

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Economic Development Agency

SUBMITTAL DATE:
October 23, 2014

SUBJECT: Southwest Justice Center Perimeter Fence Project – Approval of Plans and Specifications and Project Budget, District 3/District 3, [\$1,030,000], Asset Forfeiture-Adjudicated Sub Fund - 80.6%; Booking Fee Recovery Sub Fund - 19.4%

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the plans and specifications for the Southwest Justice Center Perimeter Fence Project, and authorize the Clerk of the Board to advertise for bids;
2. Upon completion of the bid process, authorize the Assistant County Executive Officer/EDA to submit the contract for award of the bid to the lowest responsive and responsible bidder to the Chairman of the Board, and authorize the Chairman to execute the agreement on behalf of the Board provided that, if any of the following occur, the award will be submitted to the Board for action: there is a bid protest, the lowest bid exceeds the estimated construction budget, the low bidder is disqualified, two or more bids are the same and are the lowest, or a bidder requests relief from its bid due to an error;

(Continued)

FISCAL PROCEDURES APPROVED
PAUL ANGULO, CPA, AUDITOR-CONTROLLER
BY: Esteban Hernandez 10/23/14

Robert Field
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 1,030,000	\$ 0	\$ 1,030,000	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	
SOURCE OF FUNDS: Asset Forfeiture-Adjudicated Sub Fund - 80.6%; Booking Fee Recovery Sub Fund - 19.4%				Budget Adjustment: Yes	
				For Fiscal Year: 2014/15	

C.E.O. RECOMMENDATION: REVIEWED BY CIP

Ivan M. Chand
10/29/2014

APPROVE

BY: Rohini Dasika
Rohini Dasika

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

Prev. Agn. Ref.: 3.19 of 11/5/13

District: 3/3

Agenda Number:

3-12

FORM APPROVED COUNTY COUNSEL
DATE 10/16/14
BY: GREGORY P. PRIAMOS

C. Chief Deputy Jerry Gutierrez

Departmental Concurrence

Stanley L. Sniff, Jr.
Sheriff - Coroner - PA

By: ☐ A-30 ☒ 4/5 Vote ☐ Positions Added ☐ Change Order

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

Economic Development Agency

FORM 11: Southwest Justice Center Perimeter Fence Project – Approval of Plans and Specifications and Project Budget, District 3/District 3, [\$1,030,000], Asset Forfeiture-Adjudicated Sub Fund - 80.6%; Booking Fee Recovery Sub Fund - 19.4%

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RECOMMENDED MOTION: (Continued)

3. Approve and direct the Auditor-Controller to make the budget adjustments on the attached Schedule A;
4. Approve the project budget of \$1,030,000; and
5. Delegate project management authority for the project to the Assistant County Executive Officer/EDA in accordance with applicable Board policies

BACKGROUND:

Summary

On June 18, 2014, the Riverside County Sheriff Department approved a project with the Economic Development Agency (EDA) for the installation of perimeter fencing which includes automatic gates at designated locations, to raise the level of security and control of vehicular and pedestrian access.

On November 5, 2013, the Board of Supervisors approved a pre-qualified list of architectural and engineering firms to be retained on an as-needed basis. EDA has selected STK Architecture, Inc., (STK) from the pre-qualified list to provide architectural and engineering design services for the Southwest Justice Center Perimeter Fence project. STK has completed the plans and specifications for the project which includes the installation of fencing, gates, block wall and additional parking.

The bid documents are now complete; therefore EDA requests approval to solicit bids for construction of this project. In order to keep the project moving forward and meet project schedule commitments, staff recommends the Board of Supervisors authorize the Assistant County Executive Officer/EDA to determine award of the project in accordance with Board Policy B-11 and authorize the Chairman of the Board to execute the agreement on behalf of the Board of Supervisors, provided that the lowest bid falls within the allotted project budget amount for construction.

EDA staff recommends that the Board of Supervisors approve the plans and specifications and authorize the Clerk of the Board to advertise the Notice Inviting Bids for the project.

Impact on Citizens and Businesses

Installation of the new perimeter fencing and automatic gates at the Southwest Justice Center will allow the Sheriff to control, monitor and record vehicle and pedestrian traffic entering and exiting the facility; thus providing enhanced security for visitors, nearby residences, businesses and staff in and around the facility.

Additional Fiscal Information

(Commences on Page 3)

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The approximate allocation of the project budget is as follows:

PROJECT BUDGET LINE ITEMS	PHASE	PROJECT BUDGET AMOUNT
Architectural Design	1	52,700
Construction Management	2	0
Construction Contract and Construction Contingency	3	842,000
Offsite Construction	4	0
Project Management / In-House Staff Costs	5	38,803
Fixtures, Furnishings, Equipment	6	0
Other Soft Costs / Specialty Consultants	7	7,500
Project Contingency	8	88,997
Minor Construction	9	0
Project Budget		\$ 1,030,000

All costs associated with this agreement will be 80.6% funded through the Asset Forfeiture-Adjudicated Sub Fund in the amount of \$830,180; and 19.4% funded through the Booking Fee Recovery Sub Fund in the amount of \$199,820; thus no additional net county costs will be incurred and no department budget adjustment is required at this time.

Attachment:

Specifications for the Southwest Justice Center Perimeter Fence project

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Schedule A

Increase Appropriations:

10000-2500300000-537320	Interfund Exp-Improvements Bldg	\$830,000
10000-2500400000-536780	Interfund Exp-Capital Projects	<u>\$200,000</u>
	Total	\$1,030,000

Memo Line Only:

11042-2500300000-321140	Asset Forfeiture - Adjudicated	\$830,000
11085-2500400000-330132	Booking Fees Recovery	<u>\$200,000</u>
	Total	\$1,030,000