

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

208



FROM: Department of Mental Health

SUBMITTAL DATE:
May 15, 2015

SUBJECT: Approve the increase to the Purchase Order with the Riverside Convention Center for events, conferences, banquets, and trainings for the Department of Mental Health for 4 additional years. (District: All) [\$100,000] 97% State and 3% Federal.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Purchasing Agent's authority to increase the Purchase Order with the Riverside Convention Center for events, conferences, banquets, and trainings from \$83,000 to \$100,000 per year through June 30, 2019; and
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459 to increase the Purchase Order while staying within 10% of the approved annual amount of \$100,000 and to sign amendments that do not change the substantive terms of the Purchase Order.

(Continued on page 2)

PURCHASING & FLEET SERVICES: Lisa Brandl, Director

FORM APPROVED COUNTY COUNSEL
DATE 5/29/15
BY: GREGORY P. PRIAMOS
Departmental Concurrence

JW:DS

Jerry Wengerd
Jerry Wengerd, Director
Department of Mental Health

| FINANCIAL DATA | Current Fiscal Year: | Next Fiscal Year: | Total Cost: | Ongoing Cost: | POLICY/CONSENT (per Exec. Office) |
|--|----------------------|-------------------|-------------|-------------------------------------|---|
| COST | \$ 83,000 | \$ 100,000 | \$ 500,000 | \$ 100,000 | Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/> |
| NET COUNTY COST | \$ 0 | \$ 0 | \$ 0 | \$ 0 | |
| SOURCE OF FUNDS: 97% Federal and 3% State | | | | Budget Adjustment: NO | |
| | | | | For Fiscal Year: 14/15-18/19 | |

C.E.O. RECOMMENDATION: APPROVE

County Executive Office Signature BY: *Elizabeth J. Olson*
Elizabeth J. Olson

MINUTES OF THE BOARD OF SUPERVISORS

- A-30
- Positions Added
- 4/5 Vote
- Change Order

Prev. Agn. Ref.: 08/05/14 3-24 | District: All | Agenda Number:*

3-32

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FORM 11: Approve the increase to the Purchase Order with the Riverside Convention Center for events, conferences, banquets, and trainings for the Department of Mental Health for 4 additional years. (District: All) [\$100,000] 97% State and 3% Federal.

DATE: May 15, 2015

PAGE: Page 2 of 2

BACKGROUND:

Summary

On August 5, 2014 (3-24), the Board of Supervisors authorized the Purchasing Agent to issue a purchase order to the Riverside Convention Center for the Department of Mental Health (DMH) to hold events, conferences, banquets, and trainings in the amount of \$83,000 annually. In addition to the Friday Night Live Awards Banquet, Dare to Be Aware Youth Conference, and 2015 West Exchange Conference, DMH would like to utilize Riverside Convention Center to hold their annual Parent, Child Interactive Therapy (PCIT), Workshop and Training and other mental health outreach and training events. The Department is requesting that the Purchasing Agent be given the authority to extend the Purchase Order through 2019 to secure space that will accommodate the number of attendees and various activities for these events.

Impact on Citizens and Businesses

These services are a component of the Department's system of care aimed at improving the health and safety of consumers and the community. Conferences and trainings may bring visitors from other cities and states that will have a positive impact on Riverside County's economy.

Additional Fiscal Information

There are sufficient funds in the department's budget and no additional County funds are required. At least one of these conferences will be self-funded by registration fees.

Contract History and Price Reasonableness

The Riverside Convention Center has offered the County discounts to include audio and other services while using their venue, which is very competitive with other venues of similar size. Other similar venues are located in outside the city of Riverside and are not conducive for travel.