

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

236



**FROM:** FIRE

**SUBMITTAL DATE:**  
October 27, 2014

**SUBJECT:** Approve Increase of the Purchase Order with Spartan Motors for Parts related to Vehicle Chassis Manufactured by Spartan Motors; [\$45,000 annually]; [\$400,000 Potential Total Cost]; General Fund 26%, Contract Reimbursements 41%, Structural Fire Taxes & Prop 172 33%

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve and authorize the Purchasing Agent to increase the purchase order with Spartan Motors for parts related to vehicle chassis manufactured by Spartan Motors from \$55,000 to \$100,000 annually, which includes an option to renew for three (3) additional one (1) year periods; and,
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to exercise the renewal option, based on the availability of fiscal funding and to sign amendments to the compensation provision that do not exceed the annual CPI rates.

**BACKGROUND:**

**Summary**

Continued on Page 2.

*[Signature]*  
John R. Hawkins,  
Fire Chief

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
<b>COST</b>	\$ 45,000	\$ 45,000	\$ 400,000 est	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
<b>NET COUNTY COST</b>	\$ 11,700	\$ 11,700	\$ 104,000 est	\$ 0	
<b>SOURCE OF FUNDS:</b> General Fund 26%, Contract Reimbursement 41%, Structural Fire Taxes & Prop 172 33%				<b>Budget Adjustment:</b> n/a	
				<b>For Fiscal Year:</b> 14/15	

**C.E.O. RECOMMENDATION:**

APPROVE

BY:

*[Signature]*  
Tina Grande

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

Departmental Concurrence

Purchasing: *[Signature]*  
Mark Seiler, Assistant Director

- A-30
- Positions Added
- 4/5 Vote
- Change Order

**Prev. Agn. Ref.:** 12/11/12 03.13 | **District:** All | **Agenda Number:**

**3-38**

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA  
FORM 11: Approve Increase of the Purchase Order with Spartan Motors for Parts related to Vehicle  
Chassis Manufactured by Spartan Motors; [\$45,000 annually]; [\$400,000 Potential Total Cost];  
General Fund 26%, Contract Reimbursements 41%, Structural Fire Taxes & Prop**

**DATE: October 27, 2014**

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**BACKGROUND:**

**Summary (continued)**

On December 11, 2012, Agenda Item #3.13, the Board of Supervisors approved the Purchase Order Agreement with Spartan Motors Chassis for parts to service the Fire Department's Spartan vehicle chassis for a period of one (1) year, which included an option to renew annually for an additional four (4) years. The Department is requesting an increase of \$45,000 to this agreement. It will increase from \$55,000 to \$100,000. The Fire Department currently has ninety-six (96) vehicles with the Spartan Motors manufactured chassis and the quantity will increase over the next five (5) years. The current Fire Engine purchasing contract (FPARC-07057-001-06/15) includes Spartan Chassis on every Fire Engine. Spartan parts are proprietary and unavailable from other vendors.

Due to the quantity of Departmental vehicles that utilize the Spartan Chassis, the Department requires the parts from the manufacturer to complete the proper repairs and maintenance necessary. This ensures the vehicles will be maintained and ready for all emergency responses.

**Impact on Citizens and Businesses**

The Department's emergency vehicles are the means in which we service the community. The vehicles are the "rolling tool boxes" that allow our firefighters to provide the best possible response.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

The Department will expend approximately an additional \$45,000 in FY 14/15 and future fiscal years upon the annual renewal of the agreement. There is a total potential cost of \$400,000 over the next four (4) years if the agreement is renewed annually. The agreement will not exceed the potential cost of \$400,000. All of the costs are included in the Departments Cost Allocation plan and partially funded by the city partners.

**Contract History and Price Reasonableness**

The Fire Department established an agreement with Spartan Motors for parts in December 2012, for \$55,000 with an option to renew annually for four (4) additional years. This additional funds request will increase the total contract amount to \$100,000 annually. Spartan Motors is offering the Department the same pricing and discounts as all other governmental agencies and will extend to the Fire Department its Large Municipality Discount. This discount is from list price and varies between 10% and 40% depending on the part and will apply to the requested increase. The agreement increase is only due to an increase in necessary parts.