDED: One (1)

AUTHORIZED BY: John Alfred, Acting Senior Environmental Planner, Economic Development Agency

Signature: _____



PRESENTED BY: Heidi Rigler, Senior Real Property Agent Economic Development Agency

-TO BE FILLED IN BY COUNTY CLERK-

ACCEPTED BY: _____

DATE: _____

RECEIPT # (S) _____



Notice of Determination

To:
 Office of Planning and Research
For U.S Mail: P.O. Box 3044
 Sacramento, CA 95812-3044

Street Address: 1400 Tenth St.
 Sacramento, CA 95814

From:
 Public Agency: County of Riverside Economic Development Agency
 Address: 3403 10th Street, 4th Floor
 Riverside, CA 92501
 Contact: John Alfred
 Phone: (951) 955-0911

County Clerk
 Riverside County –
 County of: (County Clerk Office)
 Address: 4080 Lemon St., 1st Floor
 Riverside, CA 92502

Lead Agency (if different from above):
 Address: _____
 Contact: _____
 Phone: _____

SUBJECT: Filing of Notice of Determination in Compliance with Section 21108 or 21152 of the Public Resources Code.

State Clearinghouse Number (if submitted to State Clearinghouse): _____

Project Title: Proposed Lease for The Department of Public Social Services (Initial Study: RIVCO/CEQA 2014-01-JA)

Project Location (include county): N/A

Project Description: An Initial Study RIVCO/CEQA 2014-01-JA has been prepared for the project titled "Lease agreement by and between the County of Riverside and CP Moreno Valley, L.L.C."

The Lease agreement by and between the County of Riverside ("County") and CP Moreno Valley, L.L.C., ("Lessor") for the Department of Public Social Services ("Lessee") proposes a Build to Suit Lease for the proposed administration offices of the Department of Public Social Services ("Project"). The proposed 11 year lease agreement will be between the County and Lessor, and will be leased to the Department of Public Social Services (DPSS) to house their Self Sufficiency Division once the building is operational. - The Lessor will be responsible to acquire and develop suitable space for the new DPSS facility in the City of Moreno Valley. Currently, the increased case load in the region requires additional staffing, and the existing office layout is obsolete and does not meet the updated space design for client services management. The Lessor is responsible to comply and provide a full CEQA review once the actual construction parameters are established, and will submit the necessary CEQA documentation to the lead agency overseeing the approval process.

This is to advise that the Riverside County Board of Supervisors approved the above project on Lead agency or Responsible Agency

_____ and has made the following determinations regarding the above described project:
(Date)

1. The project will will not have a significant effect on the environment.
2. An Environmental Impact Report and Addendum was prepared for this project pursuant to the provisions of CEQA.
 A Negative Declaration was prepared for this project pursuant to the provisions of CEQA.
3. Mitigation measures were were not made a condition of the approval of the project.
4. A Mitigation reporting or monitoring plan was was not adopted for this project.
5. A statement of Overriding Considerations was was not adopted for this project.
6. Findings were were not made pursuant to the provisions of CEQA.

This is to certify that the Final Initial Study with comments and responses and record of project approval, and/or the Negative Declaration, is available to the General Public at:

County of Riverside
Economic Development Agency
3403 10th Street, 4th Floor
Riverside, CA 92501

Signature: (Public Agency) _____ Title: _____

Date: _____ Date received for filing at OPR: _____

Authority cited: Sections 21083, Public Resources Code.
Reference Section 21000-21174, Public Resources Code.

COUNTY OF RIVERSIDE
Initial Study and Environmental Checklist
No. RIVCO/CEQA 2014-01-JA
For The
Proposed Lease for The Department of Public Social Services
(California Code of Regulations, Title 14, Division 6, Chapter 3,
Sections 15000 – 15387 and Appendices A – K)

1. **Project Title:**
Proposed Lease for The Department of Public Social Services (Initial Study: RIVCO/CEQA 2014-01-JA)

2. **Lead Agency Name and Address:**
County of Riverside, 3403 Tenth Street, 3rd Floor, Riverside, California, 92501

3. **Contact Person and Phone Number:**
John Alfred, Senior Environmental Planner, 951.955.0911; Facsimile 951.955.4890

4. **Project Location:**
N/A - There is no physical site associated with the proposed lease agreement.

5. **Project Sponsor's Name and Address:**
County of Riverside, 3403 Tenth Street, 3rd Floor, Riverside, California, 92501

6. **General Plan Designation:**
N/A - There is no physical site associated with the proposed lease agreement.

7. **Zoning:**
N/A - There is no physical site associated with the proposed lease agreement.

8. **Description of project: (Describe the whole action involved, including but not limited to later phases of the project, and any secondary, support, or off-site features necessary for its implementation. Attach additional sheets if necessary.)**
The Lease agreement by and between the County of Riverside ("County") and CP Moreno Valley, L.L.C., ("Lessor") for the Department of Public Social Services ("Lessee") proposes a Build to Suit Lease for the proposed administration offices of the Department of Public Social Services ("Project"). The proposed 11 year lease agreement will be between the County and Lessor, and will be leased to the Department of Public Social Services (DPSS) to house their Self Sufficiency Division once the building is operational. The Lessor will be responsible to acquire and develop suitable space for the new DPSS facility in the City of Moreno Valley. Currently, the increased case load in the region requires additional staffing, and the existing office layout is obsolete and does not meet the updated space design for client services management. The Lessor is responsible to comply and provide a full CEQA review once the actual construction parameters are established, and will submit the necessary CEQA documentation to the lead agency overseeing the approval process.

9. **Surrounding Land Uses and Setting: Briefly Describe the Project's Surroundings:**
N/A - There is no physical site associated with the proposed lease agreement.

10. **Other Public Agencies Whose Approval is Required (e.g., permits, financing approval, or participation agreement.)**
N/A

ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED:

The environmental factors checked below would be potentially affected by this project, involving at least one impact that is a "Potentially Significant Impact" as indicated by the checklist on the following pages.

- | | | |
|--|---|---|
| <input type="checkbox"/> Aesthetics | <input type="checkbox"/> Agriculture Resources | <input type="checkbox"/> Air Quality |
| <input type="checkbox"/> Biological Resources | <input type="checkbox"/> Cultural Resources | <input type="checkbox"/> Geology /Soils |
| <input type="checkbox"/> Hazards & Hazardous Materials | <input type="checkbox"/> Hydrology / Water Quality | <input type="checkbox"/> Land Use / Planning |
| <input type="checkbox"/> Mineral Resources | <input type="checkbox"/> Noise | <input type="checkbox"/> Population / Housing |
| <input type="checkbox"/> Public Services | <input type="checkbox"/> Recreation | <input type="checkbox"/> Transportation/Traffic |
| <input type="checkbox"/> Utilities / Service Systems | <input type="checkbox"/> Mandatory Findings of Significance | |

DETERMINATION: (To be completed by the Lead Agency)

On the basis of this initial evaluation:

- I find that the project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.
- I find that although the project could have a significant effect on the environment, Nothing Further is Required because all potentially significant effect(s) (a) have been adequately analyzed in an earlier EIR or Mitigated Negative Declaration pursuant to applicable legal standards and (b) have been avoided or mitigated pursuant to that earlier EIR or Mitigated Negative Declaration, including revisions or mitigation measures that are imposed upon the proposed project.
- I find that the project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.
- I find that the project MAY have a "potentially significant impact" or "potentially significant unless mitigated" impact on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed.
- I find that although the project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier EIR or NEGATIVE DECLARATION pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the project, nothing further is required.



 Signature

John Alfred, Senior Environmental Planner

Printed Name

6.9.14

 Date

County of Riverside

For

EVALUATION OF ENVIRONMENTAL IMPACTS:

- 1) A brief explanation is required for all answers except "No Impact" answers that are adequately supported by the information sources a lead agency cites in the parentheses following each question. A "No Impact" answer is adequately supported if the referenced information sources show that the impact simply does not apply to projects like the one involved (e.g., the project falls outside a fault rupture zone). A "No Impact" answer should be explained where it is based on project-specific factors as well as general standards (e.g., the project will not expose sensitive receptors to pollutants, based on a project-specific screening analysis).
- 2) All answers must take account of the whole action involved, including off-site as well as on-site, cumulative as well as project-level, indirect as well as direct, and construction as well as operational impacts.
- 3) Once the lead agency has determined that a particular physical impact may occur, then the checklist answers must indicate whether the impact is potentially significant, less than significant with mitigation, or less than significant. "Potentially Significant Impact" is appropriate if there is substantial evidence that an effect may be significant. If there are one or more "Potentially Significant Impact" entries when the determination is made, an EIR is required.
- 4) "Negative Declaration: Less Than Significant With Mitigation Incorporated" applies where the incorporation of mitigation measures has reduced an effect from "Potentially Significant Impact" to a "Less Than Significant Impact." The lead agency must describe the mitigation measures, and briefly explain how they reduce the effect to a less than significant level (mitigation measures from Section XVII, "Earlier Analyses," may be cross-referenced).
- 5) Earlier analyses may be used where, pursuant to the tiering, program EIR, or other CEQA process, an effect has been adequately analyzed in an earlier EIR or negative declaration. Section 15063(c)(3)(D). In this case, a brief discussion should identify the following:
 - a) Earlier Analysis Used. Identify and state where they are available for review.
 - b) Impacts Adequately Addressed. Identify which effects from the above checklist were within the scope of and adequately analyzed in an earlier document pursuant to applicable legal standards, and state whether such effects were addressed by mitigation measures based on the earlier analysis.
 - c) Mitigation Measures. For effects that are "Less than Significant with Mitigation Measures Incorporated," describe the mitigation measures, which were incorporated or refined from the earlier document and the extent to which they address site-specific conditions for the project.
- 6) Lead agencies are encouraged to incorporate into the checklist references to information sources for potential impacts (e.g., general plans, zoning ordinances). Reference to a previously prepared or outside document should, where appropriate, include a reference to the page or pages where the statement is substantiated.
- 7) Supporting Information Sources: A source list should be attached, and other sources used or individuals contacted should be cited in the discussion.
- 8) This is only a suggested form, and lead agencies are free to use different formats; however, lead agencies should normally address the questions from this checklist that are relevant to a project's environmental effects in whatever format is selected.
- 9) The explanation of each issue should identify:
 - a) the significance criteria or threshold, if any, used to evaluate each question; and
 - b) the mitigation measure identified, if any, to reduce the impact to less than significance

ISSUES**Potentially Significant Impact****Less Than Significant with Mitigation Incorporation****Less Than Significant Impact****No Impact****I. AESTHETICS -- Would the project:**

- | | | | | |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Have a substantial adverse effect on a scenic vista? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) Substantially degrade the existing visual character or quality of the site and its surroundings? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d) Create a new source of substantial light or glare, which would adversely affect day or nighttime views in the area? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Findings of Fact:

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Mitigation: None.Monitoring: None.Source(s): Lease Agreement

II. AGRICULTURE RESOURCES: In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Dept. of Conservation as an optional model to use in assessing impacts on agriculture and farmland. Would the project:

- | | | | | |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Conflict with existing zoning for agricultural use, or a Williamson Act contract? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) Involve other changes in the existing environment, which, due to their location or nature, could result in | | | | |

ISSUES

Potentially Significant Impact **Less Than Significant with Mitigation Incorporation** **Less Than Significant Impact** **No Impact**

conversion of Farmland, to non-agricultural use?

Findings of Fact:

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Mitigation: None.

Monitoring: None.

Source(s): Lease Agreement

III. **AIR QUALITY.** Where available, the significance criteria established by the applicable air quality management or air pollution control district may be relied upon to make the following determinations. Would the project:

- | | | | | |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Conflict with or obstruct implementation of the applicable air quality plan? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Violate any air quality standard or contribute substantially to an existing or projected air quality violation? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions which exceed quantitative thresholds for ozone precursors)? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d) Expose sensitive receptors to substantial pollutant concentrations? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| e) Create objectionable odors affecting a substantial number of people? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

ISSUES

Potentially Significant Impact **Less Than Significant with Mitigation Incorporation** **Less Than Significant Impact** **No Impact**

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Mitigation: None.

Monitoring: None.

Source(s): Lease Agreement

IV. BIOLOGICAL RESOURCES. -- Would the project:

a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, and regulations or by the California Department of Fish and Game or US Fish and Wildlife Service?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

ISSUES

**Potentially
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**Less Than
Significant
with
Mitigation
Incorporation**

**Less Than
Significant
Impact**

**No
Impact**

Findings of Fact:

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Mitigation: None.

Monitoring: None.

Source(s): Lease Agreement

V. CULTURAL RESOURCES -- Would the project:

- | | | | | |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Cause a substantial adverse change in the significance of a historical resource as defined in §15064.5? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to §15064.5? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d) Disturb any human remains, including those interred outside of formal cemeteries? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

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Mitigation: None.

Monitoring: None.

Source(s): Lease Agreement

VI. GEOLOGY AND SOILS. -- Would the project:

- a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving:

ISSUES

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ii) Strong seismic ground shaking?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iii) Seismic-related ground failure, including liquefaction?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iv) Landslides?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Result in substantial soil erosion or the loss of topsoil?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Have soils incapable of adequately supporting the use of septic tanks or alternative wastewater disposal systems where sewers are not available for the disposal of wastewater?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Findings of Fact:

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Mitigation: None.

Monitoring: None.

Source(s): Lease Agreement

ISSUES

Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
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VII. HAZARDS AND HAZARDOUS MATERIALS.

Would the project:

- | | | | | |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code section 65962.5 and, as a result, would it create a significant hazard to the public or the environment? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| g) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| h) Expose people or structures to a significant risk of loss, injury or death involving wild land fires, including where wild lands are adjacent to urbanized areas or where residences are intermixed with wild lands? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

ISSUES

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Findings of Fact:

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Mitigation: None.

Monitoring: None.

Source(s): Lease Agreement

VIII. HYDROLOGY AND WATER QUALITY. –

Would the project:

- | | | | | |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Violate any water quality standards or waste discharge requirements? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, in a manner, which would result in substantial erosion or siltation on- or off-site? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner, which would result in flooding on- or off-site? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| e) Create or contribute runoff water, which would exceed the capacity of existing or planned storm water drainage systems or provide substantial additional sources of polluted runoff? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| f) Otherwise substantially degrade water quality? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

ISSUES

Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
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- | | | | | |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| h) Place within 100-year flood hazard area structures, which would impede or redirect flood flows? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| i) Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| j) Inundation by seiche, tsunami, or mudflow? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

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Mitigation: None.

Monitoring: None.

Source(s): Lease Agreement

IX. LAND USE AND PLANNING. - Would the project:

- | | | | | |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Physically divide an established community? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) Conflict with any applicable habitat conservation plan or natural community conservation plan? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

ISSUES

Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
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Mitigation: None.

Monitoring: None.

Source(s): Lease Agreement

X. MINERAL RESOURCES. -- Would the project:

- | | | | | |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Result in the loss of availability of a locally important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

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Mitigation: None.

Monitoring: None.

Source(s): Lease Agreement

XI. NOISE. -- Would the project result in:

- | | | | | |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Exposure of persons to or generation of excessive ground borne vibration or ground borne noise levels? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) A substantial permanent increase in ambient noise levels in the project vicinity above levels existing | | | | |

ISSUES

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
without the project?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) For a project within the vicinity of a private airstrip, would the project expose people residing or working in the project area to excessive noise levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Findings of Fact:

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Mitigation: None.

Monitoring: None.

Source(s): Lease Agreement

XII. POPULATION AND HOUSING. -- Would the project:

a) Induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Displace substantial numbers of people, necessitating the construction of replacement housing elsewhere?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

ISSUES

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Mitigation: None.

Monitoring: None.

Source(s): Lease Agreement

XIII. PUBLIC SERVICES

a) Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:

	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fire protection?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Police protection?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Schools?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other public facilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

ISSUES

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**Less Than
Significant
Impact**

**No
Impact**

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Mitigation: None.

Monitoring: None.

Source(s): Lease Agreement

XIV. RECREATION

- | | | | | |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Would the project increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Does the project include recreational facilities or require the construction or expansion of recreational facilities, which might have an adverse physical effect on the environment? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Findings of Fact:

Initial Study RIVCO/CEQA 2014-01-JA was prepared pursuant to CEQA Guidelines Section 15063 to allow the public and agencies to review and comment on the proposed discretionary action of the Build to Suit Lease between the County of Riverside ("County") and CP Moreno Valley, LLC, ("Lessor"). Pursuant to CEQA Guidelines Section 15378 the discretionary action requires full CEQA review and disclosure to the public. There will be no physical change to the environment, individually or cumulatively, that will cause a significant effect on the environment associated with the approval of the Lease. The Lease is solely a binding agreement between the County and Lessor. The Lessor is responsible to comply and provide a full CEQA review once the actual project location and construction parameters are established. The Lessor will be responsible to submit the necessary CEQA documentation to the lead agency overseeing the approval process.

Mitigation: None.

Monitoring: None.

Source(s): Lease Agreement

ISSUES

Potentially Significant Impact **Less Than Significant with Mitigation Incorporation** **Less Than Significant Impact** **No Impact**

XV. TRANSPORTATION/TRAFFIC -- Would the project:

- | | | | | |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Cause an increase in traffic, which is substantial in relation to the existing traffic load and capacity of the street system (i.e., result in a substantial increase in either the number of vehicle trips, the volume to capacity ratio on roads, or congestion at intersections)? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Exceed, either individually or cumulatively, a level of service standard established by the county congestion management agency for designated roads or highways? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that results in substantial safety risks? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d) Substantially increase hazards due to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| e) Result in inadequate emergency access? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| f) Result in inadequate parking capacity? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| g) Conflict with adopted policies, plans, or programs supporting alternative transportation (e.g., bus turnouts, bicycle racks)? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Findings of Fact:

Initial Study RIVCO/CEQA 2014-01-JA was prepared pursuant to CEQA Guidelines Section 15063 to allow the public and agencies to review and comment on the proposed discretionary action of the Build to Suit Lease between the County of Riverside ("County") and CP Moreno Valley, LLC, ("Lessor"). Pursuant to CEQA Guidelines Section 15378 the discretionary action requires full CEQA review and disclosure to the public. There will be no physical change to the environment, individually or cumulatively, that will cause a significant effect on the environment associated with the approval of the Lease. The Lease is solely a binding agreement between the County and Lessor. The Lessor is responsible to comply and provide a full CEQA review once the actual project location and construction parameters are established. The Lessor will be responsible to submit the necessary CEQA documentation to the lead agency overseeing the approval process.

Mitigation: None.

Monitoring: None.

Source(s): Lease Agreement

ISSUES

Potentially Significant Impact **Less Than Significant with Mitigation Incorporation** **Less Than Significant Impact** **No Impact**

XVI. UTILITIES AND SERVICE SYSTEMS --

Would the project:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Result in a determination by the wastewater treatment provider, which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) Comply with federal, state, and local statutes and regulations related to solid waste?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Findings of Fact:

Initial Study RIVCO/CEQA 2014-01-JA was prepared pursuant to CEQA Guidelines Section 15063 to allow the public and agencies to review and comment on the proposed discretionary action of the Build to Suit Lease between the County of Riverside ("County") and CP Moreno Valley, LLC, ("Lessor"). Pursuant to CEQA Guidelines Section 15378 the discretionary action requires full CEQA review and disclosure to the public. There will be no physical change to the environment, individually or cumulatively, that will cause a significant effect on the environment associated with the approval of the Lease. The Lease is solely a binding agreement between the County and Lessor. The Lessor is responsible to comply and provide a full CEQA review once the actual project location and construction parameters are established. The Lessor will be responsible to submit the necessary CEQA documentation to the lead agency overseeing the approval process.

Mitigation: None.

Monitoring: None.

Source(s): Lease Agreement

ISSUES

Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
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XVII. MANDATORY FINDINGS OF SIGNIFICANCE

- | | | | | |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) Does the project have environmental effects, which will cause substantial adverse effects on human beings, either directly or indirectly? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Findings of Fact:

Initial Study RIVCO/CEQA 2014-01-JA was prepared pursuant to CEQA Guidelines Section 15063 to allow the public and agencies to review and comment on the proposed discretionary action of the Build to Suit Lease between the County of Riverside ("County") and CP Moreno Valley, LLC, ("Lessor"). Pursuant to CEQA Guidelines Section 15378 the discretionary action requires full CEQA review and disclosure to the public. There will be no physical change to the environment, individually or cumulatively, that will cause a significant effect on the environment associated with the approval of the Lease. The Lease is solely a binding agreement between the County and Lessor. The Lessor is responsible to comply and provide a full CEQA review once the actual project location and construction parameters are established. The Lessor will be responsible to submit the necessary CEQA documentation to the lead agency overseeing the approval process.

Mitigation: None.

Monitoring: None.

Source(s): Lease Agreement

LEASE
Heacock Street
Moreno Valley, CA

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EXHIBITS

The following exhibits are attached hereto and made a part of this Lease:

Legal Description..... Exhibit A
Site Plan..... Exhibit A-1
Leasehold Improvement Agreement..... Exhibit B
Itemized Cost Breakdown..... Exhibit B-1
Leasehold Improvement Budget..... Exhibit B-2
Floor Plan..... Exhibit B-3
Asbestos..... Exhibit C
Confirmation of Lease Information..... Exhibit D
Custodial Services Agreement..... Exhibit E
General Construction Specifications for Leased Facilities..... Exhibit F
Estoppel Certificate..... Exhibit G
Subordination, Non-Disturbance & Attornment Agreement..... Exhibit H

1 **LEASE**

2 **COUNTY OF RIVERSIDE**

3 Heacock Street, Moreno Valley, CA
4

5 **1. Parties.**

6 **1.1** This Lease (Lease) is made by and between the **COUNTY OF**
7 **RIVERSIDE**, a political subdivision of the State of California, hereinafter referred to as
8 "County" and **CP MORENO VALLEY DPSS, LLC**, a California limited liability company,
9 hereinafter referred to as "Lessor." County and Lessor are hereinafter collectively
10 referred to as the "Parties" or individually as a "Party."

11 **2. Premises.**

12 **2.1 Letting.** Lessor hereby leases to County, and County hereby leases
13 from Lessor, the Premises, for the term, at the rental, and upon all terms, covenants
14 and conditions set forth in this Lease.

15 **2.2 Defined.** The Premises shall consist of that certain real property,
16 including all improvements therein or to be provided by Lessor under the terms of this
17 Lease, and identified as the northerly, approximate 5.8 acre portion of Assessor's
18 Parcel Number 292-100-010, located in the City of Moreno Valley, County of Riverside,
19 State of California, generally described as a free standing building consisting of
20 approximately 52,500 square feet with 315 parking spaces allocated as unreserved
21 and secured, as stated on the legal description and shown on the site plan, attached as
22 Exhibit A. It is understood that the Premises includes all appurtenances and
23 easements thereto and the non-exclusive right of ingress and egress at all times to and
24 from the public streets and highways for County, its employees and invitees.

