

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

230



FORM APPROVED COUNTY COUNSEL
DATE 9/27/15
BY: GREGORY P. PRIAMOS

FROM: Economic Development Agency

SUBMITTAL DATE:
September 10, 2015

SUBJECT: Riverside County Fair & National Date Festival – Approval of Stage and Lighting Services Agreement for 1 Year with a 3 Year Option, District 4 [\$406,000], Riverside County Fair & National Date Festival Fair Funds 100%

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached agreement between the County of Riverside and LB Lights West, Inc. for stage and lighting services during the Riverside County Fair & National Date Festival in the amount not-to-exceed \$406,000 over a four-year period;
2. Authorize the Chairman of the Board of Supervisors to execute the attached agreement; and
3. Authorize the Assistant County Executive Officer/EDA, or designee, to administer the terms of the agreement, execute the three year extensions and make any "non-substantive" changes to the agreement that may arise.

BACKGROUND:

Summary

(Commences on Page 2)

Robert Field
Assistant County Executive Officer/EDA

| FINANCIAL DATA | Current Fiscal Year: | Next Fiscal Year: | Total Cost: | Ongoing Cost: | POLICY/CONSENT (per Exec. Office) |
|--|----------------------|-------------------|-------------|---|---|
| COST | \$ 94,000 | \$ 104,000 | \$ 406,000 | \$ 0 | Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/> |
| NET COUNTY COST | \$ 0 | \$ 0 | \$ 0 | \$ 0 | |
| SOURCE OF FUNDS: Riverside County Fair & National Date Festival Fair Funds 100% | | | | Budget Adjustment: No | |
| | | | | For Fiscal Year: 2015/16-2018/19 | |

C.E.O. RECOMMENDATION:

APPROVE

BY:
Rohini Dasika

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

FISCAL PROCEDURES APPROVED

PAUL ANGULO, CPA, AUDITOR-CONTROLLER
BY:
Susana Garcia-Bocanegra

Departmental Concurrence

- A-30
- 4/5 Vote
- Positions Added
- Change Order

Prev. Agn. Ref.: 3.6 of 12/20/11

District: 4

Agenda Number:

3-11

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

Economic Development Agency

FORM 11: Riverside County Fair & National Date Festival – Approval of Stage and Lighting Services Agreement for 1 Year with a 3 Year Option, District 4 [\$406,000], Riverside County Fair & National Date Festival Fair Funds 100%

DATE: September 10, 2015

PAGE: 2 of 2

BACKGROUND:

Summary

The Riverside County Fair & National Date Festival issued a competitive Request for Qualifications (RFQ) on June 4, 2015. The RFQ was designed to provide the Fair with the opportunity to select a company with the highest quality services at the most competitive price. The RFQ solicited proposals for a one year contract for FY 2015/16, with the option to extend the contract for three, one-year periods for fiscal years 2016/17, 2017/18, and 2018/19.

Two responses were submitted and received by the deadline. The Economic Development Agency reviewed the responses and LB Lights West, Inc. was deemed the most qualified respondent. LB Lights West, Inc. has successfully provided stage and lighting systems services at the Riverside County Fair & National Date Festival for the past four years.

The Agreement has been reviewed and approved as to form by County Counsel.

Impact on Citizens and Businesses

The Riverside County Fair & National Date Festival draws approximately 300,000 people during the 10 days of operation, which is a benefit to the local economy, residents and businesses.

SUPPLEMENTAL:

Additional Fiscal Information

This contract is within the established FY 2015/16 Fair budget. The attached agreement between the County of Riverside and LB Lights West, Inc. was prepared for an amount not-to-exceed \$406,000 over a four year period with the following payment schedule:

| Stage and Lighting Budget by Fiscal Year | | | | |
|---|---------------------|---------------------|---------------------|--------------|
| FY 2015/2016 | FY 2016/2017 | FY 2017/2018 | FY 2018/2019 | Total |
| \$94,000 | \$104,000 | \$104,000 | \$104,000 | \$406,000 |

Contract History and Price Reasonableness

LB Lights West, Inc. was awarded the contract for the 2012 Riverside County Fair & National Date Festival with the option to extend the contract through FY 2011/12-2014/15. The following budget was established: FY 2011/12- \$94,000; FY 2012/13- \$94,000; FY 2013/14- \$94,000; and FY 2014/15- \$94,000.

Attachments:

- Agreements - 3 original copies
- 3-Exhibit A (Proposals)

**RIVERSIDE COUNTY FAIR AND NATIONAL DATE FESTIVAL
SERVICES AGREEMENT**

This Agreement is made and entered into the ____ day of ____, 2015 by and between the County of Riverside ("COUNTY") and L.B. Light West, Inc. ("CONTRACTOR"). The parties agree as follows: Contractor agrees to provide Stage and Lighting Services at the 2016 Riverside County Fair & National Date Festival as specified in proposal, with an option to extend the contract for three (3) one year extensions for year(s) 2017, 2018 and 2019.

1. Documents Made Part of This Agreement: This Agreement is comprised of the following documents: This Agreement and Exhibit A- Proposal.

2. Services To Be Provided: A. CONTRACTOR shall provide all services and fulfill all other requirements as specified in this Agreement. CONTRACTOR has the expertise, special skills, knowledge and experience to fully perform these services and requirements in a professional manner.

B. The time for provision of services by CONTRACTOR shall be; February 12 through February 21, 2016, with the option to extend the contract for three (3) one year extensions for year (s) 2017, 2018 and 2019. CONTRACTOR shall immediately commence performance of services upon notification from COUNTY, and shall perform such services throughout the term of this Agreement in a diligent, timely and prompt manner.

C. Provision of additional services beyond those stated in this Agreement shall require a written amendment to this Agreement signed by authorized representatives of both parties.

3. Compensation: COUNTY shall pay CONTRACTOR for all services performed in accordance with the payment terms. Unless otherwise stated in this agreement, CONTRACTOR shall be responsible for all costs and expenses associated with performance or compliance with the terms of this Agreement. **A total consideration of ninety four thousand dollars (\$94,000.00) payable on Sunday, February 21, 2016 by County Warrant.**

2017- One hundred and four thousand dollars (\$104,000.00) payable on Sunday, February 26, 2017 by County Warrant.

2018- One hundred and four thousand dollars (\$104,000.00) payable on Sunday, February 25, 2018 by County Warrant.

2019- One hundred and four thousand dollars (\$104,000.00) payable on Sunday, February 24, 2019 by County Warrant.

County and/ or Contractor has the right to terminate subsequent year(s) contract (s) with a ninety (90) day notice.

4. County Representative: The following COUNTY representative shall be the contact for CONTRACTOR with regard to the services to be provided pursuant to this Agreement:

Name: **Veronica Casper**

Title: **Fair Manager**

5. Compliance with Laws; Licensing: CONTRACTOR shall comply with all applicable laws, rules and regulations related to performance of this Agreement, including but not limited to all applicable fair employment, civil rights, access, health and safety laws, rules and regulations. CONTRACTOR represents and warrants that it has all licenses, permits and qualifications as are legally or professionally required to perform the services stated in this Agreement. CONTRACTOR shall comply with all applicable COUNTY policies, procedures, rules and regulations.

6. Termination: A. This Agreement may be terminated by COUNTY for any reason (with or without cause) upon giving **30** days written notice to CONTRACTOR.

B. COUNTY may terminate this Agreement immediately when any of the following occurs: (1) COUNTY determines that CONTRACTOR's activities are resulting in or may result in discredit to COUNTY; (2) CONTRACTOR has acted dishonestly; (3) CONTRACTOR is unwilling or unable for any reason to properly perform; or (4) CONTRACTOR has breached a material provision of this Agreement.

C. After receipt of a notice of termination from COUNTY, CONTRACTOR shall:

(1) stop all work under this Agreement on the date specified in the notice of termination; (2) deliver to COUNTY any equipment, materials, data, reports or other work which, if the Agreement had been continued, would have been required

to be furnished to COUNTY by CONTRACTOR; and (3) take any additional actions which may be reasonably requested by COUNTY. Following termination, COUNTY shall make payment to CONTRACTOR for all services which have been properly rendered up to the date of termination. No other payments shall be due to CONTRACTOR upon termination. In the event of termination, COUNTY may proceed with the work in any manner it deems to be proper and in the best interest of COUNTY.

D. If for any reason the Fair is not held on the planned dates, this Agreement shall be considered to be terminated, and COUNTY shall not be liable to CONTRACTOR for any further payments (other than payments for services which have already been properly rendered). This shall apply regardless of the cause of why the Fair is not held on the planned dates. This shall also apply if the Fair is interrupted or delayed, in part or in full.

E. This section shall not limit any other legal rights the COUNTY may have against CONTRACTOR.

7. Independent Contractor: A. CONTRACTOR is acting as an independent contractor, and no relationship of employer-employee exists between CONTRACTOR (including its employees, agents or representatives) and COUNTY. CONTRACTOR assumes full and exclusive responsibility for its acts and the acts of its employees, agents and subcontractors related in any way to this Agreement. CONTRACTOR (including its employees, agents or representatives) shall not be entitled to any benefits payable to employees of COUNTY, including but not limited to workers' compensation, retirement, leave or other similar benefits. CONTRACTOR assumes full responsibility for payments of all federal, State and local taxes or other contributions imposed or required under social security, workers' compensation, income tax, disability, unemployment, retirement or similar laws or regulations, related to CONTRACTOR, its employees, agents or representatives. CONTRACTOR shall indemnify COUNTY against any and all claims that may be made against COUNTY based upon a contention by any person or entity that an employer-employee relationship exists by reason of this Agreement, including but not limited to any federal, State or other payments which COUNTY may be required to make related to such a claim. CONTRACTOR shall immediately reimburse COUNTY for any payments which COUNTY may be required to make related to any such claim.

B. CONTRACTOR and its agents, servants, employees, subcontractors or other representatives shall not act and shall not in any manner be construed to be agents, officers, or employees of COUNTY; shall not in any manner incur or have the power to incur any debt, obligation or liability against or on behalf of COUNTY; and shall in no way represent themselves to be officers, employees or agents of COUNTY. COUNTY shall not in any way be liable for any debts, acts, obligations or other liabilities or actions of CONTRACTOR, its agents, servants, employees, subcontractors or other representatives.

8. Insurance: A. Prior to the start of performance, or at an earlier date as may be requested by COUNTY, CONTRACTOR shall provide to COUNTY original insurance certificates which evidence the following coverages from companies licensed to issue such insurance in the State of California:

- (a) Workers' compensation insurance as required by the laws of the State of California;
- (b) Commercial general liability insurance, on an occurrence basis, with limits not less than \$1,000,000 combined single limit per occurrence (for injury, death, property damage or other occurrence);
- (c) For contracts involving use of vehicles (automobiles, trucks or other vehicles), commercial automobile liability insurance, on an occurrence basis, with limits of not less than \$1,000,000 combined single limit per occurrence (for injury, death, property damage or other occurrence); and
- (d) Any other insurance required by law or the State of California for this type of activity or event.

