

**SUBMITTAL TO THE RIVERSIDE COUNTY
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

363



FROM: Department of Public Social Services on behalf of
In-Home Supportive Services Public Authority

SUBMITTAL DATE:
March 9, 2015

SUBJECT: To Approve the Revised FY 2014/15 Budget for the Public Authority [District-All] [\$0]

RECOMMENDED MOTION: That the IHSS Public Authority Board of Directors:

1. Approve the Revised FY 2014/15 Budget for the Public Authority (Attachment A); and
2. Authorize the Director of the Department of Public Social Services (DPSS) to submit the Revised FY 2014/15 Budget/Rate Package to the State for approval.

BACKGROUND:

Summary

The Riverside County In-Home Supportive Services (IHSS) Public Authority (PA) is a state-mandated program resulting from the passage of AB 1682. As an enhancement to IHSS direct service delivery, Public Authority responsibilities include: development and maintenance of the IHSS Provider Registry, completion of screening, training, and matching of quality providers with IHSS consumers; interpretation of Criminal Offender Record Information from the Department of Justice; and delivery of training and education related with IHSS payments and processes. The PA also provides consumer perspective and policy development through the In-Home Supportive Services Advisory Committee.

Susan von Zubern

Susan von Zubern
Director

| FINANCIAL DATA | Current Fiscal Year: | Next Fiscal Year: | Total Cost: | Ongoing Cost: | POLICY/CONSENT (per Exec. Office) |
|-----------------|----------------------|-------------------|-------------|---------------|---|
| COST | \$ 0 | \$ 0 | \$ 0 | \$ 0 | Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/> |
| NET COUNTY COST | \$ 0 | \$ 0 | \$ 0 | \$ 0 | |

| | |
|--|--|
| SOURCE OF FUNDS: Federal Funding: 0% State Funding: 0%; County Funding: 0%; Realignment Funding: 0%; Other Funding: 0% | Budget Adjustment: No For Fiscal Year: 14-15 |
|--|--|

C.E.O. RECOMMENDATION:

APPROVE

BY: *Jennifer L. Sargent*
Jennifer L. Sargent

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

Departmental Concurrence

- A-30
- Positions Added
- 4/5 Vote
- Change Order

Prev. Agn. Ref.: 4/22/14 (#7-2) | District: All | Agenda Number:

7-1

**SUBMITTAL TO THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY BOARD,
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FORM 11: To Approve the Revised FY 2014/15 Budget for the Public Authority [District-All] [\$0]

DATE: March 9, 2015

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BACKGROUND:

Summary (continued)

The Riverside County In-Home Supportive Services (IHSS) Public Authority (PA) supports the IHSS home care provider community (currently averaging 25,000 recipients), in various capacities. Starting in October 2013, the PA began building an infrastructure to support the "One-Stop" service model in offering resources that allow IHSS service recipients enhanced access to home care providers. This is accomplished by creating a pool of trained and eligible in-home care providers, and acting as "employer of record" to assist with the care providers' IHSS program enrollment and payment functions.

The enhanced "one-stop" service delivery includes quick start (24- to 48- hour) home visitation response to requests for in-home care providers, expedited IHSS provider enrollment and orientation, IHSS "call center" support to provide responsive payment resolution, and a registry of IHSS providers for "emergency back-up".

In anticipation of several operational changes to be implemented this year, the PA made plans to further expand services and increase staff capacity to address: increased demand for registry services with continued program growth, transition of Addus contract care providers to the PA, implementation of new Fair Labor Stands Act (FLSA) requirement that apply to IHSS home care providers, implementation of a new timesheet and training in conjunction with these changes, and implementation of a new overtime compliance, monitoring and notification responsibilities. A recommended budget adjustment was approved by the Board in the Second Quarter budget report. Since that time, the FLSA changes to the IHSS Program were ceased by a Supreme Court action, but the remainder of the changes are proceeding and the PA continues to assist IHSS recipients and home care providers with understanding these recent developments.

In addition to obtaining Board approval of the budget adjustments, DPSS must submit a revised budget and rate package to the State. The attached budget and rate package is less than the amount originally approved by the Board in the Second Quarter budget report, due to the suspension of the FLSA changes. The total proposed revised budget for FY 2014/15 is estimated to be \$3,344,345, which reflects an increase of \$260,233 (8%) from the initial FY 2014/15 budget, originally approved by the Board on 4/22/14 (#7-2).

With the Board's approval, this revised budget will be submitted to the California Department of Social Services (CDSS) for approval. CDSS will convert this budget into an hourly rate based on the number of service hours that will be rendered by individual providers to IHSS clients. We estimate that the hourly rate for administrative costs will be \$0.15 per hour of service provided, which is a \$0.01 increase from the original FY 2014/15 budgeted amount.

Impact on Residents and Businesses

The revised budget will allow the IHSS program to continue to provide much needed assistance to elderly and/or persons with disabilities needing care, allowing them to live independently in a healthy, safe environment.

**SUBMITTAL TO THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY BOARD,
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FORM 11: To Approve the Revised FY 2014/15 Budget for the Public Authority [District-All] [\$0]

DATE: March 9, 2015

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SUPPLEMENTAL:

Additional Fiscal Information

The initial FY 2014/15 Public Authority budget was approved by the Board on 4/22/14 (#7-2). The Revised Budget contains an additional \$260,233 which the Board approved through the FY 2014/15 Second Quarter Budget adjustment. The attached budget and rate package is \$157,714 less than the \$417,947 approved by the Board in the Second Quarter budget report.

The IHSS program has a Maintenance of Effort (MOE) and there is no additional County Cost associated with this budget amendment/increase.