25 **2.3 Preparation of Premises/Acceptance.** The rights and obligations of the
26 Parties regarding the construction of the Premises before the commencement of the
27 Lease Term are stated in the attached Leasehold Improvement Agreement, Exhibit B.
28

1 If this Lease conflicts with the Leasehold Improvement Agreement, the Leasehold
2 Improvement Agreement shall prevail.

3 **2.4 Condition of Premises.** Lessor shall deliver the Premises to County in a
4 fully clean and safe condition, free of hazards and debris, entirely permitted and
5 inspected by local authorities, on the Commencement Date, and Lessor warrants for
6 the term of this Lease, that all systems and equipment, including, but not limited to,
7 electrical, plumbing, fire sprinkler, fire suppression system, fire/life/safety system,
8 elevators, security systems, lighting, heating, ventilating and air conditioning systems
9 (HVAC), loading doors, if any, that serve the Premises and all other such elements in
10 the Premises (herein defined as the Base Building Systems), other than those installed
11 or constructed by County, shall be in safe, hazard free, good operating condition, and,
12 the roof, bearing walls and foundation of the Premises shall be free of material defect.

13 **3. Use.**

14 **3.1** County shall use and occupy the Premises for the purpose of providing
15 office space for use by the Department of Public Social Services, but the Premises
16 may be used for any official business of County government or any other legal use
17 which is reasonably comparable thereto. Nothing contained in this Lease shall be
18 construed to require County to occupy the Premises continuously.

19 **4. Term.**

20 **4.1 Commencement.** This Lease shall be effective upon the date of its full
21 execution by the Parties hereto, conditional upon the close of escrow per paragraph 19
22 herein. The Term of this Lease shall be for a period of eleven years (Original Term)
23 commencing on the earlier of (a) the date County staff occupies the Premises, or (b)
24 the date on which County accepts the Premises for occupancy, which shall occur only
25 after Lessor delivers to County a copy of the Certificate of Occupancy executed by the
26 appropriate governing authority, if applicable, and provided that County, in its' sole
27 discretion, is satisfied that all leasehold improvements have been completed in
28 accordance with Exhibit B and Exhibit F, excepting minor punch list items,

1 (Commencement Date). The Original Term shall expire at midnight on the last day of
2 the one hundred thirty second month (Expiration Date).

3 **4.2 Confirmation of Lease Information.** At such time as the
4 Commencement Date of this Lease has been determined, either Party may deliver to
5 the other Party a notice in the form set forth in the attached Exhibit D, which the
6 receiving Party shall execute, after making any corrections necessary to conform the
7 information to the provisions of this Lease, and return to the forwarding Party within
8 thirty days after receipt. Either Party will use reasonable efforts to deliver the notice to
9 the other Party within thirty days after the Lease Commencement Date. Anything to the
10 contrary notwithstanding, failure to forward or execute said notice shall not invalidate or
11 nullify the provisions of this Lease.

12 **4.3 Delay in Delivery of Premises.** If the Original Term of this Lease has
13 not commenced by 545 days (18 months) from County's execution of this Lease,
14 County may, at its sole option deduct from any rents that may become due hereunder
15 the sum of one day's rent (based on the initial month's rent to be paid including
16 expenses) for each day the Premises are not substantially complete and available for
17 occupancy as per paragraph 2.4, after said date, as liquidated damages for failure to
18 provide occupancy in a timely manner as prescribed hereunder. Lessor and County
19 agree that such damages are to be one of the mutually exclusive remedies, as
20 prescribed in this Section 4, for such failure, in that, at the time of entering into this
21 Lease, it would be impractical and extremely difficult to fix the actual damages that
22 would flow from Lessor's failure to provide occupancy in a timely manner. If the
23 Original Term of this Lease has not commenced by 607 days (20 months) from
24 County's execution of this Lease, County may, at its sole option cancel this Lease, and
25 Lessor hereby waives any and all rights that it may have against County for any costs,
26 expenses and/or charges that Lessor may have incurred as a result of preparing the
27 Premises for occupancy. Added to each of the above time periods shall be any days
28 the County delays the completion of the project.

1 **4.4 Holding Over.** Any holding over by County after the expiration of said
2 term or any extension thereof shall be deemed a month-to-month tenancy upon the
3 same terms and conditions of this Lease.

4 **5. Rent.** The anniversary dates shall be deemed to fall on the first day of the first
5 full month of each lease year following commencement of the Lease term.

6 **5.1 Rent.** County shall pay the sum per month to Lessor as rent for the
7 Leased Premises as outlined below, payable, in advance, on the first day of the month
8 or as soon thereafter as a warrant can be issued in the normal course of County's
9 business; provided, however, in the event rent for any period during the term hereof
10 which is for less than one full calendar month said rent shall be pro-rated based upon
11 the actual number of days of said month.

12 Months 1 - 4 \$ 0.00 per month*

13 Months 5 - 72 \$ 112,356 per month*

14 Months 73 - 132 \$ 129,209 per month*

15 * does not include reimbursement of Leasehold Improvement funds over
16 the Initial Term of the Lease which are to be reimbursed per Section 9 of
17 Exhibit B – Leasehold Improvement Agreement, attached; Base Rent
18 includes Lessor's allocations of property taxes on core, shell, site and
19 leasehold improvements. If the County Assessor excludes the value of
20 leasehold improvements in the property valuation and tax assessment,
21 the rent will be adjusted accordingly.

22 **5.2 Percentage Increase.** Notwithstanding the provisions of Section 5.1
23 herein, the monthly rent shall be increased on the seventh anniversary of this Lease by
24 an amount equal to fifteen percent of such monthly rental as reflected above.

25 **5.3 Leasehold Improvement Funds and Reimbursement.** As part of the
26 Lease, an amount of \$49.91 per square foot or \$2,620,199.00, plus a County
27 contingency amount of \$157,500.00, for County change orders, shall be provided by
28 Lessor to be used to pay for design and construction of County's Leasehold

1 Improvements (LI Funds). The LI Funds amount is to be reimbursed according to the
2 formula outlined in Section 9 of Exhibit B – Leasehold Improvement Agreement
3 attached.

4 **6. Options.**

5 **6.1 Option to Extend Term.** Lessor grants to County two option(s) to extend
6 the Lease term (Extension Option(s)). Each Extension Option shall be for a period of
7 five years (Extended Term), subject to the conditions described in this Section 6.1.

8 **6.1.1 Exercise of Option.** The Extension Option(s) shall be exercised
9 by County delivering to Lessor written notice thereof no later than ninety days prior to
10 the expiration of the Original Term or any extension thereof.

11 **6.1.2 Option Rent.** The rent payable by County during any Extended
12 Term shall be as follows:

13 Months 133 - 192 \$148,590 per month*

14 Months 193 - 252 \$170,878 per month*

15 *does not include reimbursement of Leasehold Improvement Funds
16 which were reimbursed during initial term of the Lease.

17 **6.1.3** All terms and conditions of this Lease with exception of Rent and
18 Lease Term shall remain in full force and effect during the Extended Term.

19 **6.2 Right of First Refusal to Extend Lease Term.** At such time as the
20 Original Term and/or Extended Terms have expired, in further consideration of the
21 Rent, Covenants, and Conditions to be paid, performed, and observed by County,
22 Lessor hereby grants to County a right of first refusal to extend the Lease of the
23 Premises. In the event Lessor receives a bona fide offer from a third party to lease the
24 Premises, which offer is acceptable to Lessor, Lessor shall promptly notify County in
25 writing of the offer, including the amount of rent offered and other terms and conditions
26 of the offer. County shall have thirty business days within which to notify Lessor in
27 writing whether County agrees to extend the Lease of the Premises on the same terms
28 and conditions as the third party offer. In the event County elects to extend the Lease

1 of the Premises, the Lease shall be subject to the same terms and conditions as the
2 third party offer, including, but not limited to, amount of rent, term, and commencement
3 date. In the event County fails to give written notice of its election to extend the Lease
4 of the Premises, Lessor shall be free to accept the bona fide offer and lease the
5 Premises to the third party. If the third party fails to lease the Premises and the
6 Premises remains available, County shall have the same right of first refusal granted
7 herein with respect to a bona fide offer to lease the Premises by a subsequent third
8 party offerer.

9 **7. Compliance.**

10 **7.1 Compliance.** Lessor warrants that the Premises and improvements on
11 the Premises shall comply with all applicable State and Federal laws, covenants or
12 restrictions of record, building codes, regulations and ordinances (Applicable
13 Requirements) in effect on the Commencement Date of this Lease, regardless of the
14 use to which County will put the Premises. If the Premises do not comply with said
15 warranty, Lessor shall, promptly after receipt of written notice from County or any
16 governmental agency having jurisdiction over such matters setting forth the nature and
17 extent of such non-compliance, rectify the same at Lessor's expense. If the Applicable
18 Requirements are hereinafter changed so as to require during the term of this Lease,
19 unless same is the result of the use to which County puts the Premises, the
20 construction of an addition to or an alteration of the Premises, the remediation of any
21 Hazardous Substance as hereinafter defined, or the reinforcement or other physical
22 modification of the Premises Lessor shall, promptly after receipt of written notice from
23 County or any governmental agency having jurisdiction over such matters setting forth
24 the nature and extent of such non-compliance, rectify the same at Lessor's expense as
25 long as the County's use of the Premises remains as its initial use or a use no more
26 demanding from a compliance perspective.

1 **7.2 California Environmental Quality Act.** Lessor warrants the property will
2 be developed in full compliance with all pertinent California Environmental Quality Act
3 (CEQA) requirements for new construction in the jurisdiction.

4 **7.3 Americans With Disabilities.** Lessor warrants and represents the
5 Premises shall be readily accessible to and usable by individuals with disabilities in
6 compliance with Title III of the Americans with Disabilities Act of 1990 and California
7 Title 24, as amended from time to time and regulations issued pursuant thereto and in
8 effect from time to time as of the Commencement Date. Any cost incurred to cause the
9 Premises to comply with said Act throughout the Lease Term shall be borne by Lessor
10 as long as the County's initial use remains the same.

11 **7.4 Asbestos and Lead Based Paint.** Lessor warrants and represents the
12 Premises shall be constructed, operated and maintained free of hazard from asbestos
13 and lead based paint, as more fully set forth in the attached Exhibit C.

14 **7.5 Hazardous Substance.** It is the intent of the Parties to construe the term
15 "Hazardous Substances" in its broadest sense. Hazardous Substance shall be defined
16 as any product, substance, or waste whose presence, use, manufacture, disposal,
17 transportation, or release, either by itself or in combination with other materials, is
18 either: (a) potentially injurious to the public health, safety or welfare, the environment or
19 the Premises; (b) regulated or monitored by any governmental authority; or (c) a basis
20 for potential liability of County to any governmental agency or third party under any
21 applicable statute or common law theory.

22 Lessor acknowledges that County's use may from time to time require the
23 presence of Hazardous Substances at the Premises. County agrees that all such
24 Hazardous Substances located in, at, or on the Premises shall be used, stored,
25 handled, treated, transported, and disposed of in compliance with all applicable laws.

26 Lessor warrants and represents to County that Lessor has not used, discharged,
27 dumped, spilled or stored any Hazardous Substances on or about the Premises,
28 whether accidentally or intentionally, legally or illegally, and has received no notice of

1 such occurrence and has no knowledge that any such condition exists at the Premises.
2 If any claim is ever made against County relating to Hazardous Substances present at
3 or around the Premises, whether or not such substances are present as of the date
4 hereof, or any such Hazardous Substances are hereafter discovered at the Premises
5 (unless introduced by County, its agents or employees), all costs of removal incurred
6 by, all liability imposed upon, or damages suffered by County because of the same
7 shall be borne by Lessor, and Lessor hereby indemnifies and agrees to be responsible
8 for and defend and hold County harmless from and against all such costs, losses,
9 liabilities and damages, including, without limitation, all third-party claims (including
10 sums paid in settlement thereof, with or without legal proceedings) for personal injury
11 or property damage and other claims, actions, administrative proceedings, judgments,
12 compensatory and punitive damages, lost profits, penalties, fines, costs, losses,
13 attorneys' fees and expenses (through all levels of proceedings), consultants or experts
14 fees and costs incurred in enforcing this indemnity. The representation, warranty and
15 indemnity of Lessor described in this Paragraph shall survive the termination or
16 expiration of this Lease.

17 **7.6 Sick Building Syndrome.** Lessor warrants and represents the Premises
18 shall be constructed, operated and maintained free of certain hazards, including, but
19 not limited to: spores, fungus, molds, bacteria, chemicals or fumes or other causes of
20 any hazardous micro-environments, sometimes known as "Sick Building Syndrome",
21 emanating from or within the Premises that may potentially cause discomfort, bodily
22 injury, sickness or death. Should it be determined that remediation is necessary based
23 on a report by a trained investigator, Lessor will promptly contract with a qualified and
24 experienced company to safely remove the micro-environments using remediation
25 guidelines recommended or required by the appropriate governmental agency. Any
26 cost incurred to cause the Premises to be free of such hazard shall be borne by
27 Lessor. Any subsequent operational or physical modification by the County that is
28

1 determined to be the cause of such hazardous condition shall cause the County to be
2 responsible for such remediation.

3 **7.7 Waste Water.** Lessor shall be responsible for compliance with all
4 Federal, state or local laws, regulations or permits pertaining to storm water pollution,
5 prevention plans (SWPP) and all National Pollution Discharge Elimination System
6 (NPDES) laws or regulations adopted or to be adopted by the United States
7 Environmental Protection Agency. Parking lot sweeping shall be done as required by
8 NPDES rules or as needed, at least two times per year, once prior to the rainy season.

9 **8. Custodial Services.**

10 **8.1 Custodial Services.** Lessor shall provide, or cause to be provided, and
11 pay for all custodial services in connection with the Leased Premises and such
12 services shall be provided as set forth in the attached Exhibit E. The provider of such
13 custodial services will perform background checks through LiveScan or in the manner
14 specified by County, of qualified permanent and temporary employees to determine
15 their suitability for employment. The provider will be bonded in the sum of \$10,000.00,
16 and proof of such insurance, as supplied by the Lessor, shall be furnished prior to
17 occupancy of Premises by County. In addition to bonding as required herein, Lessor
18 shall also receive proof of statutory workers' compensation insurance, commercial
19 general liability and vehicle liability insurance from the provider of any custodial
20 functions performed at the Premises location.

21 **8.2 County's Right to Provide Custodial Service and Deduct Cost.** If
22 County provides verbal notice by telephone and followed up by email notice to Lessor
23 of an event or circumstance that requires the action of Lessor with respect to the
24 custodial services as set forth in Section 8.1 and Exhibit E, and Lessor fails to provide
25 such action as required by the terms of this Lease within three days of County's notice,
26 County may take the required action to provide custodial services by its staff or those
27 of a custodial contractor if: (1) County delivers to Lessor an additional written notice
28 advising Lessor that County intends to take the required action if Lessor does not begin

1 the required action within forty-eight hours after the written notice; and (2) Lessor fails
2 to begin the required work within this forty-eight hour period. Upon demand by County,
3 Lessor shall promptly reimburse County the actual cost and expenses thereof,
4 provided said costs and expenses are reasonable. Should Lessor fail to promptly pay
5 the cost and expenses, County may deduct and offset that amount from Rent payable
6 under this Lease. For purposes of this Section, notice given by fax or e-mail shall be
7 deemed sufficient.

8 **9. Utilities.**

9 **9.1** Lessor warrants and represents to County that during the term of this
10 Lease and any extension thereof that sufficient utility service to provide water,
11 telecommunications, electric power, natural gas and sewers necessary to meet
12 County's requirements exists or are available for use by County within the Premises. If
13 County changes the use to a more demanding use, Lessor shall not be obligated to
14 upgrade the utility services for such increased use.

15 **9.2** County shall pay for all telephone, natural gas, electrical services, water
16 and sewer within the leased office space which will be used in connection with the
17 leased Premises. Lessor shall provide, or cause to be provided, and pay for all other
18 utility services, including, but not limited to, landscape water and refuse collection, as
19 may be required in the maintenance, operation and use of the Leased Premises.

20 **10. Repairs and Maintenance.**

21 **10.1 Lessor's Repair and Maintenance Obligations.** Lessor shall, at
22 Lessor's sole expense and in accordance with the terms of this Lease, repair, replace
23 and maintain in attractive condition, good order and function throughout the term in
24 accordance with Exhibit F, General Construction Specifications for Leased Facilities,
25 (a) the structural portions of the Premises (understood to include the roof, foundation
26 and load bearing walls); (b) the nonstructural portions of the Premises (understood to
27 include the roof covering and membrane) including but not limited to all improvements,
28 alterations, fixtures, but excluding furnishings; (c) all systems and equipment, including

1 but not limited to, Base Premises Systems as heretofore described that serve the
2 Premises; and (d) the exterior portions of the Premises, and real property including,
3 but not limited to, landscaping, driveways, sidewalks, lighting and parking facilities
4 servicing the Premises. It is the intent of this paragraph that Lessor performs any and
5 all building repairs, replacements and maintenance. Lessor agrees to make all repairs
6 to or alterations of the Premises that may become necessary by reason of industry
7 standard for age, wear and tear, deferred maintenance or defects in any construction
8 thereof by Lessor. However, the County shall not access the roof without a
9 representative of the Lessor present. Further, the County shall be responsible for
10 repairs resulting from damage caused by the County.

11 **10.2 Lessor's Default.** Repairs shall be made promptly when appropriate to
12 keep the applicable portion of the Premises and other items in the condition described
13 in this Section. Lessor understands certain response time is required to ensure County
14 operations continue with minimal interruption to ensure the safety of employees and
15 delivery of services. The commencement of repairs within eight hours from written
16 notice include electrical power, HVAC operations and certain essential daily custodial
17 services. Lessor shall not be in default of its repair and maintenance obligations under
18 this Section 10, if Lessor commences the repairs and maintenance within eight hours
19 of the aforementioned areas and thirty days for all others after written notice by County
20 to Lessor of the need for such repairs and maintenance. If, due to the nature of the
21 particular repair or maintenance obligation, more than thirty days are reasonably
22 required to complete it, Lessor shall not be in default under this Section 10 if Lessor
23 begins work within this thirty day period and diligently pursues this work to completion.

24 **10.3 County's Right to Make Repairs and Deduct Cost.** If County provides
25 verbal notice by telephone and followed up by email to Lessor of an event or
26 circumstance that requires the action of Lessor with respect to the replacement, repair
27 or maintenance to the Premises or Base Building Systems serving the Premises as set
28 forth in Section 10.1 and Lessor fails to provide such action as required by the terms of

1 this Lease within the period specified in Section 10.2, County may (but shall not be
2 obligated to do so) take the required action if: (1) County delivers to Lessor an
3 additional written notice advising Lessor that County intends to take the required action
4 if Lessor does not begin the required repair or maintenance within twenty four hours,
5 after the written notice; and (2) Lessor fails to begin the required work within this twenty
6 four hour period.

7 **10.3.1** Lessor grants to County a license, effective during the Lease
8 Term, to enter upon those portions of the Premises access to which is reasonably
9 necessary for County to take such action.

10 **10.3.2** If such action was required under the terms of this Lease to be
11 taken by Lessor, County shall be entitled to prompt reimbursement by Lessor of
12 County's reasonable costs and expenses in taking such action, plus interest at six per
13 annum from the date these costs are incurred until the date of Lessor's repayment.
14 Lessor's obligation to reimburse County shall survive expiration or earlier termination of
15 this Lease.

16 **10.3.3** If, within thirty days after receipt of County's written demand for
17 payment of County's costs incurred in taking such action on Lessor's behalf, Lessor
18 has not paid the invoice or delivered to County a detailed written objection to it, County
19 may deduct from Rent payable by County under this Lease the amount set forth in the
20 invoice, plus interest at the interest rate described above from the date these costs are
21 incurred until the date of County's Rent offset.

22 **10.4 Emergency Repairs.**

23 **10.4.1** An "Emergency Repair Situation" is defined as the existence of
24 any condition that requires prompt repair, replacement or service to minimize the
25 impact of an event or situation which affects County's ability to conduct business in a
26 neat, clean, safe and functional environment.

27 **10.4.2** If County notifies Lessor of an Emergency Repair Situation which
28 occurs in or about the Premises which is the responsibility of the Lessor to repair or

1 maintain, then Lessor shall commence appropriate repairs or maintenance immediately
2 after notice of the condition is given by County, which notice may be via telephone,
3 facsimile, personal contact or any other means, and Lessor shall thereafter diligently
4 pursue to completion said repairs or maintenance.

5 **10.4.3** If Lessor fails to commence repairs within twenty-four hours of
6 the aforementioned notice, or if the County is unable to contact Lessor or any
7 designated agent within a reasonable time based upon the seriousness of the event or
8 situation, County may, but shall not be so obligated to, cause said repairs or
9 replacements to be made or such maintenance to be performed. Upon demand by
10 County, Lessor shall promptly reimburse County the actual cost and expenses thereof,
11 provided said costs and expenses are reasonable. Should Lessor fail to promptly pay
12 the cost and expenses, County may deduct and offset that amount from Rent payable
13 under this Lease.

14 **10.5 Periodic Services.** Lessor shall provide, or cause to be provided, and
15 pay for all Periodic Services, including, interior painting of common areas every three
16 years, if so requested by County; monthly pest control services, quarterly HVAC
17 standard preventative maintenance and changing of air filters; annual fire extinguisher
18 inspections; reset interior and exterior time clocks for time changes; annual roof
19 inspections and maintenance to include roof repairs/replacement; cleaning of roof
20 gutters, drains, and down spouts prior to rainy season.

21 **11. Alterations and Additions.**

22 **11.1 Improvements by Lessor.**

23 **11.1.1** Lessor recognizes and understands that any County
24 improvements requested by the County to be completed by Lessor during the term of
25 this Lease shall be undertaken according to Exhibit B, Leasehold Improvement
26 Agreement, and Exhibit F, General Construction Specifications for Leased Facilities.

27 **11.1.2** Prevailing wages are required for work done that falls within the
28 definition of "public works" under California Labor Code §1720. "Public works" are

1 defined as “construction, alteration, demolition, installation, or repair work done under
2 contract and paid for in whole or in part out of public funds...” For those projects which
3 are “public works” pursuant to Labor Code § 1720.2, the following applies:

4 **11.1.2.1** Lessor shall require that Contractor shall comply with prevailing
5 wage requirements and be subject to restrictions and penalties in accordance with §
6 1770 et seq. of the Labor Code which requires prevailing wages be paid to appropriate
7 work classifications in all bid specifications and subcontracts.

8 **11.1.2.2** The Lessor shall require that Contractor shall furnish all
9 subcontractors/employees a copy of the Department of Industrial Relations prevailing
10 wage rates at which Lessor will post at the job site. All prevailing wages shall be
11 obtained by the Lessor/Contractor from:

12 Department of Industrial Relations
13 Division of Labor Statistics and Research
14 455 Golden Gate Avenue, 8th Floor
15 San Francisco, CA 94102

16 **11.1.2.3** Lessor shall require that Contractor shall comply with the
17 payroll record keeping and availability requirement of § 1776 of the Labor Code.

18 **11.1.2.4** Lessor shall require that Contractor shall make travel and
19 subsistence payments to workers needed for performance of work in accordance with
20 § 1773.8 of the Labor Code.

