

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

647



**FROM:** Sheriff's Department

**SUBMITTAL DATE:**  
12/3/14

**SUBJECT:** Adoption of Resolution Number 2015-013, designating the Sheriff's Department Authorized Agents under the FY 14 Homeland Security Grant Program, and Sole Source Approval for Firms Federally-Authorized to Provide Homeland Security Training District 1/1. [\$172,595 -100% Federal budget] [Ongoing Cost: \$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Adopt Resolution Number 2015-013, designating the Sheriff as the Authorized Agent and Assistant Sheriff or Lieutenant assigned to the Sheriff's Emergency Response Team as alternates in processing and coordinating grants under the Federal FY14 Homeland Security Grant Program, as Administered by the California Governor's Office of Emergency Services.
2. Exempt the County Purchasing Agent from sole source reporting requirements in accordance with Ordinance 459.4 through 2016 for firms Federally-authorized to provide Homeland Security training.
3. Authorize the Sheriff, or his designee to administer the grant projects, sign payment requests, claims for reimbursements, progress reports, future amendments and/or modifications not increasing the award by more than 20% on behalf of the County.

(Continued on Page 2)  
BR 15-052

**FISCAL PROCEDURES APPROVED**  
PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
BY: Esteban Hernandez 12/18/14

Stan Sniff  
Sheriff-PA-Coroner  
Will Taylor, Dir of Administration

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 99,096	\$ 73,499	\$ 172,595	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

**SOURCE OF FUNDS:** 100% Federal Funds  
**Budget Adjustment:** Yes  
**For Fiscal Year:** 14/15 – 15/16

**C.E.O. RECOMMENDATION:**

APPROVE

BY: Elizabeth J. Olson  
Elizabeth J. Olson

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

PURCHASING & FLEET SERVICES  
 Lisa Brandl, Director  
 FORM APPROVED COUNTY COUNSEL  
 BY: GREGORY P. PRIAMOS 12/15/14  
 DATE: 12/15/14  
 Departmental Concurrence

- A-30
- 4/5 Vote
- Positions Added
- Change Order
- [ ]

Prev. Agn. Ref.: 11/24/14 3-41 | District: 1/1 | Agenda Number:

3-35

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FORM 11:** Adoption of Resolution Number 2015-013, designating the Sheriff's Department Authorized Agents under the FY 14 Homeland Security Grant Program, and Sole Source Approval for Firms Federally-Authorized to Provide Homeland Security Training District 1/1. [\$172,595 -100% Federal budget] [Ongoing Cost: \$0]

**DATE:** 12/3/14

**PAGE:** 2 of 4 (BR 15-052)

4. Approve and direct the Auditor-Controller to make the budget adjustments on the attached Schedule A.

**BACKGROUND:**

**Summary**

On November 24, 2014 (3-41), the Board accepted the FY14 SHSGP grant funding in the amount of \$2,387,347 from the California Governor's Office of Emergency Services (Cal-OES), awarded to Riverside County Fire Department – Office of Emergency Services (OES) on behalf of the Riverside County Operational Area (OA). The Riverside County Anti-Terrorism Approval Authority (ATTA) has recommended funding the Sheriff's Department project request submitted in response to the Riverside County Operational Area 2014 Homeland Security Grant Program. The ATTA has allocated \$172,595 to the Sheriff's Department for the project. The grant performance period is from October 10, 2014 – February 28, 2016.

All applicants for FY14 Homeland Security Grant Program (HSGP) are required to submit a new Authorized Agents Resolution. Therefore, the attached resolution identifies the Department titles/positions that are designated Authorized Agents for the County of Riverside and who are required to complete transactions to obtain financial aid through the HSGP.

The Sheriff Department's Ben Clark Training Center's Regional Training Program (RTP) provides Homeland Security training with a strong emphasis on terrorism recognition, reporting, mitigation, and diverse applications of recovery. Law Enforcement personnel (from patrol to specialized teams), along with first responder partners (Fire and Military) are trained side-by-side to become a strong unified cooperative. Additionally, public safety personnel from tribal communities have come to rely on the RTP for terrorism-related training, when in past times, they found it difficult to obtain such training through other sources. The RTP has further diversified by offering active shooter/terrorism response measures training to unarmed (civilian) personnel, to include, but not limited to, the fields of: Education, Religious Institutions, Government and Non-Governmental agencies, Community-Based/Volunteer Organizations, Health/Medical facilities, owners and operators of public/private industry, etc. Additionally, RTP has strongly embraced the "Terrorism Liaison Officer" mission, by offering on-going terrorism training to all the aforementioned fields and disciplines.