B. The insurance certificates must also include the following:

- (a) The dates of inception and expiration of the insurance;
- (b) A statement that the following are listed as additional insureds: The County of Riverside; the Riverside County Fair and National Date Festival; the Riverside County Economic Development Agency; and the officers, employees, servants and agents of these entities;
- (c) A statement that the insurance cannot be cancelled or reduced without 30 days prior written notice to COUNTY; and
- (d) A statement that the certificate holder shall be: County of Riverside, Riverside County Fair and National Date Festival, 82-503 Hwy 111, Indio, California 92201.

9. Indemnification: CONTRACTOR shall indemnify and hold harmless COUNTY, including its officers, employees and agents, from any and all liabilities, claims, debts, damages, demands, or actions of whatever kind or nature (including, but not by way of limitation, wrongful death, bodily injury, property damage, and legal representation and expenses) arising out of or in any manner connected with CONTRACTOR's performance related to this Agreement.

10. Right to Audit or Monitor; Records; Ownership of Documents: A. COUNTY shall have the right to audit and monitor the activities or procedures of CONTRACTOR. CONTRACTOR shall maintain accurate records related to the activities performed by CONTRACTOR pursuant to this Agreement. COUNTY may at any time audit any of CONTRACTOR's records related to activities performed by CONTRACTOR pursuant to this Agreement.

B. All documents, reports and materials prepared by CONTRACTOR pursuant to this Agreement shall become the property of the COUNTY. Upon termination of this Agreement or completion of services, CONTRACTOR shall furnish to COUNTY all documents, reports and materials (including any uncompleted reports or unfinished work).

11. Governing Law; Jurisdiction: This Agreement shall be governed by and interpreted in accordance with the laws of the State of California. Any legal action related to the performance or interpretation of this Agreement shall be filed only in the Superior Court for the State of California located in Riverside County, California.

12. Miscellaneous: A. CONTRACTOR shall not subcontract with any third party for furnishing any of the services described in this Agreement without the prior written approval of COUNTY.

B. CONTRACTOR shall not assign any interest in or part of this Agreement without the prior written consent of COUNTY.

C. CONTRACTOR shall ensure that there shall be no discrimination against or segregation of any person, or group of persons, on account of disability, sex, marital status, race, religion, color, creed, national origin, or ancestry in performing the services specified in this Agreement.

D. Any waiver by COUNTY of any one or more of the terms of this Agreement shall not be construed to be a waiver of any subsequent breach of the same or of any other term hereof. Failure on the part of COUNTY to require exact, full and complete compliance with any terms of this Agreement shall not be construed as in any manner changing the terms of this Agreement or estopping COUNTY from enforcement of such terms.

E. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of the Agreement will continue in full force without being impaired or invalidated in any way.

F. This agreement is intended by the parties as the final, complete and exclusive statement of their understanding with respect to the subject matter of this Agreement, and supercedes any and all prior or contemporaneous oral or written understandings or statements. This Agreement may be changed or modified only pursuant to a written document signed by the authorized representatives of both parties.

L.B. Light West, Inc. ("CONTRACTOR")

By: [Signature] Dated: 8.17.15

Name and title: L.B. Light West, Inc.
Leo Burke, President
2488 Maggio Circle
Lodi, CA 95240
Phone: 209-333-0996

COUNTY OF RIVERSIDE

By: _____ Dated: _____

Name and title: **Marion Ashley, Chairman**
Board of Supervisors

FORM APPROVED COUNTY COUNSEL

BY: [Signature] DATE: 8/21/15
NEAL R. KIPNIS

EXHIBIT A

**L.B. Lights West, Inc. Proposal for the
Riverside County Fair & National Date Festival
Stage and Lighting System Equipment and Services**



L.B. Lights West . 2488 Maggio Circle . Lodi, CA 95240 . PH- (209) 333.0996 . FAX- (209) 333.2312

L.B. Lights West, Inc.
Proposal for the Riverside County Fair
& National Date Festival
Stage and Lighting System Equipment and Services
July 8, 2015

RFQ
Technical Proposal

Submission of this proposal signifies that all terms, conditions, requirements, performance measures and instructions concerning the award of the Stage and Lighting Systems Services RFQ to which this proposal responds, have been read and understood. Further, in signing this letter, as the authorized representative of the submitting firm, it is expressly agreed by the proposer that failure to have provided accurate and truthful information in this proposal or any deviation from any requirement or performance measure stated in the RFQ shall constitute grounds for rejection of this proposal. And further, proposer agrees that if the submitted proposal is not in the format of the RFQ, proposer's proposal will be deemed non-responsive.

L.B. Lights West Inc.

Leo P. Burke III

7/8/2015



2488 Maggio Circle Lodi, CA 95240 ph: (209) 333.0996 fax: (209) 333.2312

RFQ
Stage and Lighting Systems Services
Riverside County Fair & National Date Festival

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RFQ - Stage and Lighting Systems Services

Company History and Personnel

Personnel and Bidders Qualification/Philosophy

Special features: With a population of over 2 million residents, Riverside County is an area full of numerous different types of people and the Riverside County Fair & National Date Festival has consistently managed to have something to attract each of them. Entertainment, food, games and interactive displays are viewed each year by the thousands in attendance, and as society's tastes and preferences change, the Riverside County Fair evolves with them with one thing remaining constant – the ability to provide excellent entertainment and a quality good time for the area's residents. L.B. Lights West, Inc's main objective of this event is to assist the Riverside County Fair in this goal and ensure that all in attendance have an optimal visual experience. With over 30 years of experience and hundreds of satisfied clients, we are considered experts in the field of fair entertainment and can assure you that your event is safe in our capable hands.

Below are a few things that separate L.B. Lights West, Inc. from the rest:

1. Standard value-added services provided by L.B. Lights West, Inc. include any and all consultation requests, any site checks or meetings required, as well as any small line item equipment i.e., if you order a stage we charge you a clear base price and do not nitpick the costs of any handrail, bolts, wrenches, or adjustments that may be required. L.B. Lights West, Inc. also accepts personal responsibility for all equipment and services – if you are not satisfied with the quality provided, we will come out and fix the situation at no additional cost. Accessibility is also a feature we pride ourselves on – with cell phone numbers for all production managers assigned to your event we are never more than a phone call away.



RFQ - Stage and Lighting Systems Services

**Company History and Personnel
Personnel and Bidders Qualification/Philosophy**

2. Production is a creative field and we understand the need to make adjustments as you go along, as well as at the last minute. We do our best to accommodate all changes well into load in and show days as best as equipment availability and time restrictions allow. Any charges associated with these changes are limited to additional equipment rental costs, onsite technical labor, and any additional trucking required. If at any time there proves to be a mistake or error made at the fault of L.B. Lights West, Inc. we will promptly do our best to rectify the situation at hand.

3. Our company, located in Lodi, CA, is a one of a kind small business one-stop-shop. With the vast array of products and services that we carry, you get both unlimited resources as well as individual attention that can only be provided from a small business. We are 100% family run with over half of our employees being related to one another. This ensures that each team member assigned to your event is well versed in your needs and requirements as well as all internal aspects of your show.

4. Our company prides itself on providing the same high quality goods and services that you would find at any large scale national Production Company at a lower cost, more value added option; because we own all of our equipment, the cost savings to you will be significant. With our personal services and accessibility, we ensure that your vision will become a reality.



RFQ - Stage and Lighting Systems Services

Company History and Personnel

Personnel and Bidders Qualification/Philosophy

If failure is not an option then the integrated Staging and Lighting System solution provided by L.B. Lights West is the resounding choice to make your event sparkle and shine. L.B. Lights West, Inc. has been in business for over 30 years and has since that time, helped to produce thousands of successful events. State and county fairs, high-end corporate events, national concert tours, movies and television performances, weddings, and music festivals – there is no type of event that L.B. Lights West, Inc. has not excelled at and perfected. This is all because our employees are as high quality as our equipment.

Lights West has over 30 year round and seasonal employees. The crew that will be assembled to staff this event are seasoned professionals who work in the lighting and event business on a daily basis. Matt Kern, as the Coordinating Producer for this event, each year will assemble a team of seasoned professionals to address the individual needs of the Riverside County Fair. Matt, has extensive experience in producing national level events, guiding crews through set-up, operation and removal of complicated and extensive lighting and audio visual sets. From the set-up crew to the operations staff, familiarity is key to operation of a smooth running event. All L.B. Lights West, Inc. 30+ employees are trained up through the company starting with basic knowledge of equipment and assembly training. Newer technicians are sent to jobsites with experienced “training technicians” until they are ready to go out on their own and have acquired the skills necessary to diagnose and repair any malfunction.

Our technicians that are assigned to the position of Lead Technician for a Fair, all have many hours of experience from previous Fairs and have proven their capability to handle the many demands made upon both the staff and the equipment.



