

287  
**SUBMITTAL TO THE BOARD OF SUPERVISORS  
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**FROM:** Executive Office

**SUBMITTAL DATE:**  
 November 17, 2014

**SUBJECT:** Fiscal Year 13/14 Year-End Cleanup, All Districts [\$1,769,184 – OASIS Fund Balance]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Authorize and direct the Auditor-Controller to make the budget adjustments applicable to Fiscal Year 13/14 as listed in Attachment A

**BACKGROUND:**

**Summary**

After the end of each fiscal year, the Executive Office reviews the position of all county departments/agencies and recommends action to the Board as appropriate. Typically, adjustments are (continued on the next page)

**FISCAL PROCEDURES APPROVED**  
**PAUL ANGULO, CPA, AUDITOR-CONTROLLER**  
 BY: Susana Garcia-Bocanegra 11/17/14  
 Susana Garcia-Bocanegra

Karen L. Johnson  
 Principal Management Analyst

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 1,769,184	\$ 0	\$ 1,769,184	\$ 0	Consent <input type="checkbox"/> Policy X
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	
<b>SOURCE OF FUNDS:</b> 100% OASIS Fund Balance				<b>Budget Adjustment:</b> Yes	
				For Fiscal Year: FY 13/14	

**C.E.O. RECOMMENDATION:** APPROVE  
 BY: Ivan M Chand 11/17/2014  
 County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

- A-30
- Positions Added
- X 4/5 Vote
- Change Order

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA  
FORM 11: Fiscal Year 13/14 Year-End Cleanup, All Districts [\$1,769,184 – OASIS Fund Balance]**

**DATE: November 17, 2014**

**PAGE: 2 of 2**

**BACKGROUND:**

**Summary (continued)**

required to balance a department's budget to its actual revenue and expenses. This year the cleanup process was divided into two phases. The first phase took place in September so that timely decisions related to discretionary spending were made. The adjustments in attachment A are related to funds that do not affect the General Fund and do not have any bearing on discretionary spending decisions. The recommended adjustments (see attachment A) correct instances where expenses exceed approved appropriations due to the year-end posting of depreciation related expenses and the consolidation of Information Technology funds. The adjustments are made by use of available fund balance.

**Impact on Citizens and Businesses**

There is no direct impact on citizens and businesses.

# Attachment A

## FISCAL YEAR 13/14 YEAR-END CLEANUP ADJUSTMENTS

Fund	DeptID	Name	Acct	Account Description	Amount	Note
<b>Adjustments – Other Funds</b>						
45420	1103100000	OnlineAdmSvcsInfoSys(OASIS)	551000	Operating Transfers-Out	3,413,982	Increase appropriations
45420	1103100000	OnlineAdmSvcsInfoSys(OASIS)	380100	Unrestricted Net Assets	(3,413,982)	Expected Offset
45420	1109300000	OASIS HRMS Production	551000	Operating Transfers-Out	1,429,093	Increase appropriations
45420	1109300000	OASIS HRMS Production	380100	Unrestricted Net Assets	(1,429,093)	Expected Offset
45420	1109200000	OASIS Financials Production	533780	Cap Lease - Equip Interest Pmt	408	Increase appropriations
45420	1109200000	OASIS Financials Production	538780	Cap Lease Interest Contra-Equip	408	Increase appropriations
45420	1109200000	OASIS Financials Production	551000	Operating Transfers-Out	455,652	Increase appropriations
45420	1109200000	OASIS Financials Production	380100	Unrestricted Net Assets	(456,468)	Expected Offset
45420	7400100000	Information Technology	551000	Operating Transfers-Out	6,000	Increase appropriations
45420	7400100000	Information Technology	777100	Enterprise Solutions Financials	(6,000)	Increase Revenue
45420	7400500000	Business Systems Tech Architct	532600	Cap Lease-Purch Principal	809,559	Increase appropriations
45420	7400500000	Business Systems Tech Architct	533780	Cap Lease - Equip Interest Pmt	633	Increase appropriations
45420	7400500000	Business Systems Tech Architct	538780	Cap Lease Interest Contra-Equip	633	Increase appropriations
45420	7400500000	Business Systems Tech Architct	551000	Operating Transfers-Out	1,983,254	Increase appropriations
45420	7400500000	Business Systems Tech Architct	380100	Unrestricted Net Assets	(2,794,079)	Expected Offset
45500	7400700000	RCIT-Gov	535560	Depreciation-Equipment	22,228	Increase appropriations
45500	7400700000	RCIT-Gov	781560	Contrib Fr Non-County Agencies	22,228	Increase revenue
45520	7400600000	RCIT Communications Solutions	535510	Amortization-Equipment	1,740,956	Increase appropriations
45520	7400600000	RCIT Communications Solutions	790500	Operating Transfer-In	1,740,956	Increase revenue