

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

405



**FROM:** Department of Public Health

**SUBMITTAL DATE:**  
October 28, 2014

**SUBJECT:** Ratify receipt of Award Letter #14-33-90840-00 from the California Department of Public Health for Refugee Health Activities and ratify Fifth Amendment to the Agreement #10-041 with American Lung Association of California. District: All. [\$104,500]; 100% State funds.

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify receipt of Award Letter #14-33-90840-00 from the California Department of Public Health (CDPH) Refugee Health section in the amount of \$104,500 (\$96,300 for American Lung Association and \$8,200 for Riverside County administrative costs) to support state funded Refugee Health prevention and control activities for the performance period of October 1, 2014 through September 30, 2015;
2. Ratify Fifth Amendment to the Agreement #10-041 between American Lung Association of California (ALAC) and County of Riverside Department of Public Health for the period of performance of October 1, 2014 through September 30, 2015 in the amount of \$96,300 for the monitoring of the statewide Refugee Health Project as is required by the state grant;

**RECOMMENDED MOTIONS:** (continued on page 2)

BC:ab

*Susan D. Harrington*  
Susan D. Harrington, Director  
Department of Public Health

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 104,500	\$ 0	\$ 104,500	\$ 0	Consent <input type="checkbox"/> Policy X
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	
<b>SOURCE OF FUNDS:</b> 100% State Funds				<b>Budget Adjustment:</b> Yes	
				For Fiscal Year: 14/15	

**C.E.O. RECOMMENDATION:**

APPROVE

County Executive Office Signature

BY: *Jennifer L. Sargent*  
Jennifer L. Sargent

**MINUTES OF THE BOARD OF SUPERVISORS**

FORM APPROVED COUNTY COUNSEL  
BY: *GREGORY P. PRIAMOS* DATE: 11/7/14  
Department of Public Health

Purchasing: *Mark Seiler* Assistant Director

- A-30
- 4/5 Vote
- Positions Added
- Change Order

Prev. Agn. Ref.: 11/5/13 Item 3.32 | District: All | Agenda Number:

3-7

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11:** Ratify receipt of Award Letter #14-33-90840-00 from the California Department of Public Health for Refugee Health Activities and ratify Fifth Amendment to the Agreement #10-041 with American Lung Association of California. District: All. [\$104,500]; 100% State funds.

**DATE:** October 28, 2014

**PAGE:** 2 of 3

**RECOMMENDED MOTIONS:** (continued on page 2)

3. Authorize the Chairman of the Board to sign three (3) originals of said Acceptance Award Letter and four (4) originals of said Fifth Amendment on behalf of the County;
4. Approve and direct the Auditor Controller to adjust the budget according to the attached Schedule A; and
5. Authorize the Purchasing Agent to sign subsequent amendments with ALAC and CDPH limited to the shifting of funds between budgetary line items as needed to facilitate the delivery of program services. Any amendments which would alter the original approved total grant award, change any given fiscal year revenues or modify the lifetime of the grant will be brought to the Board of Supervisors for approval.

**BACKGROUND:**

**Summary**

The California Department of Public Health (CDPH) has awarded funding for Refugee Health activities to the Department of Public Health Disease Control Branch in the amount of \$104,500. Out of this amount, \$96,300 is designated to ALAC and \$8,200 for Riverside County administrative costs.

These funds support Refugee Health screening, education and prevention activities in California. It is a collaborative effort between the CDPH Refugee Health program and ALAC.

This award letter was received by DOPH on August 15, 2014 from the California Department of Public Health and proceeded through the usual county approval process.

**Impact on Citizens and Businesses**

Health screening and education of refugees will identify potential health problems that can be addressed. Education and prevention activities will reduce potential health problems in the future. Treatment of communicable disease helps the individual as well as protecting the community.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

The amount of \$104,500 was not included in the Fiscal Year (FY) 2014/2015 budget therefore a budget adjustment is needed. Please refer to the attached Schedule A. Funds will be managed according to the CDPH Fiscal Year 14/15 Tuberculosis Control Assistance Funds, Standards and Procedures Manual.

**Contract History**

On November 2, 1999, Agenda Item 3.22, the Board of Supervisors authorized the Health Services Agency Department of Public Health, Disease Control Branch to accept first year subvention funding from the CDPH to be issued in a single source agreement to ALAC to continue exiting projects. The CDPH has been contracting with DOPH since 1999. The last amendment was 11/15/2013, Item 3.32. This Amendment covers FY 14/15.

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11:** Ratify receipt of Award Letter #14-33-90840-00 from the California Department of Public Health for Refugee Health Activities and ratify Fifth Amendment to the Agreement #10-041 with American Lung Association of California. District: All. [\$104,500]; 100% State funds.

