

FORM APPROVED COUNTY COUNSEL  
 Chief Deputy Scot Collins for  
 GREGORY P. PRIAMOS  
 DATE  
 2/5/15  
 Departmental Concurrence

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

233



**FROM:** Economic Development Agency

**SUBMITTAL DATE:**  
February 26, 2015

**SUBJECT:** Sheriff Department 911 Dispatch Center Security Upgrade / Secured Parking Lot – Approval of Change Order No. 3 and Notice of Completion, District 1, [\$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify Change Order No. 3 in the amount of \$4,441, for plenum rated cable and new doorbell cabling for the Sheriff Department 911 Dispatch Center Security Upgrade/Secured Parking Lot Project; find that the work was integral to the project and that competitive bidding would not produce an advantage and is impractical for the work;
2. Authorize the Assistant County Executive Officer/EDA or designee, to execute Change Order No. 3 on behalf of the county;
3. Accept the Sheriff Department 911 Dispatch Center Security Upgrade/Secured Parking Lot project constructed by Roadway Engineering and Contracting Inc. as complete and authorize the Clerk of the Board to record the Notice of Completion; and

(Continued)

Robert Field  
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
<b>COST</b>	\$ 0	\$ 0	\$ 0	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0	
<b>SOURCE OF FUNDS:</b> N/A				<b>Budget Adjustment:</b> No	
				<b>For Fiscal Year:</b> 2014/15	

**C.E.O. RECOMMENDATION:**

REVIEWED BY CIP  
  
 Ivan M. Chand 3/3/2015

**APPROVE**

BY:   
 Rohini Dasika

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

**Prev. Agn. Ref.:** 3-14 of 11/26/13; 3-14 of 5/14/13

**District:** 1

**Agenda Number:**

**3-11**

- A-30
- 4/5 Vote
- Positions Added
- Change Order

Economic Development Agency

**FORM 11:** Sheriff Department 911 Dispatch Center Security Upgrade / Secured Parking Lot – Approval of Change Order No. 3 and Notice of Completion, District 1, [\$0]

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**RECOMMENDED MOTION:** (Continued)

4. Authorize the release of retained funds in the amount of \$39,518 to Roadway Engineering and Contracting Inc., in accordance with the contract terms.

**BACKGROUND:**

**Summary**

On November 26, 2013, the Board of Supervisors approved the construction agreement between the County of Riverside and Roadway Engineering and Contracting Inc. (Roadway) for the Sheriff Department 911 Dispatch Center Security Upgrade/Secured Parking Lot project (Sheriff 911 Upgrade) in the amount of \$743,400. During construction, two change orders were approved in the cumulative amount of \$42,520 increasing the total contract value to \$785,920.

Change Order No. 3 covered the cost to replace specified communications cable with plenum rated cable and for installation of new doorbell cabling. The Economic Development Agency (EDA) directed Roadway to perform the added scope of work for prompt operation of the new facilities and to avoid contractual delay claims. Although the cumulative amounts of all three change orders are within the 10% construction contingency allowance; EDA is seeking Board approval of Change Order No. 3 as it exceeds authority limits to execute. Change Order No. 3 will compensate Roadway in the amount not-to-exceed of \$4,441 for work essential to complete the Sheriff 911 Upgrade project. Therefore, EDA recommends that the Board approve Change Order No. 3 as the final payment.

Roadway has completed the work and the Sheriff 911 Upgrade project has been inspected and found to comply with all contract requirements. EDA therefore recommends that the Clerk of the Board record the Notice of Completion. This Board action will release the contract retention funds to Roadway in the amount of \$39,518, after the Notice of Completion has been recorded and the 35 day lien period has expired per contract terms.

**Impact on Citizens and Businesses**

The project includes reinforced security fencing, lighting and security cameras. The dispatch center serves 17 contract cities and all unincorporated areas of California's fourth largest county. As the communications hub is supporting all allied agencies and private sector partners, the center serves a population of over two million people for emergency services.

