

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

273



**FROM:** Economic Development Agency and Probation Department

**SUBMITTAL DATE:**  
November 12, 2014

**SUBJECT:** Countywide Correctional Facilities Master Planning SB81 Round 2 – Ratify Amendment No. 2 to the Professional Services Agreement, All Districts, [\$95,508], Court Facilities Fund 100%

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify the attached Amendment No. 2 to the owner/consultant agreement between the County of Riverside and Carter Goble Associates, LLC (CGL) in the amount of \$95,508, and authorize the Chairman of the Board to execute the amendment on behalf of the county; and
2. Authorize the Assistant County Executive Officer/EDA and Chief Probation Officer to administer Amendment No. 2 for CGL, in accordance with applicable Board policies.

**BACKGROUND:**

**Summary**

(Commences on Page 2)

*Mark A. Hake*  
Mark A. Hake  
Chief Probation Officer

*Robert Field*  
Robert Field  
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 95,508	\$ 0	\$ 95,508	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 95,508	\$ 0	\$ 95,508	\$ 0	

**SOURCE OF FUNDS:** Court Facilities Fund 100%  
**Budget Adjustment:** No  
**For Fiscal Year:** 2014/15

**C.E.O. RECOMMENDATION:**

APPROVE  
BY: *Rohini Dasika*  
Rohini Dasika

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

FORM APPROVED COUNTY COUNSEL  
BY: *GREGORY P. PRIAMOS* 11/17/14  
DATE

FISCAL PROCEDURES APPROVED  
PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
BY: *Esteban Hernandez* 11/12/14

- A-30
- 4/5 Vote
- Positions Added
- Change Order

**Prev. Agn. Ref.:** 3-26 of 9/09/14; 3-11 of 5/20/2014  
**District:** ALL  
**Agenda Number:**

3-26

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

Economic Development Agency and Probation Department

**FORM 11:** Countywide Correctional Facilities Master Planning SB81 Round 2 – Ratify Amendment No. 2 to the Professional Services Agreement, All Districts, [\$95,508], Court Facilities Fund 100%

**DATE:** November 12, 2014

**PAGE:** 2 of 3

**BACKGROUND:**

**Summary**

On September 12, 2014, the BSCC released a Request for Proposals (RFP) for Senate Bill 81 Round 2, the remaining \$79.2 million in state-funded lease-revenue bond financing to counties from the Local Youthful Offender Rehabilitative Facility (LYORF) Construction Funding Program as authorized by Welfare and Institutions Code (WIC), Sections 1970-1978 (Senate Bill 81, Chapter 175, Statutes of 2007). Under Senate Bill 81 Round Two, Riverside County is eligible to apply for a maximum of \$17.5 million with a 25% total project cost match requirement as part of the leased-revenue bond financing program application. The BSCC RFP has a proposal due date of December 19, 2014. The Economic Development Agency (EDA) in conjunction with the Probation Department, has requested the assistance of Carter Goble Associates, LLC (CGL) to complete the application.

On May 20, 2014, the Board of Supervisors approved the owner/consultant agreement between the County of Riverside and CGL in the amount of \$748,560, for professional services for the Countywide Correctional Facilities Master Plan and on September 9, 2014, approved Amendment No. 1 in the amount of \$310,500 to incorporate Countywide Juvenile Detention Facilities Master Planning.

The scope of Amendment No. 2 will include the development of an architectural program statement, concept design services, probable cost and schedule, and the provision of documents for the RFP package.

EDA and the Probation Department will return to the Board under separate cover to approve any future agreements regarding this project.

**Contract History**

DESCRIPTION	AMOUNT	PERCENT	SCOPE OF WORK
Base Contract	748,560	0.00%	Professional Services: Countywide Correctional Facilities Master Plan
Amendment No. 1	310,500	41.48%	Professional Services: Countywide Juvenile Detention Facilities Master Plan
Amendment No. 2	95,508	12.76%	Professional Services: Develop an architectural program, probable cost and schedule, and provide concept drawings for the preparation of a response to Senate Bill 81 lease revenue bond financing program proposal for the Probation Department
<b>TOTALS</b>	<b>\$ 1,154,568</b>	<b>54.24%</b>	

**Impact on Residents and Businesses**

The proposed contract amendment will assist the County in pursuing the SB81 Grant.

(Continued)

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

Economic Development Agency and Probation Department

**FORM 11:** Countywide Correctional Facilities Master Planning SB81 Round 2 – Ratify Amendment No. 2 to the Professional Services Agreement, All Districts, [\$95,508], Court Facilities Fund 100%

**DATE:** November 12, 2014

**PAGE:** 3 of 3

**Additional Fiscal Information**

The appropriate allocation of the revised project is as follows:

<b>DESCRIPTION</b>	<b>PRIOR PROJECT BUDGET</b>	<b>INCREASE TO PROJECT BUDGET</b>	<b>REVISED PROJECT BUDGET</b>
Professional Services	748,560	0.00	748,560
Professional Services Amendment No. 1	0.00	310,500	310,500
Professional Services Amendment No. 2	0.00	95,508	95,508
Specialty Consultants	40,000	-15,000	25,000
Project Management	20,000	0.000	20,000
Project Contingency	10,000	15,000	25,000
<b>Revised Project Budget</b>	<b>\$ 818,560</b>	<b>\$ 406,008</b>	<b>\$ 1,224,568</b>

Attachments:

Amendment No. 2 to Professional Services Agreement with Carter Goble Associates, LLC (CGL)

**AMENDMENT NO. 2 TO AGREEMENT FOR**

**Master Planning Services**

between

**County of Riverside**

and

**Carter Goble Associates, LLC**

AMENDMENT NO. 2 TO MASTER PLANNING SERVICES AGREEMENT  
BETWEEN COUNTY OF RIVERSIDE  
AND CARTER GOBLE ASSOCIATES, LLC

This Amendment No. 2 (hereinafter "Amendment 2") to an agreement for Countywide Master Jail Planning Services is made by and between the COUNTY OF RIVERSIDE, hereinafter referred to as "COUNTY", and Carter Goble Associates, hereinafter referred to as "CONSULTANT".

