

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

217A



**FROM:** County Counsel

**SUBMITTAL DATE:**  
February 10, 2015

**SUBJECT:** Approval of the Conflict of Interest Code of the Temecula Valley Unified School District District 3; [\$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the Conflict of Interest Code submitted by Temecula Valley Unified School District; and
2. Direct the Clerk of the Board to notify Temecula Valley Unified School District of the action taken.

**BACKGROUND:**  
Summary

Government Code section 87306.5 requires that all local agencies review their Conflict of Interest Code, and the listings of designated positions for employees who must disclose along with the types of disclosure required, and make appropriate amendments to each as required.

Departmental Concurrence

  
GREGORY P. PRIAMOS  
County Counsel

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ N/A	\$ N/A	\$ N/A	\$ N/A	Consent <input checked="" type="checkbox"/> Policy <input type="checkbox"/>
NET COUNTY COST	\$ N/A	\$ N/A	\$ N/A	\$ N/A	
<b>SOURCE OF FUNDS:</b> N/A				<b>Budget Adjustment:</b> N/A	
				<b>For Fiscal Year:</b> N/A	

**C.E.O. RECOMMENDATION:**

APPROVE

BY

  
Tina Grande

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

- A-30
- 4/5 Vote
- Positions Added
- Change Order

**BACKGROUND:**  
**Summary (continued)**

Government Code Section 82011 identifies the Board of Supervisors for the County of Riverside as the code reviewing body for a local government agency within its county. A local government agency, as defined by Government Code Section 82041, includes Temecula Valley Unified School District.

Temecula Valley Unified School District recently revised its Conflict of Interest Code (Designated Personnel) and has submitted it to the Board of Supervisors as the code reviewing body.

This office has reviewed the revised Conflict of Interest Code (Designated Personnel) and has found that it complies with statutory requirements. A copy of Temecula Valley Unified School District's revised Conflict of Interest Code (Designated Personnel) is attached.

It is recommended that the Board of Supervisors approve Temecula Valley Unified School District's Code as revised and that the Clerk of the Board notify the Agency of the action taken.

**Impact on Citizens and Businesses**

N/A.



**CONFLICT OF INTEREST CODE: DESIGNATED PERSONNEL**

Certain positions may require an employee's participation in decisions affecting individual financial interests. These positions are designated below. Employees holding these positions shall report their financial interests as specified in the District's Conflict of Interest Code.

Superintendent of Schools  
Assistant Superintendents  
Executive Directors  
Directors  
Assistant Directors

Principals  
Assistant Principals  
Program Coordinators  
Program Specialists  
Supervisors

**LEGAL REFERENCE:**

**Government Code**

- 1090-1097 Prohibitions applicable to specified officers
- 1125-1128 Incompatible activities
- 82028 Definitions "Gift"
- 82030 Definitions "Income"
- 82033 Definitions "Interest in real property"
- 82034 Definitions "Investment"
- 87100-87500 Conflicts of interest
- 87200-87210 Disclosure
- 87300-87313 Conflict of interest codes
- 91000-91015 Enforcement

Adoption: 05/01/90  
Revision: 09/18/12, 12/09/14  
Errata: 02/11/04

FORM APPROVED COUNTY COUNSEL  
BY: L. Alexandra Fong 2/10/15  
L. ALEXANDRA FONG DATE

**EXHIBIT A**

DESIGNATED POSITIONS

- 1) Persons occupying the following positions are designated employees and must disclose financial interests in Category 1 defined in Exhibit B.

(Examples)

Governing Board Members

Superintendent

Assistant/Associate Superintendents

- 2) Persons occupying the following positions are designated employees and must disclose financial interests defined in Category 2 of Exhibit B.

(Examples)

Directors

Assistant Directors

Coordinators

Supervisors

Principals

Assistant Principals

Program Coordinators

Program Specialists

Revised 8/94, 03/05/13

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Principals

Assistant Principals

Program Coordinators

Program Specialists

Revised 8/94, 03/05/13, 01/26/15

**EXHIBIT B****DISCLOSURE CATEGORIES****CATEGORY 1**

Designated persons in this category must report:

a) Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries or any land owned or used by the district. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property.

b) Investments or business positions in or income from sources which:

- (1) are engaged in the acquisition or disposal of real property within the district.
- (2) are contractors or sub-contractors which are or have been within the previous two years engaged in work or services of the type used by the district, or
- (3) manufacture or sell supplies, books, machinery or equipment of the type used by the district.

**Category 2**

Designated persons in this category must report investments or business positions in or income from sources which:

(a) are contractors or sub-contractors engaged in work or services of the type used by the department which the designated person manages or directs, or

(b) manufacture or sell supplies, books, machinery, or equipment of the type used by the department for which the designated employee manages or directs. For the purpose of this category, a principal's department is his/her entire school.

**NOTICE:** Investments include any financial interest in or security issued by a business entity, including but not limited to common stock, preferred stock, rights, warrants, options, debt instruments, and any partnership interest or other ownership interest. (Government Code 82034)

Investments do not include (1) a time or demand deposit in a financial institution, shares in a credit union, any insurance policy, or any bond or other debt instrument issued by any government or government agency; (2) assets with a fair market value of less than \$1,000. (Government Code 82934)

Revised: 03/05/13