

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

244



FROM: Economic Development Agency

SUBMITTAL DATE:
June 4, 2015

SUBJECT: In-Principle Approval for New Lease Space for the Riverside County Library System - Norco Library, District 2, [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Authorize, in-principle, the Economic Development Agency (EDA) to seek building space to lease approximately 8,000-10,000 square feet of space for the relocation of the Norco Library.

BACKGROUND:

Summary

The Norco Library is currently located at 3954 Old Hamner Avenue in Norco and is approximately 8,000 square feet. The building is owned by the City of Norco and was built in 1926. Due to age, the current building is not conducive to good customer service or security. A new facility will have an emphasis on comfort and technology and will allow the library system to deploy a modern research facility for our customers.

(Continued)

Robert Field
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 0	\$ 0	\$ 0	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	
SOURCE OF FUNDS:				Budget Adjustment: No	
				For Fiscal Year: 2014/15	

C.E.O. RECOMMENDATION:

APPROVE

BY:
Rohini Dasika

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

- A-30
- Positions Added
- 4/5 Vote
- Change Order

Prev. Agn. Ref.:

District: 2/2

Agenda Number:

3-23

Departmental Concurrence

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

Economic Development Agency

FORM 11: In-Principle Approval for New Lease Space for the Riverside County Library System - Norco

Library, District 2, [\$0]

DATE: June 4, 2015

PAGE: 2 of 2

BACKGROUND:

Summary (Continued)

The Norco library welcomes over 10,000 visitors per month to utilize our services for research, education, entertainment, and career enhancement.

The current leased facility is in need of many improvements such as new restrooms, employee break rooms, flooring, paint, lighting, air conditioners and is not ADA compliant. The building layout contains many different rooms and floor levels, which is a safety hazard for the public and staff. The public computer area is constrained and located in two small separate rooms. This poses a security issue since library staff are unable to view the entire area from the front counter. There are also safety hazards due to water drainage issues and uneven sidewalk and patio areas. The community room lacks adequate storage and the kitchen is dated and not user friendly.

A new facility will accommodate a state of the art computer lab for research and training purposes, plug in area for customers to use laptops, smart phones and other devices, self checkout stations, electronic bulletin board to inform customers of library programming and services and improved telephone and wireless capabilities. The library system must also provide good customer service and ADA access.

Impact on Citizens and Businesses

A new facility will better serve the needs of the Norco community. It will eliminate health and safety concerns as well as provide for ADA compliance and accessible parking access.

Additional Fiscal Information

There are sufficient funds in the County Library Fund FY 14-15 budget to fund this new facility. No additional County funds are required.



**ENDORSEMENT
RIVERSIDE COUNTY LIBRARY SYSTEM
Leased Space in the City of Norco**

The Economic Development Agency concurs with this request from the Riverside County Library System for approximately 8,000 to 10,000 square feet of leased space in the Norco Area. There is no County owned space available meeting this requirement. The request meets County space Standards.

The information listed below summarizes the requirements provided by the Riverside County Library System:

Lead Time:	Six months to eight months
Square Footage:	Approximately 8,000 to 10,000 square feet
Term:	5 years with renewal options
Utilities:	Provided by Landlord
Custodial:	Provided by Landlord
Maintenance:	Provided by Landlord
Tenant Improvements:	Cost to be determined and negotiated
RCIT Costs:	Cost to be determined
Services:	County pays for electric and telephone services, Lessor to provide all other services

By: _____

Robert Field
Assistant County Executive Officer/EDA

MH:tg/060315/17.576