

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

859



FROM: Stanley Sniff, Sheriff – Coroner - PA

SUBMITTAL DATE:
04/23/15

SUBJECT: Acceptance of the High Intensity Drug Trafficking Areas (HIDTA 15) Grant Award and approve Strategic Contracting Services as the Sole Source Vendor for Crime Analysts services for up to a Three Year term, Districts All, [\$1,286,405–Federal Grant Funds 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the acceptance of the High Intensity Drug Trafficking Areas (HIDTA) grant award in the amount of \$1,286,405 and authorize the Sheriff or his designee to sign the grant award agreement and to sign grant payment requests, progress reports, amendments and/or modifications not increasing the total awards by more than 20% for the 2015 HIDTA grant program project initiatives on behalf of the Board;
2. Authorize the Purchasing Agent to increase the purchase order with Strategic Contracting for FY 14/15 from \$120,000 to an increase of \$90,000 for a total of \$210,000, and for FY 15/16-16/17 an amount not to exceed \$420,000 annually without securing competitive bids, in accordance with Ordinance 459.4.

(Continued on Page 2)

BACKGROUND:

Stanley Sniff
Stan Sniff
Sheriff-PA-Coroner
Will Taylor, Dir. of Administration

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 210,000	\$ 538,203	\$ 1,286,405	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

SOURCE OF FUNDS: Federal HIDTA Grant Funds 100%

Budget Adjustment: No

For Fiscal Year: 14/15 – 16/17

C.E.O. RECOMMENDATION: **APPROVE**

BY: *Elizabeth J. Olson*
Elizabeth J. Olson

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

A-30 ☐ Positions Added ☐ Change Order ☐
4/5 Vote ☐

Prev. Agn. Ref.: 2/10/15 3.15

District: ALL

Agenda Number:

3-33

FISCAL PROCEDURES APPROVED
PAUL ANGULO, CPA, AUDITOR-CONTROLLER
BY: *Esteban Hernandez*
8/20/15
Departmental Concurrence

PURCHASING &
FLEET SERVICES
Lisa Brandl
Lisa Brandl, Director

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Acceptance of the High Intensity Drug Trafficking Areas (HIDTA 15) Grant Award and
approve Strategic Contracting Services as the Sole Source Vendor for Crime Analysts services for
up to a Three Year term, Districts All,[\$1,286,405–Federal Grant Funds 100%]**

DATE: 04/23/15

PAGE: 2 of 3 (BR 15-067)

BACKGROUND:

Summary

The U.S. Office of National Drug Control Policy (ONDCP) has notified the Riverside County Sheriff's Department that it has been allocated HIDTA 15 Program funds for this year. The proposed grant award period will be from January 1, 2015 through December 31, 2016. County Counsel has approved the award documents as to form.

For over twenty-three years, Riverside County has participated in the HIDTA program, which fosters cooperation among law enforcement agencies in their efforts to eliminate drug trafficking locally and nationally. The LA-HIDTA is comprised of the Los Angeles, Orange, Riverside, and San Bernardino counties. The Office of National Drug Control Policy and LA-HIDTA have confirmed that Riverside County's total allocation for this grant award cycle is \$1,286,405. On December 15, 2014 ONDCP awarded Riverside County \$253,422. On February 9, 2015, ONDCP modified the original award and added an additional \$1,032,983.

Based on this award, grant funds will be distributed among the County project initiatives in the following manner:

Regional Methamphetamine Task Force (RMTF) \$395,843
Inland Narcotics Clearing House (INCH) \$533,786
Inland Crackdown Allied Task Force (INCA) \$356,776

No County match is required.

Operating with a focus throughout the entire LA-HIDTA region, the primary mission of the RMTF is to target major methamphetamine production, distribution, and Drug Trafficking Organizations (DTO) by investigating, disrupting, and arresting person(s) and organizations involved in illicit sales and trafficking of methamphetamine thereby improving the quality of life for all citizens, both regionally and nationally.

Statistics indicate that methamphetamine availability remains a constant concern and narcotic traffickers typically use well-established highways and pipelines to smuggle, ship and move methamphetamine and other illicit narcotics. In an effort to combat the availability of these narcotics, RMTF, using grant funds, will continue the deployment of highway interdiction teams, comprised of three narcotics detecting canines and their respective handlers. These teams will be used to identify, disrupt, and arrest DTOs that regularly use these highways and trafficking routes to further their criminal enterprise(s).

INCH will also aid the task forces by providing connectivity to the Statewide Integrated Narcotics Systems (SINS). Additionally, INCH will assist by providing necessary case support and serve as a clearing house for the dissemination of narcotics related intelligence.

INCH funds 25% of a Sheriff's Network Administrator. Also, as initiated in FY 10-11, Riverside County will continue to use INCH grant funds to pay for Criminal and Intelligence Analysts in FY 2015-16. The County will also continue to purchase the service of these Analysts from a personnel recruiting agency, Strategic Contracting Services (SCS) which is under contract with Los Angeles County Regional Criminal Information Clearing House (LA CLEAR).