ATTACHMENTS:

Attachment A – Budget Summary

SvZ:clh

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
IHSS-PUBLIC AUTHORITY BUDGET AND RATE
FY 14/15
Attachment A

| Line No. | Item Description | On-Going | Total Budget | Total Services | Total Admin. | Portion of Rate |
|---|--|-------------|-----------------------|-----------------------|---------------------|-----------------|
| Provider Costs | | | | | | |
| 1 | IP Wages @ 22,215,701 projected hours @ \$11.50 per hour | On-Going | 255,480,562 | 255,480,562 | | 11.50 |
| 2 | IP Benefit @ \$.60 per hour | On-Going | 13,329,421 | 13,329,421 | | 0.60 |
| 3 | IP Employer Tax @ 6% | On-Going | 20,438,445 | 20,438,445 | | 0.92 |
| | Total Provider Costs | | \$ 289,248,427 | \$ 289,248,427 | | 13.02 |
| Administrative Salaries and Benefits | | | | | | |
| Line No. | Item Description | FTE | Salaries | | | |
| | IHSS Pub Authority Exec Director | On-Going 1 | \$ 87,756 | | | |
| | Administrative Svcs Manager | On-Going 1 | \$ 58,532 | | | |
| | Sr. Community Program Specialist | On-Going 1 | \$ 47,754 | | | |
| | Sr. Administrative Analyst | On-Going 1 | \$ 71,508 | | | |
| | Community Program Specialist II | On-Going 2 | \$ 99,707 | | | |
| | Administrative Svcs Analyst II | On-Going 1 | \$ 52,074 | | | |
| | Administrative Svcs Analyst I | On-Going 1 | \$ 31,732 | | | |
| | Secretary II | On-Going 1 | \$ 44,980 | | | |
| | DPSS Office Support Supervisor I | On-Going 3 | \$ 73,614 | | | |
| | Office Assistant III | On-Going 15 | \$ 311,517 | | | |
| | Human Resources Clerk | On-Going 5 | \$ 130,154 | | | |
| | Supervising Program Specialist | On-Going 1 | \$ 29,010 | | | |
| | Social Services Worker V (Vacant) | On-Going 3 | \$ 50,017 | | | |
| | Office Assistant II | On-Going 3 | \$ 59,574 | | | |
| | Data Entry Operator II | On-Going 1 | \$ 23,458 | | | |
| | Department HR Coordinator | On-Going 1 | \$ 48,032 | | | |
| | Social Services Worker I/II | On-Going 12 | \$ 208,980 | | | |
| | Temporary Assistance | On-Going 15 | \$ 169,624 | | | |
| | Social Services Supervisor II | On-Going 1 | \$ 18,929 | | | |
| | Sub Total | 69 | 1,616,952 | | \$ 1,616,952 | |
| | Admin Benefit & Taxes | | 766,978 | | \$ 766,978 | |
| 4 | Total Salaries, Benefits and Taxes | | \$ 2,383,930 | | \$ 2,383,930 | 0.11 |
| Operating Costs | | | | | | |
| Line No. | Item Description | Cost Types | | | | |
| 5 | Facility (Security & Wiring) | One Time | Direct | | \$ - | 0.0000 |
| 6 | Facility (Space) | On-Going | Direct | 36,000 | \$ 36,000 | 0.0016 |
| 7 | Workstation Costs | One Time | Direct | | \$ - | 0.0000 |
| 8 | Temporary Help Services | On-Going | Direct | 72,262 | \$ 72,262 | 0.0033 |
| 9 | 1-800 Toll Free Services | On-Going | Direct | 20,000 | \$ 20,000 | 0.0009 |
| 10 | Provider Background Checks | On-Going | Direct | | \$ - | 0.0000 |
| 11 | Provider Medical Screenings | On-Going | Direct | 30,000 | \$ 30,000 | 0.0014 |
| 12 | Provider Training Material | On-Going | Direct | 17,000 | \$ 17,000 | 0.0008 |
| 13 | Consultant Fees | On-Going | Direct | | \$ - | 0.0000 |
| 14 | Registry/Benefit Software Maintenance | On-Going | Direct | 60,000 | \$ 60,000 | 0.0027 |
| 15 | Staff Training | On-Going | Direct | 10,000 | \$ 10,000 | 0.0005 |
| 16 | Transportation | On-Going | Direct | 3,500 | \$ 3,500 | 0.0002 |
| 17 | Transportation Maintenance | On-Going | Direct | 4,000 | \$ 4,000 | 0.0002 |
| 18 | Communications-Cell Phone/Blackberry | On-Going | Direct | 18,000 | \$ 18,000 | 0.0008 |
| 19 | Liability Insurance | On-Going | Generic | 35,000 | \$ 35,000 | 0.0016 |
| 20 | Facility Improvements | One Time | Direct | | \$ - | 0.0000 |
| 21 | Staff Travel | On-Going | Generic | 13,500 | \$ 13,500 | 0.0006 |
| 22 | Memberships | On-Going | Generic | 16,000 | \$ 16,000 | 0.0007 |
| 23 | Miscellaneous Expenses | On-Going | Generic | 5,916 | \$ 5,916 | 0.0003 |
| 24 | Books/Publications/Subscriptions | On-Going | Generic | 300 | \$ 300 | 0.0000 |
| 25 | Office Supplies | On-Going | Generic | 13,000 | \$ 13,000 | 0.0006 |
| 26 | Office Supplies | One Time | Generic | | \$ - | 0.0000 |
| 27 | Office Equipment | One Time | Direct | 30,500 | \$ 30,500 | 0.0014 |
| 28 | Office Equipment | On-Going | Direct | 8,000 | \$ 8,000 | 0.0004 |
| 29 | Facility Safety Supplies | One Time | Generic | | \$ - | 0.0000 |
| 30 | Building Maintenance and Supplies | One Time | Direct | 100,000 | \$ 100,000 | 0.0045 |
| 31 | Postage | On-Going | Generic | 20,000 | \$ 20,000 | 0.0009 |
| 32 | Interpreting/Translating | On-Going | Generic | | \$ - | 0.0000 |
| 33 | Rent-Lease/Moving Expense | On-Going | Direct | 221,300 | \$ 221,300 | 0.0100 |
| 34 | Storage | On-Going | Generic | | \$ - | 0.0000 |
| 35 | Provider Recruitment (Advertising) | On-Going | Generic | 3,000 | \$ 3,000 | 0.0001 |
| 36 | PA Staff Recruitment (Advertising) | On-Going | Generic | | \$ - | 0.0000 |
| 37 | Printing Providers/Consumers recruit. Mat | On-Going | Generic | 2,000 | \$ 2,000 | 0.0001 |
| 38 | PA Printing Services | On-Going | Generic | 8,000 | \$ 8,000 | 0.0004 |
| 39 | Legal Notices | On-Going | Generic | | \$ - | 0.0000 |
| | Sub-Total | | | 747,278 | \$ 747,278 | 0.03 |

