

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

356



**FROM:** Probation Department

**SUBMITTAL DATE:**  
June 18, 2015

**SUBJECT:** Approval In Principle for New Leased Office Space in Hemet, Perris, and Moreno Valley; 3rd and 5th Districts. [General Fund 67%, AB109 24%, CCPIA 9%].

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Authorize the Real Estate Division of EDA/Facilities Management to identify approximately 6,000-8,000 square feet of office space in Hemet; and 18,000 - 20,000 square feet of office space per location in Perris and Moreno Valley; and negotiate full service, five (5) year leases.

**BACKGROUND:**

**Summary**

On August 27, 2002, the County of Riverside entered into a lease agreement (as amended May 6, 2008, November 24, 2009 and November 24, 2014) for the Probation Department (Probation) in the City of Perris. The Third Lease Amendment to the existing Perris facility extended the Lease for a period of two years effective as of December 1, 2014, with Probation's option to terminate after one year.

(Continued on Page 2)

*Mark A. Hake*

Mark A. Hake  
Chief Probation Officer

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 0	\$ 0	\$ 0	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	
<b>SOURCE OF FUNDS:</b> General Fund 67%, AB109 24%, CCPIA 9%				<b>Budget Adjustment:</b> No	
				<b>For Fiscal Year:</b> 2014/15	

**C.E.O. RECOMMENDATION:**

**APPROVE**

County Executive Office Signature BY: *Elizabeth J. Olson*  
Elizabeth J. Olson

**MINUTES OF THE BOARD OF SUPERVISORS**

Departmental Concurrence

- A-30
- Positions Added
- 4/5 Vote
- Change Order

## **SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FORM 11:** Approval In Principle for New Leased Office Space in Hemet, Perris, and Moreno Valley; 3rd and 5th Districts. [General Fund 67%, AB109 24%, CCPIA 9%].

**DATE:** June 18, 2015

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### **BACKGROUND:**

#### **Summary (continued)**

Probation currently occupies 11,200 square feet of office space in a leased facility in Perris located at 2560 North Perris Blvd., Building N-1. The current space houses up to 50 staff and minimally meets the current needs of Probation. There is insufficient space to accommodate growth in staffing and caseloads resulting from implementation of new programs and services such as SB678/Community Corrections Performance Incentive Act (CCPIA) and AB109/117 & 118 Criminal Justice Alignment. The new location in Perris will provide office space for additional staff, training, interview rooms, and client drug testing rooms; and be in close proximity to bus lines and other law enforcement partners. Secured parking for county vehicles will also be needed.

With growth experienced due to SB678/CCPIA, AB109/117 & 118 Criminal Justice Alignment and an identified gap in services to the Moreno Valley region of the county, Probation finds it necessary to explore a future location within Moreno Valley and surrounding unincorporated areas. This location will enable Probation to meet the needs of a large number of our clients while providing better access to services within their own community.

Probation has identified a need for a Day Reporting Center (DRC) within the Hemet area to better serve the realignment population in their own community. The DRC is a "One-Stop-Shop" that offers reentry programming services in collaboration with Department of Public Social Services, Riverside County Office of Education, Workforce Development, Department of Mental Health, and Department of Public Health. In addition to counseling and educational services, the DRC provides supportive services such as a Peer Support Specialist to aid in readjusting to a community setting, bus passes, clothing, food and hygiene kits. The new location will provide office space for all participating agencies, training, interview rooms and client drug testing rooms. Secured parking for county vehicles will also be needed.

There are sufficient funds in the Probation budget to pay for the annual lease costs. No additional General Funds are needed.

#### **Impact on Citizens and Businesses**

Probation's presence throughout the county continues to provide an important public benefit to the community by serving clients where they live and effectively improving public safety. Realignment is one of the countywide challenges that require a countywide response. Since implementation, county agencies have been working collaboratively to address the issues and challenges of the realignment populations. The county agencies and partners in the community such as the police, mental health substance abuse programs, public health and the courts are committed to providing a high level of involvement and cooperation. The policy initiatives and intervention strategies articulated in the Community Correction Partnership Public Safety Realignment and Post-Release Community Supervision Implementation Plan Update report are intended to improve success rates of offenders under supervision, resulting in less victimization and increased community safety. Accomplishing this in the most cost efficient manner and employing proven correctional and justice system practices are the primary strategic goal of the initiative. The expansion and easy access to services provide consistency for clients throughout all areas of the county.



## ENDORSEMENT

### Probation Department Leased Space in the Perris, Moreno Valley, and Hemet

The Economic Development Agency concurs with this request from the Riverside County Probation Department for approximately 18,000-20,000 square feet of leased office space in Perris and Moreno Valley, and approximately 6,000-8,000 square feet of leased office space in Hemet. There is no County owned space available meeting this requirement. The request meets County space Standards.

The information listed below summarizes the requirements provided by the Riverside County Probation Department.

Lead Time:	Six – Nine Months
Perris & Moreno Valley Square Footage:	Approximately 18,000- 20,000 Square Feet
Hemet Square Footage:	Approximately 6,000-8,000 Square Feet
Term:	Five – Seven Years
Utilities:	Provided by Landlord
Custodial:	Provided by Landlord
Maintenance:	Provided by Landlord
Tenant Improvements:	Cost to be determined and negotiated
RCIT Costs:	Cost to be determined
Services:	County pays for telephone service, Lessor to provide all other services.

By:   
Robert Field  
Assistant County Executive Officer/EDA

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