RFQ - Stage and Lighting Systems Services

Company History and Personnel

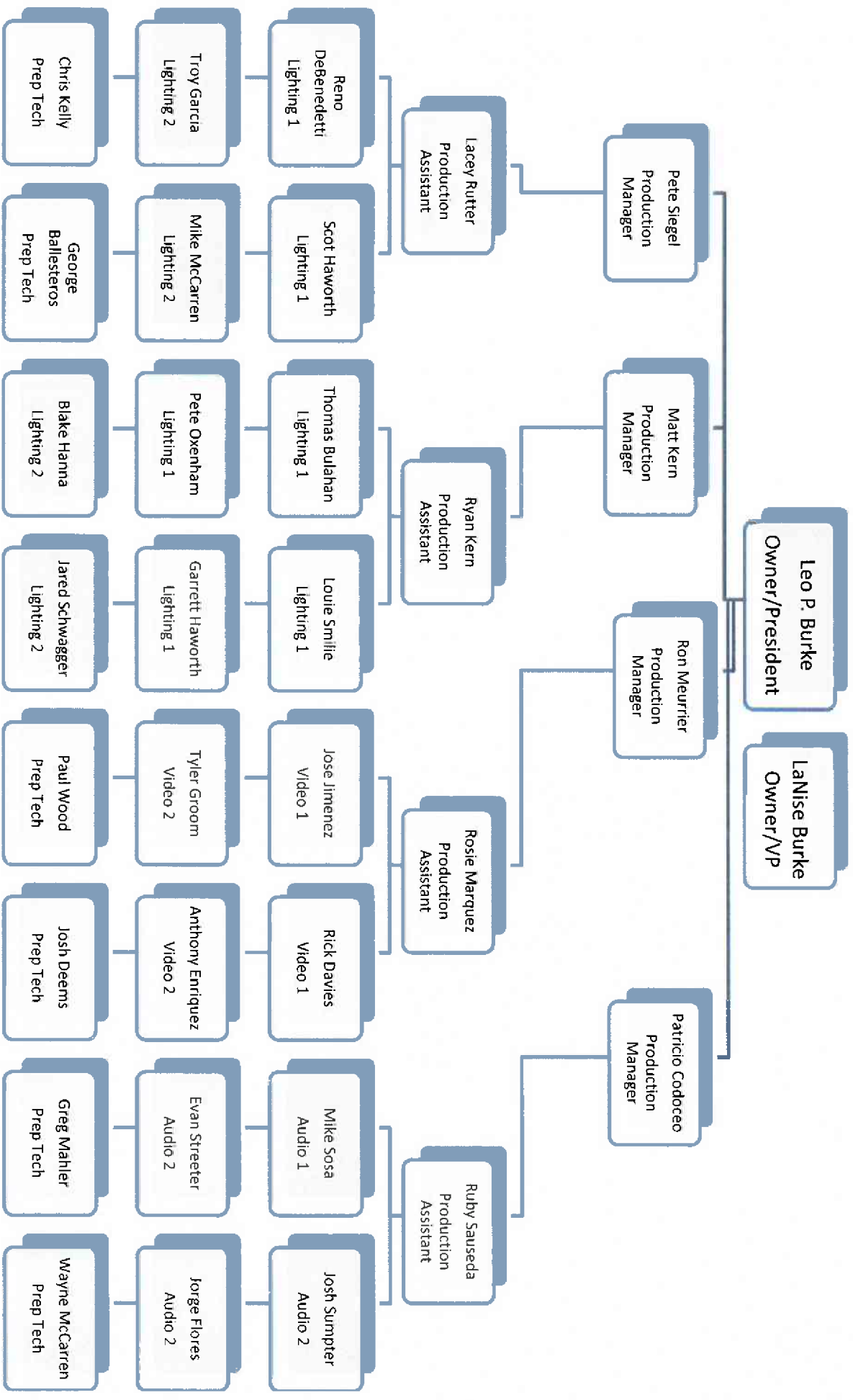
Personnel and Bidders Qualification/Philosophy

L.B. Lights West, Inc.'s goal is to meet every challenge and complete every project in a professional manner. Our integrity and reputation are our most valuable assets. We take pride in the performance of our employees. All employees are expected to dress and behave in a professional manner at all times and be respectful of a client's staff, band crews, and performers. Our employees know that long after the equipment is loaded out L.B. Lights West, Inc. will be remembered for the manner in which they present themselves and for their contributions to the success of the Fair. Providing top quality equipment is not enough; L.B. Lights West, Inc. expects top quality service from its staff as well.

Our Technicians receive training classes focusing on safety issues pertinent to our industry, in addition to general work safety topics. All of our drivers and technicians are also enrolled in a Random Drug Screening Pool as a part of the DOT program required for B Class and above truck drivers.

We employ people who like what they do, and it shows in their self presentation, attitudes, and communication. The Riverside County Fair is a great event – one that we have been a part of for many years and hope to be for many years to come. We enjoy working in the entertainment field and enjoy working with fair-time management as well as on site grounds staff and we will do our absolute best to ensure that you enjoy working with us too.

L.B. Lights West Company Organizational Chart





RFQ - Stage and Lighting Systems Services

Company History and Personnel Continued:

Background and Professional experience of Executive Management Team:

All levels of management at L.B. Lights West are involved in each and every show that we do. For the Riverside County Fair, direct decisions will be made by the shows production manager Matt Kern. All decisions will be relayed to owners Leo and LaNise Burke.

Matt Kern, Production Manager for the Riverside County Fair has 10 years experience at LB Lights West. A graduate of University of the Pacific with a BA in communications, he first came on board at LB in 2005. His quick learning and personable attitude, allowed Matt to move in to management in 2010 after 5 years of hands on fair lighting and corporate lighting technician services. Matt has the field knowledge and a quality management style that makes him the perfect fit for head of our lighting department. Matt will draw all light plots and manage the team assembled for the fair. Matt has served as the head lighting technician at the Riverside County Fair for many years. His inside knowledge of the details and quirks of the main stage and pageant stage is invaluable.

Ryan Kern, is a production assistant with a degree from University of the Pacific in Business Marketing. Her extensive equipment knowledge and top notch organization will ensure all paperwork and communication happen in a timely and effective manner.

All of our Lighting 1 technicians have a minimum of 3 years lead technician experience. Brought up through the ranks by Matt, these technicians know how to produce consistently technically flawless events. On hand experience ensures timely and effective trouble shooting and a constant drilling of our company philosophies make each of them a pleasure to work with. Our techs know that their job isn't to simply make the lights work, it is to work for you. A good attitude, professional appearance and the willingness to go above and beyond is a requirement of our employees and on that we all take very seriously.



RFQ - Stage and Lighting Systems Services

Company History and Personnel Continued:

Personnel Policies:

Here at L.B. Lights West, we have a stringent safety program. All Employees are certified in back, ladder, lift, OSHA, and electrical distribution safety policy and procedures. On each show site there is a minimum of 1 technician that is CPR/ First Aid certified.

All equipment is frequently tested for safety and cleaned. We check for cracks, loose cables, and any hazardous flaws in equipment. Only equipment deemed to be in good working order leaves our facility. Other products are tagged and sent to our repair show until they pass approval to re-enter the inventory.

Our employees are technically trained on all equipment that they will be operating. Employees frequently travel to training seminars, or we have manufacturers visit us in house to teach in-depth details about our equipment. We also have those in-house that have been trained to train and have the experience necessary to hold in-house classes and after hours “learning dinners” in which employees push our lights and consoles to their limits so that they can learn how to trouble shoot common AND uncommon malfunctions.

In our 30+ year history Lights West Has Never been sued, fired, or accused of having, or providing, an unsafe working environment here at our offices or on any show sight.

Please see the following for our Employee Safety Policies and Procedures and our Employee Handbook.

THE PRODUCTION CENTER

L.B. LIGHTSWEST, INC.

J.M. VIDEO PRODUCTIONS, INC.

R & R SOUND, INC.

ROLLING STAGES, INC.

PERSONNEL MANUAL

Qualified employees shall be eligible for benefits from the first day of employment as defined under section 502; however, they are not eligible to take accrued vacation/personal time during the initial 90 days of employment. An employee who successfully completes the initial 90 days of employment will be notified that he/she has become a regular full-time or regular part-time or minimum part-time employee.

30 calendar days after being hired the employee is to receive a verbal job review and after 60 calendar days he/she is to receive a written job review.

During this initial period and during the entire term of the employment relationship, employment is *at-will*.

104 ANNIVERSARY DATE

An employee's anniversary date shall be the date of hire and all benefits will be calculated from that date. The anniversary date for a person who is initially hired for a temporary assignment will be the date the employee is placed on regular status.

105 EMPLOYMENT STATUS

105.1 Full-Time, Regular:

- a. Successfully completed initial period
- b. Works full-time schedule as defined by the site
- c. Entitled to benefits

105.2 Minimum Part-Time, Regular:

- a. Successfully completed initial period
- b. Less than 25 hours per week
- c. Not eligible for benefits

A personnel file is to be maintained for each employee and should be kept in a locked cabinet. The file may be examined by the employee at a mutually convenient time for the employee and employer. In addition, employees have the right to request copies of their employment related documents. Personnel records will be kept current and nothing will be incorporated into the employee's file of which the employee has no prior knowledge.

No information other than name, employment dates and position title will be released without written consent of the employee. Exceptions are limited to written requests for information from Social Security Administration, agents who administer Unemployment Compensation and the District Attorney's Office and legal subpoenas, which may be answered without the written permission of the employee.

Employees are responsible for informing the employer of any changes in name, address, telephone number or marital status. Such reporting should be immediate.

109 POLICY ON REFERENCES

Requests for information about employees will be handled with discretion.

If factual information must be released in order to secure a loan or proceed with a business transaction, the employee must first sign a written authorization.

SECTION 200 - OFFICE PROCEDURES

201 WORK HOURS

The supervisor will inform each employee of his/her work schedule. The employee's standard work week begins at 12:01 a.m. each Monday and ends at 12:00 midnight the following Sunday. The standard work day begins at 12:01 a.m. each day and ends at midnight on that day.

Exempt employees will not always have a specific time schedule to follow. Knowing the responsibilities of the position for which they were hired, they will set a time schedule best suited for getting the job done, always, however, keeping their supervisors informed as to the schedule and adjusting that schedule if the supervisor so indicates.

Normally the lunch break will be at least one-half hour, however the lunch break may be one hour for work periods in excess of five-hours. Employees with work shifts of six (6) hours or less may voluntarily elect to forego the meal period.

Absences of three or more days in one calendar month or repeated absences of less than three days a month may be considered excessive; the reason for such absence must be submitted in writing to the supervisor. Depending on the circumstances, this may be grounds for disciplinary action up to and including termination. Supervisors may request a medical report when a long absence or frequent short absences due to illness interfere with an employee's ability to perform the duties of the job (See Section 503.3).

306 PERSONAL ADVANTAGE/CONFLICT OF INTEREST

Employees and independent contractors engaged by the Employer must take great care not to use his or her positions with the Employer for financial gain, personal advantage, or in any manner which would create, or appear to create, a conflict of interest. Employment carries with it a responsibility to be constantly aware of the importance of ethical conduct. Employees must refrain from taking part in, or exerting influence on, any transaction in which their own interest may conflict with the best interest of the employer. Violation of this policy will subject the employee to discipline, up to and including termination.

307 SAFETY AND HEALTH

The safety and health of all employees are of vital concern to the Employer. Employees are not required to work at jobs known to be unsafe, unhealthy, or possibly hazardous. Accordingly, employees who suspect, know of or become aware of any unsafe or hazardous equipment, conditions, or acts are required to notify their supervisor promptly so that steps can be taken to correct the situation. An employee who reports unsafe or hazardous equipment, conditions or acts will not be retaliated against or suffer other recrimination. Any accident resulting in an injury, no matter how minor the injury may seem, must be reported immediately to the supervisor who will arrange for the employee to be seen by a physician if necessary. The Employer expects all employees to share the responsibility for safety and health and to comply with all safety rules and regulations.

308 SMOKING

Employees are not permitted to smoke tobacco products in an enclosed space at the place of employment, or on any client's job site.

309 HARASSMENT POLICY

The Employer maintains a strict policy prohibiting harassment on the basis of race, color, sex, gender, national origin, disability, age or any other basis prohibited by law. Unlawful harassment includes, but is not limited to:

SECTION 400 - COMPENSATION

401 OVERTIME FOR NON-EXEMPT EMPLOYEES

Non-exempt employees are sometimes required to work more than their normally scheduled hours.

Only those employees who are classified as non-exempt from the overtime provisions of the State and Federal wage and hour laws are entitled to overtime pay. If there is a question as to the classification of an employee as either exempt or non-exempt from overtime, the employee or supervisor should contact Management for clarification.