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
IHSS-PUBLIC AUTHORITY BUDGET AND RATE
FY 14/15
Attachment A

| Line No. | Item Description | | On-Going | Cost Types | Total Budget | Total Services | Total Admn. | Portion of Rate |
|---|---|----------|----------|----------------|-----------------------|----------------|---------------------|-----------------|
| County Support Services | | | | | | | | |
| 40 | County Counsel | | On-Going | Direct | 1,000 | | \$ 1,000 | 0.00 |
| 41 | DPSS IT | One Time | | Direct | - | | \$ - | - |
| 42 | DPSS IT | | On-Going | Direct | - | | \$ - | - |
| 43 | DPSS SDD | | On-Going | Direct | - | | \$ - | - |
| 44 | County Property Svcs Charge | | On-Going | Generic | - | | \$ - | - |
| 45 | County Liability Svcs Charge | | On-Going | Generic | - | | \$ - | - |
| 46 | County Workers' Comp. Charge | | On-Going | Direct- SalBen | 7,637 | | \$ 7,637 | 0.00 |
| 47 | County Delivery Services | | On-Going | Generic | 500 | | \$ 500 | 0.00 |
| 48 | County Support Services (CowCap) | | On-Going | Generic | - | | \$ - | - |
| 49 | DPSS Operating Support (Fiscal, Acctg.) | | On-Going | Direct | 77,000 | | \$ 77,000 | 0.00 |
| 50 | OASIS Financial Charges | | On-Going | Direct | 2,000 | | \$ 2,000 | 0.00 |
| 51 | OASIS HRMS Charges | | On-Going | Direct | 8,500 | | \$ 8,500 | 0.00 |
| 52 | County Annual Audit | | On-Going | Direct | - | | \$ - | - |
| 53 | County Personnel (HR) | | On-Going | Direct | 26,500 | | \$ 26,500 | 0.00 |
| 54 | DPSS Contracting | | On-Going | Direct | - | | \$ - | - |
| 55 | Indirect Cost Rate Charge | | On-Going | Generic | 90,000 | | \$ 90,000 | 0.00 |
| 56 | Equipment-Other (Fixed Asset) | One Time | | Direct | - | | \$ - | - |
| | Sub-total | | | | 213,137 | | \$ 213,137 | 0.01 |
| | Total PA Administrative Budget | | | | \$ 3,344,345 | | \$ 3,344,345 | 0.15 |
| | Total PA Budget (Provider and Admin.Costs) | | | | \$ 292,592,772 | | | 13.17 |
| | Percentage to Total Budget | | | | 98.86% | | \$ 0 | |
| Items included within the PA Admin Budget (No State Financial Participation) | | | | | | | | |
| 57 | Provider Background Checks | | On-Going | Direct | - | | \$ - | 0.0000 |
| 58 | Provider Medical Screening | | On-Going | Direct | 30,000 | | \$ 30,000 | 0.0014 |
| | Total Excluded Items | | | | \$ 30,000 | | \$ 30,000 | 0.0014 |
| | Total PA Budget (Provider and Admin.Costs) less excluded items | | | | \$ 292,562,772 | | | \$ 13.17 |

* Provider Background Checks and Medical Screening Testing will not receive a State Funding Share

*** Notes: PA Total Generic Overhead include all Generic Operating Costs, and Generic County Support Svcs charges such as County Property Svcs, Liability, Delivery Svcs, Support Svcs (CowCap) and County Delivery Services.

G:\MRUSVCS\UNIT\FY1415\Accountant Programs\Public Authority\FY 1415 Budget PA\REVISED_Budget 1415\Final Revised Budget\FY 1415 State Budget Package_Attachment A_2-10-15_rev.xlsx\summary

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
IHSS-PUBLIC AUTHORITY BUDGET AND RATE NARRATIVE
FY 14/15
Attachment A

| Line No. | Line Item | Item Description | FY 14/15 Budget |
|----------|--------------------------------------|---|---|
| 1 | IP Wages: | Represent 22,215,701 projected annual service hours at a wage of \$11.50 per hour | \$ 255,480,562 |
| 2 | IP Health Benefits: | Represent 22,215,701 projected annual services hours at a benefit rate of \$.60 per hour | \$ 13,329,421 |
| 3 | IP Employer Taxes: | Represent 8% of total cost of 22,215,701 annual service hours at \$11.50 per hour | \$ 20,438,445 |
| 4 | Admin. Salaries and Benefits: | Based on salaries per DPSS-HR, COLA, step increases and benefit ratio | \$ 2,383,930 |
| 5 | Facilities Improvements | 537080 Facilities & Securities Wiring | \$ - |
| 6 | Facilities-Lease Costs: On-Going | 537000 537000 537000 537080 Utilities Costs estimated at \$2,500 * 12 mos = \$30,000 520820 Janitorial Costs = \$1,000 525320 Security Guard Services = \$5,000 | \$ - \$ - \$ 30,000 \$ 1,000 \$ 5,000 |
| 7 | Workstation/Furniture: | 523680 Office Furniture | \$ - |
| 8 | Temporaries Svcs: | 525500 Salary/Benefit Reimbursement For TAP costs 525340 TAP agency temp services | \$ 72,262 \$ - |
| 9 | 1-800 Line: | 520320 Approx. \$1666 per mo for 12 months includes NORSTAR, AT&T and SBC on-going costs (\$20,000) 520320 New Substitute Provider Phone Line \$0 | \$ 20,000 |
| 10 | Background Checks: | 524580 Background checks - Operation of Live Scan machine (certification) Estimate of costs to obtain online criminal records outside of Riverside County | \$ - |
| 11 | Provider Medical Screenings: | 525100 Provider Medical Screenings Estimate for FY 14/15 | \$ 30,000 |
| 12 | Provider/Consumer Training Mat'l | 527860 Provider/Consumer Training Matl. & CPR/FIRST AID | \$ 17,000 |
| 13 | Consultant Fees: | 525440 Professional services estimated \$0 | \$ - |
| 14 | Registry Software Maint: On-Going | 521640 Maint. & support expenses for the Registry Software (New RFP estimate) \$60,000 521640 Maint. & support expenses for the Health Benefit Packages | \$ 60,000 |
| 15 | Staff Training: | 528140 Conferences and Registration Fees (Hotels) 528140 Caregiver Training Conferences 528140 PA Training \$10,000 (Includes monthly CAPA Staff, CWDA, Red Cross Instructor, Aging Conf, NASW, CICA) | \$ 10,000 |
| 16 | Transportation: | 528920 Est. Fixed charge of leasing - (3 Toyota Prius) = \$1,750 Est. Fuel Cost = \$1,750 | \$ 3,500 |
| 17 | Transportation Maintenance: | 528920 Est. Maintenance costs for 4 cars = \$2,500 unexpected costs such as break-ins and damages 528920 (\$1,750+\$1,750+\$2,500+1,500 = \$7,500) | \$ 2,500 \$ 1,500 |
| 18 | Communication-Cell Phone: | 520230 Cell Phone service (11 units @594.11 per month): 520230 Mobile HotSpot \$10 per unit= \$110 Unlimited Texting \$12 per unit= \$132 Unlimited Data \$24.99 per unit= \$274.89 Voice Plan \$.06 per minute (est. usage 117 minutes per unit)= \$77.22 Total \$7,129.32 (Amount adjusted to cover fluctuation in voice plan minute usage) 520200 Communications 520250 Communications Equip / Installation-Solidus | \$ 10,500 \$ 500 \$ 7,000 |
| 19 | Liability Insurance: | 520930 CSAC Liability Insurance costs= \$35,000 per contract renewal County Liability Svcs Charge = \$0 estimated | \$ 35,000 |
| 20 | Facility Improvement: One time | 522310 Facilities Improvements-Phase II of of facilities expansion (Reception area). | \$ 100,000 |
| 21 | Staff Travel | 529000 Conference and retreat travel expenses \$9,000 (Budgets associated with 2 CAPA trainings, CWDA, Red Cross Instructor, Aging Conf, NASW, CICA trainings and conferences) 529540 Utilities 529040 Private Mileage Reimbursement \$3,000 527880 Staff travel \$1,500 | \$ 9,000 \$ - \$ 3,000 \$ 1,500 |