21 **11.1.2.5** Prior to commencement of work, Lessor shall require that
22 Contractor shall contact the Division of Apprenticeship Standards and comply with §
23 1777.5, § 1777.6, and § 1777.7 of the Labor Code and applicable regulations.

24 **11.1.3** Lessor shall comply and stay current with all applicable local,
25 state and federal building codes and laws as from time to time amended, including, but
26 not limited to, the Americans with Disabilities Act (ADA) requirements in providing the
27 County with any requested County improvements. If such County improvements
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1 specifically cause ADA or other building and/or site improvements to be made, the cost
2 for these improvements shall be paid for or amortized as part of the County's budget
3 for such improvements.

4 **11.1.4** If any agency, division or department of any governmental entity
5 with appropriate jurisdiction condemns the Premises or any part of the Premises as
6 unsafe or not in conformity with any of the laws or regulations controlling their
7 construction, occupation or use, or orders or requires any alteration, repair or
8 reconstruction of the Premises the responsible party shall be the Lessor who at its sole
9 cost and expense (and without any right of reimbursement from County) immediately
10 effect all necessary alterations and repairs required for the Premises full and exact
11 compliance.

12 **11.1.5** Lessor shall cause all County improvements to be lien free,
13 completed at Lessor's cost in a workmanlike manner and in compliance with all
14 applicable law.

15 **11.1.6** County agrees when requested by Lessor to execute and deliver
16 any applications, consents or other instruments required to permit Lessor to complete
17 such County improvements or to obtain permits for the work.

18 **11.1.7** Post occupancy tenant improvements requested by County and
19 completed by Lessor shall be reimbursed by County at Lessor's cost plus 10%.
20 Lessor's invoices for such improvements shall be itemized according to material, sales
21 tax, labor and Lessor's 10% overhead handling charge.

22 **11.1.8** Due to County fiscal year funding and accounting practices, any
23 costs due to Lessor for reimbursement of tenant improvements during the term must
24 be invoiced and received by the County prior to May 1st of each fiscal year in which
25 services to County were provided to ensure payment.

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1 **11.2 Improvements by County.**

2 **11.2.1** Any alterations, improvements or installation of fixtures to be
3 undertaken by County shall have the prior written consent of Lessor. Such consent
4 shall not be unreasonably withheld, conditioned or delayed by Lessor.

5 **11.2.2** All alterations and improvements made, and fixtures installed, by
6 County shall remain County property and may be removed by County at or prior to the
7 expiration of this Lease; provided, however, that such removal does not cause injury or
8 damage to the Leased Premises beyond normal wear and tear.

9 **11.3 Communications Equipment.** County may, from time to time, install
10 maintain, replace and/or remove any satellite dishes, links, duct bank or antennas on
11 the grounds, roof and/or exterior walls or parapet of the Premises as County deems
12 reasonably necessary or desirable, provided County shall first obtain Lessor's written
13 approval, which approval shall not be unreasonably withheld, conditioned, or delayed.
14 Upon the removal by County of any such satellite dishes, links or antennas, County
15 shall repair any damage incurred in connection with such removal.

16 **12. Exculpation, Indemnification, and Insurance.**

17 **12.1 Exculpation.** To the fullest extent permitted by law, Lessor, on its behalf
18 and on behalf of all Lessor Parties, as hereinafter defined, waives all claims (in law,
19 equity, or otherwise) against County Parties, as hereinafter defined, and knowingly and
20 voluntarily assumes the risk of, and agrees that County Parties shall not be liable to
21 Lessor Parties for any of the following: (1) injury to or death of any person; or (2) loss
22 of, injury or damage to, or destruction of any tangible or intangible property, including
23 the resulting loss of use, economic losses, and consequential or resulting damage
24 except as a result of County Parties' fraud, willful injury to person or property,
25 negligence or violation of law. County Parties shall not be liable under this Section
26 regardless of whether the liability results from any active or passive act, error, or
27 omission of any of County Parties. This exculpation Section shall also not apply to
28 claims against County Parties in cases where a final judgment of a court of competent

1 jurisdiction establishes that the injury, loss, damage, or destruction was proximately
2 caused by County Parties' fraud, willful injury to person or property, negligence, or
3 violation of law.

4 **12.1.1 Definition of "County Parties" and "Lessor Parties".** For
5 purposes of this Section 12, the term "County Parties" refers singularly and collectively
6 to County, Special Districts, their respective Directors, Officers, Board of Supervisors,
7 agents, employees, and independent contractors as well as to all persons and entities
8 claiming through any of these persons or entities. The term "Lessor Parties" refers
9 singularly and collectively to Lessor and the partners, venturers, trustees, and ancillary
10 trustees of Lessor and the respective officers, directors, shareholders, members,
11 parents, subsidiaries, and any other affiliated entities, personal representatives,
12 executors, heirs, assigns, licensees, beneficiaries, agents, servants, employees, and
13 independent contractors of these persons or entities.

14 **12.1.2 Survival of Exculpation.** The paragraphs of this Section 12
15 shall survive the expiration or earlier termination of this Lease until all claims within the
16 scope of this Section 12 are fully, finally, and absolutely barred by the applicable
17 statutes of limitations.

18 **12.1.3 Lessor's Acknowledgment of Fairness.** Lessor acknowledges
19 that this Section 12 was negotiated with County, that the consideration for it is fair and
20 adequate, and that Lessor had a fair opportunity to negotiate, accept, reject, modify, or
21 alter it.

22 **12.1.4 Waiver of Civil Code Section 1542.** With respect to the
23 exculpation provided in this Section 12, Lessor waives the benefits of Civil Code
24 Section 1542, which provides:

25 A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS
26 WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO
27 EXIST IN HIS FAVOR AT THE TIME OF EXECUTING THE
28 RELEASE, WHICH IF KNOWN BY HIM MUST HAVE

1 MATERIALLY AFFECTED HIS SETTLEMENT WITH THE
2 DEBTOR.

 Initials

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4 **12.2 Indemnification and Hold Harmless.**

5 **12.2.1** Lessor shall indemnify and hold harmless the County Parties
6 from any liability, including, but not limited to, property damage, bodily damage, bodily
7 injury, or death, or from any services provided by Lessor Parties or any act, error,
8 omission, of Lessor Parties or of any invitee, guest, or licensee of Lessor in, on, or
9 about the Project arising out of, from or in any way relating to this Lease. When
10 indemnifying County Parties, Lessor shall defend at its sole cost and expense,
11 including but not limited to, reasonable attorney fees, cost of investigation, defense and
12 settlements or awards, on behalf of the County Parties in any claim or action based
13 upon such liability.

14 **12.2.2** County shall indemnify and hold harmless the Lessor Parties
15 from any liability, including, but not limited to, property damage, bodily injury, or death,
16 based or asserted on events which may occur within the County leased premises and
17 is under the control of the County arising out of or from its use and occupancy relating
18 to this Lease. County Parties shall not indemnify Lessor Parties for liability arising
19 within the County leased Premises when such liability arose out of or from Lessor's
20 responsibilities under the terms of this Lease. County shall defend at its sole cost and
21 expense, including, but not limited to, reasonable attorney fees, cost of investigation,
22 defense and settlements or awards, on behalf of the Lessor Parties in any claim or
23 action based upon such liability.

24 **12.2.3** With respect to any action or claim subject to indemnification
25 herein, the indemnifying party shall, at their sole cost, have the right to use counsel of
26 their choice and shall have the right to adjust, settle, or compromise any such action or
27 claim without the prior consent of the indemnified party; provided, however, that any
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1 such adjustment, settlement or compromise in no manner whatsoever limits or
2 circumscribes the indemnifying party's obligation to indemnify as set forth herein.

3 **12.2.4** The indemnifying party's obligation hereunder shall be satisfied
4 when they have provided the indemnified party the appropriate form of dismissal
5 relieving the indemnified party from any liability for the action or claim involved.

6 **12.2.5** The specified insurance limits required in this Lease shall in no
7 way limit or circumscribe the indemnifying party's obligation to indemnify as set forth
8 herein.

9 **12.2.6** In the event there is conflict between this clause and California
10 Civil Code Section 2782, this clause shall be interpreted to comply with Civil Code
11 2782. Such interpretation shall not relieve the indemnifying party's obligation to
12 provide indemnification to the fullest extent allowed by law.

13 **12.2.7 Survival of Indemnification.** The paragraphs of this Section 12
14 shall survive the expiration or earlier termination of this Lease until all claims against
15 County Parties involving any of the indemnified matters are fully, finally, and absolutely
16 barred by the applicable statutes of limitations.

17 **12.3 Insurance**

18 **12.3.1 Lessor's Insurance.** Without limiting or diminishing any
19 indemnification contained within this Lease, Lessor and/or their authorized
20 representatives, including, if any, a property management company, shall procure and
21 maintain or cause to be maintained, at its sole cost and expense, the following
22 insurance coverage during the term of this Lease.

23 **12.3.1.1 Workers' Compensation.** Workers' Compensation
24 Insurance (Coverage A) as prescribed by the laws of the State of California. Policy
25 shall include Employers' Liability (Coverage B) including Occupational Disease with
26 limits not less than \$1,000,000 per person per accident. The policy shall be endorsed
27 to waive subrogation in favor of The County of Riverside.

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1 **12.3.1.2 Commercial General Liability.**

2 Commercial
3 General Liability Insurance coverage, including, but not limited to, premises liability,
4 contractual liability, products/completed operations, personal and advertising injury,
5 cross liability coverage and employment practices liability covering bodily injury,
6 property damage, and personal injury arising out of or relating, directly or indirectly, to
7 the design, construction, maintenance, repair, alteration and ownership of the
8 Premises and all areas appurtenant thereto including claims which may arise from or
9 out of Lessor's operations, use, and management of the Premises, or the performance
10 of its obligations hereunder. Policy shall name the County of Riverside, its Special
11 Districts, Agencies, Districts and Departments, their respective Directors, Officers,
12 Board of Supervisors, elected and appointed officials, employees, agents, independent
13 contractors or representatives as an Additional Insured. Policy limits shall not be less
14 than \$1,000,000 per occurrence. If such insurance contains a general aggregate limit,
15 it shall apply separately to this Lease or be no less than two times the occurrence limit.

16 **12.3.1.3 Vehicle Liability.**

17 If vehicles or licensed mobile
18 equipment are used on the Project, Lessor shall maintain auto liability insurance for all
19 owned, non-owned or hired automobiles in an amount not less than \$1,000,000 per
20 occurrence combined single limit. Policy shall name the County of Riverside, its
21 Special Districts, Agencies, Districts, and Departments, their respective Directors,
22 Officers, Board of Supervisors, elected and appointed officials, employees, agents,
23 independent contractors or representatives as Additional Insured.

24 **12.3.1.4 Property (Physical Damage).**

25 (a) Special Form as provided by ISO CP1030 or
26 equivalent real property insurance coverage including earthquake and flood, if
27 applicable, for the full replacement cost value of buildings, structures, fixtures, all
28 improvements therein, and building systems on the Project as the same exists at each
29 early anniversary of the term. Policy shall include Business Interruption, Extra
30 Expense, and Expediting Expense coverage as well as coverage for off-premises

1 power failure. Policy shall name the County as a Loss Payee as their interests may
2 appear.

3 (b) Equipment Breakdown or Boiler and
4 Machinery insurance providing coverage for at least but not limited to, all high voltage
5 electrical and rotating mechanical equipment on a full replacement cost value basis.
6 Policy shall provide Business Interruption, Extra Expense, and Expediting Expense
7 coverage as well as coverage for off-premises power failure. Policy shall name the
8 County as a Loss Payee as their interests may appear.

9 (c) During such time, prior to the commencement
10 of this Lease while Lessor is preparing the Premises in accordance with Exhibit "B",
11 Lessor shall keep or require its Contractor to keep in full force and effect, a policy of
12 Course of Construction Insurance (Builders Risk) covering loss or damage to the
13 Premises for the full replacement value of such work. The Named Insured shall
14 include the Lessor, County and Contractor as their interests appear. Lessor or their
15 Contractor shall be responsible for any deductible payments that result from a loss at
16 the Premises under this coverage. If, at the time of any loss to the property described
17 on Exhibit "B", it is determined that the insurance has not been carried or the insurance
18 does not cover the loss of property being installed, the Lessor shall be responsible to
19 pay the loss without contribution from the County.

20 **12.3.1.5 General Insurance Provisions – All Lines.**

21 (a) Any insurance carrier providing Lessor's
22 insurance coverage hereunder shall be admitted to the State of California (except for
23 earthquake and/or flood insurance coverage, which may be written through non-
24 admitted insurance companies who are on the State of California LESLI List) and have
25 an A.M. BEST rating (with the exception of State Compensation Fund for Workers'
26 Compensation insurance coverage, as they are not rated) of not less than an A:VIII
27 (A:8) unless such requirements are waived, in writing, by the County Risk Manager. If
28 the County's Risk Manager waives a requirement for a particular insurer, such waiver

1 is only valid for that specific insurer and only for one policy term. Further, if coverage
2 required hereunder is not available through standard markets, Lessor, with permission
3 from County's Risk Manager which permission shall not be unreasonably withheld or
4 delayed, shall be allowed to secure coverage from non-admitted carriers who are on
5 the State of California LESLI List or with a lower A but not less than an A:8 rating from
6 A.M. Best.

7 (b) The Lessor or Lessor's insurance carrier(s)
8 must declare its insurance deductibles or self-insured retentions. If such deductibles or
9 self-insured retentions exceed \$500,000.00 per occurrence such deductibles and/or
10 retentions shall have the prior written consent of the County Risk Manager before the
11 commencement of the Lease term. Upon notification of deductibles or self insured
12 retentions which are deemed unacceptable to the County, at the election of the
13 County's Risk Manager, Lessor's carriers shall either: 1) reduce or eliminate such
14 deductibles or self-insured retentions as respects this Agreement with the County, or 2)
15 procure a bond which guarantees payment of losses and related investigations, claims
16 administration, defense costs and expenses.

17 (c) At the inception of this Lease and annually at
18 the Lessor's insurance policy renewal date(s), the Lessor shall cause their insurance
19 carrier(s) to furnish the County of Riverside with 1) a properly executed original
20 Certificate(s) of Insurance and original copies of Endorsements effecting coverage as
21 required herein; or, 2) if requested to do so orally or in writing by the County Risk
22 Manager, provide original copies of policies including all Endorsements and all
23 attachments thereto, showing such insurance is in full force and effect. Further, said
24 Certificate(s) and policies of insurance shall contain the covenant of the insurance
25 carrier(s) shall provide no less than thirty days written notice be given to the County of
26 Riverside prior to any material modification or cancellation of such insurance. In the
27 event of a material modification or cancellation of coverage, this Lease shall terminate
28 forthwith, unless the County of Riverside receives, prior to such effective date, another

1 properly executed original Certificate of Insurance and original copies of endorsements
2 or original policies, including all endorsements and attachments thereto evidencing
3 coverage and the insurance required herein is in full force and effect. Individual(s)
4 authorized by the insurance carrier to do so on its behalf shall sign the original
5 endorsements for each policy and the Certificate of Insurance. The Lease term shall
6 not commence until the County of Riverside has been furnished original Certificates(s)
7 of Insurance and original copies of endorsements or policies of insurance including all
8 endorsements and any and all other attachments as required in this Section.

9 (d) It is understood and agreed by the parties
10 hereto and the Lessor's insurance company(s) that the Certificate(s) of Insurance and
11 policies shall so covenant and shall be construed as primary insurance, and the
12 County's insurance and/or deductibles and/or self-insured retentions or self-insured
13 programs shall not be construed as contributory.

14 **12.3.2 County's Insurance:** County maintains funded programs of
15 Self-Insurance. County shall provide to Lessor a Certificate of Self-Insurance
16 evidencing the County's Self-Insurance for the following coverage, if so requested by
17 Lessor as follows:

18	12.3.2.1 Workers' Compensation	\$1,000,000 per occurrence
19	12.3.2.2 Commercial General Liability	\$1,000,000 per occurrence
20	12.3.2.3 Automobile Liability	\$1,000,000 per occurrence

21 **13. Damage and Destruction.**

22 **13.1 Repair of Damage.** County agrees to notify Lessor in writing promptly of
23 any damage to the Premises resulting from fire, earthquake, or any other identifiable
24 event of a sudden, unexpected, or unusual nature (Casualty). If the Premises, whether
25 covered by insurance or not, are damaged by a Casualty, or the Casualty results in the
26 Premises not being provided with Base Building Systems or parking facilities, and if
27 neither Lessor nor County has elected to terminate this Lease under this Section 13,
28 Lessor shall promptly and diligently restore Premises, the County Improvements

1 originally constructed by Lessor, Base Building Systems, and County's parking facilities
2 to substantially the same condition as existed before the Casualty, subject to
3 modifications required by building codes and other laws. If County requests that
4 Lessor make any modifications to the County Improvements in connection with the
5 rebuilding, Lessor may condition its consent to those modifications on: (a) confirmation
6 by Lessor's contractor that the modifications shall not increase the time needed to
7 complete the County Improvements; or (b) an agreement by County that the additional
8 construction period shall not extend the rent abatement period.

9 **13.2 Repair Period Notice.** Lessor shall, within thirty days after the date of
10 the Casualty, provide written notice to County indicating the anticipated period for
11 repairing the Casualty (Repair Period Notice). The Repair Period Notice shall be
12 accompanied by a certified statement executed by the Contractor retained by Lessor to
13 complete the repairs or, if Lessor has not retained a Contractor, a licensed Contractor
14 not affiliated with Lessor, certifying the Contractor's opinion about the anticipated
15 period for repairing the Casualty. The Repair Period Notice shall also state, if
16 applicable, Lessor's election either to repair or to terminate the Lease under Section
17 13.3.

18 **13.3 Lessor's Option to Terminate or Repair.** Lessor may elect either to
19 terminate this Lease or to effectuate repairs if: (a) the Repair Period Notice estimates
20 that the period for repairing the Casualty exceeds ninety days from the date of the
21 Casualty; or (b) the estimated repair cost of the Premises, even though covered by
22 insurance, exceeds fifty percent of the full replacement cost.

23 **13.4 County's Option to Terminate.** If (a) the Repair Period Notice provided
24 by Lessor indicates that the anticipated period for repairing the Casualty exceeds
25 ninety days, or (b) notwithstanding the above, in the event of a substantial or total
26 casualty to the Premises or improvements, County may, by written notice to Lessor
27 within thirty days after such damage or destruction of its intention to terminate this
28 Lease, elect to terminate this Lease by providing written notice (County's Termination

1 Notice) to Lessor within thirty days after receiving the Repair Period Notice. If County
2 does not elect to terminate within said thirty day period, County shall be considered to
3 have waived its' option hereunder to terminate.

4 **13.5 Rent Abatement Due to Casualty.** Lessor and County agree that
5 County's Rent shall be fully abated during the period beginning on the later of: (a) the
6 date of the Casualty; or (b) the date on which County ceases to occupy the Premises
7 and ending on the date of Substantial Completion of Lessor's restoration obligations as
8 provided in this Section 13 (Abatement Period). If, however, County is able to occupy
9 and does occupy a portion of the Premises, Rent shall be abated during the Abatement
10 Period only for the portion of the Premises not occupied by County.

11 **13.6 Damage Near End of Term.** Despite any other provision of this Section
12 13, if the Premises are destroyed or damaged by a Casualty during the last eighteen
13 months of the Original Lease Term, Lessor and County shall each have the option to
14 terminate this Lease by giving written notice to the other of the exercise of that option
15 within thirty days after that damage or destruction, provided, however, County may
16 negate Lessor's election to terminate under this Section 13.6 by electing, within ten
17 days after receipt of Lessor's termination notice, to exercise any unexercised option to
18 extend this Lease. If County negates Lessor's election, this Lease shall continue in
19 effect unless Lessor has the right to, and elects to, terminate this Lease under Section
20 13.3.

21 **13.7 Effective Date of Termination; Rent Apportionment.** If Lessor or
22 County elects to terminate this Lease under this Section 13 in connection with a
23 Casualty, this termination shall be effective thirty days after delivery of notice of such
24 election. County shall pay Rent, properly apportioned up to the date of the Casualty.
25 After the effective date of the termination, Lessor and County shall be discharged of all
26 future obligations under this Lease, except for those provisions that, by their terms,
27 survive the expiration or earlier termination of the Lease.

1 **13.8 Waiver of Statutory Provisions.** The provisions of this Lease, including
2 those in this Section 13 constitute an express agreement between Lessor and County
3 that applies in the event of any Casualty to the Premises. Lessor and County,
4 therefore, fully waive the provisions of any statute or regulation, for any rights or
5 obligations concerning a Casualty including California Civil Code Sections 1932(2) and
6 1933(4).

7 **13.9 Release on Termination.** In the event of any termination of this Lease in
8 accordance with Section 13, the Parties shall be released there from without further
9 obligation to the other Party, except as may otherwise be specifically set forth in this
10 Lease and items that have accrued and are unpaid.

11 **14. Eminent Domain.**

12 **14.1 Total Condemnation.** If all of the Premises are condemned by eminent
13 domain, inversely condemned, or sold in lieu of condemnation for any public or quasi-
14 public use or purpose, this Lease will terminate as of the date of title vesting in that
15 proceeding and the Rent will be abated from the date of termination.

16 **14.2 Partial Condemnation.** If any portion of the Premises is condemned by
17 eminent domain, inversely condemned, or sold in lieu of condemnation for any public
18 or quasi-public use or purpose and the partial condemnation renders the Premises
19 unusable for County's business, this Lease will terminate as of the date of title vesting
20 or order of immediate possession in that proceeding and the Rent will be abated to the
21 date of termination. If the partial condemnation does not render the Premises
22 unusable for the business of County and less than a substantial portion of the
23 Premises is condemned, Lessor must promptly restore the Premises to the extent of
24 any condemnation proceeds recovered by Lessor, excluding the portion lost in the
25 condemnation, and this Lease will continue in full force, except that after the date of the
26 title vesting, the Rent will be adjusted, as reasonably determined by Lessor and
27 County.

28

1 **14.3 Award.** If the Premises are wholly or partially condemned, Lessor will be
2 entitled to the entire award paid for the condemnation, and County waives any claim to
3 any part of the award from Lessor or the condemning authority. County, however, will
4 have the right to recover from the condemning authority any compensation that may be
5 separately awarded to County in connection with costs in removing County's
6 merchandise, furniture, fixtures, leasehold improvements, and equipment to a new
7 location.

8 **14.4 Temporary Condemnation.** In the event of a temporary condemnation,
9 this Lease will remain in effect, County will continue to pay Rent, and County will
10 receive any award made for the condemnation. If a temporary condemnation remains
11 in effect at the expiration or earlier termination of this Lease, County will pay Lessor the
12 reasonable cost of performing any obligations required of County with respect to the
13 surrender of the Premises. If a temporary condemnation is for a period that extends
14 beyond the Term, this Lease will terminate as of the date of occupancy by the
15 condemning authority and any award will be distributed in accordance with Section
16 14.3.

