

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

726 A



FROM: County Counsel

SUBMITTAL DATE:
September 23, 2014

SUBJECT: Approval of the Conflict of Interest Code of Hemet Unified School District

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Conflict of Interest Code submitted by Hemet Unified School District; and
2. Direct the Clerk of the Board notify the Agency of the action taken.

BACKGROUND:

Summary

Government Code section 87306.5 requires that all local agencies review their Conflict of Interest Code, and the listings of designated positions for employees who must disclose along with the types of disclosure required, and make appropriate amendments to each as required.

Departmental Correspondence

GREGORY P. PRIAMOS
County Counsel

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ N/A	\$ N/A	\$ N/A	\$ N/A	Consent <input checked="" type="checkbox"/> Policy <input type="checkbox"/>
NET COUNTY COST	\$ N/A	\$ N/A	\$ N/A	\$ N/A	
SOURCE OF FUNDS: N/A				Budget Adjustment: N/A	
				For Fiscal Year: N/A	

C.E.O. RECOMMENDATION:

APPROVE

BY: _____
Denise C. Harden

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

- A-30
- 4/5 Vote
- Positions Added
- Change Order

BACKGROUND:

Summary (continued)

Government Code Section 82011 identifies the Board of Supervisors for the County of Riverside as the code reviewing body for a local government agency within its county. A local government agency, as defined by Government Code Section 82041, includes a school district.

Hemet Unified School District recently revised its Conflict of Interest Code (appendix) and has submitted it for approval by the Board of Supervisors as the code reviewing body.

This office has reviewed the Conflict of Interest Code (appendix) and has found that it complies with statutory requirements. A complete copy of Hemet Unified School District's Conflict of Interest Code is attached.

It is recommended that the Board of Supervisors approve Hemet Unified School District's Conflict of Interest Code (appendix, as revised) and that the Clerk of the Board notify the Agency of the action taken.

Impact on Citizens and Businesses

N/A.

**Hemet Unified School District
Conflict of Interest Code**

APPENDIX A

DESIGNATED POSITIONS

Persons occupying the following positions are designated employees and must disclose financial interests in Category 1, Appendix B:

Members of the Governing Board
Superintendent
Assistant Superintendent, Educational Services
Assistant Superintendent, Business Services
Deputy Superintendent, Human Resources
Director, Fiscal Services
Assistant Director, Fiscal Services
Director, Facilities
Director of Purchasing
Members of the Western Center Academy Governing Council
Consultants filling any of the above positions.

Persons occupying the following positions are designated employees and must disclose financial interests defined in Category 2, Appendix B:

Director, Child Nutrition Services
Director, Maintenance and Operations
Director, Transportation, Internal and External
Director, Transportation
Assistant Director, Facilities
Facilities Planner
Director, Technology
Director, Safety, Benefits and Risk Management
Benefits Manager
Energy Manager
Consultants filling any of the above positions

Adopted: 12/15/92
Amended: 7/19/94
Amended: 10/15/96
Amended: 7/21/98
Amended: 4/20/04
Amended: 2/26/08
Amended: 8/17/10
Amended: 9/4/12
Amended: 2/11/14

FORM APPROVED COUNTY COUNSEL

BY: 
L. ALEXANDRA FONG

9/23/14
DATE

**Hemet Unified School District
Conflict of Interest Code**

APPENDIX B

DISCLOSURE CATEGORIES

Category 1

- a) All investments and business positions in, and sources of income from, all business entities that do business or own real property in the District, plan to do business or own real property in the district within the next year, or have done business or owned real property in the District within the past two (2) years
- b) Interests in real property which are located in whole or in part either (1) within the boundaries of the District, or (2) within two miles of the boundaries of the district, including any leasehold, beneficial, or ownership interest or option to acquire such interest, if the fair market value of the interest is greater than \$1,000.

Category 2

- a) All investments and business positions in, and sources of income from, all business entities that provide services, supplies, materials, machinery, or equipment of a type used or administered by the designated employee or consultant's department.
- b) All investments and business positions in, and sources of income from, all business entities that are contractors or subcontractors engaged in the performance of work or services of the type used by the department for which the designated employee works.