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**PAGE:** 3 of 3

**Schedule A**

**BUDGET ADJUSTMENTS  
DEPARTMENT OF PUBLIC HEALTH  
FISCAL YEAR 2014/2015**

***INCREASE IN APPROPRIATIONS***

10000-4200100000-525440	Professional Services	\$ 96,300
10000-4200100000-546080	Computer Equipment	\$ 2,500
10000-4200100000-522890	Pharmaceuticals	\$ 700
10000-4200100000-510240	Per Diem Salaries	\$ 4,000
10000-4200100000-528960	Lodging	\$ 1,000

**TOTAL INCREASE IN APPROPRIATIONS**

**\$ 104,500**

***INCREASE IN ESTIMATED REVENUE***

10000-4200100000-762040	Fed-Health Grant	\$ 104,500
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**TOTAL INCREASE IN ESTIMATED REVENUE**

**\$ 104,500**



RON CHAPMAN, MD, MPH  
Director & State Health Officer

State of California—Health and Human Services Agency  
California Department of Public Health



EDMUND G. BROWN JR.  
Governor

August 15, 2014

Barbara Cole, RN, PHN, MSN  
Branch Chief, Disease Control Branch  
Riverside County Public Health Department  
Health Administration Building  
4065 County Circle Drive  
Riverside, CA 92503

Dear Ms. Cole:

**LETTER OF AWARD – OCTOBER 1, 2014 TO SEPTEMBER 30, 2015**

This is a letter of award for Refugee Health (RH) related activities. Riverside County will receive the following award for fiscal year 2014-2015:

Award Number: 14-33-90840-00  
Amount: \$104,500  
Period: October 1, 2014 – September 30, 2015

This award is subject to an appropriation of funds from the Federal Office of Refugee Resettlement. We are awarding these funds with the understanding that your program staff will work with California Department of Public Health (CDPH), Office of Refugee Health (ORH) staff in carrying out Refugee Health related activities in collaboration with the American Lung Association of California (ALAC).

The administrative cost negotiated with Riverside County is at 10 percent of the total for Personnel and Operating Expenses on this award. This amount is reflected on the enclosed budget. The administrative cost pertaining to ALAC is not part of this 10 percent.

To acknowledge your acceptance of this award and the conditions attached to them, please sign and return the enclosed award acceptance form to:

Susan Osfeld  
Office of Refugee Health  
MS 5204, P.O. Box 997377  
Sacramento, CA 95899-7377

Barbara Cole, RN, PHN, MSN  
Page 2  
August 15, 2014

No further documentation pertaining to this award is necessary. Should you have any questions, please contact me at (916) 552-8264 or [Marisa.Ramos@cdph.ca.gov](mailto:Marisa.Ramos@cdph.ca.gov).

Sincerely,



Marisa Ramos, PhD  
Chief, Office of Refugee Health

Enclosures

cc: Olivia Gertz  
President and CEO  
American Lung Association of California  
333 Hegenberger Road, Suite 450  
Oakland, CA 94621

Anita Lee  
Vice President and CFO of Finance & Administration  
American Lung Association of California  
333 Hegenberger Road, Suite 450  
Oakland, CA 94621

Susan Osfeld  
California Department of Public Health  
Office of Refugee Health  
MS 5204, P.O. Box 997377  
Sacramento, CA 95899-7377

Riverside/ALAC Budget

Grant Award Number: 14-33-90840-00

Period: October 1, 2014 - September 30, 2015

Personnel	\$	-
Benefits	\$	-
<b>Total Personnel</b>	<b>\$</b>	<b>-</b>
<b>Operating Expenses</b>		
Consultants	\$	80,000
General Expense	\$	500
Meeting Expense	\$	1,000
Travel	\$	500
<b>Total Operating Expenses</b>	<b>\$</b>	<b>82,000</b>
<b>Subtotal</b>	<b>\$</b>	<b>82,000</b>
<b>Other Costs</b>		
ALAC Administrative Cost @ 15%	\$	12,300
Riverside Administrative Cost @ 10%	\$	8,200
Audit Cost	\$	2,000
	<b>\$</b>	<b>22,500</b>
<b>Total Award</b>	<b>\$</b>	<b>104,500</b>

AWARD ACCEPTANCE FORM  
California Department of Public Health  
Office of Refugee Health

Jurisdiction:	Riverside County Department of Public Health
Award Number:	14-33-90840-00
Amount:	\$104,500
Period:	October 1, 2014 through September 30, 2015

I hereby accept this award and agree to the terms and conditions specified in the Letter of Award #14-33-90840-00.

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

FORM APPROVED COUNTY COUNSEL

BY:  11/17/14  
PATRICIA MUNROE DATE



RON CHAPMAN, MD, MPH  
Director & State Health Officer

State of California—Health and Human Services Agency  
California Department of Public Health



EDMUND G. BROWN JR.  
Governor

August 15, 2014

Barbara Cole, RN, PHN, MSN  
Branch Chief, Disease Control Branch  
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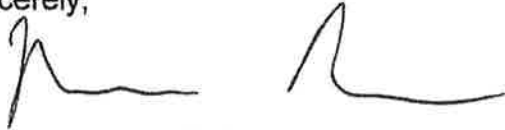
Susan Osfeld  
Office of Refugee Health  
MS 5204, P.O. Box 997377  
Sacramento, CA 95899-7377



Barbara Cole, RN, PHN, MSN  
Page 2  
August 15, 2014

No further documentation pertaining to this award is necessary. Should you have any questions, please contact me at (916) 552-8264 or [Marisa.Ramos@cdph.ca.gov](mailto:Marisa.Ramos@cdph.ca.gov).