17 **15. Estoppel Certificates.**

18 **15.1** Within twenty business days after receipt of a written request by either
19 party, the other party shall execute and deliver to the requesting party an Estoppel
20 Certificate, substantially in the form of the attached Exhibit G, indicating in the
21 certificate any exceptions to the statements in the certificate that may exist at that time.

22 **16. Subordination, Non-Disturbance, and Attornment.**

23 **16.1 Subordination, Non-Disturbance, and Attornment Agreement.** To
24 carry out the purposes of Section 16.2 and Section 16.3, the Parties agree to execute a
25 Subordination, Non-Disturbance and Attornment Agreement in the form substantially
26 set forth in the attached Exhibit H.

27 **16.2 Subordination.** County agrees that within forty-five business days after
28 Lessor's written request, it shall execute the agreement referred to in Section 16.1 that

1 Lessor reasonably considers necessary to evidence or confirm the subordination or
2 inferiority of this Lease to the lien of any mortgage, deed of trust or other encumbrance
3 of the Premises or any renewal, extension, modification, replacement thereof, provided
4 however, that such Subordination Agreement shall be strictly limited to matters
5 contained in the Agreement referred to in Section 16.1 and no such Subordination
6 Agreement shall materially increase any of County's obligations or materially decrease
7 any of County's rights under this Lease, nor shall the possession of County be
8 disturbed, by reason of any foreclosure, sale or other action under any such trust deed,
9 mortgage or other encumbrance.

10 **16.3 Attornment.** If Lessor's interest in the Premises passes to a successor,
11 and provided County has received the Non-Disturbance agreement referred to in
12 Section 16.1, County shall, within forty-five business days after Lessor's transferee's
13 request, execute the agreement referred to in Section 16.1, thereby agreeing to attorn
14 and to recognize the transferee as the Lessor under this Lease; provided the transfer
15 of Lessor's interest in the Premises was by sale, lease, foreclosure, deed in lieu of
16 foreclosure, exercise of any remedy provided in any encumbrance or operation of law.

17 **17. Breach by Lessor.**

18 **17.1 Lessor's Default.** Except as provided to the contrary in this Lease,
19 Lessor's failure to perform any of its obligations under this Lease shall constitute a
20 default by Lessor under the Lease if the failure continues for thirty days after written
21 notice of the failure from County to Lessor. If the required performance cannot be
22 completed within thirty days, Lessor's failure to perform shall constitute a default under
23 the Lease unless Lessor undertakes to cure the failure within thirty days and diligently
24 and continuously attempts to complete this cure as soon as reasonably possible.

25 **17.2 County's Right to Cure Lessor's Default and Deduct Cost.** Except as
26 provided to the contrary in this Lease, if County provides notice to Lessor of Lessor's
27 failure to perform any of its obligations under this Lease and Lessor fails to provide
28 such action as required by the terms of this Lease within the period specified, County

1 may take the required action if: (a) County delivers to Lessor an additional written
2 notice advising Lessor that County intends to take the required action if Lessor does
3 not begin the required action within ten days after the written notice; and (b) Lessor
4 fails to begin the required action within this ten day period.

5 **17.3 Rent Offset.** If, within thirty days after receipt of County's written
6 demand for payment of County's costs incurred in taking such action on Lessor's
7 behalf, Lessor has not paid the invoice or delivered to County a detailed written
8 objection to it, County may deduct from Rent payable by County under this Lease the
9 amount set forth in the invoice, including reasonable transaction costs and reasonable
10 attorneys' fees, plus interest as stated in 10.3.2 from the date these costs are incurred
11 until the date of County's Rent offset.

12 **18. Lessor's Representations and Warranties.** Lessor represents and warrants
13 to County that:

14 **18.1 Title.** County's Leasehold interest in the Premises is free and clear of
15 restrictions which would restrict County's rights under this Lease.

16 **18.2 Certificate of Authority.** Lessor covenants that it is a duly constituted
17 under the laws of the state of its organization, and that the person(s) who is acting as
18 its signatory in this Lease is duly authorized and empowered to act for and on behalf of
19 the Lessor. Lessor shall furnish County prior to the execution hereof with evidence of
20 the authority of the signatory to bind the entity or trust as contemplated herein.

21 **18.3 No Litigation.** There are no judicial, quasi-judicial, administrative or
22 other orders, injunctions, moratoria or pending proceedings against Lessor or the
23 Premises which preclude or interfere with, or would preclude or interfere with, the
24 construction contemplated herein or the occupancy and use of the Premises by County
25 for the purposes herein contemplated.

26 **18.4 Easements.** Lessor shall not (a) subdivide, parcel or otherwise divide
27 the Premises, (b) create, modify or terminate any ingress or egress to or from the
28

1 premises, or (c) create any easements in the Premises, without County's prior written
2 approval.

3 **19. Land Purchase.**

4 Lessor has executed a purchase contract on the land that will be included in the
5 Premises described in Paragraph 2 of this lease agreement. Lessor and County are
6 entering into this lease agreement prior to closing of the escrow on the land described
7 in Exhibit A. Should, for any reason, the escrow on the land described in Exhibit A fail
8 to close within 60 days of approval and execution of this lease agreement by the
9 County of Riverside Board of Supervisors, County shall have the option of terminating
10 the lease agreement and the parties shall have no further obligation to one another.

11 **20. Miscellaneous.**

12 **20.1 Quiet Enjoyment.** Lessor covenants that County shall at all times during
13 the term of this Lease peaceably and quietly have, hold and enjoy the use of the
14 Leased Premises so long as County shall fully and faithfully perform the terms and
15 conditions that it is required to do under this Lease. If the Premises are part of a
16 building shared with other tenants of Lessor, during County's tenancy, Lessor may
17 make or permit other tenants to make alterations, renovations and improvements to
18 those portions of the building not occupied by County. Lessor covenants for itself and
19 anyone deriving title from or holding title under Lessor that County's access, ingress,
20 loading and unloading and sufficient parking for County's business shall not
21 unreasonably be obstructed nor shall the daily business of County be disrupted as a
22 result of such alterations, renovations and improvements.

23 **20.2 Non-Waiver.** No waiver of any provision of this Lease shall be implied by
24 any failure of either party to enforce any remedy for the violation of that provision, even
25 if that violation continues or is repeated. Any waiver by a party of any provision of this
26 Lease must be in writing. Such written waiver shall affect only the provision specified
27 and only for the time and in the manner stated in the writing.

1 **20.3 Binding on Successors.** The terms and conditions herein contained
2 shall apply to and bind the heirs, successors in interest, executors, administrators,
3 representatives and assigns of all the Parties hereto.

4 **20.4 Severability.** The invalidity of any provision in this Lease as determined
5 by a court of competent jurisdiction shall in no way affect the validity of any other
6 provision hereof.

7 **20.5 Venue.** Any action at law or in equity brought by either of the Parties
8 hereto for the purpose of enforcing a right or rights provided for by this Lease shall be
9 tried in a court of competent jurisdiction in the County of Riverside, State of California,
10 and the Parties hereto waive all provisions of law providing for a change of venue in
11 such proceedings to any other county.

12 **20.6 Attorneys' Fees.** In the event of any litigation between Lessor and
13 County to enforce any of the provisions of this Lease or any right of either party hereto,
14 the unsuccessful party to such litigation agrees to pay to the successful party all costs
15 and expenses, including reasonable attorneys' fees, incurred therein by the successful
16 party, all of which shall be included in and as a part of the judgment rendered in such
17 litigation.

18 **20.7 County's Representative.** County hereby appoints the Assistant County
19 Executive Officer/EDA as its authorized representative to administer this Lease.

20 **20.8 Agent for Service of Process.** It is expressly understood and agreed
21 that in the event Lessor is not a resident of the State of California or it is an association
22 or partnership without a member or partner resident of the State of California, or it is a
23 foreign corporation, then in any such event, Lessor shall file with County's Assistant
24 County Executive Officer/EDA, upon its execution hereof, a designation of a natural
25 person residing in the State of California, giving his or her name, residence and
26 business addresses, as its agent for the purpose of service of process in any court
27 action arising out of or based upon this Lease, and the delivery to such agent of a copy
28 of any process in any such action shall constitute valid service upon Lessor. It is

1 further expressly understood and agreed that if for any reason service of such process
2 upon such agent is not feasible, then in such event, Lessor may be personally served
3 with such process out of this county and that such service shall constitute valid service
4 upon Lessor. It is further expressly understood and agreed that Lessor is amenable to
5 the process so served, submits to the jurisdiction of the court so obtained and waives
6 any and all objections and protests thereto.

7 **20.9 Entire Lease.** This Lease is intended by the Parties hereto as a final
8 expression of their understanding with respect to the subject matter hereof and as a
9 complete and exclusive statement of the terms and conditions thereof and supersedes
10 any and all prior and contemporaneous leases, agreements and understandings, oral
11 or written, in connection therewith. This Lease may be changed or modified only upon
12 the written consent of the Parties hereto.

13 **20.10 Interpretation.** The Parties hereto have negotiated this Lease at arms
14 length and have been advised by their respective attorneys, or if not represented by an
15 attorney, represent that they had an opportunity to be so represented and no provision
16 contained herein shall be construed against County solely because it prepared this
17 Lease in its executed form.

18 **20.11 Time of Essence.** Time is of the essence with respect to the
19 performance of all obligations to be performed or observed by the Parties under this
20 Lease.

21 **20.12 Recording.** Either Lessor or County shall, upon request of the other,
22 execute, acknowledge and deliver to the other a short form memorandum of this Lease
23 for recording purposes. The Party requesting recordation shall be responsible for
24 payment of any fees applicable thereto.

25 **20.13 Consent.** Whenever Lessor's or County's consent is required under any
26 provision of this Lease, it shall not be unreasonably withheld, conditioned or delayed.

27 **20.14 Title.** Lessor covenants that Lessor is well seized of and has good title to
28 the Premises, and Lessor does warrant and will defend the title thereto, and will

1 indemnify County against any damage and expense which County may suffer by
2 reason of any lien, encumbrance, restriction or defect in title or description herein of the
3 Premises. If, at any time, Lessor's title or right to receive Rent and any other sums due
4 hereunder is disputed, County may withhold such sums thereafter accruing until
5 County is furnished satisfactory evidence as to the Party entitled thereto.

6 **20.15 Conveyance by Lessor.** Should Lessor convey the Premises, all rights
7 and obligations inuring to the Lessor by virtue of this Lease shall pass to the grantee
8 named in such conveyance, and the grantor shall be relieved of all obligations or
9 liabilities hereunder, except those theretofore accrued and not discharged.

10 **20.16 Mechanic's Liens.** If any mechanic's or materialmen's lien or liens shall
11 be filed against the Premises for work done or materials furnished to a Party, that Party
12 shall, at its own cost and expense, cause such lien or liens to be discharged within
13 fifteen days after notice thereof by filing or causing to be filed a bond or bonds for that
14 purpose. In the event any notice preliminary to establishing such a lien (such as the
15 California Preliminary 20-Day Notice) is served on Lessor for work done on the
16 Premises, Lessor shall immediately forward a copy of such notice to Lessee.

17 **20.17 Surrender.** County shall, after the last day of the term or any extension
18 thereof or upon any earlier termination of such term, surrender and yield up to Lessor
19 the Premises in good order, condition and state of repair, reasonable wear and tear
20 and damage by fire or other casualty excepted. County may, but shall not be required
21 to: (a) patch or paint any walls/surfaces; (b) remove any leasehold improvements
22 constructed or installed prior to or during the term of this Lease or any extension
23 thereof; or (c) remove any fixtures or equipment installed prior to or during the term of
24 this Lease or any extension thereof.

25 **20.18 Notice.** Except as expressly provided elsewhere in this Lease, all
26 notices and other communication required under this Lease shall be in writing and
27 delivered by: (a) Certified Mail, postage prepaid, return receipt requested, in the United
28 States mail; or (b) via an overnight courier that provides written evidence of delivery

1 and addressed to the Party hereto to whom the same is directed at the addresses set
2 forth in Section 19.18 herein. Either Party hereto may from time to time change its
3 mailing address by written notice to the other Party.

4 **County's Notification Address:**

5 County of Riverside
6 Economic Development Agency – Real Estate Division
7 3403 Tenth St., Suite 400
8 Riverside, California 92501
9 Attention: Deputy Director of Real Estate

10 **Lessor's Notification Address:**

11 c/o Capital Partners Development Company
12 2890 Kilgore Road, Suite 115
13 Rancho Cordova, CA 95670-6152
14 Attention: John Buckel or Rod Johnson

15
16 **20.19 Authority.** If Lessor is a corporation, general or limited partnership,
17 limited liability company, or individual owner, each individual executing this Lease on
18 behalf of said corporation, partnership, or individual represents and warrants that he or
19 she is duly authorized to execute and deliver this Lease on behalf of said corporation,
20 in accordance with bylaws of said corporation, or as a partner or individual is
21 authorized to execute this Lease and that this Lease is binding upon said corporation
22 and/or partnership or individual.


23 ///
24 ///
25 ///
26 ///
27 ///
28 ///

1 **20.20 Approval of Supervisors.** Anything to the contrary notwithstanding, this
2 Lease shall not be binding or effective until its approval and execution by the Chairman
3 of the Riverside County Board of Supervisors.
4

5 LESSEE:
6 COUNTY OF RIVERSIDE
7

LESSOR:
8 CP MORENO VALLEY DPSS, LLC, a
9 California limited liability company


10 By: _____
11 Jeff Stone, Chairman
12 Board of Supervisors

By: 
John A. Buckel, Manager

13 ATTEST:
14 Kecia Harper-Ihem
15 Clerk of the Board

16 By: _____
17 Deputy

18 APPROVED AS TO FORM:
19 Pamela J. Walls, County Counsel

20 By: 
21 Patricia Munroe
22 Deputy County Counsel
23
24
25
26

27 HR:ra/060914/MV133/16.281 S:\Real Property\TYPING\Docs-16.000 to 16.499\16.281.doc
28

EXHIBIT A – Legal Description

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE CITY OF MORENO VALLEY, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

THE NORTHERLY 5.8 ACRES OF PARCEL 3 OF PARCEL MAP 19635, IN THE CITY OF MORENO VALLEY, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 122, PAGES 8 AND 9 OF PARCEL MAPS, RECORDS OF SAID COUNTY.

EXCEPTING THEREFROM ANY RIGHTS TO WATER IN, ON OR BENEATH CERTAIN LANDS, AS CONVEYED TO EDGEMONT GARDENS MUTUAL WATER COMPANY BY DEED RECORDED AUGUST 6, 1973, AS INSTRUMENT NO. 102714, OFFICIAL RECORDS.

APN: 292-100-010, NORTHERLY 5.8 ACRES

NOTE: THIS LEGAL DESCRIPTION SHALL BE REPLACED WITH THE FINAL LEGAL DESCRIPTION AFTER PARCEL SPLIT IS AFFECTED.

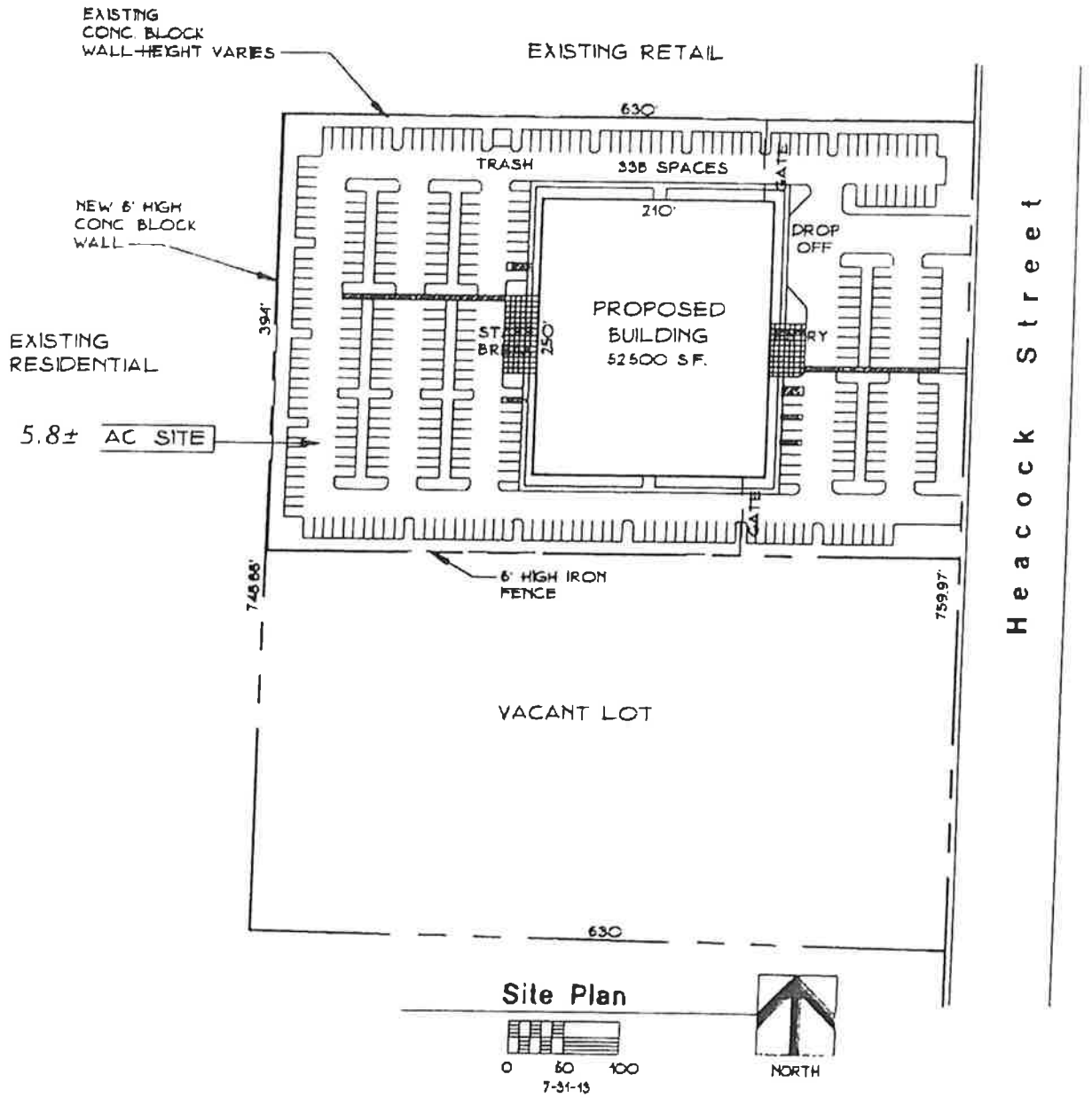


EXHIBIT A-1

LEASEHOLD IMPROVEMENT AGREEMENT
Heacock Avenue, Moreno Valley, CA

This Leasehold Improvement Agreement shall set forth the terms and conditions relating to the construction of the County improvements in the Premises. This Leasehold Improvement Agreement is essentially organized chronologically and addresses the issues of the construction of the Premises, in sequence, as such issues will arise during the actual construction of the Premises. All references in this Leasehold Improvement Agreement to Paragraphs or Sections of the "Lease" shall mean the relevant portion of that certain Office Lease to which this Leasehold Improvement Agreement is attached as Exhibit "B" and of which this Leasehold Improvement Agreement forms a part, and all references in the Lease to Sections of "Leasehold Improvement Agreement" shall mean the relevant portion of this Leasehold Improvement Agreement and all references in this Leasehold Improvement Agreement to Sections of this Leasehold Improvement Agreement shall mean the relevant portion of this Leasehold Improvement Agreement.

SECTION 1 - LESSOR'S INITIAL CONSTRUCTION OF PREMISES

1.1 Lessor will cause the construction of, at its sole cost and expense, or has acquired or constructed, that certain free standing building described in Section 2 of the Lease, hereinafter referred to as the "Base Building."

SECTION 2 - CONSTRUCTION DRAWINGS FOR THE PREMISES

2.1 Lessor shall, at its sole cost and expense, and subject to reimbursement as hereinafter set forth, construct the improvements in the Premises (the "Leasehold Improvements") pursuant to those certain blueprints, floor and space plans, specification and finalize construction prices, collectively, the approved "Working drawings" prepared by Lessor's architect. Lessor shall make no changes or modifications to the Approved Working Drawings without the prior written consent of County, which consent may be withheld if such change or modification would directly or indirectly delay the "Substantial Completion," as that term is defined in Section 7.1 of this Leasehold Improvement Agreement, of the Premises or increase the cost of designing or constructing the Leasehold Improvements. Any changes or modifications approved by the County shall be at Lessor's sole cost and expense.

SECTION 3 - CONSTRUCTION DRAWINGS

3.1 Selection of Architect/Construction Drawings. Lessor shall retain an architect or space planner (the "Architect") to prepare the Construction Drawings. Lessor shall retain the engineering consultants (the "Engineers") to prepare all plans and engineering working drawings relating to the structural, mechanical, electrical, plumbing, HVAC, life safety, and sprinkler work of the Leasehold Improvements. The plans and drawings to be prepared by Architect and the Engineers hereunder shall be known collectively as the "Construction Drawings." All Construction Drawings shall comply with the drawing format and specifications as determined by Lessor, and shall be subject to County's approval. Lessor and Architect shall verify, in the field, the dimensions and

conditions as shown on the relevant portions of the Base Building Plans, and Lessor and Architect shall be solely responsible for the same, and County shall have no responsibility in connection therewith. County's review of the Construction Drawings as set forth in this Section 3, shall be for its sole purpose and shall not imply County's review of the same, or obligate Lessor to review the same, for quality, design, Code compliance or other like matters. Accordingly, notwithstanding that any Construction Drawings are reviewed by County or its agents and consultants, and notwithstanding any advice or assistance which may be rendered to Lessor by County or County's agents or consultants, County shall have no liability whatsoever in connection therewith and shall not be responsible for any omissions or errors contained in the Construction Drawings, and Lessor's waiver and indemnity set forth in this Lease shall specifically apply to the Construction Drawings.

3.2 Final Space Plan. Prior to execution of the Lease by County, Lessor and the Architect shall prepare the final space plan for Leasehold Improvements in the Premises (collectively, the "Final Space Plan"), which Final Space Plan shall include a layout and designation of all offices, rooms and other partitioning, their intended use, and equipment to be contained therein, and shall deliver the Final Space Plan County for County's approval.

3.3 Final Working Drawings. Within ten (10) working days after execution of the Lease by County and delivery of a copy of the Lease to Lessor, Lessor, the Architect and the Engineers shall complete the architectural and engineering drawings for the Leasehold Improvements, and the final architectural working drawings in a form which is complete to allow subcontractors to perform the work and to obtain all applicable permits (collectively, the "Final Working Drawings") and shall submit the same to County for County's approval.

3.4 Permits. The Final Working Drawings shall be approved by County (the "Approved Working Drawings") prior to the commencement of the construction of the Leasehold Improvements. Lessor shall immediately submit the Approved Working Drawings to the appropriate municipal authorities for all applicable building permits necessary to commence and fully complete the construction of the Leasehold Improvements (the "Permits"). Lessor hereby agrees that neither County nor County's agents or consultants shall be responsible for obtaining any building permit or certificate of occupancy for the Premises and that the obtaining of the same shall be Lessor's responsibility; provided however that County shall, in any event, cooperate with Lessor in executing permit applications and performing other ministerial acts reasonably necessary to enable Lessor to obtain any such permit or certificate of occupancy. No changes, modifications or alterations in the Approved Working Drawings may be made without the prior written consent of County, provided that County may withhold its consent, in its sole discretion, to any change in the Approved Working Drawings if such change would directly or indirectly delay the "Substantial Completion" of the Premises as that term is defined in Section 7.1 of this Leasehold Improvement Agreement.