A non-exempt employee may not waive the right to overtime compensation, except as provided by law. Generally, time worked up to 8 hours per workday will be paid at straight time. Anything over 8 hours per workday or 40 hours per workweek will be paid at no less than time and a half.

Under the federal Faith Labor Standards Act (FLSA) private employers are not permitted to offer compensatory time off to non-exempt employees in lieu of paying overtime.

402 EXEMPT EMPLOYEE COMPENSATORY TIME OFF

Exempt employees are paid a fixed salary. Because they are exempt, such employees are not entitled to additional compensation for extra hours of work or time off in lieu of additional compensation. It is understood that the nature of exempt positions sometimes calls for more than the standard number of hours per week. If a considerable amount of additional hours are worked, compensating time off (comp time) may be arranged with the supervisor. Following are some general guidelines for exempt employee comp time:

- a. Comp time does not apply to coming in early or working late which is considered part of an exempt employees normal duties. It is not intended to foster n hour for an hour mentality. Generally, it applies to nights and non-scheduled work days.
- b. Convention days are considered normal work days. Travel to and from a convention is not considered for compensating time off.
- c. Comp time should be taken as soon as convenient, normally within 1 month.
- d. All com time earned must be taken before the last day of employment. No compensation will be paid for comp time not used prior to termination of employment.
- e. Each supervisor and employee should develop an appropriate log or calendar that will document agreed upon comp time.

Employees who use their own vehicles for LB LIGHTSWEST, INC. business will be reimbursed at a predetermined rate. Claims for reimbursement should be submitted within 30 days, on an appropriate form signed by the employee, approved by the supervisor and accompanied by required documentation. Employees operating vehicles on Employer business shall comply with all statutory requirements for the operation of motor vehicles and have the minimum insurance coverage required by the Employer and a valid California drivers license.

SECTION 500 - EMPLOYEE BENEFITS**501 STATUTORY BENEFITS****501.1 STATE UNEMPLOYMENT INSUANCE**

The California Unemployment Compensation Law provides for temporary assistance to employees who are no longer employed due to a qualifying reason as determined by the State of California Employment Development Department. It is not based on need and is not considered welfare.

Premiums are paid by the Employer and claims are administered by a third party administrator. Eligibility and extent of coverage are determined by the State of California Employment Development Department. Claims may be made through local branches of that office.

501.2 STATE DISABILITY INSURANCE

Disability Insurance is payable when an employee cannot work because of sickness or injury (mental or physical, including pregnancy, child-birth or related medical condition) not caused by his/her job. An employee may not be paid Unemployment Insurance and State Disability Insurance (SDI) benefits for the same period of time. SDI premiums are deducted from each employee's salary. The SDI premium rate and the subject wages are determined by the State of California annually. Claim forms for SDI benefits are available from the employee's physician or the local Employment Development Department. (See Section 503.3 for coordination with sick leave benefits).

501.3 WORKERS' COMPENSATION

The Employer protects its employees who may be injured or become ill while doing their work. This insurance provides medical, surgical and other benefits including wage-loss protection. Employees must report their work-related injury or illness to their supervisor as soon as possible. "Employee's Claim for Workers' Compensation

INJURY AND ILLNESS PREVENTION PROGRAM

For L.B. Lights West, Inc.

| | |
|---|----|
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MANAGEMENT POLICY STATEMENT

It is the policy of **LB Lights West and Production Center (LBPC)** that every employee is entitled to a safe and healthful place in which to work. To this end, every reasonable effort will be made in the interest of Accident Prevention, Fire Protection, and Health Preservation.

The management concept of LBPC is not production and safety; it is production with safety. When production with safety is achieved, production with efficiency is attained simultaneously.

We at LBPC have a basic responsibility to make the safety of human beings a part of our daily, hourly concern. We will be counting on you to do your part in making our program an effective one.

The successful operation of LBPC will depend not only on sales and service, but also how safely each job is performed. There is no job so important - nor any service so urgent - that we cannot take time to work safely. I consider the safety of our personnel to be of prime importance, and I expect your full cooperation in making our program effective.

Sincerely,

Leo P. Burke 1/1/2014

President Date

Responsibilities:

MANAGERS:

In effectively executing their safety responsibilities, managers will:

1. Familiarize themselves with the safety program and ensure its effective implementation.
2. Be aware of all safety considerations when introducing a new process, procedure, machine or material to the workplace.
3. Give maximum support to all programs and committees whose function is to promote safety and health.
4. Actively participate in safety committees as required.
5. Review serious accidents to ensure that proper reports are completed and appropriate action is taken to prevent repetition.

SUPERVISORS:

Our supervisors are the foundation of the safety program. Their responsibilities are to:

1. Familiarize themselves with company safety policies, programs and procedures.
2. Provide complete safety training to employees prior to assignment of duties.
3. Consistently and fairly enforce all company safety rules.
4. Investigate injuries to determine cause, then take action to prevent repetition.
5. See that all injuries, no matter how minor, are treated immediately and referred to the personnel office to ensure prompt reporting to the insurance carrier.
6. Inspect work areas often to detect unsafe conditions and work practices. Utilize company self-inspection checklists as required.

EMPLOYEE:

Employee responsibilities for safety include the following:

1. Adhere to all safety rules and regulations.
2. Wear appropriate safety equipment as required.
3. Maintain equipment in good condition, with all safety guards in place when in operation.
4. Report all injuries, no matter how minor, immediately to a supervisor.
5. Encourage co-workers to work safely .
6. Report unsafe acts and conditions to the supervisor.

heating food is strictly prohibited.

- 20) All work related injuries and accidents, no matter how minor, must be reported immediately to your supervisor.

It is imperative that all employees become thoroughly familiar with the above safety rules. Failure to comply with safety rules or procedures, or failure to wear the appropriate safety equipment, will result in disciplinary action up to and including termination.

Safe Practices and Operations

GENERAL:

1. Hazardous machinery, equipment or conditions, and unsafe practices or acts shall be reported to your foreman at once.
2. The use or possession of intoxicating beverages is prohibited on the job. Reporting to work intoxicated warrants immediate dismissal.
3. Caution other employees exposed to hazards created by your work activities.
4. All injuries shall be reported promptly to an authorized representative so that arrangements can be made for medical or first aid treatment.
5. Authorization for medical service must be given by your foreman for "On the Job" injuries before obtaining medical attention or seeing a doctor.
6. Do not engage in horseplay on the job.
7. Warning signs, barricades, guardrails, etc., shall be kept in place.
8. Place guards around or over all roof openings, floor openings, excavations, manholes, elevator shafts or any other opening where hazard of fall exists.
9. Machinery and equipment shall be operated or repaired by qualified personnel.
10. Keep out of hazardous areas when not a member of the work crew involved.
11. Use the proper lifting technique to prevent back strain and injury.
12. Do not enter manholes, underground vaults, chambers, tanks, silos, etc., until it has been determined that there is a sufficient amount of air, and it contains no flammable or toxic gases or vapors.

PERSONNEL PROTECTIVE EQUIPMENT:

1. Hard hats shall be worn where there is a hazard from falling or flying materials.
2. Wear proper footwear with substantial soles.
3. Wear appropriate dark goggles or welding helmet when working on or near arc, acetylene welding or burning.
4. Wear safety glasses or face shield in areas where flying particles are encountered or hot material can splash.
5. Protection for the hands and other parts of the body is required when exposed to cuts, burns or harmful substances.
6. Use safety belts and life lines when working at heights where unprotected by guardrails or safety nets.
7. Flagmen, truck spotters, grade checkers, etc., shall wear orange shirts or vests and use proper warning signs, and flags.

LADDERS AND SCAFFOLDS:

1. Defective ladders shall not be used.
2. When using ladders other than stepladders, set feet securely and tie off at the top.
3. Face the ladder going up or down and with hands free of tools or materials.
4. Before using scaffold, check proper blocking, bracing ties, guardrails and planking. If defective, do not use until corrected.
5. Scaffold platforms shall be kept clear of unnecessary tools or material. Do not overload.
6. Scaffolds or platforms 7 1/2 feet or more above ground shall be equipped with guardrails and toeboards.
7. Before working on rolling scaffolds, check braces, guys, wheel retainers, wheel locks and outriggers.

FIRST AID:

1. Obtain immediate first aid for all injuries, no matter how small, and report to your foreman.
2. Know location of first aid kits and emergency equipment.
3. Do not move seriously injured person unless he is exposed to further injury from fire, falling objects or other hazards. Never remove foreign bodies from the eyes.
4. Use first aid materials for emergency only.

HOUSEKEEPING:

1. Maintain good housekeeping in your area.
2. Do not leave scrap on ramps, runways, stairways or designated paths of travel.
3. Keep hoses, cables, and ropes coiled, tied and in the clear.

INSPECTIONS

Inspection works because it is an essential part of hazard control. It is an important management tool, not a gimmick. We will view inspections as a fact-finding process, not fault-finding. We will emphasize locating potential hazards that can adversely affect safety and health.

All personnel will be responsible for continuous, ongoing inspection of the workplace. When uncovered, potentially hazardous conditions will be corrected immediately or a report will be filed (see exhibit A) to initiate corrective action.

Periodic planned inspections will be made by members of the safety committee (or other designated individuals) utilizing the company self-inspection form (See Exhibit B). The report will be reviewed by the safety committee (or designated management representative) and action will be taken to eliminate uncovered potential hazards. Assignments, target dates for completion, and actual completion dates will be documented in the minutes of the safety committee.

SAFETY COMMITTEE AND SAFETY MEETINGS

Our company safety committee will be comprised of members (supervisors and/or employees) of the various departments, and management. They will meet on a quarterly basis, and review the following:

Minutes of the previous meeting.

Unfinished business of the previous meeting.

Self-inspection reports.

Discussion of accidents and corrective action taken.

Accident trends.

New and outstanding recommendations submitted by outside agencies (insurance carrier, fire department, Cal-OSHA, etc.)

New business.

All Meeting will be documented.

Group safety meetings - supervisors will be responsible for holding department safety meetings on a regular basis. Employee attendance and discussion topics will be documented.

The Employer's Report of Occupational Injury or Illness (FORM 5020) and the Employee's Claim for Workers' Compensation Benefits (DWC Form 1) must be submitted to the Personnel Office not more than 24 hours after the accident. Each supervisor must maintain an adequate supply of the FORM 5020 and DWC Form 1 forms which can be obtained from the Personnel Office.

HAZARD COMMUNICATION

HAZARD EVALUATION:

Chemical manufacturers and importers are required to review the available scientific evidence concerning the hazards of the chemicals they produce, then report that information to employers who purchase their product. In most cases, LBLW will choose not to rely on the evaluation of the manufacturer, we will arrange for additional testing.

