

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

928



**FROM:** County Auditor-Controller

**SUBMITTAL DATE:  
January 26, 2015**

**SUBJECT:** County/Flood Payroll Warrant/Direct Deposit General Support Services Fee, All Districts [\$2,444,044 – Departmental Budgets].

**RECOMMENDED MOTION:** That the Board of Supervisors approves the County/Flood Payroll Warrant/Direct Deposit general support services rate of \$4.39 for FY 2015/16.

**BACKGROUND:**

**Summary**

The proposed FY 2015/16 County/Flood Payroll Warrant/Direct Deposit General Support Services rate remains unchanged from the previous FY 2014/15 rate of \$4.39. Attachment A provides a schedule of estimated transaction charges for FY 2015/16.

The proposed rate was developed in accordance with Board Policy B-4 and Board Policy B-28. A detailed analysis supporting the calculation is available at the Office of the Auditor-Controller (continued on the next page).

Paul Angulo, CPA, CGMA, MA  
County Auditor-Controller

Departmental Concurrence

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
<b>COST</b>	\$	\$ 2,444,044	\$ 2,444,044	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
<b>NET COUNTY COST</b>	\$	\$	\$	\$	
<b>SOURCE OF FUNDS:</b> Departmental Budgets				<b>Budget Adjustment:</b> No	
				<b>For Fiscal Year:</b> 15/16	

**C.E.O. RECOMMENDATION:**

APPROVE

BY:   
Samuel Wong

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

- A-30
- Positions Added
- 4/5 Vote
- Change Order

**Prev. Agn. Ref.:**

**District: All**

**Agenda Number:**

**3-21**

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA  
FORM 11: County/Flood Payroll Warrant/Direct Deposit General Support Services Fee, All Districts  
[\$2,444,044 – Departmental Budgets].**

**DATE: January 26, 2015**

**PAGE: 2 of 2**

**Impact on Citizens and Businesses**

Approval of the proposed rate will allow the Auditor-Controller's Payroll Division to continue to assist its customers with the payroll function. This support will contribute to the overall efficiency of departmental operations and will allow each department to better serve Riverside County residents.

Attachment "A"

County/Flood Payroll Transaction Charge FY 2015/16

Note: Rate Based On Number of Employees Paid and Facts Known In FY2014/15 - Pay Period 21;  
Charge Subject to Change (i.e. Change In Workforce or Payroll Costs)