3.5 County shall use its best, good faith, efforts and all due diligence to cooperate with the Architect, the Engineers, and Lessor to complete all phases of the Construction Drawings and the permitting process and to receive the permits, and

approval of the "Construction Costs," as set forth in Section 8.1 below, as soon as possible after the execution of the Lease, and, in that regard, shall meet with Lessor on a scheduled basis to be determined by County, to discuss Lessor's progress in connection with the same. Upon County's execution of this Lease, Lessor shall provide County with a construction schedule including time projections for planning, entitlement process, related preparation and construction of the Leasehold Improvements.

SECTION 4 – CHANGE ORDERS

4.1 As outlined in Section 3 above, Lessor and County shall work with the Project Architect to complete the "Approved Working Drawings". If prior to commencement, or during the construction process, County wishes to make changes to the "Approved Working Drawings", County shall provide details of the requested change to the Project Architect. Architect shall then prepare the necessary plan of such material or construction change and submit to General Contractor for pricing. General Contractor shall prepare change order with price to complete the change order. County shall be responsible for the total cost of all approved change orders and shall pay to Lessor the total amount of all approved change orders as defined in Section 9 herein.

SECTION 5 - LESSOR COVENANTS

5.1 Lessor recognizes, understands and covenants that any and all improvements shall be undertaken according to Exhibit "F", General Construction Specifications for Leased Facilities, attached thereto and made a part of the Lease.

5.2 Lessor recognizes, understands and covenants that improvements contemplated herein may be subject to the provisions contained in the California Labor Code (commencing with Section 1720) relating to general prevailing wage rates and other pertinent provisions therein.

5.3 Lessor shall comply and stay current with all applicable building standards, which may change from time to time, including but not limited to, the Americans with Disabilities Act of 1990 and any regulations issued pursuant thereto in providing improvements contemplated herein.

SECTION 6 - CONSTRUCTION

6.1 Lessor shall diligently pursue the planning, entitlement process, related preparation and construction of the Leasehold Improvements. Lessor shall provide County with periodic written progress reports, which reports shall contain, without limitation, updated information relative to permit approvals and construction.

6.2 Lessor shall notify County, in writing, forthwith when such planning, entitlement process, related preparation and construction of the Leasehold Improvements have been completed, a Certificate of Occupancy has been issued by the City of Moreno Valley, or if no new Certificate of Occupancy is required, then upon acceptance of the improvements by the City of Moreno Valley upon final inspection, all required permits have been obtained and electrical power has been turned on. Within

ten (10) days thereafter, County shall schedule and conduct a "job walk" with Lessor for the purpose of accepting the Premises for occupancy. County shall accept the Premises if the improvements are Substantially Complete and the Premises are available for useful occupancy, as hereinafter defined. County reserves the right to determine if the Premises are Substantially Complete and available for useful occupancy.

6.3 In addition, immediately after the Substantial Completion of the Premises, Lessor shall have prepared and delivered to the County (1) a complete set of "As-Built" drawings showing every detail, latent or otherwise, of such improvements, including but not limited to electrical circuitry and plumbing, and (2) the same complete set of "As-Built" drawings on a computer disk in a CADD format.

SECTION 7 - COMPLETION OF THE COUNTY IMPROVEMENTS; LEASE COMMENCEMENT DATE

7.1 For purposes of this Lease, "Substantial Completion" of the Premises shall occur upon the completion of construction of the Leasehold Improvements in the Premises pursuant to the Approved Working Drawings, with the exception of any punch list items and any County fixtures, work-stations, built-in furniture, or equipment to be installed by County, provided however, that such punch list items do not preclude the useful occupancy of the Premises. Useful occupancy herein defined as the Premises being safe, free of hazard, free of any risk to the safety of County employees and available for the use set forth in the Lease.

7.2 The Lease Commencement Date shall occur as set forth in Section 7.1, above.

SECTION 8 - CONSTRUCTION COSTS

8.1 Prior to County's execution of this Lease, Lessor shall provide County an itemized cost breakdown of the construction costs of the leasehold improvements, attached hereto and made a part hereof Exhibit B. The total costs of all the Leasehold Improvements subject to reimbursement, including but not limited to fixtures, equipment, architectural fees and permits, and as reflected in the cost breakdowns, shall not exceed the sum of \$2,777,699.00, which sum represents Lessor's estimate of such construction costs shown on Exhibit B including a contingency amount budgeted by the County in the amount of \$157,500.00 for the sole purpose of paying for extra items requested by County during the course of construction or installation of leasehold improvements.

8.2 Upon completion of the Leasehold Improvements and within fourteen (14) days of Substantial Completion and acceptance of the Premises by County, Lessor shall provide County with an itemized statement, similar to the cost breakdown form attached as Addendum 1, of the actual costs of the Leasehold Improvements incurred by Lessor, accompanied by vendor, contractor, subcontractor, material man invoices if requested by the County along with request for reimbursement of actual costs incurred.

SECTION 9 - REIMBURSEMENT FOR LEASEHOLD IMPROVEMENTS

9.1 In addition to the base rent as stated in the Lease, County shall reimburse Lessor, as hereinafter set forth, the actual cost of the Leasehold Improvements as substantiated by the itemized statement required in Section 8.2 above and related supporting documentation as requested by the County. In no event shall Lessor be reimbursed an amount in excess of actual costs pursuant to Section 8.2 nor in excess of the total amount set forth in Section 8.1, whichever is less. Reimbursement shall be made in the following manner:

(a) One third (1/3) of the reimbursement amount of Two Million Three Hundred Sixty Two Thousand, Five Hundred and 00/100ths Dollars (\$2,620,199.00) plus one third (1/3) of any County contingency amount used, shall be paid within forty five (45) days after substantial completion of the leasehold improvements and receipt of invoice with supporting documentation as required.

(b) One half (1/2) of the remaining balance, together with interest thereon at the rate of six percent (6%) per annum from the date of substantial completion until the date of payment, shall be paid on or before October 1st of the County fiscal year following the fiscal year in which the initial payment referenced in section 9.1(a) was paid.

(c) The remaining balance together with interest thereon at the rate of six percent (6%) per annum, from the date of substantial completion until the date of payment, shall be paid on or before October 1st of the County fiscal year following the fiscal year in which the payment referenced in section 9.1(b) above was paid.

SECTION 10 - MISCELLANEOUS

10.1 County's Entry Prior to Substantial Completion. Provided that County and its agents do not interfere with Lessor's work in the Premises, Lessor shall allow County access to the Premises prior to the Substantial Completion of the Premises for the purpose of County installing over standard equipment or fixtures (including County's data and telephone equipment) in the Premises. Prior to County's entry into the Premises as permitted by the terms of this Section 10.1, County shall submit a schedule to Lessor, for approval, which schedule shall detail the timing and purpose of County's entry. County shall hold Lessor harmless from and indemnify, protect and defend Lessor against any loss or damage to the Premises, loss to any County's equipment, supplies, furniture or fixtures, and against injury to any persons caused by County's actions pursuant to this Section 10.1. Further, County shall provide evidence of self-insurance prior to any such entry.

10.2 County's Representative. County has designated its Assistant County Executive Officer/EDA as its sole representative with respect to the matters set forth in this Leasehold Improvement Agreement, who, until further notice to Lessor, shall have full authority and responsibility to act on behalf of the County as required in this Leasehold Improvement Agreement.

10.3 Lessor's Representative. Lessor has designated John Buckel as its sole representative with respect to the matters set forth in this Leasehold Improvement Agreement, who, until further notice to County, shall have full authority and responsibility to act on behalf of the Lessor as required in this Leasehold Improvement Agreement.

10.4 County's Agents. All subcontractors, laborers, material men, and suppliers retained directly by County shall conduct their activities in and around the Premises, in a harmonious relationship with all other subcontractors, laborers, material men and suppliers at the Premises and shall provide insurance certificates naming Lessor as additional insured prior to their entry onto the Premises.


10.5 Time is of the Essence in this Leasehold Improvement Agreement. Unless otherwise indicated, all references herein to a "number of days" shall mean and refer to calendar days. In all instances where County is required to approve, if no written notice of approval is given within the stated time period, at the end of such period the item shall automatically be deemed not approved

10.6 Lessor's Lease Default. Notwithstanding any provision to the contrary contained in this Lease, if there is an event of default by Lessor of this Leasehold Improvement Agreement, and said default has occurred at any time on or before the Substantial Completion of the Premises, then (i) in addition to all other rights and remedies granted to County pursuant to the Lease, County shall have the right to cause Lessor to cease the construction of the Leasehold Improvements and (ii) all other obligations of County under the terms of this Leasehold Improvement Agreement shall be forgiven until such time as such default is cured pursuant to the terms of the Lease or this Leasehold Improvement Agreement.

Acknowledged and Accepted:

Initials

County



Lessor

Itemized Cost Breakdown

The Leasehold Improvement Allowance as provided for in the lease and further defined in Exhibit B – Leasehold Improvement Allowance is \$2,620,199 or \$49.91 per square foot of space broken down as follows:

Soft Costs:

• Architectural and Engineering	\$ 60,500 or \$ 1.15 per SF
• Permits & Fees	<u>\$ 205,000 or \$ 3.85 per SF</u>
Sub-Total	\$ 265,500 or \$ 5.06 per SF

Hard Costs:

• Construction Costs (per Oltmans budget – see attached)	<u>\$ 2,354,699 or \$ 44.85 per SF</u>
Total	<u>\$ 2,620,199 or \$ 49.91 per SF</u>

Project: DPSS MORENO VALLEY LEASEHOLD IMPROVEMENT BUDGET
 Description: 52,500 sq ft Tilt-Up Building on 5.8 acres
 Totals: \$ 2,620,199.08 \$

4/7/2014

52,500 SF
 49.91

HARD COSTS

CSI	Description	TI	Per SF
00200	Job Site Security (Allowance)	\$ 18,000	\$ 0.34
01710	Final Cleaning	\$ 13,835	\$ 0.26
02830	Fencing and Gates (increase from 6' to 8')	\$ 31,000	\$ 0.59
06100	Rough Carpentry	\$ 3,774	\$ 0.07
06200	Finish Carpentry/Millwork	\$ 26,455	\$ 0.50
07200	Insulation	\$ 11,452	\$ 0.22
08200	Wood and Plastic Doors, Hardware	\$ 136,971	\$ 2.61
08800	Glass, Glazing & Storefront	\$ 13,449	\$ 0.26
09250	Drywall	\$ 226,433	\$ 4.31
09300	Tile	\$ 111,459	\$ 2.12
09500	Acoustical Ceiling	\$ 13,695	\$ 0.26
09650	Resilient Flooring & Carpet	\$ 259,338	\$ 4.94
0990	Painting and Wall covering	\$ 47,837	\$ 0.91
09960	Marlite & F.R.P.	\$ 2,034	\$ 0.04
10260	Wall and Corner Guards	\$ 5,886	\$ 0.11
10350	Flagpole	\$ 6,000	\$ 0.11
10400	Signage	\$ 2,040	\$ 0.04
10550	Postal Specialties	\$ 2,000	\$ 0.04
10650	Operable Partitions	\$ 35,486	\$ 0.68
10800	Toilet Partitions	\$ 19,941	\$ 0.38
10900	Kitchen Equipment	\$ 10,000	\$ 0.19
11132	Projection Screens	\$ 5,100	\$ 0.10
12500	Window Treatments	\$ 54,471	\$ 1.04
12690	Floor Mats & Frames	\$ 3,570	\$ 0.07
15300	Fire Sprinklers, includes double-interlock for IT	\$ 74,749	\$ 1.42
15400	Plumbing, and Site Domestic Water	\$ 100,872	\$ 1.92
15500	HVAC	\$ 204,291	\$ 3.89
16050	Electrical	\$ 643,034	\$ 12.25
	General Conditions	\$ 73,166	\$ 1.39
	Subtotal	2,156,337	\$ 41.07
0.97%	Liability Insurance	20,916	\$ 0.40
	Subtotal	2,177,253	\$ 41.47
5.00%	Overhead & Profit	108,863	\$ 2.07
	Subtotal	2,286,116	\$ 43.55
3.00%	Contractor's Contingency	68,583	\$ 1.31
	TOTAL	2,354,699	\$ 44.85

SOFT COSTS

Architecture & Engineering	\$ 60,500	\$ 1.15
Permits & Fees (pro-rata share)	\$ 205,000	\$ 3.90
TOTAL SOFT COSTS	\$ 265,500	\$ 5.06

TOTAL HARD AND SOFT COSTS

Hard Costs	\$ 2,354,699	\$ 44.85
Soft Costs	\$ 265,500	\$ 5.06
TOTAL PROJECT COSTS	\$ 2,620,199	\$ 49.91

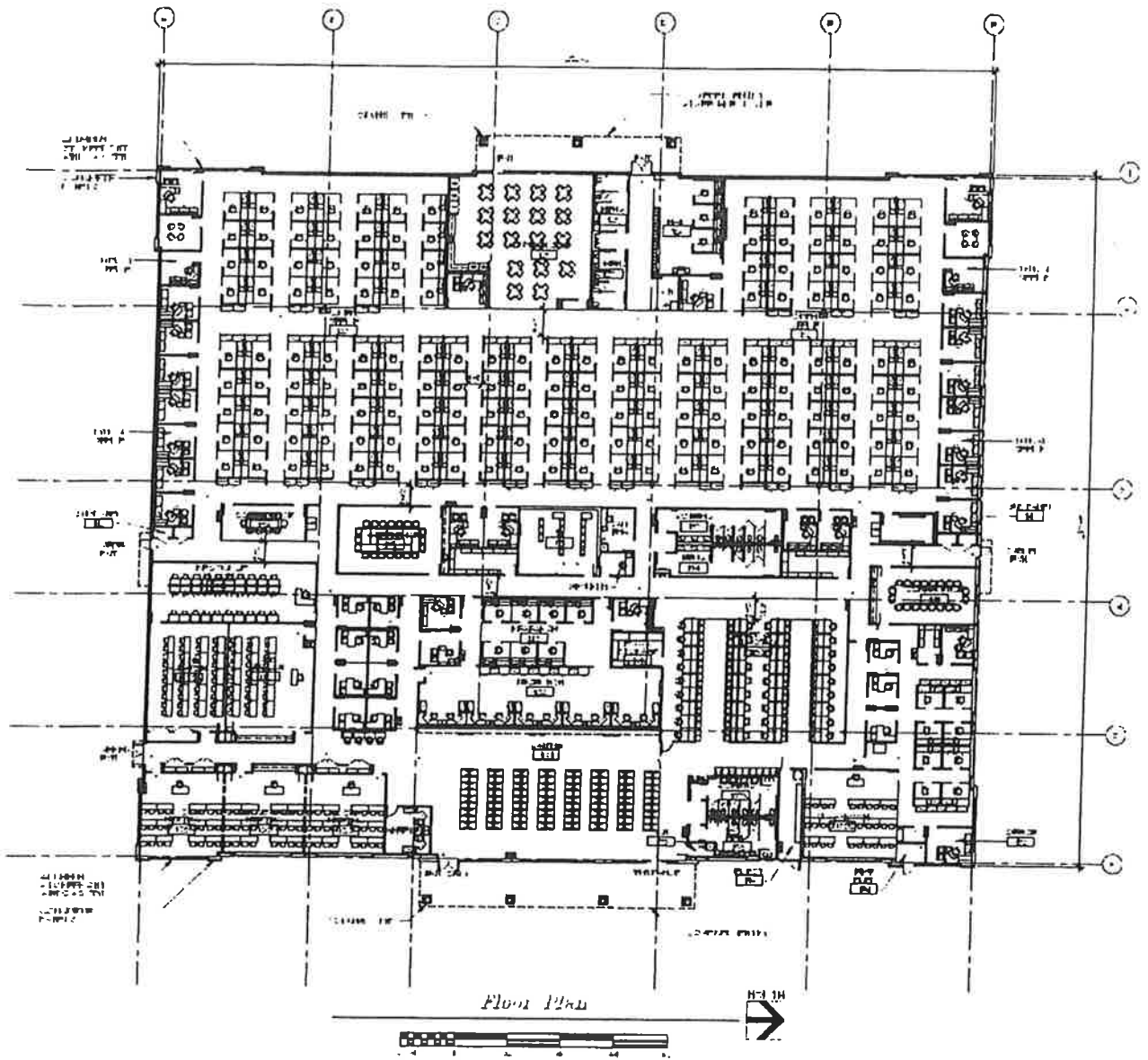


EXHIBIT B-3

ASBESTOS

- A. Lessor shall operate and maintain the below described spaces free of hazard from asbestos containing construction materials (ACCM's) as defined in Title 15, Sections 1601 and 2607 of the United States Code. An asbestos hazard will be recognized if an average concentration exceeds 0.01 fibers longer than five microns per cubic centimeter of air measured over an eight hour period as determined by the Transmission Electron Microscopy (TEM) method. TEM testing will be mandatory if samples tested by the Phase Contrast Microscopy (PCM) method indicate .1 or more fibers per cc of air.
1. Space leased to the County and plenums in the same HVAC zone.
 2. Common public areas which County employees or its invitees would normally/reasonably use.
 3. Building maintenance areas, utility spaces, and elevator shafts within or serving areas described in items 1 and 2 above.
- B. In the event construction of the building wherein leased premises are located was completed prior to 1979, the Lessor shall provide the County with certification that the areas referred to above are free of asbestos hazard from ACCM's prior to the execution of this lease. If said premises were constructed after 1979, Lessor shall provide County with a written statement to that effect.
- C. Certification shall be in the form of an ACCM's Survey and Evaluation Report prepared by a qualified Industrial Hygienist who shall be certified by the American Board of Industrial Hygiene (ABIH) or an Environmental Protection Agency (EPA) – Asbestos Hazard Emergency Response Act (AHERA) certified inspector. Said survey shall include those areas listed in paragraph (A). Survey requirements are: visual walk-through inspection and testing of suspected ACCM's. Bulk samples of suspected ACCM's shall be analyzed by a laboratory certified by the Department of Health Services and recognized by the EPA Quality Assurance Program using the polarized light microscopy (PLM) method. If friable asbestos is found or the physical condition of suspected ACCM's indicate possible fiber release, air sampling and testing by the Phase Contrast Microscopy (PCM) method must be performed. If asbestos fiber concentrations of .1 fibers per cc of air or greater are found, further testing by the Transmission Electron Microscopy (TEM) method is mandatory. Said survey and evaluation report shall identify all ACCM's found and recommend abatement procedures. If necessary, the report shall also specify guidelines for the implementation of an operation and maintenance plan inclusive of any required monitoring and testing intervals. The report is subject to review and approval by the County and the Lessor shall agree to all conditions contained therein.

- D. If at any time during the term of this lease, or during any extension or renewal hereof, previously unidentified ACCM's hazard is discovered, or airborne asbestos fibers above the maximum allowable limits are found to be entering the County-leased space from any other area within the building or buildings in which the County-leased space is located, the Lessor shall immediately, at Lessor's sole cost and expense, control such release and perform abatement of all hazardous ACCM's that are determined to be affecting the County-leased space.
- E. Lessor shall perform asbestos notification as required by Chapter 10.4 of the Health and Safety Code and shall guarantee that all abatement work as required under the conditions of this lease is performed by a licensed contractor certified by the Contractors State License Board and registered with the Division of Occupational Safety and Health. The County reserves the right to establish consultant oversight of any asbestos related work program at its expense.
- F. Additionally, Lessor shall be responsible for any and all direct or indirect costs associated with the abatement of the above described ACCM's which include, but is not limited to the actual costs to the Lessor for ACCM's abatement and for all required monitoring reports before, during, and after abatement. In effect, all costs shall be borne by the Lessor that are in any way associated with the abatement of ACCM's from the Lessor's building including clean up of contaminated County-owned equipment, furnishings, and materials. Copies of the air monitoring reports shall be furnished to the County together with certification by an Industrial Hygienist Consultant registered with Cal/OSHA that the area is free of hazard from ACCM's.
- G. If it is determined that for safety reasons its employees should be relocated at any time prior to or during the abatement of ACCM's, the Lessor shall provide comparable accommodating space (at no cost to the County) throughout the abatement process. Said determination shall be made by a qualified representative of Cal/OSHA. The Lessor specifically agrees to pay for all costs associated with this move or reimburse the County, if the County paid for this cost, including all reasonable administrative costs and cost of moving or renting furniture, data processing, and telephone equipment.
- H. In the event, after written notice is provided by the County, the Lessor fails, refuses, or neglects to diligently pursue abatement of above described asbestos hazard from ACCM's, the County may effect such abatement; and, in addition to any other remedies it may have, deduct all reasonable costs of such abatement and all costs associated in any way with the abatement of the above described ACCM's from the rent that may then be or thereafter become due throughout the term of this lease. For this purpose and as a condition of this lease agreement, the Lessor shall obtain an EPA generator number and grant license to the County for its use.

- I. In addition to any other remedies it may have, in the event the Lessor fails to diligently pursue abatement of asbestos hazard from ACCM's, as required under the provisions of this lease, the County may, by notice in writing, terminate this lease. Lessor shall be liable to the County for all expenses, losses, and damages reasonably incurred by the County as a result of such termination; including, but not limited to additional rental necessary to pay for an available similar replacement facility over the period of what would have been the remaining balance of the lease term plus any option periods, costs of any necessary alterations to the replacement facility, administrative costs, and costs of moving furniture, data processing, and telephone equipment.

- J. The Lessor shall indemnify, defend, and hold the County of Riverside, its officers, and employees harmless from and against any and all losses, damages, judgements, expenses (including court costs and reasonable attorney fees), or claims whatsoever, arising out of, or in any way connected with or related to, directly or indirectly, the presence of asbestos hazard from ACCM's within the County-leased space or the building in which the leased premises are located.

EXHIBIT "D"
CONFIRMATION OF LEASE INFORMATION

1. LEASE REFERENCE DATE: _____

2. PREMISES: _____ Heacock Avenue,
Moreno Valley, CA _____

3. COMMENCEMENT DATE: Construction of the leasehold improvements is substantially complete and the lease term shall commence as of _____, for a term of _____ ending on _____, unless extended as provided in the Lease.

4. RENT: In accordance with the Lease, Rent began to accrue on _____, in the initial amount of _____ per month. Rent is due and payable in advance on the first day of each month during the Lease Term.

