

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**FROM:** Economic Development Agency/Facilities Management

**SUBMITTAL DATE:**  
March 12, 2015

**SUBJECT:** Approval of the Budget Adjustment for the Maintenance Services Fund, ALL Districts, [\$2,000,000], Maintenance Reimbursement from Departments 100%

**RECOMMENDED MOTION:** That the Board of Supervisors approve and direct the Auditor-Controller to make budget adjustments to appropriations and estimated revenues for the Maintenance Services Fund in the amount of \$2,000,000 as follows on Schedule A.

**BACKGROUND:**

**Summary**

The Maintenance Services Division (MSD) is requesting a budget adjustment to increase needed appropriations to meet operational demands. Maintenance activities have increased along with increased requests for small projects. MSD is now maintaining Twin Pines Ranch, and the new 163,000 SF Mental Health Facility located on Rustin Avenue is now opening and will require MSD's services as well.

(Continued)

Robert Field  
Assistant County Executive Officer/EDA

**FISCAL PROCEDURES APPROVED**  
**PAUL ANGULO, CPA, AUDITOR-CONTROLLER**  
 BY: Esteban Hernandez

Departmental Concurrence

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
<b>COST</b>	\$ 2,000,000	\$ 0	\$ 2,000,000	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0	
<b>SOURCE OF FUNDS:</b> Maintenance Reimbursement from Departments 100%				<b>Budget Adjustment:</b> Yes	
				<b>For Fiscal Year:</b> 2014/15	

**C.E.O. RECOMMENDATION:**

REQUIRES  
4/5th's VOTE

**APPROVE**

BY:   
Rohini Dasika

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

- A-30
- 4/5 Vote
- Positions Added
- Change Order

Prev. Agn. Ref.:

District: ALL

Agenda Number:

**3-16**

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

Economic Development Agency

**FORM 11:** Approval of the Budget Adjustment for the Maintenance Services Fund, ALL Districts, [\$2,000,000], Maintenance Reimbursement from Departments 100%

**DATE:** March 12, 2015

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**BACKGROUND:**

**Summary (Continued)**

To continue uninterrupted services, the MSD is requesting a budget adjustment to allow for the increase in maintenance services provided. An increase in appropriations for expenditures is requested and allows for operational efficiencies to continue. On November 24, 2014 agenda item 3-27, the Board also approved an increase in the MSD rate and this request incorporates a revised expenditure and revenue plan to effectuate this change. It is important to note that the request is a budget adjustment only and does not represent an increase to the Net County Cost.

**Impact on Citizens and Businesses**

The MSD is dedicated to providing building support services to safeguard county infrastructure and building assets. These services provide uninterrupted building access to the residents and businesses throughout Riverside County.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

A budget adjustment for FY 2014/15 in the amount of \$2,000,000 is needed to provide uninterrupted services to our customers and residents of Riverside County. Services rendered will be paid by departments requesting services and there are no general fund impacts.

**ATTACHMENTS:**

Schedule A

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

Economic Development Agency

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**Schedule A**

Increase estimated revenues:

47210-7200300000-777340	Maintenance	\$ 230,000
47210-7200300000-777540	Reimbursement of Salaries	\$ 800,000
47210-7200300000-777580	Support Services	<u>\$ 970,000</u>
	Total	\$2,000,000

Increase appropriations:

47210-7200300000-521560	Maint-Other	\$ 250,000
47210-7200300000-521600	Maint-Service Contracts	\$ 220,000
47210-7200300000-521740	Maint-Parts	\$ 180,000
47210-7200300000-522310	Maint-Building and Improvement	\$ 390,000
47210-7200300000-522320	Maint-Grounds	\$ 170,000
47210-7200300000-522330	Maint-Indoor Lighting	\$ 220,000
47210-7200300000-528500	Project Cost Expense	<u>\$ 570,000</u>
	Total	\$2,000,000