Sincerely,

A handwritten signature in black ink, appearing to read 'Marisa Ramos', with a stylized flourish at the end.

Marisa Ramos, PhD  
Chief, Office of Refugee Health

Enclosures

cc: Olivia Gertz  
President and CEO  
American Lung Association of California  
333 Hegenberger Road, Suite 450  
Oakland, CA 94621

Anita Lee  
Vice President and CFO of Finance & Administration  
American Lung Association of California  
333 Hegenberger Road, Suite 450  
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Susan Osfeld  
California Department of Public Health  
Office of Refugee Health  
MS 5204, P.O. Box 997377  
Sacramento, CA 95899-7377

Riverside/ALAC Budget  
 Grant Award Number: 14-33-90840-00  
 Period: October 1, 2014 - September 30, 2015

Personnel	\$	-
Benefits	\$	-
<b>Total Personnel</b>	\$	-
<b>Operating Expenses</b>		
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Audit Cost	\$	2,000
	\$	<b>22,500</b>
<b>Total Award</b>	\$	<b>104,500</b>

AWARD ACCEPTANCE FORM  
California Department of Public Health  
Office of Refugee Health

Jurisdiction:	Riverside County Department of Public Health
Award Number:	14-33-90840-00
Amount:	\$104,500
Period:	October 1, 2014 through September 30, 2015

I hereby accept this award and agree to the terms and conditions specified in the Letter of Award #14-33-90840-00.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

FORM APPROVED COUNTY COUNSEL

BY:  11/17/14  
PATRICIA MUNROE DATE

**FIFTH AMENDMENT TO THE AGREEMENT**

**BETWEEN**

**COUNTY OF RIVERSIDE**

**WITH**

**AMERICAN LUNG ASSOCIATION OF CALIFORNIA**

(Refugee Health)

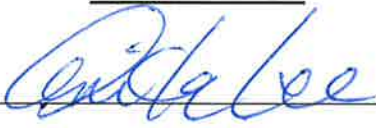
That certain Agreement between the COUNTY OF RIVERSIDE, through its Department of Public Health (COUNTY) and American Lung Association of California (CONTRACTOR), approved on February 9, 2010 Item 3.13, amended for the first time on October 19, 2010 Item 3.10, amended for the second time on January 10, 2012 Item 3.20, amended for the third time on October 2, 2012 Item 3.20, amended for the fourth time on November 5, 2013 Item 3.32, is hereby amended for the fifth time, effective October 1, 2014, as follows:

1. To amend the period of performance from October 1, 2013 through September 30, 2014 to October 1, 2014 through September 30, 2015.
2. To establish the amount of compensation from California Department of Public Health Letter of Award #14-33-90840-00 of ninety-six thousand, three hundred dollars (\$96,300).
3. To amend Attachment A, AWARD FUNDING TABLE, consisting of one (1) page, to include Award Letter #14-33-90840-00. Any references to Attachment A shall hereinafter refer to Attachment A attached.
4. All other terms and conditions of this Agreement are to remain unchanged.

**IN WITNESS WHEREOF**, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

**CONTRACTOR**

**COUNTY**

By 

By \_\_\_\_\_  
Chairman, Board of Supervisors

Anita Lee  
Type or Print Name

Jeff Stone  
Type or Print Name

Date 10/30/14

Date \_\_\_\_\_

ATTEST: Kecia Harper-Ihem, Clerk

By \_\_\_\_\_

FORM APPROVED BY COUNTY COUNSEL  
BY:  11/17/14  
PATRICIA MONROE DATE

1 **ATTACHMENT A**

2 **AMERICAN LUNG ASSOCIATION OF CALIFORNIA**  
 3 **(Refugee Health)**

4  
 5  
 6 **AWARD FUNDING TABLE:**

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Award #	Award Amount	Riverside Admin. Cost	Amount to ALAC
09-33-90840-00	\$159,441	\$7,756	\$151,685 (agreement)
10-33-90840-00	\$159,441	\$7,756	\$151,685 (amendment 1)
11-33-90840-00	\$146,625	\$7,125	\$139,500 (amendment 2)
12-33-90840-00	\$113,250	\$8,900	\$104,350 (amendment 3)
13-33-90840-00	\$103,250	\$8,100	\$95,150 (amendment 4)
14-33-90840-00	\$104,500	\$8,200	\$96,300 (amendment 5)
<b>TOTAL FUNDING TO ALAC</b>			<b>\$738,670</b>

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