DeptID Budgetary Level 5	Name	Estimated Number of Pay Warrants & Advices Per Pay Period	FY 2015/16 Trans Rate	Charge Per Pay Period	No. of Pay Periods Charged	Estimated Annual Charge FY 2015/16	
10001	Board of Supervisors	57	\$4.39	\$252	26	\$ 6,557	0.2683%
10002	Clerk of the Board	13	\$4.39	\$55	26	\$ 1,431	0.0585%
11001	Executive Office	27	\$4.39	\$119	26	\$ 3,100	0.1268%
11038	EO Subfund Operations	1	\$4.39	\$5	26	\$ 119	0.0049%
11044	Grand Jury Admin	1	\$4.39	\$5	26	\$ 119	0.0049%
11050	Natl Pollutant Dschrg Elim Sys	2	\$4.39	\$9	26	\$ 238	0.0098%
11301	Human Resources	191	\$4.39	\$839	26	\$ 21,817	0.8927%
11303	Air Quality Division	2	\$4.39	\$9	26	\$ 238	0.0098%
11307	Property Insurance	1	\$4.39	\$5	26	\$ 119	0.0049%
11308	Workers Compensation	42	\$4.39	\$183	26	\$ 4,769	0.1951%
11309	Malpractice Insurance	2	\$4.39	\$9	26	\$ 238	0.0098%
11310	Liability Insurance	28	\$4.39	\$124	26	\$ 3,219	0.1317%
11313	Safety Loss Control	15	\$4.39	\$64	26	\$ 1,669	0.0683%
11318	Temporary Assistance Pool	47	\$4.39	\$206	26	\$ 5,365	0.2195%
11320	Exclusive Provider Option	44	\$4.39	\$193	26	\$ 5,007	0.2049%
11322	Employee Assistance Program	11	\$4.39	\$50	26	\$ 1,311	0.0537%
11329	Occupational Health & Wellness	27	\$4.39	\$119	26	\$ 3,100	0.1268%
11501	CFD Assessment Dist Admin	4	\$4.39	\$18	26	\$ 477	0.0195%
12001	Assessor	203	\$4.39	\$890	26	\$ 23,128	0.9463%
12002	Clerk Recorder	180	\$4.39	\$789	26	\$ 20,505	0.8390%
12003	Records Management & Archives Program	16	\$4.39	\$69	26	\$ 1,788	0.0732%
12004	CREST	21	\$4.39	\$92	26	\$ 2,384	0.0976%
13001	Auditor-Controller	71	\$4.39	\$312	26	\$ 8,107	0.3317%
13002	Internal Audits	0	\$4.39	\$0	26	\$ -	0.0000%
13003	Payroll Services	21	\$4.39	\$92	26	\$ 2,384	0.0976%
14001	Treasurer-Tax Collector	101	\$4.39	\$445	26	\$ 11,564	0.4732%
15001	County Counsel	72	\$4.39	\$316	26	\$ 8,226	0.3366%
17001	Registrar of Voters	87	\$4.39	\$381	26	\$ 9,895	0.4049%
19001	EDA Agency Administration/CDBG Home Grants	33	\$4.39	\$147	26	\$ 3,815	0.1561%
19003	Workforce Development	121	\$4.39	\$532	26	\$ 13,829	0.5658%
19004	Housing Authority (County)	120	\$4.39	\$527	26	\$ 13,710	0.5610%
19007	EDA/County Free Library	7	\$4.39	\$32	26	\$ 835	0.0341%
19010	Economic Development	20	\$4.39	\$87	26	\$ 2,265	0.0927%
19107	County Airports	11	\$4.39	\$50	26	\$ 1,311	0.0537%
19201	Fair and Nat'l Date Festival	11	\$4.39	\$50	26	\$ 1,311	0.0537%
19301	Edward Dean Museum	3	\$4.39	\$14	26	\$ 358	0.0146%
22001	District Attorney	733	\$4.39	\$3,219	26	\$ 83,691	3.4243%
23001	Child Support Services	316	\$4.39	\$1,389	26	\$ 36,123	1.4780%
24001	Public Defender	91	\$4.39	\$399	26	\$ 10,372	0.4244%
24002	Public Defender- Misdemeanor	70	\$4.39	\$307	26	\$ 7,987	0.3268%
24011	Public Defender- Support	52	\$4.39	\$229	26	\$ 5,961	0.2439%
24012	Public Defender- Investigations	29	\$4.39	\$128	26	\$ 3,338	0.1366%
24013	LOPD-Capital Defenders	0	\$4.39	\$0	26	\$ -	0.0000%
25001	Sheriff Administration	54	\$4.39	\$238	26	\$ 6,199	0.2537%

## Attachment "A"

## County/Flood Payroll Transaction Charge FY 2015/16

Note: Rate Based On Number of Employees Paid and Facts Known In FY2014/15 - Pay Period 21;  
Charge Subject to Change (i.e. Change In Workforce or Payroll Costs)