We will consider any chemicals listed in one of the following sources to be hazardous:

Those hazardous substances listed in:

The Director's List of Hazardous Substances, 29 CFR 1910, Subpart Z, Toxic and Hazardous Substances, Occupational Safety and Health Administration (OSHA) Threshold Limit Values for Chemical Substances and Physical Agents in the Work Environment, American Conference of Governmental Industrial Hygienists (ACGIH), 1984

National Toxicology Program (NTP), Third Annual Report on Carcinogens, 1983

International Agency for Research on Cancer (IARC), Monographs, Vols, 1-34 or

Those hazardous substances prepared pursuant to Labor Code Section 6382.

Any other substances which present a physical or health hazard(s) as determined by scientific evidence.

LABELS & OTHER FORMS OF WARNING

We will make certain that containers are adequately labeled to identify the hazardous chemicals contained therein, and will show hazard warnings appropriate for employee protection. The warnings will utilize a combination of words, pictures and symbols which will convey the hazards of the chemical(s) in the container. The labels will be legible and prominently displayed.

Exceptions to this rule are as follows:

We are permitted to post signs which convey the hazard information if there are a number of stationary containers in a given area which have similar contents and hazards.

Operating procedures, process sheets, batch tickets, blend tickets and similar written materials can be substituted for container labels on stationary process equipment if they contain the same information and are readily available to employees.

information on labels and MSDS, and how employees can obtain and use the available hazard information.

The physical and health effects of the chemicals in the work area.

Measures employees can take to protect themselves from the hazards.

Specific procedures put into effect by the company to provide protection, such as personal protective equipment, engineering controls and work practices.

Methods and observations, such as visual appearance or smell, workers can use to detect presence of a hazardous chemical they may be exposed to.

Emergency and first aid procedures to follow if employees are exposed to hazardous substances.

RIGHT-TO-KNOW TRAINING PROGRAM

1. Introduce the Right-To-Know coordinator and explain his/her role.
2. Review the company's written Hazardous Communication (HazCom) program and explain how to obtain and use the document.
3. Explain applicable safety and health requirements mandated by OSHA and state standards.
4. Identify locations where hazardous chemicals are stored, handled, dispensed or transported, and the location of each process and operation that uses them.
5. Explain how to recognize potential health and safety hazards and review monitoring techniques used to detect potential health hazards.
6. Explain how to read MSDS and related information (labels).
7. Explain safety precautions to be taken by the individual worker.
8. Explain in detail the labeling system used by the company.
9. Use visual aids to teach basic HazCom information to the general plant population.
10. Warn about specific work activities that increase the likelihood of a loss.

EMERGENCY ACTION PLAN

Major disasters must be anticipated and procedures must be developed and mastered so the well-being of our personnel is to be protected and we are also ready to serve our community .

The following pages detail the organizational structure of our plan and outlines emergency measures to be taken in the event of fire or other emergency.

Remember, your conduct and actions during the first few minutes of any emergency may not only save your life, but the lives of your fellow workers, and other members of the community as well.

It is the duty of every employee to:

1. Be completely familiar with the Emergency Evacuation Plan and his or her duties and responsibilities in the program.
2. Participate in all fire drills and practice sessions.
3. Attend all fire training classes when assigned.
4. Learn the location of and how to operate fire alarm systems and all fire extinguishing equipment.
5. Report any fire and/or safety hazard located any place on Company property.

FIRE PROCEDURE

Personnel have been assigned to:

1. Sound internal fire alarm.
2. Notify office staff.
3. Remove personnel from the building.
4. Close all doors and windows in the fire area, **ONLY** if this can be done safely.
5. Notify the fire department.

The person reporting the fire to the fire department will provide them with the following information:

1. (Company Name)
2. (Address)
3. What is burning (machines, paper, etc).
4. Location of fire (roof, plant, office, etc).
5. Type of fire (electrical, liquid, etc).

Additional assignments have been made to:

1. Attempt to extinguish the fire with the use of on-premises equipment (extinguishers, hoses, etc). A minimum of two persons is required to fight a fire. To ensure employee safety, this is to be done only during the early stages of the fire.

Working away from the involved area, personnel will be assigned to:

1. Clear the aisles, hallways and other areas of personnel and visitors.
2. Close all doors and windows.
3. Check driveways to see that they are clear for entry of fire fighting equipment. See that gates are unlocked and open.
4. Wait at the front entrance for arrival of fire fighting equipment. Direct the firemen to the fire if necessary.

Re-entry onto the property will not be permitted until it is declared safe to do so by someone with Executive authority or by the local fire/law enforcement officials.

EXHIBIT A
MAINTENANCE REQUEST FORM

Ware House _____ DEPT. _____ DATE _____

SUBMITTED BY _____

LOCATION OF UNSAFE CONDITION (Describe in Detail)

IF NECESSARY, DRAW A DIAGRAM BELOW:

RECOMMENDATIONS TO CORRECT THIS CONDITION

Employee Signature

Supervisor Signature

(MAINTENANCE DEPARTMENT USE ONLY)

Recommended Corrective Action:

Estimated Cost: _____ Approved by: _____

Estimated Completion Date: _____

| YES | NO | GENERAL CONDITION |
|-------|-------|--|
| _____ | _____ | Is there adequate ventilation? |
| _____ | _____ | Is dust control adequate? |
| _____ | _____ | Are hand tools properly maintained and in good condition? |
| _____ | _____ | Are floors in good condition? |
| _____ | _____ | Are storage racks in good condition and earthquake safe? |
| _____ | _____ | Are employees aware of safety rules and procedures? |
| _____ | _____ | Is non-smoking policy being enforced? |
| _____ | _____ | Are bathrooms clean and in good working order? |
| _____ | _____ | Are required safety signs properly displayed? |
| _____ | _____ | Is first aid cabinet properly stocked? |
| _____ | _____ | Is emergency lighting available and in good working order? |
| _____ | _____ | Does Supervisor have a working flashlight? |
| _____ | _____ | Are aisles properly marked and free of obstructions? |

OTHER COMMENTS:

General Comments and Recommendations

Signature _____

EXHIBIT C
EMPLOYEE SAFETY ORIENTATION CHECKLIST

Please Return this checklist to the Personnel Office upon completion.

CLOTHING AND DRESS

_____ Footwear

Discuss safety rules in detail. Show employee some examples of acceptable shoes. Look at his. Discuss enforcement of rule.

_____ Personal Clothing

Discuss danger of being poorly clothed for position. Discuss jewelry, loose fitting clothes, shorts or other clothing that is inappropriate for the job. Talk of hair length around equipment.

_____ Safety Articles

Issue glasses, ear protectors, respirators and protective clothing where applicable. Give instructions for use and cleaning. Discuss enforcement of rule.

- _____ (c) Smoking - physically show the employee where the smoking and no-smoking areas are and how cigarette butts are to be handled.
- _____ (d) Flammables - physically identify and show employee all flammable materials he/she could possibly be handling, how to handle them, where they are stored and how they are disposed of. Include handling of rags.
- _____ (e) Plant cleanliness - show how scrap and trash are handled, and where trash and scrap containers are kept. Go over employee's housekeeping responsibilities in detail.

HAZARDOUS SUBSTANCES/MATERIALS

- _____ (a) Introduce the employee to all hazardous materials and/or substances and demonstrate how to and how not to handle, use, and store each. Test each employee.

EQUIPMENT

- _____ (a) Go through, in detail, the proper handling and complete operation of every piece of equipment the employee might reasonably be expected to use. After you have demonstrated its use, make sure the employee can perform all operations safely and properly. Document each piece of equipment below. Include things like knives, ladders, forklifts, hand tools, power tools, mounted equipment, etc.

EQUIPMENT COVERED

ACCIDENTS AND UNSAFE CONDITIONS

- _____ (a) Stress accident prevention and reporting, and go over in detail what steps are to be taken by whom in case of an accident. Show them the form(s) used by supervisor, by the employee. Discuss reporting of suspected unsafe workplace conditions or practices.

REVIEW SAFETY RULES

- _____ (a) While walking around the work area to show and demonstrate each of the items outlined, go over each of the individual safety rules that the above outline does not cover. Stress that we enforce the safety rules diligently and strictly. Refer to the Rules and Regulations of Personal Conduct and how they provide for discipline up to and including discharge for violations of safety rules or safe practices.

All of the Training/Orientation represented in this outline was completed on

Signature of Trainer Signature of Trainee Date



RFQ - Stage and Lighting Systems Services

Equipment and Supplies:

Requirement Fulfillment:

The equipment proposed in this bid includes all Staging and Lighting equipment, labor, trucking and cabling required to furnish and install all Staging and Lighting Services as mentioned in this RFQ at the Riverside County Fair & National Date Festival.

All equipment requirements as mentioned in this RFQ's Part III will be met:

All L.B. Lights West, Inc. equipment is owned and stored at L.B. Lights West, Inc. in Lodi, CA and is checked for visible and tested for non-visible flaws to be sure it is in good and working condition prior to leaving our facility. All equipment owned and operated by L.B. Lights West, Inc. is hereby guaranteed to be in good working order and of good visual standing.

The equipment proposed in this bid includes all Staging and Lighting equipment, requested technical labor, and cabling required to furnish and install all Services as mentioned in this RFQ on the grounds of the Riverside County Fair. In addition to providing the equipment necessary to meet the demands of this RFQ, LB Lights West will contact each of the contracted acts prior or their performance dates in order to identify and respond to their needs, as well as coordinate with the fair to ensure that qualified operators are hired to install, operate and maintain equipment as outlined. Lights West will also coordinate with the fairs' Entertainment Representatives to facilitate and organize all aspects of the professional process in order to complete this work. All materials brought to the Riverside County Fair will meet with California State Fire Marshall requirements and L.B. Lights West, Inc. will adhere to all State Safety Regulations during installation and removal.



RFQ - Stage and Lighting Systems Services

Equipment List and Specifications:

The following equipment list is a complete list of what L.B. Lights West will bring to meet the specified needs of The Riverside County Fair.