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
 IHSS-PUBLIC AUTHORITY BUDGET AND RATE NARRATIVE
 FY 14/15
 Attachment A

| Line No. | Line Item | Item Description | FY 14/15 Budget |
|----------|--|--|---|
| 22 | Membership: | 523100 Annual Public Association Membership fees est. for CAPA \$16,000 | \$ 16,000 |
| 23 | Miscellaneous Expenses | 523230 Advisory Committee Budget | \$ 5,916 |
| 24 | Books/Publication/ Subscriptions: | 523620 523820 Purchase of subscriptions for providers, and PA staff (\$300) (Managers intelligence rpts, Nat. Council on Aging, Executive Leader, Nat. Institute of Bus. Mgmt.) | \$ \$ 300 |
| 25 | Office Supplies: On going | 523700 Purchase of Office Supplies 523700 Printer Toners, paper products, copier supplies \$13,000 | \$ 13,000 |
| 26 | Office Supplies: one-time | 523700 Purchase of General office supplies \$0 | |
| 27 | Office Equipment: one time | 523640 Estimated Replacement costs for: Computer Equipment (Desk/Laptop) Projector 523640 Computer Equipment (Fax Machines) 523640 Computer Equipment (4 in 1 Printer/Fax) 523640 New Technology Improvement (\$20,000) 523640 Computer Equipment (Cameras) 523640 Computer Equipment (4Thumb Drives) 520200 Wireless Headsets \$0 523640 Wireless Mice 523680 Postage Machine meter lease and slug \$500 523680 Phone Diater System \$2,000 est. 523680 Office Equipmen/Furniture 523840 Software Program > \$500 | \$ \$ 20,000 \$ 2,500 \$ 7,500 \$ 500 |
| 28 | Office Equipment: On going | 521360 Maint - Computer Equipment (IT) \$500 521380 Maint - Copier Equipment (\$7,500) | \$ 500 \$ 7,500 |
| 29 | Facility Safety Supplies: | 523700 Facility Disaster/Safety Supplies for the Office | |
| 30 | Building Maint & Supplies: | 522310 General maintenance | \$ - |
| 31 | Postage: | 523760 Includes semi-annual newsletter mailing to approx. 19,000 consumers/providers households (\$18,000), Governing Board recruitment, mailings, training flyer, and regular correspondence (\$2,000) (18,000 + \$2,000 = \$20,000) | \$ 20,000 |
| 32 | Interpreting/Translating: | 525440 Translation charges \$0 | \$ - |
| 33 | Moving Expense | 523300 Moving Expense \$1,300 526700 Admin Lease Space at \$1.62 per sq ft per 10,316 sq ft = \$16,711.92 *3 mo. (Jul-Oct) = \$50,135.76 Admin Lease Space at \$1.66 per sq ft per 10,316 sq ft = \$17,124.56 *9 mo. (Jul-Oct) = \$154,121.04 Admin Lease fee of \$817.22*12 = \$9,806.64 (\$50,135.76+\$154,121.04+\$9,806.64 = \$214,063.44) | \$ 1,300 \$ 220,000 |
| 34 | Storage | 526720 Storage Rental Fees \$0 | \$ - |
| 35 | Provider Recruitment Advertising: | 526420 Newspaper and Recruitment Promotional Items | \$ 3,000 |
| 36 | PA Staff Recruitment: | 526420 Staff Recruitment advertising | \$ - |
| 37 | Printing Provider/Consumers recruitment Mat'l | 523800 Printing Providers/Consumers recruitment flyer est. at \$1,000 523800 Printing Providers/Consumers Orientation introduction package \$1,000 | \$ 2,000 |
| 38 | PA Printing Mat'l | 523800 Monthly HB Package Printing for the Providers = \$2,000 523800 Annual Open Enrollment Package Printing = \$1,000 523800 Provider Quarterly and Annual Report for the Board est. at \$4,000 523800 PA Brochures est\$imated \$1,000 | \$ 8,000 |
| 39 | Legal Notices: | 526410 Avg. Legal Notice est. at \$74.98 per hr. (for paralegal svcs) | \$ - |
| 40 | County Counsel: | 524700 County Council/Deputy services (\$163 per hr for attorneys) | \$ 1,000 |
| 41 | DPSS IT: One-Time | 537090 System and Network Setup Charge | \$ - |