Under the SHSGP FY 14 grant, the Ben Clark Training Center has budgeted to expend grant funds of \$99,096 in FY14/15 and the remaining \$73,499 in FY15/16. In Fiscal Year 2014-15, project funds will be used to pay for \$5,000 of overtime required to backfill positions related to training; \$71,220 for consultant instructors and \$22,876 for class facility related expenditures. The FY14/15 funds will be allocated to the same categories of expenditures.

The process which staff at Ben Clark Training Center is following to locate firms to provide the security training is currently as follows: after Sheriff's staff develops its training schedule, it consults with a Federal point of contact who provides the vendor name and cost information. The County is required to use this subject matter expert.

On January 7, 2014 (3-33), the Board once again gave approval for sole source firms Federally-authorized to provide Homeland Security Training and to exempt the County Purchasing Agent from future sole source reporting requirements in accordance with Ordinance 459.4 for firms Federally-authorized to provide Homeland Security training.

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FORM 11:** Adoption of Resolution Number 2015-013, designating the Sheriff's Department Authorized Agents under the FY 14 Homeland Security Grant Program, and Sole Source Approval for Firms Federally-Authorized to Provide Homeland Security Training District 1/1. [\$172,595 -100% Federal budget] [Ongoing Cost: \$0]

**DATE:** 12/3/14

**PAGE:** 3 of 4 (BR 15-052)

Per recommendation 2, the Sheriff's Department again requests that the Board exempt the County Purchasing Agent for the term of this grant project from future sole source reporting requirements for Federally-authorized firms providing security training, provided the total costs do not exceed the approved aggregate cost for the instructors, and no one individual contractor exceeds \$100,000. The Sheriff's Department has agreed to send Purchasing the vendor and training cost information with adequate time before each class so that Purchasing staff can monitor the training program and track the vendor utilization and cost. Based on the training schedule and the Department's approved budget for training firms, staff estimates that it will spend \$71,220 in FY 2014-15 and \$52,080 in FY 2015-16 for an estimated total of \$123,300.

**Impact on Citizens and Businesses**

The HSGP funding will allow the Sheriff's Regional Training Program to continue to provide Homeland Security training to a diverse multi-disciplinary audience including, but not limited to, Law Enforcement, Fire, Armed and Unarmed First Responders, Educators, Public Health and private sector owners and operators, local and state government agencies, tribal entities and citizens from the community. As a direct result of this Homeland Security training, our First Responders are better prepared and our citizens are safer for when disasters strike.

**Price Reasonableness**

Staff has contacted the majority of Homeland Security training vendors that will provide services, and they have responded that the Riverside County Sheriff's Department will receive rates equal to or better than their standard governmental rates.

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11:** Adoption of Resolution Number 2015-013, designating the Sheriff's Department Authorized Agents under the FY 14 Homeland Security Grant Program, and Sole Source Approval for Firms Federally-Authorized to Provide Homeland Security Training District 1/1. [\$172,595 -100% Federal budget] [Ongoing Cost: \$0]  
**DATE:** 12/3/14  
**PAGE:** 4 of 4 (BR 15-052)

**Schedule A**

**Increase Appropriations:**

10000-2500700000-510420	Overtime	\$ 5,000
10000-2500700000-524940	Instructors/Trainers	71,220
10000-2500700000-526700	Building Rent Lease	<u>22,876</u>
	TOTAL	\$ <u>99,096</u>

**Increase Estimated Revenues:**

10000-2500700000-767220	Federal - Other Operating Grants	\$ 99,096
-------------------------	----------------------------------	-----------

2 RESOLUTION No. 2015-013

3 RESOLUTION TO DESIGNATE AUTHORIZED AGENTS UNDER THE FY14 HOMELAND  
4 SECURITY GRANT PROGRAM ADMINISTERED BY THE CALIFORNIA GOVERNOR'S  
5 OFFICE OF EMERGENCY SERVICES (Cal-OES)

6 BE IT RESOLVED AND ORDERED by the Board of Supervisors of the County of  
7 Riverside, State of California, in regular session on \_\_\_\_\_, that the  
8 individuals whose position title appear below are hereby designated as  
9 Authorized Officials and are authorized, as an individual, to execute for and  
10 on behalf of the County of Riverside, a public entity established under the  
11 laws of the State of California, any actions necessary for the purpose of  
12 applying for and administering federal financial assistance provided by the  
13 Federal Department of Homeland Security, subgranted through the California  
14 Governor's Office of Emergency Services to the Riverside County Fire / Office  
15 of Emergency Services.

16  
17 \_\_\_\_\_ Sheriff \_\_\_\_\_, OR

18 (Title of Authorized Agent)

19 \_\_\_\_\_ Assistant Sheriff \_\_\_\_\_, OR

20 (Title of Authorized Agent)

21 Sheriff's Emergency Response Team Lieutenant.

22 (Title of Authorized Agent)

FORM APPROVED COUNTY COUNSEL  
BY: *[Signature]* DATE: 12/15/14  
NEAR R. KPNIS