This facility is a key resource/critical infrastructure for public and law enforcement communications and the intake of 911 emergency calls for Riverside. The Communications Center operates 24/7 with a large number of personnel and houses critical radio/communication technology and repair equipment.

The residential community immediately surrounding the facility has been mitigated with the installation of mature vegetation, hedges, and lighting design adjustments to minimize unwanted lighting reaching residences.

**Contract History and Price Reasonableness**

(Commences on Page 3)

Economic Development Agency

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**Contract History and Price Reasonableness**

The County of Riverside used its bid documents, terms and conditions for public work projects of over \$175,000. Seven general contractors attended the mandatory job walk and four bids were received, the contract was awarded to the second lowest bidder as the low bidder was considered non-responsive.

**CHANGE ORDER REPORT**

<b>NUMBER</b>	<b>AMOUNT</b>	<b>PERCENT</b>	<b>DESCRIPTION</b>
Construction Agreement	743,400	0.00%	Original construction agreement.
Change Order No. 1	6,520	0.88%	Conduit conflicts, new irrigation.
Change Order No. 2	36,000	4.84%	Upsizing to mature trees.
Change Order No. 3	4,441	0.60%	Cabling modifications.
<b>NEW CONTRACT TOTAL</b>	<b>\$ 790,361</b>	<b>6.32%</b>	

**Additional Fiscal Information**

Costs in the amount of \$3,242 were fully funded through the Sheriff's Department FY 2013/14 budget; \$1,199 is fully funded through CORAL-1985 ACES Interest Earnings, thus no additional net county costs will be incurred and no budget adjustment is required.

Attachments:

Change Order No. 3 for Roadway Engineering and Contracting Inc.  
Notice of Completion for Roadway Engineering and Contracting Inc.

PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KECIA HARPER-IHEM, CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 – RIVERSIDE, CA 92502

**MAIL STOP # 1010**

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
RIVERSIDE COUNTY CLERK OF THE BOARD  
P. O. BOX 1147 – RIVERSIDE, CA 92502

**THIS SPACE FOR RECORDERS USE ONLY**

**NOTICE OF COMPLETION**  
(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

**Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:**

**Project title or description of work:** Sheriff Department 911 Dispatch Center Security Upgrade / Secured Parking Lot FM08250000272

**Date of Completion:** Date Hereof

**Nature of owner:** Public Entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of the Board of Supervisors, County Administrative Center,  
4080 Lemon St., Riverside, CA 92501

**Name/address of direct contractor:** Roadway Engineering and Contracting Inc,  
10247 Bellegrave Ave., Suite 122, Mira Loma, CA 91752

**Street or legal description of site:** 7195 Alessandro Blvd., Riverside, CA 92506

**Dated:**

Owner: County of Riverside  
(Name of Public Entity)

FORM APPROVED COUNTY COUNSEL  
BY: [Signature] 1/5/15  
MARSHAL VICTOR DATE

By: \_\_\_\_\_  
Marion Ashley, Chairman, Board of Supervisors

STATE OF CALIFORNIA )

ss

COUNTY OF RIVERSIDE )

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kecia Harper-Ihem, Clerk

Executed at Riverside, California on \_\_\_\_\_

By: \_\_\_\_\_  
Deputy

\_\_\_\_\_  
Marion Ashley, Chairman, Board of Supervisors

COUNTY OF RIVERSIDE ECONOMIC DEVELOPMENT AGENCY

**COPY**

CHANGE ORDER NO. 3

Date: 12/30/2014

Project Name: Communication Center Parking Lot Expansion

To Contractor:

Roadway Engineering & Contracting Inc.  
10247 Bellegrave Ave. Suite 122  
Mira Loma, CA 91752

PeopleSoft Project No: FM 08250000272

Distribution:

- (1) Project Manager
- (2) Contractor
- (3) Fiscal
- (4) Construction Manager
- (5) Inspector
- (6) Architect/Engineer

You are directed to make the following changes. Changes shall include labor, material and equipment; each item to include all charges or indirect arising out of this work:

DESCRIPTION OF CHANGE	REASON FOR CHANGE ORDER	COR#	TYPE	AMOUNT
1) plenum rated cable and new doorbell cable	Owner Requested	3	ADD	\$4,441.16
2)				
3)				
4)				
5)				
6)				
7)				
8)				
9)				
10)				
<b>TOTAL</b>				<b>\$4,441.16</b>

The specifications, where pertinent, shall apply to these changes.

