

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

238



FROM: Economic Development Agency

SUBMITTAL DATE:
September 10, 2015

SUBJECT: Riverside County Administrative Center Board Chambers Audio Visual System Upgrade Project - Approval of In-Principle and Estimated Project Budget, District 2, [\$500,000], Capital Improvement Fund 100%, Fund 30700 (Previously Approved Budget)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve in-principle the Riverside County Administrative Center (CAC) Board Chambers Audio Visual (AV) System Upgrade;
2. Approve the estimated project budget in the amount of \$500,000; and
3. Delegate project management authority for the project to the Assistant County Executive Officer/EDA in accordance with applicable Board policies.

**BACKGROUND:
Summary**

(Commences on Page 2)

Robert Field
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 500,000	\$ 0	\$ 500,000	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

SOURCE OF FUNDS: Capital Improvement Fund 100%, Fund 30700 (Previously approved budget)	Budget Adjustment: No
	For Fiscal Year: 2015/16

C.E.O. RECOMMENDATION:

APPROVE

BY:
Rohini Dasika

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

REVIEWED BY CIP
 Ivan M. Chand 9/16/2015
 Departmental Concurrence

- A-30
- Positions Added
- 4/5 Vote
- Change Order

Prev. Agn. Ref.: 1-0 of 5/11/15

District: 2

Agenda Number:

3-8

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

Economic Development Agency

FORM 11: Riverside County Administrative Center Board Chambers Audio Visual System Upgrade Project - Approval of In-Principle and Estimated Project Budget, District 2, [\$500,000], Capital Improvement Fund 100%, Fund 30700 (Previously Approved Budget)

DATE: September 10, 2015

PAGE: 2 of 2

BACKGROUND:

Summary

Construction of the Riverside CAC Board Chambers was completed in 2002 as part of the 96,000 square foot addition to the existing Administrative Center. The Board Chamber hosts the highest volume of visitor traffic for public meetings and other county business than any other county facility.

On May 11, 2015, the Board of Supervisors approved Capital Improvement Program funding to include the CAC Security and other miscellaneous projects. Key components of the existing AV technology at the Riverside CAC for the Board Chambers are more than thirteen years old and are in need of replacement. The Riverside CAC Board Chambers AV System Upgrade project will include replacement of the existing analog computers and monitors with High Definition (HD) digital systems, upgrades to the assistive listening system, video conferencing, improved document and presentation capabilities, replacement of the current voting and individual dais-seating monitors and controls.

Impact on Citizens and Businesses

Replacement of the existing audio visual system will benefit the community by providing a more innovative and welcome space to conduct public meetings and other county business

Additional Fiscal Information

The approximate allocation of the estimated project budget is as follows:

PROJECT BUDGET LINE ITEMS	PHASE	PROJECT BUDGET AMOUNT
Design Consultant	1	65,000
Construction Management	2	0
Construction Contract	3	350,000
Offsite Construction	4	0
Project Management	5	17,800
Fixtures, Furnishings, Equipment	6	9,500
Other Soft Costs / Specialty Consultants	7	22,700
Project Contingency	8	35,000
Minor Construction	9	0
Project Budget		\$ 500,000

All costs associated with this project will be 100% funded through the Capital Improvement Fund; thus no net county costs will be incurred and no budget adjustment is required at this time.