

FORM APPROVED COUNTY COUNSEL  
 BY: GREGORY P. PRIAMOS 6/8/15  
 DATE

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

269C



**FROM:** County Auditor-Controller

**SUBMITTAL DATE:**  
 June 4, 2015

**SUBJECT:** Public Hearing for Approval of County of Riverside Ordinance 860.12, Repealing Ordinance 860.11 Establishing Fees of the County Auditor-Controller. Exemption from CEQA, All Districts. [\$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Adopt County of Riverside Ordinance 860.12, Repealing Ordinance 860.11 Establishing Fees of the County Auditor-Controller at the close of the July 21, 2015 public hearing.
2. Find that the adoption of Ordinance 860.12 is exempt from California Environmental Quality Act pursuant to CEQA Guidelines Section 15061(b)(3); and
3. Direct the Clerk of the Board to file a Notice of Exemption with the County Clerk for posting.

*Frankie Ezzat*  
 Frankie Ezzat, MPA  
 Assistant Auditor-Controller for  
 Paul Angulo, CPA, MA - County Auditor-Controller

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ -0-	\$ -0-	\$ -0-	\$ -0-	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ -0-	\$ -0-	\$ -0-	\$ -0-	
SOURCE OF FUNDS: N/A				Budget Adjustment: No	
				For Fiscal Year: 2015/16	

**C.E.O. RECOMMENDATION:** APPROVE

BY: Samuel Wong 6/8/15  
 Samuel Wong

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

- A-30
- Positions Added
- 4/5 Vote
- Change Order

Prev. Agn. Ref.:

District: All

Agenda Number:

9-1

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA  
FORM 11: County of Riverside Ordinance 860.12, Repealing Ordinance 860.11 Establishing Fees of  
the County Auditor-Controller. Exemption from CEQA, All Districts. [\$0]**

**DATE: June 4, 2015**

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**BACKGROUND:**

**Summary (continued)**

On June 16, 2015, the Board of Supervisors introduced Ordinance 860.12 as the first step in repealing Ordinance 860.11. The Board's action on this agenda item will finalize the repeal which will be effective thirty days hereafter.

In accordance with the provisions of Government Code Section 54985, this amendment revises the current fees for the issuance of warrants, journal processing and services provided by the County Auditor-Controller.

Due to increases in labor costs, several of the property tax fixed charge related rates must be increased. The fees related to time-share assessments and general services will be reduced to reflect cost decreases caused by a reduction in overall activity associated with these services. Rates related to warrants, vouchers, garnishments, withholding orders, sheriff writs, and sales tax recovery will remain unchanged. The following is a summary of fee changes:

<b>Rate</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Increase/ (Decrease)</b>	<b>Percent Change</b>
Property Tax Time-Share Assessment (per assessment)	\$3.32	\$2.64	(\$0.68)	(20.5%)
Property Tax Fixed Charge Transaction (per parcel)	\$0.08	\$0.09	\$0.01	12.5%
Property Tax Fixed Charge Correction (each)	\$49.50	\$53.53	\$4.03	8.1%
Property Tax Fixed Charge Correction (per batch)	\$148.51	\$160.50	\$11.99	8.1%
Property Tax Fixed Charge Enrollment Transaction (per district)	\$129.66	\$130.45	\$0.79	0.6%
Property Tax General Services Fee (per hour)	\$106.75	\$75.66	(\$31.09)	(29.1%)

Ordinance 860.12 includes the rates the Auditor-Controller will be charging in Fiscal Year 2015/16 for 15 services provided to county departments, taxing agencies outside the county (example cities), special districts (example water districts), employees and the general public (for garnishments and similar services) as follows:

<u>Affected Agencies</u>	<u>Number of Rates</u>
Taxing Agencies (excludes county)	5
Employees and general public	6
Special Districts	3
County Departments	1

The property tax general services fee is intended to recover costs associated with researching and providing significant amounts of information requested by consulting agencies. The rate will not be charged to taxing agencies or requests that fall under the California Public Records Act.

This amendment to Ordinance No. 860 is exempt from CEQA. The amendment to Ordinance No. 860 merely authorizes the Auditor/Controller to charge amended fees to recover its costs of providing certain services to County departments, taxing entities, special districts, employees, and the public as otherwise authorized by law. The adoption of Ordinance No. 860.12 is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because it can be seen with certainty that there is no possibility that the change in the Auditor/Controller's fees will have a significant effect on the environment, the adoption of Ordinance No. 860.12 is exempt from CEQA.