DeptID Budgetary Level 5	Name	Estimated Number of Pay Warrants & Advices Per Pay Period	FY 2015/16 Trans Rate	Charge Per Pay Period	No. of Pay Periods Charged	Estimated Annual Charge FY 2015/16	
25002	Sheriff Administration	353	\$4.39	\$1,550	26	\$ 40,296	1.6487%
25003	Sheriff Patrol/Anti Drug Abuse Grant	1,870	\$4.39	\$8,207	26	\$ 213,374	8.7304%
25004	Sheriff Corrections	1,548	\$4.39	\$6,794	26	\$ 176,655	7.2280%
25005	Sheriff Court Services	204	\$4.39	\$894	26.00	\$ 23,247	0.9512%
25006	CAC Security	3	\$4.39	\$14	26	\$ 358	0.0146%
25007	Training Center	69	\$4.39	\$303	26	\$ 7,868	0.3219%
25010	Sheriff Coroner	60	\$4.39	\$261	26	\$ 6,795	0.2780%
25011	Public Administraton	16	\$4.39	\$69	26	\$ 1,788	0.0732%
25051	Sheriff CAL-ID	29	\$4.39	\$128	26	\$ 3,338	0.1366%
26001	Prob.- Juvenile Hall	337	\$4.39	\$1,481	26	\$ 38,507	1.5756%
26002	Probation	465	\$4.39	\$2,040	26	\$ 53,052	2.1707%
26007	Probation - Admin & Support	81	\$4.39	\$358	26	\$ 9,299	0.3805%
27002	Fire Protection - Forest	220	\$4.39	\$968	26	\$ 25,155	1.0292%
27004	Fire Protection - Contract Services	23	\$4.39	\$101	26	\$ 2,623	0.1073%
28001	Agricultural Commissioner	53	\$4.39	\$234	26	\$ 6,080	0.2488%
29001	Local Agency Formation Comm	9	\$4.39	\$41	26	\$ 1,073	0.0439%
31002	Transportation Land Mgt/Integrated Plan	48	\$4.39	\$211	26	\$ 5,484	0.2244%
31003	TLMA Counter Services	17	\$4.39	\$73	26	\$ 1,907	0.0780%
31005	Environmental Programs	8	\$4.39	\$37	26	\$ 954	0.0390%
31101	Building & Safety	36	\$4.39	\$156	26	\$ 4,053	0.1658%
31201	Planning	20	\$4.39	\$87	26	\$ 2,265	0.0927%
31301	Transportation	297	\$4.39	\$1,302	26	\$ 33,858	1.3853%
31302	Surveyor	34	\$4.39	\$151	26	\$ 3,934	0.1610%
31307	Transportation Equipment	23	\$4.39	\$101	26	\$ 2,623	0.1073%
31308	TLMA ALUC	2	\$4.39	\$9	26	\$ 238	0.0098%
31401	Code Enforcement	73	\$4.39	\$321	26	\$ 8,345	0.3415%
41001	Mental Health Public Guardian	32	\$4.39	\$142	26	\$ 3,696	0.1512%
41002	Mental Health Treatment Program	1,009	\$4.39	\$4,428	26	\$ 115,138	4.7110%
41003	Mental Health Detention	63	\$4.39	\$275	26	\$ 7,153	0.2927%
41004	Mental Health Administration	234	\$4.39	\$1,027	26	\$ 26,705	1.0927%
41005	Mental Health Substance Abuse	139	\$4.39	\$610	26	\$ 15,856	0.6488%
42001	Community Health Agency	572	\$4.39	\$2,513	26	\$ 65,331	2.6731%
42002	Calif Childrens Services	150	\$4.39	\$660	26	\$ 17,167	0.7024%
42003	CHA - Admin	0	\$4.39	\$0	26	\$ -	0.0000%
42004	Environmental Health	193	\$4.39	\$848	26	\$ 22,055	0.9024%
42006	Animal Control Services	218	\$4.39	\$958	26	\$ 24,917	1.0195%
42007	Public Health Ambulatory Care	283	\$4.39	\$1,243	26	\$ 32,308	1.3219%
43001	Riverside County Regional Medical Center	3,082	\$4.39	\$13,530	26	\$ 351,785	14.3936%
43002	Med Indigent Services Program	48	\$4.39	\$211	26	\$ 5,484	0.2244%
43003	Detention Health Systems	177	\$4.39	\$775	26	\$ 20,148	0.8244%
45001	Waste Management	169	\$4.39	\$743	26	\$ 19,313	0.7902%
51001	DPSS Administration	4,223	\$4.39	\$18,536	26	\$ 481,945	19.7192%
52001	Local Initiative Admin DCA	31	\$4.39	\$138	26	\$ 3,577	0.1463%
52002	DCA-Local Initiative Program	25	\$4.39	\$110	26	\$ 2,861	0.1171%
52003	DCA - Other Programs	0	\$4.39	\$0	26.00	\$ -	0.0000%
53001	Office on Aging -Title III	112	\$4.39	\$491	26	\$ 12,756	0.5219%