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
 IHSS-PUBLIC AUTHORITY BUDGET AND RATE NARRATIVE
 FY 14/15
 Attachment A

| Line No. | Line Item | Item Description | FY 14/15 Budget |
|--|-------------------------------|---|---------------------|
| 42 | DPSS IT: On Going | 524760 System and Network Maintenance Charge | \$ - |
| 43 | DPSS SDD | 536740 Staff Dev. Officer costs | \$ 67,000 |
| 44 | County Property Svcs: | 520945 County Property Svcs Charge | \$ - |
| 45 | County Liability Svcs: | 520930 County Liability Svcs Charge | \$ - |
| 46 | County Workers' Comp: | 517000 County Workers' Comp. Charge (\$636.41*12 = \$7,637) | \$ 7,637 |
| 47 | County Delivery Svcs. | 520270 FY 14/15 Mail Delivery and Central mail Services \$200 per year (est. @ \$500 for two delivery sites) | \$ 500 |
| 48 | County Support Svcs. | 524740 County Support Services (CowCap) | \$ - |
| 49 | DPSS Operating Support | 536740 DPSS IHSS Liason Services (IT, Admin Program) estimate | \$ 10,000 |
| 50 | OASIS Financial : | 525300 OASIS Financial System (Est. at \$166.7 per mo. * 12 = \$2,000) | \$ 2,000 |
| 51 | OASIS HRMS: | 525310 OASIS HRMS (PA staff for 26 payperiods) Estimated charges | \$ 8,500 |
| 52 | County Annual Audit: | 525440 County Annual Audit | \$ - |
| 53 | County Personnel: | 537090 Co. HR Charges est. at \$22,000 | \$ 22,000 |
| | | 536760 Audit & Acctg (\$166.82 * 26 PPs = \$4,337.32) | \$ 4,500 |
| 54 | DPSS Contracting: | 536740 DPSS Contracting charges | \$ - |
| 55 | Indirect Cost Rate: | 536740 DPSS Indirect Cost Rate charges est. at \$90,000 | \$ 90,000 |
| 56 | Equipment-Other (Fixed Asset) | 546160 Equipment-Other (Fixed Asset) | \$ - |
| Total PA Budget (Operating Costs) | | | \$ 960,415 |
| Total FY 14/15 PA Budget | | | \$ 2,383,930 |
| | | | \$ 3,344,345 |

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
IHSS-PUBLIC AUTHORITY BUDGET AND RATE
FUNDING SUMMARY
FY 14/15
Attachment A

| FUNDING | TOTAL AMOUNT | PCSP FUNDING RATIO | PCSP SHARE | IHSS FUNDING RATIO | IHSS SHARE | TOTAL |
|---|----------------|--------------------|--------------|--------------------|------------|----------------|
| Total Provider Costs | \$ 289,248,427 | | | | | |
| IHSS-Services PCSP | \$ 283,463,458 | 98.00% | 283,463,458 | 2.00% | 5,784,969 | |
| IHSS-Services Non PCSP | \$ 5,784,969 | | | | | |
| IHSS Services-Federal Share | | 50.00% | 141,731,729 | 0% | - | 141,731,729 |
| IHSS Services-State Share | | 50.00% | 141,731,729 | 100% | 5,784,969 | 147,516,698 |
| IHSS Services-County Share (MOE) | | 0.00% | - | 0% | - | - |
| Total Providers Costs | \$ 289,248,427 | 100% | 283,463,458 | 100% | 5,784,969 | \$ 289,248,427 |
| Total Public Authority Admin. Costs (exclude IP Background Checks & Medical Screening Costs) | \$ 1,592,149 | | | | | |
| Public Authority Administration-PCSP | \$ 1,560,306 | 98.00% | \$ 1,560,306 | 2.00% | \$ 31,843 | |
| Public Authority Administration-Non PCSP | \$ 31,843 | | | | | |
| Public Authority Administration-Federal Share | | 50.00% | 780,153 | 0% | - | 780,153 |
| Public Authority Administration-State Share | | 32.50% | 507,099 | 65% | 20,698 | 527,797 |
| Public Authority Administration-County Share shifted to State | | 17.50% | 273,054 | 35% | 11,145 | 284,199 |
| Total Public Authority Admin. Budget (exclude BC & MS) | \$ 1,592,149 | 100% | 1,560,306 | 100% | 31,843 | \$ 1,592,149 |
| Total IP Background Checks & Medical Screening Costs | \$ 30,000 | | | | | |
| Public Authority Administration-PCSP | \$ 29,400 | 98.00% | \$ 29,400 | 2.00% | \$ 600 | |
| Public Authority Administration-Non PCSP | \$ 600 | | | | | |
| Public Authority Administration-Federal Share | | 50.00% | 14,700 | - | - | 14,700 |
| Public Authority Administration-State Share | | 0.00% | - | - | - | - |
| Public Authority Administration-County Share shifted to State | | 50.00% | 14,700 | 100% | 600 | 15,300 |
| Total IP Background Checks & Medical Screening Costs | \$ 30,000 | 100% | 29,400 | 100% | 600 | \$ 30,000 |
| Sub-Total Including Admin. Budget, IP BC & MS | \$ 1,622,149 | | | | | |
| Public Authority Administration-PCSP | \$ 1,589,706 | 98% | | | | |
| Public Authority Administration-Non PCSP | \$ 32,443 | | | 2% | | |
| Public Authority Administration-Federal Share | | 50.00% | 794,853 | 0% | - | 794,853 |
| Public Authority Administration-State Share | | 32.50% | 507,099 | 65% | 20,698 | 527,797 |
| Public Authority Administration-County Share shifted to State | | 17.50% | 287,754 | 35% | 11,745 | 299,499 |
| Sub-Total (Based on \$284,199 County MOE) | \$ 1,622,149 | 100% | 1,589,706 | 100% | 32,443 | \$ 1,622,149 |

| FUNDING | TOTAL AMOUNT | PCSP FUNDING RATIO | PCSP SHARE | IHSS FUNDING RATIO | IHSS SHARE | TOTAL |
|--|-----------------------|--------------------|-----------------------|--------------------|---------------------|-----------------------|
| Total Public Authority Overmatch | \$ 1,722,196 | | | | | |
| Public Authority Administration-PCSP | \$ 1,687,752 | 98.00% | \$ 1,687,752 | | | |
| Public Authority Administration-Non PCSP | \$ 34,444 | | | 2.00% | \$ 34,444 | |
| Public Authority Administration-Federal Share- overmatch | | 49.00% | \$ 825,999 | 49.00% | \$ 16,878 | \$ 843,876 |
| Public Authority Administration-State Share -overmatch | | 51.00% | \$ 860,754 | 51.00% | \$ 17,566 | \$ 878,320 |
| Public Authority Administration-County Share - Overmatch Shifted to State | | 0.00% | | 0.00% | | |
| Total Public Authority Admin. Budget (exclude BC & MS)- overmatch | \$ 1,722,196 | 100% | \$ 1,687,752 | 100% | \$ 34,444 | \$ 1,722,196 |
| Composite Ratios | | | | | | |
| Public Authority Administration-Federal Share | | 49.00% | 1,621,852 | | 16,878 | 1,638,729 |
| Public Authority Administration-State Share | | 42.04% | 1,367,853 | | 38,264 | 1,406,117 |
| Public Authority Administration-County Share Shifted to State | | 8.96% | 287,754 | | 11,745 | 299,499 |
| Total Public Authority Admin. Budget | \$ 3,344,345 | 100% | \$ 3,277,458 | - | \$ 66,887 | \$ 3,344,345 |
| Composite Ratios | | | | | | |
| Public Authority Administration-Federal Share | | 49.00% | 143,353,561 | | 16,878 | 143,370,458 |
| Public Authority Administration-State Share | | 51.00% | 143,387,336 | | 5,834,978 | 149,222,314 |
| Public Authority Administration-County Share | | 0.0% | | | | |
| Grand Total Providers & Public Authority Admin. Budget | \$ 292,592,772 | 100% | \$ 286,740,917 | | \$ 5,851,855 | \$ 292,592,772 |

