

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

931



FROM: Office on Aging

SUBMITTAL DATE:
May 4, 2015

SUBJECT: Approve and authorize FY 2014/2015 Contract Agreement Amendment No. 1 Between the Riverside County Office on Aging (OoA) and Family Services Association, Inc.; Smooth Transition, Inc.; Sodexo America LLC; and Mizell Senior Center for Congregate and Home Delivered Meal Programs. [Districts: ALL] [Total Increase: \$135,679] (State Funds 100%)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and authorize the Chairman to execute the attached FY 2014/2015 Contract Agreement Amendments No. 1 with Riverside County Office on Aging and four contractors increasing the total amount of the contracts by \$135,679 for congregate and home delivered meal programs as follows:
 - Family Services Association, Inc. from \$1,245,296 to \$1,270,296
 - Smooth Transition, Inc. from \$69,518 to \$78,018
 - Sodexo America, LLC from \$973,431 to \$985,221
 - Mizell Senior Center from \$764,730 to \$855,119
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding, and to sign amendments that do not change the substantive terms of the agreement, as approved by County Counsel.

(Continued on Page 2)

Rachelle Roman

Rachelle Roman, Deputy Director
For Michele Haddock, Director

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 135,679	\$	\$ 135,679	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$	\$	\$	\$	
SOURCE OF FUNDS: 100% State				Budget Adjustment: No	
				For Fiscal Year: 2014/2015	

C.E.O. RECOMMENDATION:

APPROVE

BY: *Lani Sioson*
Lani Sioson

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

Positions Added
☐

Change Order
☐

A-30
☐

4/5 Vote
☐

Prev. Agn. Ref.: 8/5/14, 3-29; 9/30/14, 3-17

District: ALL

Agenda Number:

3-17

Lisa Brandl
Lisa Brandl, Director

PURCHASING &
FLEET SERVICES

FORM APPROVED COUNTY COUNSEL
BY: *GREGORY P. PRIAMOS* DATE: 5/8/15
Departmental Concurrence

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FORM 11: Approve and authorize FY 2014/2015 Contract Agreement Amendment No. 1 Between the Riverside County Office on Aging (OoA) and Family Services Association, Inc.; Smooth Transition, Inc.; Sodexo America LLC; and Mizell Senior Center for Congregate and Home Delivered Meal Programs. [Districts: ALL] [Total Increase: \$135,679] (State Funds 100%)

DATE: May 4, 2015

PAGE: Page 2 of 2

BACKGROUND:

Summary

The original Contract Agreements between Family Services Association, Inc., Sodexo America, LLC, and Mizell Senior Center and OoA for Congregate and Home Delivered Meal Programs were approved and signed by the Board of Supervisors on August 5, 2014, Agenda Item 3-29 and on September 30, 2014, Agenda Item 3-17 for Smooth Transition, Inc. The original Contract Agreement authorized the Purchasing Agent to enter into contract amendments with Senior Providers to increase funding amounts not to exceed 10% of the annual aggregate budget in order to meet service needs. Total FY 2014/2015 contract allocations of \$3,746,514 with 14 contractors allowed for a maximum of \$374,651 in increases or transfers of funds. However, this maximum has been met with the allocation of reconciled Federal and State One-Time-Only (OTO) Title III/VII funds to County of Riverside OoA that was approved by the Board of Supervisors on November 24, 2014, Agenda Item 3-75. Therefore, we are requesting approval of Contract Agreement Amendment 1 with the before mentioned four contractors to allocate State Special Nutrition funds in the amount of \$135,679 for the remainder of the State One-Time-Only (OTO) funds that were also approved on November 24, 2014, Agenda Item 3-75. The terms of the agreement remains unchanged, July 1, 2014 – June 30, 2015.

These programs are funded by the Older Americans Act and Older Californians Act, and support the goals and objectives of the Office on Aging's Four-year Strategic Plan: Focusing on a Healthy Tomorrow.