**REQUEST FOR PROPOSAL
SYSTEM SPECIFICATIONS
PART III**

STAGING

CONCERT ARENA

- Staging: 01 48'x32'x05' Stage
- 01 48'x32'x26' Load-Bearing Roof
- 02 08'x08'x02' Risers
- 02 Stair Units with Handrail
Handrail and Masking
- 02 12'x16'x03' Sound Wings
- 01 48' of Barricade in 4' Sections

**Please Note: We will continue to upgrade this stage to the 64'x40' Stage whenever possible*

ALADDIN BAZZAR STAGE

- Staging: 01 28x16'x02' Stage
- 01 4'X8' Cut Out
- 02 Stair Units with Handrail
Handrail and Masking

GENIE STAGE

- Staging 01 12'x16'x02' Stage
- 02 Stair Units with Handrail
Handrail and Masking



RFQ - Stage and Lighting Systems Services

Equipment List and Specifications:

COMMUNITY STAGE

| | | |
|---------|----|---|
| Staging | 01 | 12'x16'x02' Stage |
| | 02 | Stair Units with Handrail Handrail and Masking |

MAGIC CARPET STAGE

| | | |
|----------|----|---|
| Staging: | 01 | 32'x24'x04' Stage |
| | 01 | Stair Units with Handrail Handrail and Masking |

GRAND SULTAN STAGE

| | | |
|---------|----|---|
| Staging | 01 | 12'x16'x02' Stage |
| | 02 | Stair Units with Handrail Handrail and Masking |

CONCERT STAGE LIGHTING

| | | |
|--|----|--|
| | 02 | Truss System (120) Fixtures/PreRig |
| | 01 | Lighting Console – AVO, Leprecon |
| | 08 | Moving Lights – MAC 2k Dimming, Cable, Controls & Color Media |
| | 04 | LT Follow Spots |
| | 02 | Lighting Technicians |

FIESTA VILLAGE STAGE LIGHTING

| | | |
|--|----|------------------------------------|
| | 16 | Par 64 * 500 Watt Lights |
| | 01 | 16-Channel Lighting Board & Dimmer |



RFQ - Stage and Lighting Systems Services

Equipment List and Specifications:

GENIE STAGE LIGHTING

02 Light Trees with 4 Par 64s

MAGIC CARPET STAGE LIGHTING

16 Par 64 * 500 Watt Lights
01 6-Channel Lighting Board and Dimmer

SHALIMAR LAWN LIGHTING

02 Light Trees with 4 Par 64s

PAGEANT STAGE LIGHTING

48 Leko Lighting Fixtures
01 Smoke Machine
02 Fans
04 Genie Lifts
02 CAE Dimmer Racks
01 Road Hog Lighting Console
16 Elation 1200 Spots
24 LED Fixtures
04 Follow Spots
06 Atomic Strobe Lights
02 10' Box Truss Sections
06 Floor Bases w/2" Steel
04 10' Pipes
04 12' Pipes
15 Clear-Com Headsets and Stations
01 Lighting Programmer
01 Lighting Technician



RFQ - Stage and Lighting Systems Services

Equipment List and Specifications:

CONCERT STAGE LED & CAMERA SYSTEM

- 02 11'x15' BARCO LED Walls
10mm visual resolution
5,500 Nit brightness (direct sun daylight use)
2,000hz Refresh Rate (for use with broadcast cameras)
- 02 Sony DXC-D30 3 ccd Cameras
- 02 Sachtler Tripods
- 02 Fujinon Studio Kits
- 01 Sony Robotic Camera
- 01 CCU/Engineering Rack
- 01 Panasonic Switching System
- 01 Image Pro Scan Converter
- 02 DVD Player/Recorder
- 02 Program/Preview Monitors
- 06 Source Monitors
- 01 Nutech Power Distribution
- 01 Video Workbox
- 02 Technicians
Cabling and Processing

CONTRACTOR TO PROVIDE:

Load in/out crew shall be provided by contractor.

Contractor is responsible for spot light operators on the Main Stage

All travel, lodging, meals, shall be provided by contractor

FAIR TO PROVIDE:

Contractor is responsible for spot light operators on the Pageant Stage

Contractor responsible for all Heavy Equipment and Power Source



RFQ - Stage and Lighting Systems Services

Past Experience and Previous Performance:

L.B. Lights West, Inc. has vast experience in providing complete lighting systems and services for large fairs and festivals. Three of those represent events that are similar to the Riverside County Fair are listed below.

Client 1

Name of Client: **California Mid-State Fair**

Street Address: 2198 Riverside Avenue

City, State, Zip Code: Paso Robles, CA 93446

Contact Person: Vivian Robertson

Telephone Number: (805) 239-0655

Email Address: Vivian@midstatefair.com

Total Years of Service to Client: 11+ (Accessible Records begin in 2004)

Date Service Began: 7/1/2004

Date Service Ended: Current Contract Held thru 2019

Size of Venue (Facility and Grounds): 42 Acres

Schedule/Frequency of Service (Daily, Monthly, Annually, ect.): Annual Fair-time Service

For Each Event Supported:

Number of Days: 12

Number of Attendees: Total Fair Attendance 415,461, Total Grandstand Capacity 14,661 Nightly

Number of Concert Performances: 12

Period of time between Setup & Teardown: 15 Days

Detailed Description:

At the CA Mid-State Fair L.B. Lights West, Inc. provides state of the art Lighting, Audio, Staging, and LED Services for the main concert series as well as on grounds lighting. The main stage plays host to some of the Nation's biggest names in country, rock and roll, R&B, hip hop and pop music. This lighting system includes a 4 truss, 4 spot light, multi-moving light system. Our Equipment is up to the expectations of artists of the highest caliber and our technicians are well versed in the technical requirements and inner workings of a long term nightly music event.



L.B. Lights West, Inc. . 2488 Maggio Circle . Lodi, CA . 95240 . ph: (209) 333.0996



RFQ - Stage and Lighting Systems Services

Past Experience and Previous Performance:

Client 2

Name of Client: **LA County Fair**

Street Address: 1101 W. McKinley Avenue

City, State, Zip Code: Pomona, CA 91768

Contact Person: Dale Coleman

Telephone Number: (909) 623-3111

Email Address: Coleman@fairplex.com

Total Years of Service to Client: 11+ (Accessible Records begin in 2004)

Date Service Began: 9/1/2004

Date Service Ended: Current Contract Held thru 2017

Size of Venue (Facility and Grounds): 487 Acres

Schedule/Frequency of Service (Daily, Monthly, Annually, ect.): Annual Fair-time Service

For Each Event Supported:

Number of Days: 31

Number of Attendees: Total Fair Attendance 1,204,911, Total Grandstand Capacity 9,000 Nightly

Number of Concert Performances: 23

Period of time between Setup & Teardown: 34 Days

Detailed Description:

At the LA County Fair L.B. Lights West, Inc. provides a proprietary "Moving Stage" in which the stage rolls out onto the race track and Lighting, Audio, and LED Services for the main concert series are moved into place and removed each night. This main stage also plays host to some of the Nation's biggest names in country, rock and roll, R&B, hip hop and pop music. This lighting system includes a 3 truss, 4 spot light, 12 moving light system. Our Equipment is up to the expectations of artists of the highest caliber and our technicians are well versed in the technical requirements and inner workings of a long term nightly music event.





RFQ - Stage and Lighting Systems Services

Past Experience and Previous Performance:

Client 3

Name of Client: **San Diego County Fair**

Street Address: 2260 Jimmy Durante Blvd.

City, State, Zip Code: Del Mar, CA 92014

Contact Person: Tim Fennell

Telephone Number: (858) 755-1161

Email Address: info@sdfair.com

Total Years of Service to Client: 5

Date Service Began: 6/1/2010

Date Service Ended: Current Contract Held to 2015

Size of Venue (Facility and Grounds): 364 Acres

Schedule/Frequency of Service (Daily, Monthly, Annually, ect.): Annual Fair-time Service

For Each Event Supported:

Number of Days: 30

Number of Attendees: Total Fair Attendance 1,457,130, Total Grandstand Capacity 15,000 Nightly

Number of Concert Performances: 18

Period of time between Setup & Teardown: 33 Days

Detailed Description:

At the San Diego County Fair L.B. Lights West, Inc. provides a dynamic lighting system which includes a 3 double hung pre-rig truss 180k system, with 15 large format profile fixtures and 4 spot lights.





RFQ - Stage and Lighting Systems Services

Past Experience and Previous Performance:

Other West Coast Fairs and Festivals that L.B. Lights West is proud to hold existing lighting contracts:

| | | |
|-------------------------------|-------------------|---|
| Antelope Valley Fair | Lancaster, CA | 3 Truss Light System with 9 Lights, Spot Lights |
| Madera District Fair | Madera, CA | 2 Truss Light System with 9 Lights Spot Lights, 4 Light Trees |
| Merced County Fair | Merced, CA | 2 Truss Light System, Spot Lights |
| Santa Barbara County Fair | Santa Maria, CA | 2 Truss Light System, 9 Lights, Spot Lights |
| Napa Town & Country Fair | Napa, CA | 3 Truss Light System, Spot Lights |
| San Mateo County Fair | San Mateo, CA | 2 Truss Light System, 9 Lights, Moving Lights, Spot Lights |
| SnowGlobe Music Festival | Lake Tahoe, CA | Provided 60'x40' Load Bearing Stage |
| SnowBall Music Festival | Denver, CO | Full Audio, Lighting, LED services |
| Jason Miller | Jason_m@sonic.net | |
| Creation West Festival | Tri-Cities, WA | Provided Staging, Lighting, Audio, Video, LED |
| Ben Walton/ GT Pro Production | benowalt@me.com | Services |
| Antelope Valley Fair | Lancaster, CA | 60'x40' Load Bearing Stage |
| Debbie Smith | (661)942-2135 | 3 Truss Light System with 9 Lights, Spot Lights |
| San Bernardino County Fair | Victorville, CA | 60'x40' Load Bearing Stage |
| Ken Alstott | (760) 951-2419 | 2 Truss Light System, Spot Lights, 2 Light Trees |
| KAT Country Listener | Merced, CA | 2 Truss Light System, Spot Lights |
| Listener Appreciation Concert | Stockton, CA | 40'x32' Load Bearing Stage, Concert Audio |
| Mike Coffen | (209) 652-7476 | Lighting – Daylight Stage Wash |
| Riverside County Fair | Indio, CA | 48'x32' Load Bearing Stage |
| Judy Cunning | (559)877-8618 | 2 Truss Light System, Moving Lights, Spot Lights, Light Trees, Par 64's , Lekos |
| Coastal Luxury Management | Los Angeles, CA | 32'x32' Load Bearing Stage |
| LA Food and Wine | (831)324-0771 | 2 Truss Light System, Moving lights, Spot |
| David Bernal | | Lights, Décor Lighting, Vdosc Audio System |
| Sonoma-Marin Fair | Petaluma, CA | 48'x32' Load Bearing Stage |
| Patricia Conklin | (707)283-3247 | 2 Truss Light System, 9 Lights, Spot Lights |
| Stanislaus County Fair | Turlock, CA | 48'x32' Load Bearing Stage |
| | (209)668-1333 | 2 Truss Light System, Moving Lights, 9 Lights, Spot Lights, 8 Light System |

L.B. Lights West, Inc. . 2488 Maggio Circle . Lodi, CA . 95240 . ph: (209) 333.0996



RFQ - Stage and Lighting Systems Services

References – Letters of Recommendation:

We are proud to have hundreds of satisfied customers in our history. Included here are 5 letters of recommendation from our happy customers. All letters are written by CEO's or Management of some of the outdoor festival-type productions that we have provided services for in the last year. Also included are the names, addresses, and telephone numbers for these references.