FY 1415 PA Total Budget \$ 3,344,345

| Funding Source | Ratio | PA Budget within County MOE | Overmatch | Sub-Total |
|-------------------------------|---------------|-----------------------------|---------------------|---------------------|
| Fed | 49.0% | \$ 780,153 | \$ 858,576 | \$ 1,638,729 |
| State | 32.5% | \$ 527,797 | \$ 893,620 | \$ 1,421,417 |
| County share shifted to State | 18.5% | \$ 284,199 | | \$ 284,199 |
| Total | 100.0% | \$ 1,592,149 | \$ 1,752,196 | \$ 3,344,345 |

Note(s):
The FY 1415 PA Admin county share of \$284,199 is included in the overall IHSS MOE amount of \$44,026,422.
The FY 1415 PA Budget of \$3,344,345 does not include the contracted IHSS/PA MOU amount of \$819,546.

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
 FISCAL-MRU
 IHSS-PUBLIC AUTHORITY ESTIMATE EXPENDITURES
 FY 14/15

ATTACHMENT B

| Line # | RIFMIS Object Code | Bus. Unit | Fund | Dept ID | Account | Program Code | Description | Projected Amounts | |
|-------------------------------|--------------------|-----------|-------|---------|---------|--------------|---|-------------------|------------------|
| Salaries and Benefits: | | | | | | | | | |
| 1 | 1-1103 | PAARC | 22800 | 985101 | 510040 | | Regular Salaries | 1,616,952 | |
| 2 | 1-1999 | PAARC | 22800 | 985101 | 518100 | | Budgeted Benefit | 766,978 | |
| | | | | | | | | 2,383,930 | |
| Workers Comp Ins. | | | | | | | | | |
| 3 | 1-1801 | PAARC | 22800 | 985101 | 517000 | | Workers Comp Insurance | 7,637 | |
| Appropriation 2 | | | | | | | | | |
| | | | | | | | | Sub-Total | 2,391,567 |
| 4 | 2-2070 | PAARC | 22800 | 985101 | 520200 | | Communications | 500 | |
| 5 | 2-2072 | PAARC | 22800 | 985101 | 520230 | | Cellular Phone Service | 10,500 | |
| 6 | 2-2074 | PAARC | 22800 | 985101 | 520250 | | Communications Equip / Installation | 7,000 | |
| 7 | 2-2076 | PAARC | 22800 | 985101 | 520270 | | County Delivery Service | 500 | |
| 8 | 2-2081 | PAARC | 22800 | 985101 | 520320 | | Telephone Service (Includes Ericsson & AT&T) | 20,000 | |
| 9 | 2-2154 | PAARC | 22800 | 985101 | 520820 | | Janitorial Services | 1,000 | |
| 10 | 2-2197 | PAARC | 22800 | 985101 | 520930 | | Insurance - Liability | 35,000 | |
| 11 | 2-2201 | PAARC | 22800 | 985101 | 520945 | | Insurance - Property | - | |
| 12 | 2-2264 | PAARC | 22800 | 985101 | 521360 | | Maint - Computer Equipment (IT) | 500 | |
| 13 | 2-2265 | PAARC | 22800 | 985101 | 521380 | | Maint - Copier Machines | 7,500 | |
| 14 | 2-2275 | PAARC | 22800 | 985101 | 521500 | | Maint - Motor Vehicles | - | |
| 15 | 2-2284 | PAARC | 22800 | 985101 | 521640 | | Maint. Software License (Regis./Benefit/Others) | 60,000 | |
| 16 | 2-2311 | PAARC | 22800 | 985101 | 522310 | | Maint - Buildings & Improvements | 100,000 | |
| 17 | 2-2391 | PAARC | 22800 | 985101 | 523100 | | Memberships | 16,000 | |
| 18 | | PAARC | 22800 | 985101 | 523230 | | Misc. Exp- | 5,916 | |
| 19 | 2-2432 | PAARC | 22800 | 985101 | 523300 | | Moving Expense | 1,300 | |
| 20 | 2-2462 | PAARC | 22800 | 985101 | 523620 | | Books and Publications | - | |
| 21 | 2-2463 | PAARC | 22800 | 985101 | 523640 | | Computer Equipment - (Non Fixed Asset) | 20,000 | |
| 22 | 2-2465 | PAARC | 22800 | 985101 | 523680 | | Office Equipment - (Non Fixed Asset) | 10,000 | |
| 23 | 2-2466 | PAARC | 22800 | 985101 | 523700 | | Office Supplies | 13,000 | |
| 24 | 2-2469 | PAARC | 22800 | 985101 | 523760 | | Postage/Mailing | 20,000 | |
| 25 | 2-2471 | PAARC | 22800 | 985101 | 523800 | | Printing/Binding | 10,000 | |
| 26 | 2-2472 | PAARC | 22800 | 985101 | 523820 | | Subscriptions | 300 | |
| 27 | 2-2473 | PAARC | 22800 | 985101 | 523840 | | Software Programs <\$5,000 | 500 | |
| 28 | 2-2520 | PAARC | 22800 | 985101 | 524580 | | Provider Background-Reference Service | - | |
| 29 | 2-2513 | PAARC | 22800 | 985101 | 524700 | | County Counsel | 1,000 | |
| 30 | 2-2515 | PAARC | 22800 | 985101 | 524740 | | County Support Services (CowCap) | - | |
| 31 | | PAARC | 22800 | 985101 | 524760 | | Data Processing Svcs-IT | - | |
| 32 | 2-2530 | PAARC | 22800 | 985101 | 525100 | | Provider Medical Screenings | 30,000 | |
| 33 | 2-2535 | PAARC | 22800 | 985101 | 525140 | | County Personnel Services | - | |
| 34 | 2-2544 | PAARC | 22800 | 985101 | 525300 | | OASIS Financial Charge | 2,000 | |
| 35 | | PAARC | 22800 | 985101 | 525310 | | OASIS/HRMS Payroll Charge | 8,500 | |
| 36 | 2-2545 | PAARC | 22800 | 985101 | 525320 | | Security Guard Services | 5,000 | |
| 37 | 2-2546 | PAARC | 22800 | 985101 | 525340 | | Temporary Help Services (Agency Temps) | - | |
| 38 | 2-2541 | PAARC | 22800 | 985101 | 525440 | | Professional Services - Other | - | |
| 39 | 2-2555 | PAARC | 22800 | 985101 | 525500 | | Salary/Benefit Reimbursement | 72,262 | |
| 40 | 2-2652 | PAARC | 22800 | 985101 | 526410 | | Legally Required Notices | - | |
| 41 | 2-2802 | PAARC | 22800 | 985101 | 526420 | | Advertising (providers & Staff Recruitment) | 3,000 | |
| 42 | 2-2683 | PAARC | 22800 | 985101 | 526520 | | Rent-Lease Copiers | - | |
| 43 | 2-2721 | PAARC | 22800 | 985101 | 526700 | | Buildings - Rent / Lease | 220,000 | |
| 44 | 2-2723 | PAARC | 22800 | 985101 | 526720 | | Rent / Lease-Storage | - | |
| 45 | 2-2845 | PAARC | 22800 | 985101 | 527860 | | Training - Materials | 17,000 | |
| 46 | 2-2846 | PAARC | 22800 | 985101 | 527880 | | Training - Other (Staff Training) | 1,500 | |
| 47 | 2-2904 | PAARC | 22800 | 985101 | 528140 | | Conference and Registration Fees (Hotels) | 10,000 | |
| 48 | 2-2903 | PAARC | 22800 | 985101 | 528920 | | Car Pool Expense (4 Toyota Prius) | 7,500 | |
| 49 | 2-2909 | PAARC | 22800 | 985101 | 529000 | | Miscellaneous Travel Expense (Meals) | 9,000 | |
| 50 | 2-2911 | PAARC | 22800 | 985101 | 529040 | | Private Mileage Reimbursement | 3,000 | |
| 51 | 2-2957 | PAARC | 22800 | 985101 | 529540 | | Utilities | - | |
| Appropriation 2 | | | | | | | | Sub-Total | 729,278 |