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA  
FORM 11: County of Riverside Ordinance 860.12, Repealing Ordinance 860.11 Establishing Fees of  
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**DATE: June 4, 2015**

**PAGE: 3 of 3**

**Impact on Residents and Businesses**

The only fee charged to residence is the \$2.64 property tax timeshare fee which is added together with the Tax Collector and Assessor costs and recovered through the property tax bill. A fee reduction of \$0.68 is proposed.

1 ORDINANCE NO. 860.12

2  
3 AN ORDINANCE OF THE COUNTY OF RIVERSIDE

4 AMENDING ORDINANCE NO. 860 RELATED TO ESTABLISHING A SCHEDULE OF FEES FOR  
5 THE ISSUANCE OF WARRANTS AND SERVICES BY THE COUNTY AUDITOR-CONTROLLER

6  
7 The Board of Supervisors of the County of Riverside ordains as follows:

8 Section 1. of Ordinance 860 is amended to read as follows:

9 “Section 1. The Board of Supervisors establishes the following schedule of fees  
10 for warrants, journal processing and services provided by the County Auditor-Controller:

11  
12 WARRANTS, JOURNAL PROCESSING, AND SERVICES

13	Special District County B Warrant (each)	\$6.10
14	Special District Processing of Journal Vouchers (per line)	\$ 0.17
15	Special District Payroll Warrant (non-County) (each)	\$17.96
16	Child Support Garnishment (each)	\$1.50
17	Medical Support Garnishment (each)	\$1.50
18	Spousal Support Garnishment (each)	\$1.50
19	Earnings Withholding Orders (each)	\$1.50
20	Sheriff Writs (each)	\$1.50
21	Property Tax Time-Share Assessment (per assessment)	\$2.64
22	Property Tax Fixed Charge Transaction (per parcel)	\$0.09
23	Property Tax Fixed Charge Correction (each)	\$53.53
24	Property Tax Fixed Charge Correction (per batch)	\$160.50
25	Property Tax Fixed Charge Enrollment Transaction (per district)	\$130.45
26	Property Tax General Services Fee (per hour)	\$75.66
27	ACO Sales Tax Recovery Rate (% of Recovery)	5.3%

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FORM APPROVED COUNTY COUNSEL  
BY: *DAVE A. GARDNER* 6/8/15  
DATE

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Section 2. This ordinance shall take effect thirty (30) days from the date of its adoption.”

BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

By: \_\_\_\_\_  
Chairman

ATTEST:

CLERK OF THE BOARD:

By: \_\_\_\_\_  
Deputy

(SEAL)

APPROVED AS TO FORM:

By: \_\_\_\_\_  
DALE GARDNER  
Deputy County Counsel

Dated: \_\_\_\_\_

## NOTICE OF EXEMPTION

June 16, 2015

To: County Clerk  
County of Riverside  
4080 Lemon Street, 1<sup>st</sup> Floor  
Riverside, CA 92501

From: Riverside County  
c/o Clerk of the Board  
4080 Lemon Street  
Riverside, CA 92501

**Project Title:** Ordinance No. 860.12 – Amending the fees charged by the Auditor/Controller to recover its costs associated with providing certain services.

**Project Location:** Not site specific.


**Description of Project:** Ordinance No. 860.12 amends the fees charged by the Auditor/Controller for providing certain services to County departments, taxing entities, special districts, employees, and the public in order to recover its costs of such services as authorized by law.

**Name of Public Agency Approving Project:** Riverside County Board of Supervisors

**Name of person or Agency Carrying Out Project:** Riverside County Auditor/Controller

**Exempt Status:** California Environmental Quality Act (CEQA) Guidelines, Section 15061(b)(3)

**Reasons Why Project is Exempt:** Adoption of Ordinance No. 860.12 is exempt from CEQA pursuant to CEQA Guidelines, Section 15061(b)(3). Adoption of Ordinance No. 860.12 merely authorizes the Auditor/Controller to charge amended fees to recover its costs of providing certain services to County departments, taxing entities, special districts, employees, and the public as otherwise authorized by law. The adoption of Ordinance No. 860.12 is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because it can be seen with certainty that there is no possibility that the change in the Auditor/Controller's fees will have a significant effect on the environment, the adoption of Ordinance No. 860.12 is exempt from CEQA.

**Signed:**   
Dale A. Gardner  
Deputy County Counsel  
Office of County Counsel, County of Riverside

**Date:** 6/18/15

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**Signed:** \_\_\_\_\_  
Dale A. Gardner  
Deputy County Counsel  
Office of County Counsel, County of Riverside

**Date:** \_\_\_\_\_