AGREED and ACCEPTED:

LESSOR:

COUNTY:

Dated: _____

Dated: _____

**COUNTY OF RIVERSIDE
Economic Development Agency
Real Estate Division**

**CUSTODIAL SERVICES REQUIREMENTS
FOR LEASED FACILITIES**

1. Background checks shall be performed, in a manner specified by County, of all qualified permanent and temporary employees.
2. Provide all required services and supplies.
3. Perform Custodial services five days a week during the hours of 5:00 pm to 1:00 am only.
4. Provide Day Porter services five days a week during the hours of 9:00 am to 5:00 pm.
5. Provide and replace all fluorescent light tubes and incandescent light bulbs using only those types of tubes and bulbs that are energy efficient as indicated by manufacturer. Fixture reflectors shall be wiped clean with each relamping.
6. Lessor and custodial staff shall be responsible for key control. Issuing keys to workers, collecting said keys at shift end and retrieving keys at the end of custodian's employment. If keys are lost, stolen or misplaced, rekeying costs are landlord's responsibility.
7. **SPECIFIC SERVICES** – Frequency and coverage:
 - A. **Daily:**
 1. Rest Rooms:

Empty all trash containers, refill dispensers, damp mop floors, clean, sanitize and polish all plumbing fixtures, chrome fittings, flush rings, drain and overflow outlets, clean and polish mirrors, clean wall adjacent to hand basins/urinals, dust metal partitions, remove finger prints from walls, switches, etc.
 2. Lobby Area – Main Corridors – Stairways:

Remove trash, vacuum, vacuum/damp mop tile, clean lobby and entrance doors, clean and sanitize drinking fountains.
 3. Employee Break Rooms/Kitchen:

Remove trash from building and deposit in dumpster, vacuum rugs and carpet, wipe spills, mop tile floor, remove fingerprints from doors, light switches, etc., and refill dispensers.

4. General and Private Areas:

Remove trash, vacuum carpets, mop tile floors, spot clean interior partition glass, clean counter tops and blackboards, dust desks, conference tables, credenza/file cabinets and bookcases.

5. Day Porter:

- a. Empty all trash in restrooms as needed.
- b. Clean, sanitize and stock restrooms as needed.
- c. Check lobby areas for debris and remove.
- d. Touch up door glass as needed.
- e. Keep entrances free from debris.
- f. Be available by phone for emergency spills or cleanups.
- g. Sanitize customer counters and walk up areas as needed.
- h. Empty outside trash cans and in lobby areas as needed.
- i. Inspect lunchrooms and stock as needed.

6. Building Security:

- a. Turn off all lights (except security and night lights).
- b. Close windows.
- c. Reset alarms and lock all doors.

B. Weekly – All Areas:

Polish buff hard resilient floors in traffic areas, spot clean carpeted areas.

Dust all high and low horizontal surfaces, including sills, ledges, moldings, shelves, locker tops, frames and file cabinets, damp wipe plastic and leather furniture.

Remove fingerprints from doors, elevator walls and controls, frames and light switches in office areas, clean and polish bright metal to 70" height, clean and sanitize waste containers in rest rooms and break rooms.

C. Monthly – All Areas:

Clean interior glass partitions/doors, dry dust wood paneling, remove dust/cobwebs from ceiling areas.

Spray buff resilient/hard floor areas, detail vacuum carpet edges, under desk/office furniture.

D. Quarterly – All Areas:

Spray buff resilient and hard surface floors and apply floor finish.

Clean interior/exterior windows, clean/polish office furniture, damp clean diffuser outlets in ceiling/wall, wash waste containers, clean/dust blinds, wash sanitize.

E. Semi-Annually – All Areas:

1. All Areas:
 - a. Clean and polish all baseboards.
 - b. Damp clean lobby and reception chairs.
 - c. Clean carpeted surfaces-use a water extraction method.

F. Annually – All Areas:

1. All resilient and hard surface floors:
 - a. Move furniture, strip, seal and apply floor finish to all resilient and hard surface floors.

**COUNTY OF RIVERSIDE
ECONOMIC DEVELOPMENT AGENCY
Real Estate Division**

**GENERAL CONSTRUCTION SPECIFICATIONS
FOR LEASED FACILITIES**

A. INTENT

1. It is the intent of these instructions to convey to the Lessor and his bidders the construction requirements for obtaining a complete and usable facility under lease agreement. These instructions apply to all new construction (build-to-suit), alterations and repair and/or renovation in facilities leased to the County of Riverside.
2. All references to the County in this or any other specification means the Director of Facilities Management or his designee.
3. All work in accordance with these specifications or any other specifications and plans must be coordinated with the Director of Facilities Management or his designee. Specifications contained on or with specific plans for construction may contain more stringent provisions than the minimum requirements stated herein. The more stringent requirements shall govern.
4. When fully justified, Lessor may request waiver of any portion of these specifications. Such requests must be submitted in writing to the Economic Development Agency with full justification. All specifications will be enforced unless specifically waived by the Economic Development Agency in writing.

B. COMPLIANCE WITH LOCAL REGULATIONS

1. In the absence of such codes, ordinances or regulations, the Lessor's contractor shall use the latest edition of the "California Building Code". However, when such local, County or State requirements contain more stringent provisions than the minimum requirements stated herein, the more stringent requirements shall govern.
2. The Lessor shall, without additional expense to the County, be responsible for obtaining and paying for any necessary construction fees, licenses and permits required for privately owned buildings related to site and shell construction. The County, as part of its Tenant Improvement allowance pay for any construction fees, licenses and permits required for construction of the County's interior tenant improvements as defined in Exhibit B. Lessor shall comply with any applicable Federal, State and Municipal laws, codes, and regulations in connection with the prosecution of the work, and shall take proper safety and health precautions to protect work, the workers, the public, and the property of others.
3. All work in accordance with these specifications must be done in strict compliance with the Americans with Disabilities Act of 1990 and any regulations

issued pursuant thereto.

C. **DRAWINGS**

1. A site plan, clearly indicating employee, visitor and open parking spaces, shall be prepared. Floor plans, elevations, mechanical and electrical drawings shall be prepared, preferably at one eighth inch (1/8") scale.
2. The Economic Development Agency shall be provided four (4) complete sets of the aforementioned drawings and specifications for review and approval.
3. Prior to start of construction, two (2) complete approved sets of construction plans and specifications shall be provided to the Economic Development Agency. These sets shall be signed to indicate approval by Information Technology and the user department. One set will be returned to Lessor for construction, the second set shall be retained by Economic Development Agency.
4. Any changes or deviation from the approved plans and specifications will not be accepted without prior written approval from the Economic Development Agency.

D. **CONSTRUCTION**

1. A pre-construction conference with Lessor, contractor and County shall be conducted at a mutually agreed-upon site for reviewing and defining the construction requirements.
2. Inspections by the Economic Development Agency will be conducted at random times during the course of construction. The successful bidder shall maintain, on the job site, a complete set of approved final drawings and specifications marked up to show any changes and as-built conditions. Normally, three (3) unscheduled and one (1) final inspection will be conducted. At the final inspection, a punch list will be developed, and any deficiencies noted will be corrected prior to County's acceptance of the facility.

E. **SPECIFICATIONS**

1. The Lessor shall be responsible, in all cases, for the proper design and coordination of architectural, structural, plumbing, electrical, heating, ventilation, air conditioning, site elements, etc., of the proposed facility. Accessibility for physically handicapped is required, unless specifically waived in writing by the Economic Development Agency.
2. Lessor shall verify the accuracy of all dimensions, and he shall be responsible for correcting and recording any discrepancies.

(SITE REQUIREMENTS)

A. **SITE**

1. The Lessor shall be responsible for determining site conditions, including sub-surface soil conditions, adequate public utilities and load-bearing characteristics, the installation of retaining walls, demolition, relocation of utilities, and other site improvements.

B. **GRADING**

1. The finish grades and contours shall be correlated with street and sidewalk grades established by the local municipality. Floors, driveways, etc., shall be adjusted by the Lessor's architect as necessary, to insure property clearances, surface drainage, slope gradients, storm and sanitary sewer gradients and connections. All paved areas shall be graded as necessary to provide positive drainage of surface runoff water away from the buildings.

C. **DRAINAGE**

1. Walks, parking areas, driveways and maneuvering areas shall be provided with positive natural drainage whenever possible. The floor of the building and adjacent grades may be raised sufficiently to provide natural drainage.

D. **RETAINING WALLS**

1. The determination of the location and extent of retaining walls required is the responsibility of the Lessor.

E. **LANDSCAPING**

1. Suitable regionally appropriate, water conserving, low-maintenance planting shall be provided. Preservation of existing vegetation and the providing of additional landscaping shall meet local environmental requirements.

F. **CLEANUP**

1. Upon completion of the facility and prior to move-in and acceptance for lease by the County, the Lessor shall clean, seal and wax floors, clean windows, fixtures and finishes, interior and exterior, and remove surplus materials and debris from the site.

(ARCHITECTURAL REQUIREMENTS)

A. **FLOORS**

1. Floor elevations shall be at least eight inches above finished exterior grade whenever possible. When floor slab is below grade, it shall be waterproof.
2. Floors shall be designed in accordance with uniform, concentrated and special loads given in the "California Building Code".

3. Carpet – One hundred percent (100%) continuous filament nylon or olefin with static control; minimum yarn weight - 28 oz. Require statement of pile weight from vendor or manufacturer. Minimum five (5) year warranty excluding the use of protective chair pads against ten percent (10%) surface wears when properly maintained. Four inch (4") rubber cove base shall be used for base in all carpeted areas. Colors/patterns must be approved by the Economic Development Agency.
4. Carpet tiles may be used. Pile weight 28 oz. static control 2.0 K.V. or less. Color shall meet County color standards.
5. Non-carpeted floors - rest rooms, coffee rooms, etc., shall have sheet vinyl covering, including base. Vinyl tile may be used in other non-carpeted areas. Vinyl shall be commercial grade with colors and patterns full depth. Colors/patterns of sheet vinyl and vinyl tile must be approved by the Economic Development Agency.

B. **WALLS**

1. Interior walls - all interior partition construction shall comply with applicable Federal, State, County and City codes. The types of interior partitions to be used must be approved by the Economic Development Agency. Systems furniture may be used.
2. Toilet room walls adjacent to occupied spaces shall be sound insulating double-wall construction and filled with sound-absorbing materials.
3. Exterior walls - Exterior walls constructed of wood or steel stud shall be insulated to R-11 specifications.

C. **ROOF AND INSULATION**

1. Roof construction and insulation shall be appropriate to the overall design of the building and prevailing weather conditions. Light colored materials are encouraged.
2. All roof designs shall include a minimum one-half inch (½") to one foot (1') slopes for positive drainage.
3. Roofs on existing buildings shall be subject to (a) an inspection by a licensed roofing contractor, (b) County's review of roofing contractor's findings and (c) proof of corrective action.

D. **TIMBER AND WOOD**

1. All lumber used structurally shall be stress-graded with the stamp of the Lumber Association indicated on each piece showing the stress grade.

E. **CEILING CONSTRUCTION**

1. All ceilings shall be placed at nine feet (9'0") above finish floor level, unless otherwise specified.
2. A suspended acoustical ceiling system with integrated lighting shall be installed in all occupied areas.
3. Rest rooms and coffee rooms shall have solid ceilings (drywall, etc.).

F. **WINDOWS**

1. Windows shall generally be limited to the lobby area and offices.
2. Glazing that extends below thirty-two inches (32") above the floor shall be protected with a horizontal railing or similar safety barrier. Individual windows may be metal or wood of commercial quality. All window openings shall be properly flashed to prevent moisture intrusion.
3. Low energy and reflective glazing shall be used in high heat gain areas.

G. **DOORS**

1. Exterior doors - all wood doors will be solid core. Exterior doors will be weather-stripped and have stops. Exterior doors to be not less than thirty-six inches (36") wide. Appropriate metal doors are acceptable.
2. Exterior doors shall have automatic closers.

H. **CABINET WORK**

1. Cabinet work shall conform to the standards as defined in the Woodwork Institute of California, Manual of Millwork, (reference "WIC #102", standard cabinet design).
2. Acceptable cabinet work quality is laminated plastic covered deluxe (D) grade, or wood factory finished deluxe (D) grade, except utility (U) grade in utility storage areas.
3. Countertops and splashes shall be laminated plastic, custom grade, self-edge trim. Minimum four inch (4") high splashes where abutting vertical wall surfaces.
4. Cabinet work to be complete with knobs, pulls, hinges, catches, etc.
5. Colors/patterns of laminated plastic and finishes of casework must be approved by the Economic Development Agency.

I. **HARDWARE**

1. Hardware will be of good commercial quality grade and type. Automatic door closers shall be provided on public and employee entrance doors, toilet room doors, and coffee room doors. Public entrance and glazed partition lobby doors shall be equipped with push bars with integral PUSH AND PULL signs. Toilet and coffee room doors will have push plates and door pulls. When public entrance, lobby, toilet or coffee room doors are wood or metal with enameled finish, kick plates shall be provided. At buildings where only one (1) toilet is provided, the door closer will be omitted and the door fitted with a privacy lockset. Door locks will be operable by a master key system. Panic hardware must be installed where required by code. Simplex cipher locks (or equal) may be used in lieu of keyed locks when approved by the Economic Development Agency.
2. Exterior doors with hinges exposed to the public (out- swinging doors) will be equipped with door butts that have "fast" pins to prevent removal or tampering.
3. All doors to be provided with adequate hardware. Interior door locksets to be provided only where indicated on plans. Interior doors to be provided with doorstops.
4. Double doors (pair) - shall be avoided on exterior openings wherever possible. When pair is required by design, use removable mullion, unless specifically approved otherwise.
5. Exterior doors - all exterior doors must have a deadbolt lock, except where panic hardware is required.
6. Door lock keying - Simplex or equal may be substituted for keyed locks when approved by the County.
 - a. All keyed locks shall be equipped with six (6) pin keyways.
 - b. Three (3) keys shall be furnished for each lock.
 - c. All locks shall be keyed as specified by County, except that all locks within the following individual groups shall be keyed alike:
 - (1) Mechanical equipment rooms.
 - (2) Janitor's closets.
 - (3) Employee entrances (interior & exterior).
 - (4) Bulletin boards.
 - (5) Electrical panel boxes.
 - d. A master key system shall be provided and three (3) master keys shall be furnished, unless otherwise specified.

- e. Keying - locks will incorporate a security system to assure that keys used during construction will not open doors after County occupancy. The key side of all locks will be on the public side.

J. **TOILET ENCLOSURES AND ACCESSORIES**

Facilities must comply with all existing codes.

1. All toilet and urinal enclosures shall be secured to the floor and ceiling.
2. Doors shall be installed in men's and women's restrooms. Entrance doors to toilet enclosures shall be fitted with specific locking devices. Toilet enclosures for non ADA stalls shall be 34" wide, or more, on all new construction.
3. Each toilet compartment shall be provided with a metal coat hook and double roll toilet paper holder, suitable for dispensing rolled tissue.
4. Install one single-fold paper towel or roll towel dispensing cabinet for each multiple of two (2) lavatories or less in all rest rooms. Towel dispensers shall be designed to dispense paper towels.
5. Each pair of lavatories in all rest rooms shall be provided with soap dispensers.
6. Each lavatory in all rest rooms shall be provided with a 24" x 30" wall-mounted mirror. Provide a stainless steel shelf at each mirror.
7. Women's rest rooms shall be provided with feminine napkin dispenser. Women's toilet compartments shall be provided with one (1) feminine napkin disposal container.
8. Trash bins shall be provided in rest rooms.
9. Both men's and women's toilets shall be designed and constructed to accommodate the physically handicapped. One water closet compartment shall be sized to meet handicapped requirements, provided with out swinging door and grab bars. The toilet fixtures, lavatory, mirrors, etc., shall be located at the correct height for handicapped.

K. **PAINING**

1. All exterior painted surfaces shall be given a minimum of two (2) coats. Colors must be approved by the Economic Development Agency.
2. Interior surfaces and trim shall be given two (2) coats minimum. One hundred percent (100%) coverage required. Prefinished acoustical ceiling shall not be painted. Finish coat shall be in accordance with colors as prescribed by County and shall match color chips.

3. Paint colors must be approved by the Economic Development Agency.
4. All interior painted surfaces shall receive two (2) coats of semi-gloss enamel.
5. Wall coverings other than painted surfaces (i.e., wood paneling, vinyl material, etc.) shall be permitted. Location and colors must be approved by the Economic Development Agency.
6. Parking strips four inches (4") wide of highway traffic paint are to be provided.
7. Street number - Minimum six inches (6") high number - by Lessor.

L. **WINDOW TREATMENT**

1. Minimum treatment - Vertical blinds or other as specified by the Economic Development Agency.

M. **SIGNS**

1. Identification sign to be installed on exterior of building. Sign will be specifically identified by the Economic Development Agency. Placement and specific size of letters will be determined according to layout and location of structure. Letters will be black injection molded plastic, Helvetica in style.
2. Interior signs to be black phenolic material laminated with white letters. Signs will be specifically identified by the Economic Development Agency.
3. Lettering on entrance doors will be specifically identified by the Economic Development Agency.

N. **ASBESTOS & LEAD BASED PAINT**

1. All buildings constructed prior to 1978 will have asbestos and lead based paint check to ascertain that no friable asbestos or flaking lead based paint is in evidence. A copy of the report is to be filed with the Economic Development Agency.

O. **PLUMBING FIXTURES AND FITTINGS**

1. All rest room lavatories shall have self-closing faucets.
2. All toilets and urinals shall be equipped with flush valves.
3. Refrigerated water fountains - provide refrigerated water fountains at location indicated.
4. "Water-Saver" toilets will not be acceptable.
5. Provide hot water in rest rooms and break rooms.

6. Health Clinics-provide hot water in examination rooms, labs, restrooms and break rooms.
7. All work in accordance with these specifications must be done in strict compliance with the Americans with Disabilities Act of 1990, the California Title 24 section which implements it, and any regulations issued pursuant thereto.

P. **FIRE PROTECTION**

1. Provide all necessary fire extinguishers as required by local fire regulations.
2. Provide sprinkler inspection and test prior to occupancy.
3. Provide all other necessary protective devices and equipment as required by local fire regulations.
4. Building alarms and fire monitoring equipment shall not be installed in the telephone/data room without written permission of the IT Department.

Q. **ELEVATORS**

1. Provide documentation of inspection and routine maintenance prior to and during occupancy.

SPACE CONDITIONING
(Heating, Ventilation and Air Conditioning)

A. **GENERAL REQUIREMENTS**

1. Space conditioning shall be considered the year-round control of temperature, humidity, air circulation, ventilation and air cleaning to the degree required to assure satisfactory and efficient use of the space for occupants and equipment. Follow good accepted practices as reflected in the latest issue of the American Society of Heating, Refrigeration and Air Conditioning Engineer's Guide (ASHRAE).

B. **VENTILATION**

1. Ventilation for air-conditioning system - Provide ventilation makeup air in the amount of 10% of total air requirement for cooling or two (2) air changes per hour, whichever is greatest, plus all exhaust air requirements.
2. Prior to construction of office space over 5,000 square feet, existing systems over ten (10) years of age shall be inspected by a licensed HVAC company and a statement of condition detailing the reliability and efficiency of the systems shall be provided.

C. **EXHAUST SYSTEMS**

1. Exhaust toilet areas - the exhaust fan shall be connected to the light switch or interconnected with the air conditioning time clock.
2. Air shall not be directly exhausted, except in the following instances:
 - a. Air used to make up exhaust for toilet rooms.
 - b. Air exhausted specifically for cooking, food preparation or removal of excessive heat generated by vending or various other machines.
 - c. When specified for coffee rooms.

D. SPACE TEMPERATURE CONTROLS

1. Central control system for the various areas or provide a thermostat for each heating and/or air-conditioning system. Use separate slide lever adjustments for heating and cooling with lock covers.
2. All systems shall be controlled by seven (7) day, twenty-four (24) hour time clocks set to the Economic Development Agency requirements.
3. Thermostats controlling space conditions during occupied hours shall be adjustable from sixty eight degrees (68°) to eighty degrees (80°) with the normal set at seventy degrees (70°) for heating and seventy-six degrees (76°) for cooling.
4. Simultaneous heating and cooling will not be acceptable.
5. Lessor shall comply with existing codes.
6. Heat-generated equipment shall be of adequate capacity to heat the building under design conditions.
7. All gas furnaces shall be approved by the American Gas Association.
8. All electric components shall be UL-approved and comply with the California Electric Code.
9. Electric strip heating is not acceptable.

E. AIR FILTERS

1. All recirculated and outside air shall pass through filters before entering air-handling units.
2. Filters shall be replaceable types and changed a minimum of four (4) times a year.
3. A location map showing filter locations shall be provided to County.

F. PIPING

1. Piping in finished areas, such as lobbies and offices, shall be concealed. No water piping of any description shall be installed near electrical switchgear. Provide shutoff valves at all locations necessary to isolate separate zones of the system served.
2. All hot and chilled water piping shall be insulated.

G. **AIR DISTRIBUTION**

1. Ductwork shall be provided, as required, for proper air distribution with supply outlets spaced so as to avoid excessive throws and dead spots. In order to maintain sound privacy, door louvers will not be used to return air from offices. Sound-attenuating, acoustically lined transfer ducts or return air ducts must be used. All supply and return air ductwork shall be constructed and installed in accordance with ASHRAE Standards and shall comply with state and local building codes.
2. All air handling units, except unit heaters, must be provided with outside air intakes. Intakes shall be located to avoid the introduction of boiler flue gases or vehicle and condenser unit exhausts.
3. Diffusers shall be selected and spaced so that, at the occupied level, the movement of air will be uniform and not be less than ten (10) cubic feet per minute, nor more than fifty (50) cubic feet per minute when measured at four feet (4") above the floor. They shall be selected so that the throw from an air diffuser does not impinge on walls, columns, or the throws from other diffusers based on a terminal velocity of one hundred feet (100') per minute. Diffusers located in offices shall be of the fully adjustable air pattern type.

H. **BALANCING AND ADJUSTING**

1. Space conditioning equipment shall be balanced and adjusted by persons certified to perform such functions prior to occupancy.
2. Copy of air balance report shall be provided to the Economic Development Agency.

I. **NOISE AND VIBRATION**

1. Particular care shall be exercised in the design, selection and installation of all mechanical equipment and components to attain reasonable noise levels in occupied space. In general, sound levels for various spaces shall be maintained in accordance with the recommendations of the ASHRAE Guide.

J. **OPERATING INSTRUCTIONS**

1. The Lessor shall provide simplified consolidated equipment and control diagrams with specific operating instructions posted on a readily accessible label on each

utility system, such as furnaces, refrigeration equipment, air handling systems, and pumping systems. These instructions shall clearly indicate how to stop and start systems, what adjustments must or may be made by County personnel to assure proper operation, and what action shall be taken in emergencies.

(ELECTRICAL)

A. GENERAL REQUIREMENTS

1. All electrical work shall be designed and installed in accordance with the plan requirements.
2. Codes and ordinances - shall conform to standards of the National Electrical Code (NEC), O.S.H.A., serving public telephone company, State Fire Marshal and local ordinances.
3. Service equipment shall be located in separate electrical/mechanical room with proper working clearances and grounding. All breakers shall be clearly identified.