Reference #1

California Mid-State Fair
Vivian Robertson - CEO
P.O. Box 8
Paso Robles, CA 93447
(805) 239-0655
(Letter of Recommendation Attached)

Reference #2

LA County Fair
Dale Coleman – VP Sales, Marketing and Creative Programming
P.O. Box 2250
Pomona, CA 91769
(909) 623-3111
(Letter of Recommendation Attached)

Reference #3

Stanislaus County Fair
Chris Borovansky, CEO
900 North Broadway Avenue
Turlock, CA 95380
(209) 668-1333
(Letter of Recommendation Attached)



RFQ - Stage and Lighting Systems Services

References – Letters of Recommendation Continued:

Reference #4

University of the Pacific
Steven Whyte – University Event Manager
3601 Pacific Avenue
Stockton, CA 95211
(209)946-2753
(Letter of Recommendation Attached)

Reference #5

Wilson Events, Inc.
Ethan Hirsch - VP
515 B Street
Petaluma, CA 94952
(707) 763-9534
(Letter of Recommendation Attached)



March 3, 2015

The Sixteenth District
Agricultural Association

A California State Agency

DIRECTORS:

DAVID BALDWIN
Arroyo Grande

ROBERT BONESO
Paso Robles

MARK BORJON
Creston

CHRIS DARWAY
Arroyo Grande

JEANNE DUGGER
Paso Robles

DEE LACEY
Paso Robles

ROBERT LILLEY
Atascadero

JOHN PESCHONG
Templeton

KARL WITTSTROM
Paso Robles

VIVIAN ROBERTSON
Chief Executive Officer

To Whom It May Concern:

L.B. Lightswest, Inc. provides superior theatrical lighting with their high tech equipment at every grandstand and on grounds free stage shows presented during the annual California Mid-State Fair. The showcase of lighting produced provides an incredible dimension and superior class to the concerts each night that allow our patrons to experience maximum enjoyment during the shows.

During our 12-day event that hosts over 400,000 visitors, L.B. Lightswest, Inc. has performed within all contractual obligations and provides the personnel that demonstrate tremendous expertise and the highest degree of professionalism in operating the equipment. Their lighting equipment is state-of-the art and provides a colorful, and yet quite dramatic effect for our patrons.

Moreover, the willingness and customer service of L.B. Lightswest, Inc. is second to none, and for that, we are most grateful. We truly appreciate L.B. Lightswest, Inc. for their excellent equipment, professionalism and great service and it is without any hesitation that I highly recommend contracting with L.B. Lightswest, Inc. for all of your needs.

Warmest Regards,

Vivian Robertson
CEO

Home of the California Mid-State Fair

FAIRPLEX

March 4, 2015

To Whom It May Concern,

Please accept this letter of recommendation on behalf of L.B. Lights West and JM Video Production/ dba R&R Sound.

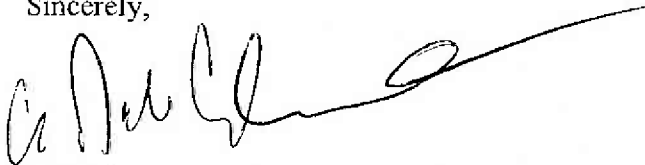
L.B. Lights West and JM Video Productions/ dba R&R Sound have provided lighting, audio, and video services during our End of Summer Concert Series, appearing 19 nights of the LA County Fair, for more than 10 years.

They have the latest equipment, well-trained personnel and a can-do attitude that makes working with them very easy. They arrive on time, do their job and handle any situation that may come up like the pros that they are.

It is without reservation that I would highly recommend L.B. Lights West and JM Video Productions/ dba R&R Sound for all of your professional lighting, audio, and video needs.

Should you wish to discuss their qualifications further, please do not hesitate to call or write.

Sincerely,



Dale Coleman
VP Sales, Marketing and Creative Programming

FAIRPLEX.COM

1101 W. MCKINLEY AVE., POMONA, CA 91768 • PHONE (909) 623-3111 • FAX (909) 623-9599



March 4, 2015

To Whom It May Concern:

Please accept this as a letter of recommendation for L.B. Lights West. The Stanislaus County Fairgrounds has utilized the services of L.B. Lights West for nearly twenty years. They have provided stages, sound, lights and audio visual equipment for our county fair, and other events held here. Both their equipment and service are first class, and they always go above and beyond to provide customer satisfaction. If a problem comes up, it's handled immediately, whether it's part of their agreement or not. They know their business, and I rely on them completely. If you want excellent equipment, outstanding service and worry free events, I urge you to use them. In my 35 years of managing fairs, concerts and events, L.B. Lights West is without a doubt one of the best and most professional companies I have encountered. It has been a pleasure working with them, and they'll continue to be a big part of the Stanislaus County Fair in the future.

I would be happy to provide additional information, should you find it helpful.

Sincerely,

Chris Borovansky, CEO

Stanislaus County Fairgrounds

PROMOTING AGRICULTURE, EDUCATION, ENTERTAINMENT, AND TECHNOLOGY

900 North Broadway Avenue, Turlock, CA 95380 • (209) 668-1333 • Fax: (209) 668-0410 • www.StanCoFair.com

UNIVERSITY OF THE
PACIFIC

Tuesday, March 31, 2015

Steven Whyte

University Event Manager
3601 Pacific Ave.
Stockton, CA 95211
209.946.2753 Office Phone
209.642.0678 Mobile Phone
swhyte@pacific.edu

To Whom It May Concern,

So, you are interested in conducting business with LB Lightswest Production Center and its subsidiaries JM Video, R&R Sound, and Rolling Stages. You have made an excellent choice. You are about to embark on a great relationship that can only enhance your professional experience and give you a new understanding of the word "excellence".

I have had the great fortune of working with the incredible people at LB Lightswest Production Center for nearly 30 years. In all that time, I have relied on their expertise, their integrity, their ingenuity, their creativity and their state of the art solutions to our technical needs. They consistently exceed my expectations.

I do have to say, that if your company or organization requires you to bid out the services that LB Lightswest Production Center can provide you, you will find suppliers that will give you a "lower bid" than LB Lightswest Production Center – yes they are out there. But you will not find another company that will provide you with the level of excellence that the people at LB Lightswest Production Center will. When your project has to be spot on – when your event has to be perfect – when there is no wriggle room for error, there is no better company to rely on than LB Lightswest Production Center. When your name is on your event, conference, wedding, concert, tradeshow, festival, gala...you have to hire the best. And the best is LB Lightswest Production Center.

I have always said that LB Lightswest Production Center is the Disneyland of the Technical Production Industry. Like the people who work for Disneyland, the LB Lightswest Production Center staff is amazingly courteous, superbly professional, calm, cool, fun and knowledgeable. They always put the customer first and treat every project as if it is the most important one in the world. The word "No" doesn't seem to be in their vocabulary.

You have made a very smart decision to check out LB Lightswest Production Center. My success in the event industry is a direct result of surrounding myself with companies like LB Lightswest Production Center. I wish you endless success in your endeavors. Do have an eventful day! Please do not hesitate to call me any time.

Regards,
University of the Pacific

Steve Whyte
University Event Manager

WILSONEVENTS

INCORPORATED

March 3, 2015

To Whom It May Concern:

Please accept this letter of recommendation with regard to all LB Production Center companies including; LB LIGHTS WEST, INC., JM VIDEO PRODUCTIONS, R&R SOUND and ROLLING STAGES pertaining to their request to provide services to any event requiring the highest quality of staging, lights, sound and/or video equipment. We have utilized the services of LB Production companies for almost 30 years and are continually impressed by the enhanced level of professionalism, expertise and state-of-the-art equipment provided to their clients.

LBPC has always met or more often exceeded our expectations. Their services have often gone beyond the simple aspect of providing equipment for a special event. More specifically, LBPC has been the proven industry leader, continually receiving praise from our clients, artists and patrons relative to the quality of their equipment. A prime example of their expertise is our use and coordination of their rolling concert stage at the Los Angeles County Fair which requires an extensive level of proficiency and represents a prime example of LBPC's quality and hands on involvement with any project they participate. From multi-stage large scale festivals to meticulously designed corporate events, no one does it better than LB Production Center.

It has been my impression that the entire LBPC team is eager to please their clients and meet or exceed all necessary needs to provide for a successful event. Their adaptability to the constant changes that are sometimes required in producing a large-scale event is a great attribute.

Again, It has been a personal pleasure to work with LBPC in the past, and I can say that I have no hesitation in recommending them for any event they propose.

Should you require any additional information, or wish to discuss the performance of LBPC and its respective companies in greater detail, please feel free to contact me.

Respectfully,



Ethan Hirsch
VP

PROPOSER/CONTACTOR STATUS FORM

PAGE 1 OF 2

CONTRACTOR'S NAME L.B. Lights West, Inc COUNTY San Joaquin
ADDRESS: 2488 Maggio Circle FEDERAL ID# 68-0137656
CITY: Lodi, CA 95240 ZIP 95240

STATUS OF CONTRACTOR PROPOSING TO DO BUSINESS (please check one)

INDIVIDUAL LIMITED PARTNERSHIP GENERAL
 PARTNERSHIP CORPORATION

INDIVIDUAL (Please Check One) RESIDENT NON-RESIDENT

If a sole partnership, state the true name of sole proprietor: (i.e., John Roe Smith; not J. Roe Smith or not John R. Smith)

PARTNERSHIP (PLEASE CHECK ONE)

LIMITED PARTNERSHIP GENERAL PARTNERSHIP

If a partnership, list each partner identifying whether limited partner (s), stating their true full name and their interest in the partnership:

CORPORATION PLACE AND DATE OF INCORPORATION CA 8/31/1987 #D-1594992

COPY OF STATE OF CALIFORNIA EMPLOYERS DE6 FORM. YES NO

IF NOT A CALIFORNIA CORPORATION IN GOOD STANDING, PLEASE STATE THE DATE THE CORPORATION WAS AUTHORIZED TO DO BUSINESS IN CALIFORNIA: _____

CURRENT OFFICERS:

PRESIDENT: Leo Burke III VICE PRESIDENT: LaNise Burke

SECRETARY: LaNise Burke TREASURER: Leo Burke III

OTHER OFFICERS: N/A

ALL MUST ANSWER:

ARE YOU SUBJECT TO FEDERAL BACKUP WITHHOLDING? NO

PROPOSER/CONTRACTOR STATUS FORM
PAGE 2 OF 2

FICTITIOUS NAME

If contractor is doing business under a fictitious business name and will be performing under the fictitious name, please attach a clearly legible copy of the current fictitious filing.

PENDING LITIGATION HEARINGS

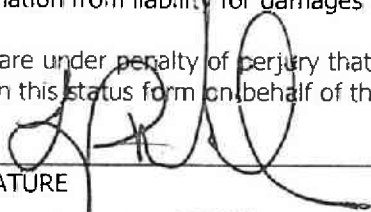
Are any civil or criminal litigation or administrative hearings currently pending against the proposer's organization, owners, officers, or employees? If yes, please state the case number, agency, or court where pending and status of litigation or hearing:

N/A

We reserve the right to verify the information provided on this form by the proposer during the RFQ process. By signing this form, you are authorizing the release of any and all information pertaining to yourself and business in which you participate or have participated, including information of a confidential or privileged nature in the possession of government or private agencies or individual who furnish such information from liability for damages which may result from furnishing the information requested.

