

577



# SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

**FROM:** Assessor/Clerk/Recorder

**SUBMITTAL DATE:**  
December 9, 2014

**SUBJECT:** APPOINTMENT OF INTERIM ASSESSOR/CLERK/RECORDER

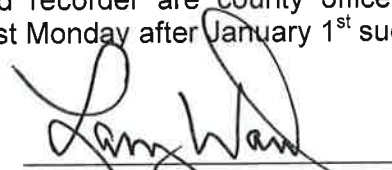
**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Appoint Peter Aldana, Assistant Assessor/Clerk/Recorder, as interim Assessor/Clerk/Recorder upon the retirement of Larry Ward, effective 12:01 a.m. December 27, 2014 through January 5, 2015, 11:59 a.m. upon the same terms and conditions as his current employment.

**BACKGROUND:**

**Summary**

Assessor/Clerk/Recorder Larry Ward has announced his intent to retire, with his last day being December 26, 2014. Pursuant to Government Code section 24200, the newly elected Assessor/Clerk/Recorder will officially take office as of 12 o'clock noon on Monday, January 5<sup>th</sup>, leaving a gap of nine and a half days when the office would be vacant. Pursuant to Government Code section 25304, the Board of Supervisors shall fill by appointment all vacancies that occur in any office filled by elective county officers. Pursuant to Government Code section 24009, the position of assessor and recorder are county officers. The appointee shall hold the office for the unexpired term or until the first Monday after January 1<sup>st</sup> succeeding the next general election.

  
 Larry Ward  
 Assessor/Clerk/Recorder

Departmental Concurrence

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 0	\$ 0	\$ 0	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

**SOURCE OF FUNDS:** Budget Adjustment: No  
 For Fiscal Year: FY 14/15

**C.E.O. RECOMMENDATION:** APPROVE

BY:   
 Samuel Wong

County Executive Office Signature

## MINUTES OF THE BOARD OF SUPERVISORS

- A-30
- 4/5 Vote
- Positions Added
- Change Order

Prev. Agn. Ref.: | District: | Agenda Number:

# 3-7

BY: JAMES E. BROWN  
 DATE  
 FORM APPROVED COUNTY COUNSEL

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA  
FORM 11: APPOINTMENT OF INTERIM ASSESSOR/CLERK/RECORDER**

**DATE: December 9, 2014**

**PAGE: 2 of 2**

**BACKGROUND:**

**Summary (continued)**

Mr. Aldana fulfills all requirements to hold this position. He has been with the office for 25 years and has held the Assistant Assessor/Clerk/Recorder position since 2009. Mr. Aldana is also the Assessor/Clerk/Recorder elect who will assume this office as of noon on January 5, 2015.

**Impact on Citizens and Businesses**

Appointment of Mr. Aldana will allow the office of Assessor/Clerk/Recorder to operate without interruption to provide services to the citizens of the county pending his official taking office as the newly elected Assessor/Clerk/Recorder on January 5, 2015.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

N/A