B. INTERIOR LIGHTING

1. Fluorescent lamps shall generally be 34 watt, 430-milli-amp, rapid-start, cool-white, including energy efficient ballasts.
2. The lighting shall be designed to maintain a uniform level of illumination of the minimum foot -candles designated. Lighting levels shall be based on working plan thirty inches (30") above floor, appropriate coefficient of utilization for the fixture and maintenance factor. Conform to Title 24, Division 9 for lighting requirements. Provide not less than ten foot-candles in halls, thirty foot-candles in rest rooms and fifty foot-candles in all other areas, unless specifically noted otherwise. (eighty foot-candles in drafting room areas).
3. Each working space, utility or storage room shall have at least one receptacle. Each office shall have a minimum of one (1) receptacle on each twelve feet (12') of wall space. See plans for additional and/or special outlets.
4. Provide twenty-four (24) hour lighting for security.
5. Emergency lighting - Shall be provided where required by applicable codes, or natural lighting will not provide sufficient lumens for emergency exiting of building.

C. EXTERIOR LIGHTING

1. Install sufficient lighting to provide a minimum of five (5) foot-candles of illumination at each building entrance, around the perimeter of the building, in the parking and maneuvering areas and on driveways.
2. All exterior lighting shall be high or low-pressure sodium as specified by the

County. Fixtures shall be controlled by photocell, time clocks, or combinations of both.

(TELEPHONE AND COMMUNICATIONS)

(Updated November 10, 2008)

A. GENERAL REQUIREMENTS

1. All communications requirements shall conform to the standards of Riverside County Information Technology (RCIT) and the serving public telephone company as noted below.
2. **The RIVERSIDE COUNTY INFORMATION TECHNOLOGY (RCIT) COMMUNICATIONS BUREAU TELECOMMUNICATIONS ENGINEER shall be consulted during the Programming, Conceptual Design, Design Development, and Construction Design stages to plan the design and provide input for the Telecommunications Infrastructure.**

B. TELECOMMUNICATIONS ROOM SPECIFICATIONS

1. **Dedicated Use: Telecommunications Rooms must be dedicated to the telecommunications function and related support facilities.** Equipment not related to the support of the Telecommunications Room, such as piping, duct work, and distribution of building power, must not be located in, or pass through the room. The Telecommunications Room may not be shared with building or custodial services. Cleaning materials such as mops, buckets or solvents must not be located or stored in the Telecommunications Room. Building alarms, fire monitoring equipment and building automation equipment shall not be installed in the Telecommunications Room without written permission of the RCIT Communications Bureau Telecommunications Engineer. In the event the RCIT Communications Bureau Telecommunications Engineer grants such permission, all building alarms and fire-monitoring equipment shall be installed only in the location designated.
2. **Room Physical Specifications - the room must be completed a minimum of thirty (30) days prior to occupancy.** Large projects (more than 20,000 sq. ft.) will require the Telecommunications Room (s) to be completed a minimum of 45 days or as directed by RCIT Communications Bureau Telecommunications Engineer prior to beneficial occupancy. All specifications for said room as outlined in this agreement shall be completed, including, but not limited to, installation of plywood, lighting, electrical circuits, HVAC, ceiling tiles, ground, floor tile and door with lock and three (3) sets of keys.

It should be understood that the contractor will have to schedule various trades in sooner than the normal construction schedule to complete the Telecommunications Room (HVAC, Electrician, Painter, etc.) as required by the RCIT Communications Bureau Telecommunications Engineer.

- a. **Location:** The Telecommunications Room shall be as close to the geographic center of the occupied space as possible. **Maximum distance from the center of the Telecommunications Room to the farthest WAO location shall not exceed a radius of 175 feet** unless reviewed by RCIT Communications Bureau Telecommunications Engineer. If occupying more than one floor of a building, **a separate Telecommunications Room shall be required on each floor**, preferably stacked above one another. Provisions shall be made available for easy access into the Telecommunications Room for telephone and data wiring and shall be dedicated for telephone and data use only. Telecommunications Rooms should not be planned next to elevators, restrooms, electrical rooms, air shafts, mechanical rooms, and outside walls. If occupying more than one building, each building will require Telecommunications Rooms that meet the above requirements.
- b. **Minimum Room Sizes:** The Telecommunications Room shall be rectangular in shape and conform to the following inside room dimensions:

<u>Leased Premises – sq. ft.</u>	<u>Room Size</u>
5,000 sq. ft. or less	12' x 9'
5,000 – 10,000 sq. ft.	12' x 12'
10,000 – 30,000 sq. ft.*	12' x 14'
30,000 sq. ft. or larger**	12' x 14'

* May require more than one room

** Will require more than one room.

- c. **Plywood Wall Lining:** All walls will be lined with AC grade or better, void-free, 4'x8' sheets of 3/4" plywood. Plywood sheets shall be mounted vertically from ceiling height towards floor. Plywood must be painted on all sides with one coat of primer and two coats of white fire resistant paint. The plywood should be installed with the grade "C" surface facing the wall.
- d. **Doors:** The door will be a minimum of three (3) feet wide and 80 inches tall and be located as near as possible to a room corner. The door shall be equipped with a lock. Where practical, the door should open outward to provide additional usable space.
- e. **Air Conditioning:** The environmental control systems for the Telecommunications Room should be able to maintain a room temperature between 18°C and 24°C (64°F and 75°F) at all times (24 hours per day, 365 days per year). All building supplied HCAC inlets to the Telecommunications Room shall be controlled using a Variable Air Valve (VAV) with its own thermostat to prohibit heating the Telecommunications Room. The VAV will be installed in such a fashion to introduce conditioned air if the primary split A/C unit fails to cool the room. It will serve two purposes:

1. Provide ventilation air to the room, cooling only.
2. Serve as an additional backup.

If a building's HVAC system cannot ensure continuous operation (including weekends and holidays), provide a standalone HVAC unit with independent controls for the Telecommunications Room. If an emergency power source is available in the building, connect the HVAC system that serves the Telecommunications Room to the emergency power source. Sensors and controls must be located in the Telecommunications Room, ideally placed 5 feet AFF (thermostat location will be specified on the Telecommunications Room drawing provided by RCIT Communications Bureau Telecommunications Engineer). If an in-room air conditioner is installed, the air conditioner will be hard wired to the thermostat and the location must be approved by RCIT Communications Bureau Telecommunications Engineer before installation. If remote-monitoring equipment is available, this room should have its own independent sensor. Average heat load for equipment is approximately 150 BTU/SQ Ft of Telecommunications Room space (specific heat load will be provided for each room).

- f. If **fire sprinklers** are located in the Telecommunications Room, the sprinkler shall have a high temperature standard response full circle head with a heavy-duty cover. Sprinkler lines located inside the TR shall not be "charged" under normal conditions. Coordinate placement of the sprinklers with RCIT Communications Bureau Telecommunications Engineer. Sprinkler heads must be a minimum of 10 ft. AFF.
- g. **Room Lighting** – Lighting to provide a minimum of 500 lux (50 foot candles) measured 3 ft. AFF. Coordinate placement of light fixtures with RCIT Communications Bureau Telecommunications Engineer to avoid interference with low voltage equipment. Light fixtures must be a minimum of 10 ft. AFF. Use white paint on the walls and ceiling to enhance room lighting. Power for the lighting should not come from the power panel located inside the Telecommunications Room.
- h. **Emergency Lighting** – Emergency lighting within the Telecommunication Room shall be provided to ensure that the loss of power to normal lights will not hamper an emergency exit from the room.
- i. **Floors:** The floor shall be capable of supporting a minimum load bearing of one hundred (100) pounds per square foot and maximum concentration loading of 2,000 lbs. per foot. Standard VCT floor covering shall be installed unless otherwise specified.
- j. **Ceiling:** If a ceiling will be installed in the Telecommunications Room it must be installed at a **minimum of 10' AFF**. Ceiling protrusions (e.g. sprinkler heads) must be placed to assure a minimum clear height of 10 feet that is clear of obstructions, to provide space over the equipment frames for cables and suspended cable trays. Ceiling finish must minimize dust and be light colored to enhance the room lighting. A hard

ceiling shall not be allowed in the Telecommunications Room.

C. **ELECTRICAL REQUIREMENTS**

- a. **Dedicated Power Feeder** – The Telecommunications Room will have its own dedicated power feeder terminated in an electrical panel located inside the room and flush mounted in the wall. **Location of this electrical sub-panel shall be closely coordinated with RCIT Communications Bureau Telecommunications Engineer to ensure it does not impact the overall design and use of the space within the room. Power required for other equipment in the room (e.g. fluorescent lighting, motors, air conditioning equipment) should be supplied by a separate feeder, conduit, and distribution panel.** If an emergency power source is available, connect the Telecommunications Room electrical sub-panel into it.
- b. **General Purpose Outlets:** Provide 110 Volt, 20 Amp duplex outlets installed at standard height on all walls of the Telecommunications Room; maximum spacing between outlets shall not exceed 12 feet.
- c. **Telephone System:** Install one (1) dedicated 208 VAC, 20 Amp circuits terminated into a single surface mounted 4S electrical box with a NEMA L6-20 outlet at a height of 18 inches AFF from center. The circuit will have its own separate hot, neutral, and ground wire all the way back to the power distribution panel. The circuit will be clearly labeled on the cover plate and sub-panel.
- d. **Equipment Racks:** Install two (2) dedicated 20 Amp, 110 VAC circuit with isolated ground for each equipment rack (9' x 12' room – 2 racks, 12' x 12' room – 3 racks, 12' x 14' room – 4 racks). Install one (1) dedicated 30 Amp, 208 VAC circuit with isolated ground for every two equipment racks. The breaker number shall be identified on each of these outlets. Terminate each circuit on double duplex outlets in a surface mounted 4S box in the vertical cable manager 23" above the floor. Equipment Rack locations, circuit locations and quantity will be specified in the room layout provided by the RCIT Communications Bureau Telecommunications Engineer.
- e. **Paging – AV:** **If required, install** one dedicated 20 Amp, 110 VAC circuit with isolated ground. Terminate on a double duplex outlet in a 4S box. The location of the outlet will be specified in the Telecommunications Room layout provided by the RCIT Communications Bureau Telecommunications Engineer.
- f. **Security:** Install one dedicated 20 Amp, 110 VAC circuit with isolated ground. Terminate on double duplex outlets in a 4S box. The location of the outlet(s) will be specified in the Telecommunications Room layout provided by the RCIT Communications Bureau Telecommunications Engineer.

- g. **Emergency Air Conditioner Outlet (To Support IT Telephone System):** Install one dedicated 208/220 VAC, 20 Amp circuit terminated on a single NEMA 6-20 receptacle. The location of the outlet will be specified in the Telecommunications Room layout provided by the RCIT Communications Bureau Telecommunications Engineer.
- h. **Grounding** – A Telecommunications Main Grounding Busbar (TMGB) shall be installed in the Telecommunications Room at the location specified in the room layout that will be provided by the RCIT Communications Bureau Telecommunications Engineer. **The Grounding Busbar must be CPI Chatsworth Products, part #13622-020.** The Busbar shall be insulated from its supporting structure by at least two inches of separation. Bond the Busbar to the building AC grounding electrode system. The minimum size of the bonding conductor should be #3 AWG and be sized to carry the maximum short time rating Amps of the building grounding electrode conductor. A supplemental bonding connection is required to be Exothermically Welded to the structural steel of the building and local AC sub-panel located inside the Telecommunications Room. Resistance should be no more than .1 ohms between the TMGB and the building main grounding source measured following the two-point bonding test method using an earth ground resistance tester. All grounding conductors shall be run in rigid conduit.

D. **CONDUIT REQUIREMENTS**

1. **Work Area Outlets (WAO):**

- a. **General Specifications:** Each WAO shall consist of one 4 in. by 4 in. by 2.5 in. deep outlet box with a 2 in. by 4 in. reducing adapter installed.
- b. **Height Requirements:** Each WAO shall be installed at the same height as the adjacent electrical outlet. The height of jacks for wall telephones shall conform to any ADA rules pertaining to handicapped use. This height is typically 44 inches AFF to the center of the outlet box.
- c. **Conduits Specifications:**
 - (1) **Accessible Ceilings:** When there is an accessible ceiling such as suspended acoustical tile, provide a rigid trade size 1 conduit (**flex not allowed**) stubbed into the ceiling space from the outlet box. Ceiling must be accessible from the WAO location back to the Telecommunications Room. If a WAO location is at wall phone height (+44"), install an additional outlet box at standard floor height. Connect a rigid 1-inch conduit from the bottom of the wall height box to the top of the standard floor height box. Ream all conduit ends and fit with insulated bushings.
 - (2) **Non-Accessible Ceilings:** When the ceiling is not accessible, provide a rigid 1¼-inch conduit (**flex not allowed**) run from the WAO location all the way to the Telecommunications Room or to

the nearest accessible ceiling space. Runs cannot have more than the equivalent of two 90-degree bends without installing a pull box (pull box must be accessible upon completion of construction). All conduits will have a pull string installed. Where multiple outlets are installed, each location will have its own dedicated conduit run; no daisy chaining is allowed.

2. **System Furniture Wall In-feeds:** Wall in-feeds will be one rigid 1.25 in. conduit per 3 WAO locations of systems furniture. The conduit shall be stubbed into the ceiling area from a 4 in. by 4 in. by 2.5 in. deep outlet box. Ream all conduit ends and fit with insulated bushings. In-feed location will be accessible either by cutout or access panel in furniture or placed next to furniture where location will be accessible for service. Consult RCIT Communications Bureau Telecommunications Engineer for location, quantity, and size of in-feeds. Exact location will be verified with furniture vendor.
3. **System Furniture Floor Poke-Thru In-feeds:** Poke-Thru locations requiring power/voice/data will require Wiremold P/N RC9FFTC Poke-Thru's with EMT 1.25 in. conduit per 3 WAO locations of systems furniture. Color to be specified by Architect. The conduit shall be continuous and stubbed into the ceiling area of that floor being serviced with pull string installed. No more than two 90's will be allowed, J-Box for furniture supplier power whip connections to be anchored to the ceiling of the floor below with unistrut. J-Box must be with-in 6' of furniture whip connection. Ream all conduit ends and fit with insulated bushings. Consult RCIT Communications Bureau Telecommunications Engineer for location, and quantity. Exact location will be verified with furniture vendor.
4. **System Furniture Power and Data Floor Boxes:** Floor Box locations requiring power/voice/data will require Wiremold P/N RFB4-C1-1 Floor Box with EMT 1.25 in conduit per 3 WAO locations of systems furniture for communications. Color to be specified by Architect. The conduit shall be continuous and stubbed into the ceiling area of that floor being serviced with pull string installed. O more than two 90's will be allowed. All boxes shall be configured for dual service which will require accessory items for separation of power and data. All boxes shall include (1) internal duplex receptacle for power, (1) Wiremold P/N RFB-2-SSRT for communications and (1) flanged cover P/N S28BBTCAL. Ream all conduit ends and fit with insulated bushings. Consult RCIT Communications Bureau Telecommunications Engineer for location, and quantity. Exact location will be verified with furniture vendor.
5. **Hard Wall Office Floor Poke-Thru:** Poke-Thru locations requiring power/voice/data will require Wiremold P/N RC4ATC Poke-Thru's with the optional Communications Adapter P/N Com75 installed for Voice and Data conduits. Install two (2) EMT 0.75 in. conduits per location. The conduits shall be continuous and stubbed into the ceiling area of that floor being serviced with pull sting installed. No more than two 90's will be allowed. Ream all conduit ends and fit with insulated bushings. Consult RCIT Communications Bureau Telecommunications Engineer for location, quantity, and size of in-feeds. Exact location will be verified with furniture vendor.

6. **Hard Wall Power and Data Floor Boxes:** Floor Box locations required power/voice data will require Wiremold P/N RFB4-C1-1 Floor Box with (1) EMT 1.25 in. conduit for communications. Color to be specified by Architect. The conduit shall be continuous and stubbed into the ceiling area of that floor being serviced with pull string installed. No more than two 90's will be allowed. All boxes shall be configured for dual service which will require accessory items for separation of power and data. All boxes shall include (1) internal duplex receptacle for power, (1) Wiremold P/N RFB-2-SSRT for communications and (1) flanged cover P/N S38BBTCAL. Ream all conduit ends and fit with insulated bushings. Consult RCIT Communications Bureau Telecommunications Engineer for location, and quantity. Exact location will be verified with furniture vendor.

7. **Backbone Pathways:**
 - a. **Telecommunications Rooms On the Same Floor:** When two or more Telecommunications Rooms exist on the same floor, provide two (2) rigid metallic trade size 4 conduits between the main Telecommunications Room and each secondary Telecommunications Room. Conduits are to be run in the most direct route possible with no more than the equivalent of two 90-degree sweeps without a pull box. The minimum size of a pull box shall be 24" W x 36" L x 12" D. Ream all conduit ends and fit with insulated bushings. Conduits are to be bonded to ground in accordance with all local and national requirements. Location of conduits will be identified on drawings provided by the RCIT Communications Bureau Telecommunications Engineer and provided on a site-by-site basis. The bend radius of the conduit shall be 10 times the outside conduit diameter. **Install a pull string with minimum tensile strength of 30 lbs in each conduit.**

 - b. **Telecommunications Rooms On Different Floors:** When two or more Telecommunications Rooms exist on different floors, provide a minimum of two (2) rigid trade size 4 conduits between the main Telecommunications Room and each secondary Telecommunications Room. Conduits are to be run in the most direct route possible with no more than the equivalent of two 90-degree bends without a pull box. The minimum size of a pull box shall be 24" W x 36" L x 12" D. Ream all conduit ends and fit with insulated bushings. Conduits are to be bonded to ground in accordance with all local and national requirements. The bend radius of the conduit shall be 10 times the outside conduit diameter. **Install a pull string with minimum tensile strength of 30 lbs in each conduit.** In multi-level buildings with **stacked Telecommunications Rooms**, sleeves shall be provided from the ceiling of the lowest level to the floor of the top level. Size, quantity, and location will be provided by the RCIT Communications Bureau Telecommunications Engineer.

 - c. **MPOE:** If the MPOE (minimum point of entry) is not physically located in the Telecommunications Room it shall be necessary to install two (2) trade size 4 conduits from the MPOE to the Telecommunications Room. Conduits are to be run in the most direct route possible with no more than the equivalent of two 90-degree bends without a pull box. The minimum

size of a pull box shall be 24" W x 36" L x 12" D. Ream all conduit ends and fit with insulated bushings. Conduits are to be bonded to ground in accordance with all local and national requirements. Location of conduits will be identified on drawings provided by the RCIT Communications Bureau Telecommunications Engineer and provided on a site-by-site basis. The bend radius of the conduit shall be 10 times the outside conduit diameter. **Install a pull string with minimum tensile strength of 30 lbs in each conduit.**

- d. **Telecommunications Rooms in Multiple Buildings on Same or Adjacent Properties:** The number of conduits will be determined by the **size and scope of each project. The items listed below are BASIC** requirements only as the scope of the project increases, some or all of the items listed below may undergo major changes:
- (1) Conduits shall be rigid and shall be four (4) trade size 4. A **minimum** of two (2) conduits will be installed from the primary Telecommunications Room and each building as defined by the RCIT Communications Bureau Telecommunications Engineer. Conduits shall be installed in the most direct route possible.
 - (2) Conduits shall be buried a minimum of 36 inches below finish grade.
 - (3) Conduits shall be encased in 2,000 PSI concrete where vehicle traffic occurs and encased in slurry everywhere else for the entire length.
 - (4) Tracer tape shall be installed the entire conduit length. Tracer tape shall be 12 inches wide, flat, and metallic and shall be installed 12 inches above concrete encasement. Tape shall be imprinted with the words "WARNING – FIBER OPTIC CABLE" spaced at a minimum of 24 inches on center.
 - (5) No more than the equivalent of two (2) 90-degree bends shall be installed without the addition of a pull box, vault, or maintenance hole, which size and requirements will be defined by the RCIT Communications Bureau Telecommunications Engineer.
 - (6) Conduit runs in excess of 500 feet shall have a pull box, vault, or maintenance hole installed, which size and requirements will be defined by the RCIT Communications Bureau Telecommunications Engineer. All sweeps shall have a minimum bending-radius of 10 times the diameter of the conduit.
 - (7) All four inch conduits should have a minimum ¼-inch nylon pull rope. All four inch conduits over 400 feet should have a minimum 3/8-inch nylon pull rope. The size and requirements of pull boxes, vaults, or maintenance holes can only be determined by the scope of the project and will be defined by the RCIT Communications

Bureau Telecommunications Engineer.

8. **Firewalls:** If any firewalls are present, conduit/sleeve access through the wall must be provided by the contractor. The ends of any conduit/sleeve penetrating a firewall will be sealed with the appropriate fire stop. Identification of the areas that must be sealed shall be identified by the contractor at the time of wiring. Size and location of the sleeves will be determined by the RCIT Communications Bureau Telecommunications Engineer. Sleeves should penetrate the wall a minimum of 3 inches. Ream each end of conduit and fit with insulated bushing.
9. **Primary Service Conduit Requirements (New Construction):**
 - a. The number of all primary service conduits will be determined by the **size and scope of each project**. The items listed below are **BASIC** requirements only and as the scope of the job increases, some or all of the items listed below may undergo major changes:
 - (1) Entrance conduits shall be rigid and shall be four (4) trade size 4. **A minimum** of two (2) conduits will be installed into the Telecommunications Room. Conduits shall be installed in the most direct route possible.
 - (2) Conduits shall be buried a minimum of 36 inches below finish grade.
 - (3) Conduits shall be encased in slurry for sections identified by RCIT Communications Bureau Telecommunications Engineer as no traffic or low risk.
 - (4) Conduits shall be encased in 2,000 PSI concrete for sections not identified in section 5a3.
 - (5) Tracer tape shall be installed the entire conduit length. Tracer tape shall be 12 inches wide, flat, and metallic and shall be installed 12 inches above concrete encasement. Tape shall be imprinted with the words "WARNING – FIBER OPTIC CABLE" spaced at a minimum of 24 inches on center.
 - (6) No more than the equivalent of two (2) 90-degree sweeps shall be installed without the addition of a pull box, vault, or maintenance hole, which size and requirements will be defined by the RCIT Communications Bureau Telecommunications Engineer.
 - (7) Conduit runs in excess of 500 feet shall have a pull box, vault, or maintenance hole installed, which size and requirements will be defined by the RCIT Communications Bureau Telecommunications Engineer. All bends shall have a minimum-bending radius of 10 times the diameter of the conduit.
 - (8) All four-inch conduits should have a minimum ¼-inch nylon pull

rope. All four-inch conduits over 400 feet should have a minimum 3/8-inch nylon pull rope. The size and requirements of pull boxes, vaults, or maintenance holes can only be determined by the scope of the project and will be defined by the RCIT Communications Bureau Telecommunications Engineer.

E. CABLE TRAYS:

1. If the structural ceiling height is greater than 16' AFF or the occupied space is greater than 25,000 square feet, a cable tray system will be required to support the voice and data wiring. Consult with the RCIT Communications Bureau Telecommunications Engineer requirements to assist in the design of the cable tray system. A structural Engineer will be required to design the cable tray system to code and manufacturer specification and submit design to the RCIT Communications Bureau Telecommunications Engineer for approval.