RECITALS

- A. COUNTY and CONSULTANT entered into an agreement entitled Master Planning Services that is dated May 20, 2014 (the "Agreement"). The Agreement provides the terms and conditions, scope of work, schedule and budget for the performance of professional and technical services necessary to prepare guidelines for future development of jail space throughout the COUNTY.
- B. The parties amended the Agreement on September 9, 2014, ("Amendment 1"), to enlarge the scope of service to encompass a review and recommendations regarding county-wide juvenile detention facilities.
- C. The parties desire to amend the Agreement to develop an architectural program, probable cost and schedule, and provide concept drawings for the preparation of a response to Senate Bill 81 lease revenue bond financing program proposal for the Probation Department.

AGREEMENT

Now, therefore, in consideration of the mutual covenants hereinafter contained, the parties agree as follows:

- 1. Article II, Project Definition, is amended to read as follows:  
"The COUNTY desires to provide for the efficient and orderly development of correctional facilities throughout the County. Such development can best be accomplished through a master plan study which will provide recommendations as to guidelines for future development to fulfill the COUNTY'S need for jail space and juvenile detention facilities. The Probation Department has identified the Indio Juvenile detention facility as a candidate for state-funded lease-revenue bond financing and desires to submit a response to the California's Board of State and Community Corrections Request for Proposals for Senate Bill Round 2 construction of Local Youthful Offender Rehabilitative facilities. CONSULTANT shall furnish all technical and professional services including labor, material, equipment, transportation, supervision, and expertise to fully and adequately perform and complete the covenants set forth in Exhibit A, Exhibit A-1, and Exhibit A-2 Scope of Services, which are attached hereto and incorporated herein by reference.

1 All services and deliverables associated with the performance and accomplishment of the covenants  
2 described in the Scope of Services is hereinafter collectively referred to as the "PROJECT".

3 **2. Article V, Performance Period**, is amended as follows:

4 Subsection 3. is amended to read: "CONSULTANT shall perform PROJECT services in accordance with  
5 the provisions set forth in Exhibit A, Exhibit A-1, and Exhibit A-2 Scope of Services, which are attached  
6 hereto and incorporated herein by reference.

7 **3. Article VI. Basis of Compensation**, is amended in Section B. by replacing the second sentence as  
8 follows: "The total amount of the contract is not to exceed \$1,154,568.00 which includes reimbursable  
9 expenses estimated not to exceed \$53,200.00.

10 **4.** Except to the extent specifically modified or amended herein, all of the terms, covenants, and conditions  
11 of the Agreement shall remain in full force and effect between the parties hereto.

12  
13 IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 2 to the Agreement to be fully  
14 executed by their authorized representatives on the day and year written below.

15  
16  
17 [REMAINDER OF PAGE LEFT BLANK  
18 SIGANTURES ON THE FOLLOWING PAGE]  
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ARTICLE VIII • APPROVALS

COUNTY Approvals

APPROVED AS TO FORM:

GREGORY P. PRIAMOS, COUNTY COUNSEL

[Signature] Dated: 11/10/14  
By Deputy

APPROVAL BY THE BOARD OF SUPERVISORS

\_\_\_\_\_ Dated: \_\_\_\_\_

Jeff Stone  
PRINTED NAME  
Chairman, Riverside County Board of Supervisors

ATTEST:

\_\_\_\_\_ Dated: \_\_\_\_\_

KECIA HARPER-IHEM  
Clerk of the Board (SEAL)

CONSULTANT Approvals

CONSULTANT: Carter Goble Associates LLC

[Signature] Dated: 11.4.14

W. ROBERT GLASS  
PRINTED NAME

EXECUTIVE VICE PRESIDENT  
TITLE

CONSULTANT:

\_\_\_\_\_ Dated: \_\_\_\_\_

PRINTED NAME

TITLE



CGL  
2485 Natomas Park Drive, Suite 300  
Sacramento, CA 95833  
916.678.7890

## RIVERSIDE COUNTY SB81 ASSISTANCE Proposed Scope, Deliverables, and Fee October 10, 2014

### Task 1: Development of an Architectural Program

Prepare an Architectural Program Statement (APS) for the SB81 scope and project along with operational narrative, space listing, staffing changes and incorporating cost and schedule.

**Deliverables: Architectural Program Document**  
**Fee: \$23,720**

### Task 2: Probable Cost and Schedule

Develop a basis for estimating capital costs associated with the proposed project, provide in the standard State of California 3 page estimate form as well as the SB81 application form. Prepare an implementation schedule and develop the SB81 schedule sheet.

**Deliverables: Probable Cost and Schedule for Application**  
**Fee: \$10,500**

### Task 3: Concept Design

Develop concept plans for the addition, site changes and any added circulation features for the SB81 application. Coordination time with cost and scheduling for system assumptions, etc.

**Deliverables: Draft and finalized concept drawings**  
**Fee: \$18,490**

### Task 4a: Development of the completed SB81 Application

Develop draft responses, coordinate reviews from county staff and prepare final SB81 RFP response package.

**Deliverables: Completed RFP response package**  
**Fee: \$42,798**

### Task 4b: Review SB81 Application Prepared by the County Staff

Provide review comments, edits as necessary for the county developed draft RFP document.

**Deliverables: Review comments as a "red-marked" draft**