

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

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FISCAL PROCEDURES APPROVED
PAUL ANGULO, CPA, AUDITOR-CONTROLLER
 BY: *[Signature]* 2/25/15
Esteban Hernandez

Chief Deputy Scot Collins for
Departmental Concurrence

FROM: Economic Development Agency

SUBMITTAL DATE:
February 26, 2015

SUBJECT: Larry D. Smith Correctional Facility Housing Unit Retrofit Project – Approval of In-Principle and Estimated Project Budget, District 5, [\$950,000], Capital Improvement Program Fund 100%

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve in-principal the Larry D. Smith (LDS) Correctional Facility Housing Unit Retrofit Project in Banning, California;
2. Approve an estimated project budget of \$950,000 and authorize the use of Capital Improvement Program (CIP) Funds, including incurred project expenses;

(Continued)

[Signature]

Robert Field
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 550,000	\$ 400,000	\$ 950,000	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

SOURCE OF FUNDS: Capital Improvement Program Fund 100%	Budget Adjustment: No
	For Fiscal Year: 2014/15-15/16

C.E.O. RECOMMENDATION:

REVIEWED BY CIP
[Signature]
Ivan M. Chand 3/3/2015

APPROVE
 BY: *[Signature]*
Rohini Dasika

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

A-30
 4/5 Vote
 Positions Added
 Change Order

RECOMMENDED MOTION: (Continued)

3. Delegate project management authority for the project to the Assistant County Executive Officer/EDA in accordance with applicable Board policies.

BACKGROUND:

Summary

The purpose of the LDS Correctional Facility Housing Unit Retrofit project is to update and improve showers in Housing Units 8 – 11, 15 and 16. Many of the showers have been in use for approximately 20 years and need upgrading. Wall and ceiling materials in the shower areas will be replaced with new and improved finishes. On separate visits, the Economic Development Agency (EDA) sent an architect and a general contractor to the facility to evaluate the walls and ceilings. It was determined that an adequate exhaust system was needed to bring in fresh air and water-wise mixing valves and shower heads were necessary to control water temperatures.

On November 5, 2013, the Board of Supervisors approved a pre-qualified list of architectural and engineering firms to be retained on an as-needed basis. EDA has selected STK Architecture, Inc., (STK) from the pre-qualified list to provide architectural and engineering design services for the LDS Correctional Facility Housing Unit Retrofit project. The scope consists of performing a job site visual evaluation and writing a report with findings, recommendations and a rough order estimate of construction cost. STK will provide a set of drawings to remodel the showers observed during the job site visual evaluation as well as bidding and construction administration services. STK was selected to provide these services for the project due to their experience and successful completion of similar projects for the county. STK has performed their site evaluation of the project and has reviewed the as-built drawings.

EDA is seeking the approval of Capital Improvement Program funds in the estimated amount of \$950,000 for the LDS Correctional Facility Housing Unit Retrofit project, and will return to the Board to execute project related agreements.

Impact on Citizens and Businesses

Remodeling the showers will allow the Sheriff to house inmates for several years, allowing the department to provide the necessary services without disruption. The retrofit project will have minimal impact on citizens and businesses of Banning since the project will limit the noise levels and traffic will be low.

Additional Fiscal Information

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Additional Fiscal Information

The approximate allocation of the estimated project budget is as follows:

PROJECT BUDGET LINE ITEMS	PHASE	PROJECT BUDGET AMOUNT
Architectural Design	1	34,000
Construction Management	2	0
Construction Contract and Construction Contingency	3	714,000
Offsite Construction	4	0
Project Management / In-House Staff Costs	5	14,300
Fixtures, Furnishings, Equipment	6	0
Other Soft Costs / Specialty Consultants	7	21,400
Project Contingency	8	86,300
Minor Construction	9	80,000
Project Budget		\$ 950,000

Expenditures for FY 2014/15 are estimated at \$550,000; expenditures for FY 2015/16 are estimated at \$400,000. All costs associated with this project will be 100% fully funded through the Capital Improvement Program Fund. Current funding exists to cover FY 2014/15 of \$550,000. The Executive Office will request the FY 2015/16 portion of funding in the new budget cycle.