This Change Order provides for a time extension of

0 calendar days

Original Contract Duration (calendar days): \_\_\_\_\_  
 Prior Authorized Time Extension (calendar days): \_\_\_\_\_  
 Revised Construction Duration (calendar days): \_\_\_\_\_  
 Original Contract Completion Date: \_\_\_\_\_  
 Revised Contract Completion Date: \_\_\_\_\_

NOTE: This change order is not effective until ALL signatures below are obtained, and if applicable, signature authority approval by Form 11 as indicated per Change Order Guidelines.

The undersigned contractor has given careful consideration to the change proposed, including its effect on other work already contracted for, and hereby agrees, if this change order is approved, that he will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, and will accept as full payment for all costs related in any way thereto the prices shown above. Contractor expressly waives any contract right to pursue any further claim related to this change order work.

1) [Signature] 12/30/14  
 Contractor (Signature) Date  
Eric Alvarez  
 Contractor's Printed Name

Original Contract \$ 743,400.00  
 Prior Authorized  ADD  DEDUCT \$ 42,520.00  
 Total Contract Prior to this Change \$ 785,920.00

Authorized Changes on this Change Order: \$ 4,441.16

2) \_\_\_\_\_  
 Assistant County Executive Officer/EDA Date  
 (Signature)  
Robert Field  
 Assistant County Executive Officer/EDA  
 Printed Name

Amount of Contract Authorized Including this Change Order \$ 790,361.16

3) \_\_\_\_\_  
 Architect (Signature) Date  
 Architect's Printed Name

Pursuant to:  Board Policy B-11  
 M.O. and Date \_\_\_\_\_

4) [Signature] 12-30-14  
 Project Manager (Signature) Date  
Sergio Pena  
 Project Manager's Printed Name

[Signature] 1/5/15



**CHANGE ORDER REQUEST WORKSHEET**

<b>JOB NAME:</b> Sheriff Communication Center	<b>Client JOB#</b>
<b>CCO Description:</b> Replace installed communication cable	<b>MSL Job #</b> 2228
	<b>Date:</b> May 7, 2014
	<b>CCO Request #:</b> 2

#	Material	Qty	UP	UM	Extension
1	Install 18/6 doorbell cable per new plan	400	0.58	lf	232.00
2	Remove Cable & install Plenum Cable	400	0.98	lf	392.00
<b>Totals</b>					<b>624.00</b>
<b>Sales tax</b>			<b>8.25%</b>		<b>51.48</b>
<b>Total Material</b>					<b>675.48</b>
<b>Equipment</b>					<b>707.80</b>
<b>Mark-Up</b>			<b>0%</b>		<b>0.00</b>
<b>Total Equipment</b>					<b>707.80</b>
<b>Total Material &amp; Equipment</b>					<b>1,383.28</b>
<b>Total Labor</b>					<b>2,846.40</b>
<b>GRAND TOTAL</b>					<b>\$4,229.68</b>

Labor Hours		
6.00	c	24.00
4.00	c	16.00
<b>Hours</b>		<b>40.00</b>
<b>Rate</b>		<b>\$71.16</b>
<b>Sub-Total</b>		<b>2,846.40</b>
		<b>0.00</b>
<b>Direct Labor</b>		<b>\$2,846.40</b>
<b>Mark-Up</b>		<b>0% \$0.00</b>
<b>Total Labor</b>		<b>\$2,846.40</b>

Equipment	Hours	Rate	Total
work trk	20.00	35.39	707.80
			0.00
			0.00
			0.00
<b>Total</b>			<b>\$707.80</b>

+ 5% Mark-up = \$4,441<sup>16</sup>