

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

540



**FROM:** Transportation and Land Management Agency - Planning

**SUBMITTAL DATE:**  
July 9, 2015

**SUBJECT:** Approval of Budget Adjustments for FY 2014-2015 for the Transportation and Land Management Agency (TLMA) – Planning. All Districts; [\$230,000 Total Cost]; 100% Development Deposit Based Fees

**RECOMMENDED MOTION:** That the Board of Supervisors approve and direct the Auditor-Controller to make Budget Adjustments to estimated revenues and appropriations for TLMA Planning in the amount of \$230,000 as follows on Schedule "A".

**BACKGROUND:**

Summary

The Planning Department requires a closing budget adjustment for FY 14/15 due to an increase in revenues and expenses in FY 2014-2015 beyond what was anticipated in the approved budget. The total adjustment is \$230,000. The department strives to develop a budget that anticipates the appropriate level of activity and known potential impacts; however, development activity in FY14/15 exceeded what we had projected when the budget was assembled in early 2014.

Continued on the next page

Juan C. Perez  
Director-Transportation and Land  
Management Agency

| FINANCIAL DATA  | Current Fiscal Year: | Next Fiscal Year: | Total Cost: | Ongoing Cost:                     | POLICY/CONSENT<br>(per Exec. Office)  |
|---|----------------------|-------------------|-------------|-----------------------------------|---|
| COST  | \$ 230,000           | \$ 0              | \$ 230,000  | \$ 0                              | Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/> |
| NET COUNTY COST   | \$ 0                 | \$ 0              | \$ 0        | \$ 0                              |   |
| <b>SOURCE OF FUNDS:</b> 100% Development Deposit Based Fees |                      |                   |             | <b>Budget Adjustment:</b> Yes     |   |
|   |                      |                   |             | <b>For Fiscal Year:</b> 2014-2015 |   |

**C.E.O. RECOMMENDATION:**

APPROVE

BY:   
Tina Grande

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

**FISCAL PROCEDURES APPROVED**  
**PAUL ANGULO, CPA, AUDITOR-CONTROLLER**  
 BY:   
**Esteban Hernandez**

Departmental Concurrence

- A-30
- Positions Added
- 4/5 Vote
- Change Order

Prev. Agn. Ref.:

District: ALL

Agenda Number:

3-49

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11:** Approval of Budget Adjustments for FY 2014-2015 for the Transportation and Land Management Agency (TLMA) – Planning. All Districts; [\$230,000 Total Cost]; 100% Development Deposit Based Fees  
**DATE: July 9, 2015**  
**PAGE: 2 of 3**

**BACKGROUND:**

**Summary (continued)**

A budget adjustment in the amount of \$230,000 is necessary due to an increase in development activity. The Planning Department utilizes consultant contract services on an “as-needed” basis to supplement its small core staff of 17 personnel, and to help process some individual cases. A budget adjustment is now necessary to cover expenses related to the increase in expected development activity that was handled by contract planners. This adjustment will insure the department is able to meet all of its obligations within appropriation at year end. The funding was realized through Deposit Based Fee (DBF) revenues paid by the development community, there is no impact to the General Fund for this budget adjustment.

**Impact on Citizens and Businesses**

These adjustments provide for the appropriate reviews and processing to be done of development applications and to cover the County expenses associated with the development process.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

There is no net county cost for this amount due to the recognition of Deposit-Based Fee revenues in the adjustment to cover expenses.

SCHEDULE A

|                          |                         |           |
|--------------------------|-------------------------|-----------|
| Increase Revenues:       |                         |           |
| 10000-3120100000-771930  | Deposit Based Fee Draws | \$230,000 |
|                          |                         |           |
| Increase Appropriations: |                         |           |
| 10000-3120100000-525440  | Professional Services   | \$230,000 |