Attachment A provides a listing of the service providers, program and service descriptions, and dollar amounts. Also included are the Service Providers' Contract Agreement Amendments.

Impact on Citizens and Businesses

These funds are to be utilized in accordance with the targeting requirements of the Older Americans Act (OAA), with requirements for programs and services to persons aged 60 and older with the greatest social and economic need.

Additional Fiscal Information

FY 2014/15 Area Plan Amendment No. 1 Contract AP-1415-21 between California Department of Aging (CDA) and the Riverside County Office on Aging (OoA) for Title III/VII Programs for total cost of \$667,338 was approved by the Board of Supervisors on November 24, 2014, Agenda Item 3-75. A budget adjustment for \$667,338 was submitted and approved on the Attachment A of the above mentioned Form 11, which was inclusive of the State Special Nutrition funds. Therefore, a budget adjustment is not needed for the allocation of these funds.

There is no impact to County General Funds and we are requesting no additional matching requirements.

ATTACHMENTS:

- A. Service Providers' Overview and Contract Agreement Amendments:** Attached.

Office on Aging

Attachment A

Contract Amendment #1 for Fiscal Year 2014/2015

4/27/2015

Program	Title	Increased Amount	Subrecipient
Congregate Meals	Title IIIC1	\$ 16,004	Family Services Association Inc.
Congregate Meals	Title IIIC1	\$ 8,500	Smooth Transition, Inc.
Congregate Meals	Title IIIC1	\$ 11,790	Sodexo America, LLC
		<u>\$ 36,294</u>	
Home-Delivered Meals	Title IIIC2	\$ 8,996	Family Services Association Inc.
Home-Delivered Meals	Title IIIC2	\$ 90,389	Mizell Senior Center
		<u>\$ 99,385</u>	
	Grand Total:	<u><u>\$ 135,679</u></u>	

Amendment Number: 1

1. This Agreement is entered into between the Riverside County Agency and Contractor named below.

Riverside County Agency Name
Office on Aging

Contractor Name
FAMILY SERVICE OF WESTERN RIVERSIDE COUNTY

2. The term of this Agreement is: July 1, 2014 through June 30, 2015

3. Maximum amount of this Agreement: \$1,270,296.00
One Million Two Hundred Seventy Thousand Two Hundred Ninety Six

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Increase Budget by \$25,000 in Title IIIC1 and C2 - Special Nutrition Funding ONLY.

Attachment A Scope of Work
Attachment B Allocation

All other terms of the contract remain the unchanged.

The Office on Aging obligations stated in the attached Exhibits shall be obligations of the Contractor under this Agreement.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

Contractor		County of Riverside	
Contractor Name: FAMILY SERVICES ASSOCIATION		Agency Name: Office On Aging	
BY (Authorized Signature)	Date Signed	BY (Authorized Signature)	Date Signed
	9/5/15		
Printed Name And Title of Person Signing		Printed Name And Title of Person Signing	
Veronica Dover, Chief Operating Officer			
Address		Address	
21250 Box Springs Road, Suite 212 Moreno Valley, CA 92557		6296 River Crest Drive, Suite K Riverside, CA 92507	

FORM APPROVED COUNTY COUNSEL
BY: NEAL R. KIPNIS
DATE: 9/5/15

Amendment Number:

1

1. This Agreement is entered into between the Riverside County Agency and Contractor named below.

Riverside County Agency Name
Office on Aging

Contractor Name
Smooth Transition, Inc.

2. The term of this Agreement is:

October 1, 2014 through June 30, 2015
(9 Months)

3. Maximum amount of this Agreement:

\$78,018.00

Seventy Eight Thousand, Eighteen

4. The parties agree to comply with the terms and conditions of the following documents which are by this reference made a part of the Agreement.

Increase Budget by \$8,500 in Title IIIC1 - Special Nutrition Funding ONLY.