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
 FISCAL-MRU
 IHSS-PUBLIC AUTHORITY ESTIMATE EXPENDITURES
 FY 14/15

ATTACHMENT B

| Line # | RIFMIS Object Code | Bus. Unit | Fund | Dept ID | Account | Program Code | Description | Projected Amounts |
|---|--------------------|-----------|-------|---------|---------|--------------|----------------------------------|---------------------|
| 52 | | PAARC | 22800 | 985101 | 532640 | | Capital Lease-Facility (Copiers) | - |
| 53 | | PAARC | 22800 | 985101 | 532660 | | Capital Lease-Other (IT) | - |
| 56 | 3-3802 | PAARC | 22800 | 985101 | 536740 | | Interfnd Exp-Admin supt direct | 167,000 |
| 56 | | PAARC | 22800 | 985101 | 536760 | | Interfnd Exp-Audit & Acctg | 4,500 |
| 54 | | PAARC | 22800 | 985101 | 537000 | | Interfnd Exp-Leases | - |
| 55 | | PAARC | 22800 | 985101 | 537080 | | Interfnd Exp-Misellaneous | 30,000 |
| 57 | | PAARC | 22800 | 985101 | 537090 | | Interfnd Exp-Personnel Svcs | 22,000 |
| Appropriation 3 | | | | | | | Sub-Total | 223,500 |
| 58 | 4-4209 | PAARC | 22800 | 985101 | 546080 | | Equipment - Computer & Software | |
| 59 | 4-4225 | PAARC | 22800 | 985101 | 546160 | | Equipment - Other (Fixed Asset) | - |
| Appropriation 4 | | | | | | | Sub-Total | - |
| Totals for Appropriation 2, 3, & 4 | | | | | | | Sub-Total | 952,778 |
| Total Appropriation 1 through 4 | | | | | | | Grand Total | \$ 3,344,345 |

Note: Interfnd Exp-Admin. Supt. Direct - consist of DPSS IHSS-Admin., DPSS Fiscal, DPSS Contracting, DPSS SDD, and ICR (County Support Service Charges)

Prepared By: Alexandra Perez

G:\MRU\SVCS\UNITYFY1415\Accountant Programs\Public Authority\FY 1415 Budget PA\REVISED_Budget 1415\Final Revised Budget\FY 1415 Attachment B_Chart of Accounts_rev.xls\FY 1415 3/4/15 5:37 PM

RIVERSIDE COUNTY DEPARTMENT OF SOCIAL SERVICES
 FY 1415 IHSS Public Authority Cash Account Projection

Attachment C

| Description | FY 1415 | | | | | | | | | | | | Year End | | | |
|---|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|-------|
| | July | Aug | Sept | Oct | Nov | Dec | Qtr 2 | Jan | Feb | Mar | Qtr 3 | Apr | | May | Jun | Qtr 4 |
| Expenditures: | | | | | | | | | | | | | | | | |
| -Salaries and Benefits | 198,661 | 198,661 | 198,661 | 198,661 | 198,661 | 198,661 | 595,983 | 198,661 | 198,661 | 198,661 | 595,983 | 198,661 | 198,661 | 198,661 | 595,983 | |
| -Operating Costs | 60,773 | 60,773 | 60,773 | 60,773 | 60,773 | 60,773 | 182,320 | 60,773 | 60,773 | 60,773 | 182,320 | 60,773 | 60,773 | 60,773 | 182,320 | |
| -County Support Services | 19,261 | 19,261 | 19,261 | 19,261 | 19,261 | 19,261 | 57,784 | 19,261 | 19,261 | 19,261 | 57,784 | 19,261 | 19,261 | 19,261 | 57,784 | |
| Total Cash Out | 278,695 | 278,695 | 278,695 | 278,695 | 278,695 | 278,695 | 836,086 | 278,695 | 278,695 | 278,695 | 836,086 | 278,695 | 278,695 | 278,695 | 836,086 | |
| Federal/State | | | | | | | | | | | | | | | | |
| County NCC Share (Special Revenue Fund) | | | | | | | | | | | | | | | | |
| Total Cash In | - | - | - | - | - | - | 836,086 | 836,086 | 836,086 | 836,086 | 836,086 | 836,086 | 836,086 | 836,086 | 836,086 | |
| Operating Capital Requirement | 278,695 | 557,391 | (0) | (0) | 557,391 | (0) | (0) | 278,695 | 557,391 | (0) | (0) | 278,695 | 557,391 | (0) | (0) | |
| Total Expenditures | 278,695 | 278,695 | 278,695 | 278,695 | 278,695 | 278,695 | 836,086 | 278,695 | 278,695 | 278,695 | 836,086 | 278,695 | 278,695 | 278,695 | 836,086 | |
| NCC Transferred In | - | - | - | - | - | - | 836,086 | 836,086 | 836,086 | 836,086 | 836,086 | 836,086 | 836,086 | 836,086 | 836,086 | |
| Net Funds Needed | 278,695 | 278,695 | 278,695 | 278,695 | 278,695 | 278,695 | 836,086 | 278,695 | 278,695 | 278,695 | 836,086 | 278,695 | 278,695 | 278,695 | 836,086 | |
| Reimbursement from Federal/State | | | | | | | | | | | | | | | | |
| Fund Balance | 278,695 | 557,391 | - | - | 557,391 | - | - | 278,695 | 557,391 | - | - | 278,695 | 557,391 | - | (0) | |