INCA will support the efforts of the California Department of Justice, Bureau of Investigations (BI) in enforcing the controlled substance laws of California. The INCA task force is comprised of numerous law enforcement agencies within the jurisdiction of the LA-HIDTA. This cooperative effort, coupled with their ability to jointly work with similar Crackdown Task Forces, has proven to be highly effective in the investigation of DTOs within the region.

The grant will also continue to provide funding for an accounting staff position at the Sheriff's Special Investigations Bureau, which the Department has filled at the Accounting Technician I level.

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Acceptance of the High Intensity Drug Trafficking Areas (HIDTA 15) Grant Award and
approve Strategic Contracting Services as the Sole Source Vendor for Crime Analysts services for
up to a Three Year term, Districts All,[\$1,286,405–Federal Grant Funds 100%]**

DATE: 04/23/15

PAGE: 3 of 3 (BR 15-067)

The Board should note that the State Department of Justice, the Riverside and San Bernardino Police Departments will participate on the HIDTA task force, and the Sheriff's Department will reimburse them in excess of \$25,000 annually for service and equipment expenses and/or overtime hours logged during task force activities. By this notification, the Board exempts the Purchasing Agent from reporting these agencies as sole source project partners for the term of the grant project and authorizes the Purchasing Agent to contract with these partners in amounts approved by the HIDTA grant.

Impact on Residents and Businesses

The HIDTA funding will allow the Sheriff's Special Investigations Bureau (SIB) to provide a level of narcotics enforcement beyond the normal, everyday street enforcement.

Price Reasonableness

The contracting rate for the Crime Analyst position is established and approved by the grant. By utilizing the provided Crime Analyst, the department is saving on recruiting cost.

Attachment(s)

1. Sole Source Justification

Date: April 15, 2015

From: Will Taylor, Director of Administration Department/Agency: Sheriff/ SIB

To: Board of Supervisors

Via: Purchasing Agent

Subject: Sole Source Procurement; Request for Criminal Intelligence Analyst Personnel

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

1. **Supply/Service being requested:** Request to utilize four (4) Criminal Intelligence Specialists
2. **Supplier being requested:** Strategic Contracting Services which is a division of Total HR Management
3. **Alternative suppliers that can or might be able to provide supply/service:** None. The vendor is approved per the HIDTA grant
4. **Extent of market search conducted:** Internet, prior dealings with FSA and recommendations from other intelligence support managers
5. **Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:** Strategic Contracting Services is human resources for both the Inland Narcotics Clearing House (INCH) and LA Clear, which are both intelligence initiatives attached to the LA HIDTA. The Joint Regional Intelligence Center (JRIC), which is the third initiative of the LA HIDTA Intelligence Support System, contacts with Strategic for their civilian analysts. This provides stability across the entire intelligence sector of the LA HIDTA as each group of analysts work under the same umbrella of protection provided by Strategic Consulting/ Total HR Management. This consistency across intelligence initiatives is a necessity throughout the region as replacing these positions is a lengthy, extensive time consuming process, which if delayed can inhibit the effectiveness of the intelligence support system of the Los Angeles HIDTA. This does not benefit the agencies that use this function within Riverside and San Bernardino Counties.
6. **Reasons why my department requires these unique features and what benefit will accrue to the county:** The analysts provide the necessary case support and assist with the dissemination of narcotics related intelligence. The County and Sheriff's Department benefit by receiving trained analysts whose services can be discontinued at the end of the grant performance period. There are no costs to the County for the recruitment, background, hiring, or training of Strategic Contracting Services personnel.
7. **Price Reasonableness including purchase price and any ongoing maintenance or ancillary costs from the supplier:** The contracting rate for the crime analyst position is established and approved by the grant. By utilizing the provided crime analysts, the Department is saving on recruitment cost. The annual cost for four (4) analysts is \$420,000.
8. **Does moving forward on this product or service further obligate the county to future similar contractual arrangements or any ongoing costs affiliated with this sole source? (Maintenance, support, or upgrades, if so, please explain).** No moving forward does not further obligate the county.

SS-SHERIFF, Strategic Contracting Services, page 2

9. **Period of Performance:** The grant approval is number is G15LA0007A. The grant performance period is from 01/01/2015 to 12/31/2016 and the amount awarded for four positions is \$420,000.

Shelly A. Kenney

Chief Deputy Signature

4/29/15

Date

Will Taylor

Department Head Signature

4/29/15

Date

Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove

Not to exceed: \$ 420,000.00

One time

Annual Amount through June 30, 2017

Lisa Brandell

Purchasing Agent

4/30/15

Date

15-509

Approval Number
(Reference on Purchasing Documents)