Attachment A Scope of Work
Attachment B Allocation

All other terms of the contract remain the unchanged.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

Contractor		County of Riverside	
Contractor Name: Smooth Transition, Inc.		Agency Name: Office on Aging	
BY (Authorized Signature)	Date Signed	BY (Authorized Signature)	Date Signed
	5/14/15		
Printed Name And Title of Person Signing		Printed Name And Title of Person Signing	
Elsa Fitzgerald, Director of operations			
Address		Address	
6700 Indiana Ave., Suite 170 Riverside, CA 92507		6296 River Crest Drive, Suite K Riverside, CA 92507	

FORM APPROVED COUNTY COUNSEL
BY: NEAL R. KIPNIS
DATE: 5/14/15

Amendment Number: 1

1. This Agreement is entered into between the Riverside County Agency and Contractor named below.

Riverside County Agency Name
Office on Aging

Contractor Name
Sodexo America, LLC

2. The term of this Agreement is: July 1, 2014 through June 30, 2015

3. Maximum amount of this Agreement: \$985,221.00
Nine Hundred, Eighty Five Thousand, Two Hundred and Twenty One

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

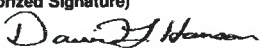
Increase Budget by \$11,790 in Title IIIC1 - Special Nutrition Funding ONLY.

Attachment A Scope of Work
Attachment B Allocation

All other terms of the contract remain the unchanged.

The Office on Aging obligations stated in the attached Exhibits shall be obligations of the Contractor under this Agreement.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

Contractor		County of Riverside	
Contractor Name: Sodexo America, LLC		Agency Name: Office On Aging	
BY (Authorized Signature) 	Date Signed 5/5/2015	BY (Authorized Signature)	Date Signed
Printed Name And Title of Person Signing David Hanson, Regional Vice President		Printed Name And Title of Person Signing	
Address UCR Ext. 1200 University Ave. Riverside, CA 92507		Address 6296 River Crest Drive, Suite K Riverside, CA 92507	

FORM APPROVED COUNTY COUNSEL
BY: NEAL R. KIPNIS
DATE: 5/5/15

Amendment Number:

1

1. This Agreement is entered into between the Riverside County Agency and Contractor named below.

Riverside County Agency Name
Office on Aging

Contractor Name
MIZELL SENIOR CENTER

2. The term of this Agreement is:

July 1, 2014 through June 30, 2015

3. Maximum amount of this Agreement:

\$855,119.00

Eight Hundred Fifty Five Thousand One Hundred Nineteen

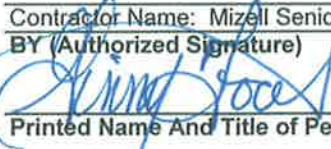
4. The parties agree to comply with the terms and conditions of the following documents which are by this reference made a part of the Agreement.

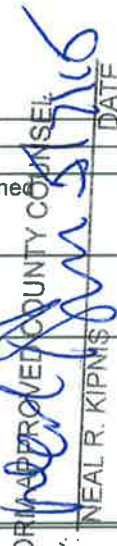
Increase Budget by \$40,389 in Title IIIC2 - Special Nutrition Funding ONLY.
Increase Budget by \$50,000 in Title IIIC2 - Baseline Funding ONLY.

Attachment A Scope of Work
Attachment B Allocation

All other terms of the contract remain the unchanged.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

Contractor		County of Riverside	
Contractor Name: Mizell Senior Center		Agency Name: Office On Aging	
BY (Authorized Signature)	Date Signed	BY (Authorized Signature)	Date Signed
	05/05/2015 5/5/2015		
Printed Name And Title of Person Signing		Printed Name And Title of Person Signing	
Ginny Foat, Executive Director			
Address		Address	
480 South Sunrise Way Palm Springs, CA 92262		6296 River Crest Drive, Suite K Riverside, CA 92507	

FORM APPROVED COUNTY COUNSEL
BY: 
NEAL R. KIPNIS
DATE