Public Authority Special Revenue Fund Cash Statement

| Increase Estimated Revenue | BU | Fund | Dept ID | Account | Description | Projected \$\$ |
|--|-------|-------|---------|---|-------------------------------------|------------------|
| | PAARC | 22800 | 985101 | 760000 | Fed-Public Assistance Admin Revenue | 1,638,729 |
| | PAARC | 22800 | 985101 | 750300 | CA-Public Assistance Admin Revenue | 1,705,616 |
| | PAARC | 22800 | 985101 | 790800 | Contributions from Other Funds | 3,344,345 |
| Total | | | | | | 3,344,345 |
| Total Estimated Revenue | | | | | | 3,344,345 |
| Decrease in Fund Balance | BU | Fund | Dept ID | Account <td>Description <td>Projected \$\$</td> </td> | Description <td>Projected \$\$</td> | Projected \$\$ |
| | RIVCO | 22800 | 985101 | 325100 | Unreserved Fund Balance | - |
| Total Decrease in Fund Balance | | | | | | - |
| Total Projection for Public Authority | | | | | | 3,344,345 |

- Notes:
1. Claims are submitted on a quarterly basis.
 2. There is an estimated 2 months delay in reimbursement from the State.

**IN-HOME SUPPORTIVE SERVICES PROGRAM
PUBLIC AUTHORITY/NONPROFIT
CONSORTIUM RATE**

To: Adult Programs Branch
California Department of Social Services
744 P Street, MS 9-7-92
Sacramento, CA 95814

| | |
|----------|---|
| COUNTY: | Riverside County |
| CONTACT: | Jewel Lee, Executive Director |
| PA NAME: | Riverside County IHSS Public Authority |
| PHONE: | (951) 321-6164 |
| ADDRESS: | 12125 Day Street Moreno Valley, CA 92557 |

Please address questions regarding this form to the Fiscal and Administrative Unit, Adult Programs Branch at (916) 229-4582.

Please complete the budget narrative below. The total Public Authority (PA) and Nonprofit Consortium (NPC) rate should include a rate for services (wage and benefits) and a rate for administrative costs. The total rate for wages and benefits should be broken down to include an hourly wage, payroll taxes, and benefits.

- The state and federal governments will not participate in a PA or NPC rate in excess of 200% of minimum wage.
- The state will not participate in an hourly wage in excess of minimum wage unless otherwise provided for in the Annual Budget Act or appropriated by statute.
- The state will not participate in increases to wages or employment taxes, or increases or expansions of benefits negotiated or agreed to by a PA or NPC unless provided for in the Annual Budget Act or appropriated by statute.
- No increase in wages or benefits negotiated or agreed to by a PA or NPC shall take effect until it has been approved by the state or unless provided for in the Annual Budget Act or appropriated by statute.

BUDGET NARRATIVE

| | | |
|--|---|---------|
| PA/NPC Hourly Rate: | 1 | \$13.17 |
| | | |
| PA/NPC Hourly Administrative Cost: | 2 | \$ 0.15 |
| | | |
| Hourly Services Cost: Total | 3 | \$13.02 |
| Hourly Wage: | 4 | \$11.50 |
| Benefits: | 5 | \$ 0.60 |
| Payroll Taxes (FUTA, SUI, FICA) | 6 | \$ 0.92 |

Comments (Optional): _____

Riverside County: IHSS PA Rate Worksheet

Projected yearly hours

22,215,701

| # | ITEM | BUDGET | SERVICES | ADMIN | Portion of RATE |
|---|--|-----------------------|-----------------------|---------------------|----------------------|
| Provider Costs | | | | | |
| 1 | IP Wages = proj yearly hours @ \$11.50 per hr | 255,480,562 | \$ 255,480,562 | | 11.50 |
| 2 | IP Employer Taxes @ 8% | 20,438,445 | \$ 20,438,445 | | 0.92 |
| 3 | Health Benefits | 13,329,421 | \$ 13,329,421 | | 0.60 |
| | | \$ - | | | 0.00 |
| | Total Provider Costs | \$ 289,248,428 | \$ 289,248,428 | | 13.02 |
| Public Authority Administrative costs | | | | | |
| | Salaries & Benefits | \$ 2,391,567 | | \$ 2,391,567 | 0.1077 |
| | Overhead Expenses | \$ 952,778 | | \$ 952,778 | 0.0429 |
| | | | | | |
| | | | | | |
| | | | | | |
| | Total Public Authority Administrative costs | \$ 3,344,345 | | \$ 3,344,345 | 0.15 |
| | TOTAL | \$ - | \$ - | | \$ 13.17 |
| Total hourly rate: The hourly rate is computed by adding total services costs and total administrative costs and dividing by the number of IHSS hours. | | | | | |
| | | Services Cost | Adm Costs | Total Hours | Total PA Hourly Rate |
| PA Rate | | \$ 289,248,428 + | \$ 3,344,345.00 / | \$ 22,215,701 = | \$ 13.17 |
| Services Rate = Services Cost Divided by Total Hours | | \$ 289,248,428 | \$ - / | \$ 22,215,701 = | \$ 13.02 |
| Admin Rate = Admin Cost Divided by Total Hours | | | \$ 3,344,345.00 / | \$ 22,215,701 = | \$ 0.15 |