**RCIT
System's Furniture
Telecommunications Standards
June 16, 2004**

1. Work Area Outlets

- 1.1. **Definition: Work Area Outlet (WAO)** – consists of a telecommunications faceplate and its component (s) – what telephones and PC's are plugged into at a user's desk location or work area.
- 1.2. Furniture communications outlet openings shall accommodate the installation of an industry-standard, single gang faceplate, with a minimum opening of 2 inches by 3 inches.
 - 1.2.1. Two (2) factor or field-installed threaded openings shall be provided for single gang faceplate mounting and shall accommodate a 10x22 screw.
- 1.3. Furniture communications outlet openings shall provide a minimum mounting depth of 44.5 mm (1.75 in).
- 1.4. Extender plates shall be provided for WAO's (Work Area Outlet's) within furniture system – one for each workstation space, fax location, and printer location.
 - 1.4.1. Extender plates shall be a minimum 7/8 inch deep.

2. Cabling Pathways

- 2.1. Furniture pathways shall have capacity for a minimum of (12) communications cables with an outside diameter of .25 inches and not exceed 40% of pathway capacity.

- 2.1.1. Remaining pathway capacity will be utilized to accommodate future moves, adds, and changes (MAC's).
- 2.1.2. This requirement applies to ALL areas of the furniture pathway INCLUDING corners, panel to panel pathways, etc.
- 2.1.3. Consideration will include space used in furniture for connecting hardware.
- 2.2. Furniture system shall completely conceal all communications cabling in all cabling pathways.
- 2.3. Entire communications cabling pathway shall contain a continuous and rigid support infrastructure within each panel.
- 2.4. When communications cabling pathways run parallel to electrical pathways:
 - 2.4.1. A metallic barrier shall be provided (i.e. metallic divider, conduit, corrugated or solid) and shall be bonded to ground.
 - 2.4.2. Electrical components shall not impede on communications cabling pathways so as to restrict in any way the fill requirements noted above.
- 2.5. The minimum size pathway shall not force the cable bend radius to be less than 25 mm (1 in) under conditions of maximum cable fill.
- 2.6. Metallic pathway edges shall utilize protective bushings.
- 2.7. All panels shall be equipped with at least one (1) of the following raceways and shall singularly conform to all of the above noted cabling pathway requirements:
 - 2.7.1. Base Raceway
 - 2.7.2. Top Raceway

3. Furniture In-Feeds

- 3.1. Furniture in-feeds shall have capacity for a minimum of (12) communications cables with an outside diameter of .25 inches and not exceed 40% of pathway capacity.
 - 3.1.1. Remaining pathway capacity will be utilized to accommodate future moves, adds, and changes (MAC's).
 - 3.1.2. Consideration will include space used in furniture for connecting hardware.

- 3.2. Furniture in-feeds shall have the ability to provide for separate entry points for power and communications cabling.
 - 3.2.1. Where entry points are closer than 6 inches, a physical / mechanical barrier shall be provided to separate cabling entry points.
- 3.3. Metallic in-feed edges shall utilize protective bushings.
- 3.4. One furniture in-feed shall be provided for every four (4) WAO's (Work Area Outlets).
- 3.5. Placement of furniture in-feeds shall be coordinated and verified by County IT.

DEPARTMENT OF PUBLIC SOCIAL SERVICES

Supplemental Tenant Improvement/Maintenance Requirements

1. Break Room appliances:
 - Refrigerators, 3 – 6 depending on office staff size.
 - Microwave Ovens, 3 – 5 depending on office staff size.
 - Garbage disposals to be included with break room sinks.
 - Exhaust Fan, t-grid mounted.
 - Hot Water Heater, tankless preferred.
2. Communication/Information Technology Room:
 - Redundant Air Conditioning to provide cooling 24/7.
 - Dry Pipe Pre-Action Fire System.
3. Exterior lighting controlled by photocell.
4. Monument sign, if design appropriate.
5. 8' rod-iron fencing to enclose staff parking.
6. Electric car charging station within secured parking.
7. Flag pole, 30'-35' in height, with 24/7 lighting.
8. Bicycle racks and/or lockers.
9. Window roller shades.
10. USPS mail box.
11. Smoking area, 1 or 2, designated on site plan with ADA accessibility.
12. Day Porter – full time.

ESTOPPEL CERTIFICATE

[LENDER]

Date: {DATE OF DOCUMENTS}

Attn: {LOAN ADMINISTRATOR}

RE: Lease dated {DATE OF LEASE}, (the "Lease") by and between CP MORENO VALLEY DPSS, LLC, a California limited liability company, as lessor ("Lessor") and COUNTY OF RIVERSIDE, as lessee ("Lessee") with respect to certain premises ("Leased Premises") located at _____ Heacock Street, Moreno Valley, CA _____ ("Property"). The Leased Premises are comprised of approximately 52,500 square feet.

To whom it may concern:

The undersigned hereby acknowledges that Lessor intends to encumber the Property with a deed of trust in favor of Lender. The undersigned further acknowledges the right of Lessor, Lender and any and all of Lessor's present and future lenders to rely upon the statements and representations of the undersigned contained in this Certificate and further acknowledges that any loan secured by any such deed of trust or further deeds of trust will be made and entered into in material reliance on this Certificate.

Given the foregoing, the undersigned Lessee hereby certifies and represents unto Lender, its successors and assigns, with respect to the above described Lease as follows:

1. The County of Riverside, as Tenant, for the purpose of providing office space for use by the **Department of Public and Social Services** and **CP Moreno Valley DPSS, LLC**, as Lessor, entered into a written office lease dated _____ in which Lessor leased to County and County leased from Lessor those certain premises consisting of approximately **52,500** square feet of office space located at _____ **Heacock Street, Moreno Valley, CA** _____. The office lease, as amended, modified, and supplemented, is referred to in this Certificate as the "Lease".
2. The Lease has not been amended, modified, nor supplemented, except _____.
3. County has paid Rent through _____. The next payment of Rent is due on _____. The current rent is _____. County has not paid Lessor a security deposit.
4. Under the Lease, the term began on _____, and the expiration date of the Lease is _____ subject to County's right to terminate the Lease and any options the County may have to extend the term as identified in this Certificate.
5. The Lease provides for **two (2)** option(s) to extend the term of the Lease for **five (5)** years each. The rental rate for each extension period is **as stated in the Lease**.
6. The County has the right of first refusal to renew the Lease, after the original term and any options to extend have expired, on the same terms and conditions as are then being offered by Lessor to bona fide third party prospective lessees.
7. There are no oral or written amendments, modifications, or supplements to the Lease except as previously stated in this Certificate. A true, correct, and complete copy of the Lease, including all amendments, modifications, and supplements, is attached to this Certificate as Exhibit A hereto. The Lease, as amended, modified and supplemented, is in full force and effect and represents the entire agreement between Lessor and the County pertaining to the Premises.

8. All space and improvements leased by County have been completed and furnished in accordance with the provisions of the Lease, and County has accepted and taken possession of the Premises. All contributions required to be paid by Lessor to date for improvements to the Premises have been paid in full.
9. Lessor and County are not in default in the performance of any of the terms and provisions of the Lease. To the best knowledge of each Party, no event or condition has occurred that, with the giving of notice or passage of time, or both, would constitute such default by Lessor or County.
10. Lessor has not assigned, transferred, or hypothecated the Real Property or any interest in the Real Property.
11. The County has not assigned, transferred, or hypothecated the Lease or any interest in the Lease or subleased all or part of the Premises.
12. There are no mortgagees, beneficiaries under deeds of trust, or other holders of a security interest in the Real Property, except as follows: _____.
13. There are no setoffs or credits against Rent payable under the Lease. No free periods or rental abatements, rebates, or concessions have been granted to County, except as follows:
_____.
14. There are no pending actions, voluntary or involuntary, under any bankruptcy or insolvency laws of the United States or any state against County.
15. The execution of this Certificate by Lessor and the County does not amend the Lease or waive any of Lessor's or County's rights under the Lease except as specifically provided in this Certificate.
16. This Certificate is given to **[LENDER]** with the understanding that as a lender or purchaser of the above described real property or assignee of either Lessor or County may rely on it in connection with either the assignment or acquisition of the above described real property or making a loan secured by the above described real property. Following that acquisition, assignment by Lessor or loan, County agrees that the Lease shall remain in full force and effect and shall bind and inure to the benefit of **[LENDER]** and its successor in interest.

By: County of Riverside

Robert Field
Assistant County Executive Officer/EDA

RECORDED AT REQUEST OF AND WHEN
RECORDED RETURN TO

Attention: _____

SUBORDINATION, NON-DISTURBANCE, AND ATTORNMENT AGREEMENT

This Subordination, Non-disturbance, and Attornment Agreement ("Agreement") is made as of _____ between _____ (Lender), a _____, having its principal place of business at _____ and the County of Riverside (County), by its authorized representative the Assistant County Executive Officer/EDA having its address for notification at 3403 Tenth Street, Suite 500, Riverside, California 92501.

Recitals:

A. Lender has agreed to make a loan to _____, a _____ (Lessor), to be secured by a deed of trust, dated _____, _____, and recorded on _____, _____, as Instrument No. _____, in the Official Records of _____ County, California (together with all amendments, increases, renewals, modifications, consolidations, replacements, substitutions, and extensions, either current or future, referred to hereafter as the "Mortgage") encumbering Lessor's ownership interest in real property located in _____, _____, State of California. The legal description of the encumbered real property (the "Mortgage Premises") is set forth in Exhibit A, attached to this Agreement. The Mortgage, together with the promissory note or notes, the loan agreement(s), and other documents executed in connection with it are hereafter collectively referred to as the "Loan Documents".

B. On _____, _____, County and Lessor entered into a lease for the Mortgage Premises (the Lease). The Lease creates a leasehold estate in favor of County for space (the "Premises") located on the Mortgage Premises.

C. In connection with execution of the Mortgage, Lessor also executed and delivered to Lender an Assignment of Leases, Rents and Profits dated _____, _____, and recorded on _____, _____, as Instrument No. _____, in the Official Records of the County Recorder of _____, California concerning all rents, issues and profits from the Mortgage Premises. This document, together with all amendments, renewals, modifications consolidations, replacements, substitutions and extensions, is hereafter referred to as the "Assignment of Rents."

To confirm their understanding concerning the legal effect of the Mortgage and the Lease, in consideration of the mutual covenants and agreements contained in this Agreement and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged,

Lender and County, intending to be legally bound, agree and covenant as follows:

1. **Representations and Warranties.** County warrants and represents that the Lease is in full force and effect and that, as of the date of this Agreement and to the best of County's knowledge, there is no default under the Lease by Lessor or County.

2. **County Subordination.**

2.1. Subject to the provisions of Section 3, the Loan Documents shall constitute a lien or charge on the Mortgage Premises that is prior and superior to the Lease, to the leasehold estate created by it, and to all rights and privileges of County under it; by this Agreement, the Lease, the leasehold estate created by it, together with all rights and privileges of County under it, is subordinated, at all times, to the lien or charge of the Loan Documents in favor of Lender.

2.2. By executing this Agreement, County subordinates the Lease and County's interest under it to the lien right and security title, and terms of the Loan Documents, and to all advances or payments made, or to be made, under any Loan Document.

3. **Non-disturbance.**

3.1. Lender consents to the Lease.

3.2. Despite County's subordination under Section 2, County's peaceful and quiet possession of the Premises shall not be disturbed and County's rights and privileges under the Lease, including, its right to extend the term of the Lease, its right of first refusal to lease the property after expiration of the original term and any extensions thereof, shall not be diminished by Lender's exercise of its rights or remedies under the Loan Documents.

3.3. If (a) Lender shall acquire title to, and possession of, the Premises on foreclosure in an action in which Lender shall have been required to name County as a party defendant, and (b) County is not in default under the Lease beyond any applicable cure or grace periods, has not canceled or terminated the Lease, nor surrendered, vacated or abandoned the Premises and remains in actual possession of the Premises at the time Lender shall so acquire title to, and possession of, the Premises, Lender and County shall enter into a new lease on the same terms and conditions as were contained in the Lease, except that:

(a) The obligations and liabilities of Lender under a new lease shall be subject to the terms and conditions of this Agreement (including the provisions of Sections 5-7);

(b) Lender shall have no obligations or liabilities to County under any such new lease beyond those of Lessor as were contained in the Lease; and

(c) The expiration date of any new lease shall coincide with the original expiration date of the Lease.

3.4. County shall not be named or joined in any foreclosure, trustee's sale, or other proceeding to enforce the Loan Documents unless such joinder shall be legally required to perfect the foreclosure, trustee's sale, or other proceeding.

4. **Attornment.**

4.1. If Lender shall succeed to Lessor's interest in the Mortgage Premises by foreclosure of the Mortgage, by deed in lieu of foreclosure, or in any other manner, County shall be bound to Lender under all the terms, covenants and conditions of the Lease for the balance of its term thereof with the same force and effect as if Lender were the Lessor under the Lease. County shall be deemed to have full and complete attornment to, and to have established direct privity between County and:

- (a) Lender when in possession of the Mortgage Premises;
- (b) a receiver appointed in any action or proceeding to foreclose the Mortgage;
- (c) any party acquiring title to the Mortgage Premises; or
- (d) any successor to Lessor.

4.2. County's attornment is self-operating, and it shall continue to be effective without execution of any further instrument by any of the parties to this Agreement or the Lease immediately upon Lender succeeding to Lessor's interest in the Lease and giving written notice thereof to Lessee, which Lender agrees to give County. The terms of the Lease are incorporated into this Agreement by reference.

4.3. If the interests of Lessor under the Lease are transferred by foreclosure of the Mortgage, deed in lieu of foreclosure, or otherwise, to a party other than Lender (Transferee), in consideration of, and as condition precedent to, County's agreement to attorn to any such Transferee, Transferee shall be deemed to have assumed all terms, covenants, and conditions of the Lease to be observed or performed by Lessor from the date on which the Transferee succeeds to Lessor's interests under the Lease.

5. **Lender as Lessor.** If Lender shall succeed to the interest of Lessor under the Lease, Lender shall be bound to County under all the terms, covenants and conditions of the Lease, and County shall, from the date of Lender's succession to the Lessor's interest under the Lease, have the same remedies against Lender for breach of the Lease that County would have had under the Lease against Lessor; provided, however, that despite anything to the contrary in this Agreement or the Lease, Lender, as successor to the Lessor's interest, shall:

- (a) be liable for any act or omission of the Lessor; provided that the Lender may elect either to perform the pre-existing obligation or to permit the County to perform it and to recover the cost out of Rent;
- (b) not be subject to any offsets or defenses expressly permitted under the Lease, including abatement rights which County might have had against Lessor;
- (c) not be bound by any rent or additional rent that County might have paid for more than one month in advance to Lessor; or
- (d) be bound by an amendment or modification of the Lease even though made without Lender's written consent and whether or not the amendment or modification materially adversely affect any right of Lessor under the Lease.

(e) be subject to the County 's right to assert continuing claims, such as material interference with the County's use and enjoyment of the premises, against the Lender.

(f) upon any further transfer of Lessor's interest by Lender, be relieved of all obligations under the lease as Lessor and such obligations shall terminate as to Lender.

6. **Right To Cure.** County agrees that, before County exercises any of its rights or remedies under the Lease, Lender shall have the right, but not the obligation, to cure the default within the same time given Lessor in the lease to cure the default, plus an additional thirty (30) days or ten (10) days in the case of defaults in the payment of money from Lessor to County. County agrees that the cure period shall be extended by the time necessary for Lender to commence foreclosure proceedings and to obtain possession of the Mortgage Premises, provided that:

(a) Lender shall notify County of Lender's intent to effect its remedy;

(b) Lender initiates immediate steps to foreclose on or to recover possession of the Mortgage Premises;

(c) Lender initiates immediate legal proceedings to appoint a receiver for the Mortgage Premises or to foreclose on or recover possession of the Mortgage Premises within the thirty (30) day period; and

(d) Lender prosecutes such proceedings and remedies with due diligence and continuity to completion.

7. **Assignment of Rents.** If Lessor defaults in its performance of the terms of the Loan Documents, County agrees to recognize the Assignment of Rents made by Lessor to Lender and shall pay to Lender, as assignee, from the time Lender gives County notice that Lessor is in default under the terms of the Loan Documents, the rents under the Lease, but only those rents that are due or that become due under the terms of the Lease after notice by Lender. Payments of rents to Lender by County under the assignment of rents and Lessor's default shall continue until the first of the following occurs:

(a) No further rent is due or payable under the Lease;

(b) Lender gives County notice that the Lessor's default under the Loan Documents has been cured and instructs County that the rents shall thereafter be payable to Lessor;

(c) The lien of the Mortgage has been foreclosed and the purchaser at the foreclosure sale (whether Lender or a Transferee) gives County notice of the foreclosure sale. On giving notice, the purchaser shall succeed to Lessor's interests under the Lease, after which time the rents and other benefits due Lessor under the Lease shall be payable to the purchaser as the owner of the Mortgage Premises.

8. **County's Reliance.** When complying with the provisions of Section 7, County shall be entitled to rely on the notices given by Lender under Section 7, and Lessor agrees to release, relieve, and protect County from and against any and all loss, claim, damage, or liability

(including reasonable attorney's fees) arising out of County's compliance with such notice.

County shall be entitled to full credit under the Lease for any rents paid to Lender in accordance with Section 7 to the same extent as if such rents were paid directly to Lessor. Any dispute between Lender (or Lender's Transferee) and Lessor as to the existence of a default by Lessor under the terms of the Mortgage, the extent or nature of such default, or Lender's right to foreclosure of the Mortgage, shall be dealt with and adjusted solely between Lender (or Transferee) and Lessor, and County shall not be made a party to any such dispute (unless required by law).

9. **Lender's Status.** Nothing in this Agreement shall be construed to be an agreement by Lender to perform any covenant of the Lessor under the Lease unless and until it obtains title to the Mortgage Premises by power of sale, judicial foreclosure, or deed in lieu of foreclosure, or obtains possession of the Mortgage Premises under the terms of the Loan Documents.

10. **Cancellation of Lease.** County agrees that it will not cancel, terminate, or surrender the Lease, except at the normal expiration of the Lease term or as provided in the Lease.

11. **Special Covenants.** Despite anything in this Agreement or the Lease to the contrary, if Lender acquires title to the Mortgage Premises, County agrees that: Lender shall have the right at any time in connection with the sale or other transfer of the Mortgage Premises to assign the Lease or Lender's rights under it to any person or entity, and that Lender, its officers, directors, shareholders, agents, and employees shall be released from any further liability under the Lease arising after the date of such transfer, provided that the assignee of Lender's interest assumes Lender's obligations under the Lease, in writing, from the date of such transfer.

12. **Transferee's Liability (Non Recourse).** If a Transferee acquires title to the Mortgage Premises:

(a) County's recourse against Transferee for default under the Lease shall be limited to the Mortgage Premises or any sale, insurance, or condemnation proceeds from the Mortgage Premises;

(b) County shall look exclusively to Transferee's interests described in (a) above for the payment and discharge of any obligations imposed on Transferee under this Agreement or the Lease ; and

(i) Transferee, its officers, directors, shareholders, agents, and employees are released and relieved of any personal liability under the Lease;

(ii) County shall look solely to the interests of Transferee set forth in (a) above, and

(iii) County shall not collect or attempt to collect any judgment out of any other assets, or from any general or limited partners or shareholders of Transferee.

13. **Transferee's Performance Obligations.** Subject to the limitations provided in Sections 11 and 12, if a Transferee acquires title to the Mortgage Premises, the Transferee shall perform and recognize all County improvement allowance provisions, all rent-free and rent rebate provisions, and all options and rights of offer, in addition to Lessor's other obligations

under the Lease.

14. **Notice.** All notices required by this Agreement shall be given in writing and shall be deemed to have been duly given for all purposes when:

(a) deposited in the United States mail (by registered or certified mail, return receipt requested, postage prepaid); or

(b) deposited with a nationally recognized overnight delivery service such as Federal Express or Airborne.

Each notice must be directed to the party to receive it at its address stated below or at such other address as may be substituted by notice given as provided in this section.

The addresses are:

Lender: _____

Attention: _____

Copy to: _____

Attention: _____

County: Economic Development Agency
3403 Tenth Street, Suite 500
Riverside, CA 92501
Attention: Deputy Director of Real Estate

Copy to: _____

Attention: _____

Copies of notices sent to the parties' attorneys or other parties are courtesy copies, and failure to provide such copies shall not affect the effectiveness of a notice given hereunder.

15. **Miscellaneous Provisions.**

15.1. This Agreement may not be modified orally; it may be modified only by an agreement in writing signed by the parties or their successors-in-interest. This Agreement shall inure to the benefit of and bind the parties and their successors and assignees.

15.2. The captions contained in this Agreement are for convenience only and in

no way limit or alter the terms and conditions of the Agreement.

15.3. This Agreement has been executed under and shall be construed, governed, and enforced, in accordance with the laws of the State of California except to the extent that California law is preempted by the U.S. federal law. The invalidity or unenforceability of one or more provisions of this Agreement does not affect the validity or enforceability of any other provisions.

15.4. This Agreement has been executed in duplicate. Lender and County agree that one (1) copy of the Agreement will be recorded.

15.5. This Agreement shall be the entire and only agreement concerning subordination of the Lease and the leasehold estate created by it, together with all rights and privileges of County under it, to the lien or charge of the Loan Documents and shall supersede and cancel, to the extent that it would affect priority between the Lease and the Loan Documents, any previous subordination agreements, including provisions, if any, contained in the Lease that provide for the subordination of the Lease and the leasehold estate created by it to a deed of trust or mortgage. This Agreement supersedes any inconsistent provision of the Lease.

15.6. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed to be an original and all of which copies, taken together, shall constitute but one and the same instrument. Signature and acknowledgment pages may be detached from the copies and attached to a single copy of this Agreement to physically form one original document, which may be recorded without an attached copy of the Lease.

15.7. If any legal action or proceeding is commenced to interpret or enforce the terms of this Agreement or obligations arising out of it, or to recover damages for the breach of the Agreement, the party prevailing in such action or proceeding shall be entitled to recover from the non-prevailing party or parties all reasonable attorneys' fees, costs, and expenses it has incurred.

15.8. Word Usage. Unless the context clearly requires otherwise, (a) the plural and singular numbers will each be deemed to include the other; (b) the masculine, feminine, and neuter genders will each be deemed to include the others; (c) "shall," "will," "must," "agrees," and "covenants" are each mandatory; (d) "may" is permissive; (e) "or" is not exclusive; and (f) "includes" and "including" are not limiting.

Executed on the date first above written.

Lender:

a _____

By: ____ [signature] _____

Its: ____ [state title] _____

County:

a _____

By: ___[signature]_____

Its: ___[state title]_____

ATTEST:

Kecia Harper-Ihem
Clerk of the Board

By: _____
Deputy

APPROVED AS TO FORM:

Pamela J. Walls, County Counsel

By: _____
Patricia Munroe, Deputy

Accepted and Agreed To:

Lessor:

a _____

By: ___[signature]_____

Its: ___[state title]_____

[Exhibit A: Legal description of Mortgage Premises]