## Attachment "A"

## County/Flood Payroll Transaction Charge FY 2015/16

Note: Rate Based On Number of Employees Paid and Facts Known In FY2014/15 - Pay Period 21;  
Charge Subject to Change (i.e. Change In Workforce or Payroll Costs)

DeptID Budgetary Level 5	Name	Estimated Number of Pay Warrants & Advices Per Pay Period	FY 2015/16 Trans Rate	Charge Per Pay Period	No. of Pay Periods Charged	Estimated Annual Charge FY 2015/16	
54001	Veterans Services	15	\$4.39	\$64	26	\$ 1,669	0.0683%
63001	Cooperative Extension	5	\$4.39	\$23	26	\$ 596	0.0244%
72001	Fac Mgmt Administration	39	\$4.39	\$170	26	\$ 4,411	0.1805%
72002	Fac Mgmt Custodial/Housekeeping	189	\$4.39	\$830	26	\$ 21,578	0.8829%
72003	Fac Mgmt Maintenance	166	\$4.39	\$729	26	\$ 18,956	0.7756%
72004	Fac Mgmt Real Estate	30	\$4.39	\$133	26	\$ 3,457	0.1415%
72005	Fac Mgmt Design & Construction	27	\$4.39	\$119	26	\$ 3,100	0.1268%
72006	Fac Mgmt Energy Management	4	\$4.39	\$18	26	\$ 477	0.0195%
72007	Fac Mgmt Parking	20	\$4.39	\$87	26	\$ 2,265	0.0927%
73001	Purchasing	19	\$4.39	\$83	26	\$ 2,146	0.0878%
73003	Printing Services	20	\$4.39	\$87	26	\$ 2,265	0.0927%
73004	Supply Services	13	\$4.39	\$55	26	\$ 1,431	0.0585%
73005	Fleet Services	57	\$4.39	\$252	26	\$ 6,557	0.2683%
73006	Central Mail	10	\$4.39	\$46	26	\$ 1,192	0.0488%
74001	I.T. - D.P.	453	\$4.39	\$1,990	26	\$ 51,741	2.1170%
74003	RCIT 800 Mhz Radio Project	0	\$4.39	\$0	26	\$ -	0.0000%
74005	RCIT Business Systems Tech Architct	0	\$4.39	\$0	26	\$ -	0.0000%
74006	RCIT Communications Solutions	38	\$4.39	\$165	26	\$ 4,292	0.1756%
74009	Geographical Information Systems	8	\$4.39	\$37	26	\$ 954	0.0390%
91520	CSA 152 - NPDES	46	\$4.39	\$202	26	\$ 5,246	0.2146%
93110	Reg Parks & Open Space Dist	286	\$4.39	\$1,256	26	\$ 32,666	1.3365%
93510	RCA - Operations	7	\$4.39	\$32	26	\$ 835	0.0341%
93520	RCA - Operations	7	\$4.39	\$32	26	\$ 835	0.0341%
93530	RCA - Reserve Management	1	\$4.39	\$5	26	\$ 119	0.0049%
93800	RC Children & Families First Com	22	\$4.39	\$96	26	\$ 2,504	0.1024%
94300	Flood Project Maintenance Operations	26	\$4.39	\$115	26	\$ 2,980	0.1219%
94600	Salton Sea Authority	2	\$4.39	\$9	26	\$ 238	0.0098%
94714	Flood Control Subdivision	6	\$4.39	\$28	26	\$ 715	0.0293%
94720	Flood Control Administration	237	\$4.39	\$1,041	26	\$ 27,062	1.1073%
98510	IHSS Public Authority - Admin	39	\$4.39	\$170	26	\$ 4,411	0.1805%
	<b>FY 2014/15 Total</b>	<b>21,414</b>	<b>\$4.39</b>	<b>\$94,002</b>	<b>26</b>	<b>\$ 2,444,044</b>	<b>100.0000%</b>

Charge Per Check Processed (Warrant/ Advice)