I declare under penalty of perjury that the above information is true and correct and that I am authorized to sign this status form on behalf of the proposer/contractor.

SIGNATURE



Leo Burke III

PRINT NAME

If this status form is not completely filled out, signed and submitted with proposer's response to the RFQ, the bid will be rejected as non-responsive. Any false or misleading information will cause the bid to be rejected as non-responsive.



RFQ - Stage and Lighting Systems Services

Bidder/Contractor Status Form:

Please see the attached corporate resolution and minutes showing authorization of Owner/President of L.B. Lights West, Inc., Leo P. Burke III, to sign all forms included in this RFP.

BYLAWS FOR THE REGULATION EXCEPT AS OTHERWISE PROVIDED
BY STATUTE OR ITS ARTICLES OF INCORPORATION
OF

L B LIGHTSWEST
A California Corporation

ARTICLE I. OFFICES

Section 1. Principal Executive Office. The principal executive office of the Corporation is hereby fixed and located at: 1321 West Oak Street, Stockton, CA 95203*. The Board Directors (herein called the "Board") is hereby granted full power and authority to change said principal executive office from one location to another. Any such change shall be made by amendment of this Section to state the new location.

Section 2. Other Offices. Branch or subordinate offices may be established at any time by the Board at any place or places.

ARTICLE II. SHAREHOLDERS

Section 1. Place of Meetings. Meetings of shareholders shall be held either at the principal executive office of the Corporation or at any other place within or without the State of California which may be designated either by the Board or by the written consent of all persons entitled to vote there at, given either before or after the meeting and filed with the Secretary.

Section 2. Annual Meetings. The annual meeting of shareholders shall be held on September 2nd at 10:00 A.M. local time or such other date or such other time as may be fixed by the Board; provided, however, that should said day fall upon a Saturday, Sunday, or legal holiday observed by the Corporation at its principal executive office, then any such annual meeting of shareholders shall be held at the same time and place on the next day thereafter ensuing which is a full business day. At such meetings, Directors shall be elected and any other proper business may be transacted.

Section 3. Special Meetings. Special meetings of the shareholders may be called at any time by the Board, the Chairman of the Board, the President, or by the holders of shares entitled to cast not less than ten (10) percent of the votes of such meeting. Upon request in writing to the Chairman of the Board, the President, any Vice-President or the Secretary by any person (other than the Board) entitled to call a special meeting of shareholders, the officer forthwith shall cause notice to be given to the shareholders entitled to vote that a meeting will be held at a time requested by the person or persons calling the meeting, not less than thirty-five (35) nor more than sixty (60) days after


entitled to vote for the election of directors and shareholdings, as of the most recent record date for which it has been compiled or as of a date specified by the shareholder subsequent to the date of demand.

(b) The record of shareholders shall also be open to inspection and copying by any shareholder or holder of voting trust certificate at any time during usual business hours upon written demand on the Corporation, for a purpose reasonably related to such holder's interest as a shareholder or holder of a voting trust certificate.

(c) The accounting books and records and minutes of proceedings of the shareholders and the Board and committees of the Board shall open to inspection upon written demand on the Corporation of any shareholder or holder of a voting trust certificate at any reasonable time during usual business hours, for a purpose reasonably related to such holder's interests as a shareholder or as a holder of such voting trust certificate.

(d) Any inspection and copying under this Article may be made in person or by agent of attorney.

Section 2. Inspection of Bylaws. The Corporation shall keep in its principal executive office in the State of California, or, if its principal executive office is not in such state, at its principal business office in such State, the original or a copy of these Bylaws as amended to date, which shall be open to inspection by shareholders at all reasonable times during office hours. If the principal executive office of the Corporation is outside of the State of California and the Corporation has no principal business office in such state, it shall upon the written request of any shareholder to furnish such shareholder a copy of these Bylaws as amended to date.



Section 3. Endorsement of Documents; Contracts. Subject to the provisions of applicable law, any note, mortgage, evidence of indebtedness, contract, share certificate, conveyance, or other instrument in writing and any assignment or endorsements thereof executed or entered into between the Corporation and any other person, when signed by the Chairman of the Board, the President or any Vice President, and the Secretary, any Assistant Secretary, the Treasurer or any Assistant Treasurer of the Corporation shall be valid and binding on the Corporation in the absence of actual knowledge on the part of the other person that the signing officers had not authority to execute the same. Any such instruments may be signed by the other person or persons and in such manner as from time to time shall be determined by the Board and, unless so authorized by the Board, no officer, agent or employee shall have any power or authority to bind the Corporation

prohibits or otherwise limits indemnification; or

(b) That it would be inconsistent with any condition expressly imposed by a court in approving a settlement.

Section 9. Insurance. The Corporation shall have power to purchase and maintain insurance on behalf of any agent of the Corporation against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such whether or not the Corporation would have the power to indemnify the agent against such liability under the provisions of this Article.

Section 10. Nonapplicability to Fiduciaries of Employee Benefit Plans. This Article does not apply to any proceeding against any trustee, investment manager, or other fiduciary of an employee benefit plan in such person's capacity as such, even though such person may also be an agent of the Corporation as defined in Section 1 of this Article. The Corporation shall have power to indemnify such trustee, investment manager or other fiduciary to the extent permitted by subdivision (f) of Section 207 of the California Corporations Code.

ARTICLE VII. AMENDMENTS.


These Bylaws may be amended or repealed either by approval of the outstanding shares (as defined in Section 152 of the California General Corporation Law) or by the approval of the Board; provided, however, that after the issuance of shares, a Bylaw specifying or changing a fixed number of Directors or a maximum or minimum number of changing from a fixed to a variable number of Directors or vice versa may only be adopted by approval of the outstanding shares and a Bylaw reducing the fixed number or the minimum number of Directors to a number less than five (5) shall be subject to the provisions of Section 212(a) of the California General Corporation Law.

CERTIFICATE OF SECRETARY

I certify that:

1. I am the Secretary of L B LIGHTSWEST, a California corporation.
2. The attached Bylaws are the Bylaws of the Corporation approved by the Board of Directors on September 2, 1987.

Date: September 2, 1987



LaNise Burke, Secretary

MINUTES OF ANNUAL MEETING OF
SHAREHOLDER AND BOARD OF DIRECTORS OF
L.B. LIGHTSWEST

In accordance with the Bylaws of L.B. LIGHTSWEST, the shareholders and Board of Directors of that corporation, on September 16, 2014 held the combined annual meeting.

The only shareholder of the corporation continues to be LEO P. BURKE, III and LaNISE J. BURKE as co-trustees of the LEO P. BURKE, III and LaNISE J. BURKE 2004 REVOCABLE TRUST.

LEO P. BURKE, III and LaNISE J. BURKE will continue to represent the corporation as members of its Board of Directors and, in addition, will represent the corporation in the official capacities presently held by each of them, namely, LEO P. BURKE, III as President, Chief Financial Officer and Agent for Service of Process and LaNISE J. BURKE as Vice President and Secretary.

When requested, the corporation continues to receive legal and accounting services, respectively, by HOWARD L. SELIGMAN of the law firm of SELIGMAN & WILLETT, INC. and EDWARD T. BURKE, certified public accountant.

The purpose of the meeting was to review the overall business activities of the corporation for the 2013 calendar year. It remains classified as an "S" corporation for income tax purposes.



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CALIFORNIA PROFILE

BidSync Supplier Name: **LB LIGHTSWEST** Supplier Number: **32591**
 Legal Business Name: **LB LIGHTSWEST** DBA Business Name: **LB LIGHTSWEST**
 Address: **2488 MAGGIO CIR** Phone: **(209) 333-0996**
LODI, CA 95240 FAX: **(209) 333-2312**
 Email: reburke@hotmail.com
 Web Page: <http://www.lbproductioncenter.com>
 Number of Employees: **54**
 Business Types: **Service**
Non-Manufacturer
 Service Areas: **Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Fresno, Glenn, Humboldt, Imperial, Inyo, Kern, Kings, Lake, Lassen, Los Angeles, Madera, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Orange, Placer, Plumas, Riverside, Sacramento, San Benito, San Bernardino, San Diego, San Joaquin, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Santa Cruz, Shasta, Sierra, Siskiyou, Solano, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tulare, Tuolumne, Ventura, Yolo, Yuba,**
 Keywords: **theatrical producers except motion picture misc. services staging audio video lighting**
 Classifications: **391120 - Portable and Temporary Lighting and accessories**
391123 - Stage and studio lighting and accessories
391124 - Stage and studio lighting dimming and control devices
391211 - Distribution and control centers and accessories
451118 - Video and combination video and audio presentation equipment and hardware and controllers
451216 - Camera accessories
 View Options: [View Application](#)
 Edit Options: [Amend Application](#) | [Register as Disabled Veteran Business Enterprise \(DVBE\)](#)

Active Certifications

[Register as Disabled Veteran Business Enterprise \(DVBE\)](#)

| TYPE | STATUS | STATUS DATE | FROM | TO | ACTIONS |
|------|----------|-------------|--------------|--------------|---------|
| SB | Approved | May 9, 2014 | Aug 28, 2013 | Aug 31, 2016 | |

Certification History

| TYPE | STATUS | STATUS DATE | FROM | TO |
|------|----------|--------------|--------------|--------------|
| SB | Expired | Aug 28, 2013 | Aug 22, 2012 | Aug 31, 2013 |
| SB | Canceled | Aug 22, 2012 | | |
| SB | Expired | Jul 1, 2012 | Jun 21, 2011 | Jun 30, 2012 |
| SB | Expired | Jun 1, 2011 | May 5, 2010 | May 31, 2011 |
| SB | Expired | May 5, 2010 | May 19, 2009 | May 30, 2010 |
| SB | Expired | May 19, 2009 | Jun 12, 2008 | May 19, 2009 |
| SB | Expired | Mar 1, 2006 | Jul 26, 2006 | Jun 30, 2008 |
| SB | Expired | Feb 26, 2003 | Mar 28, 2003 | Feb 28, 2006 |

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Customer Support - vendorsupport@bidsync.com or 800-990-9339

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L.B. Lights West . 2488 Maggio Circle . Lodi, CA 95240 . PH- (209) 333.0996 . FAX- (209) 333.2312

L.B. Lights West, Inc.
Proposal for the Riverside County Fair
& National Date Festival
Stage and Lighting System Equipment and Services
July 8, 2015

RFQ
Financial Proposal

**FINANCIAL PROPOSAL FORM
STAGE AND LIGHTING EQUIPMENT
(PLEASE SUBMIT TWO ORIGINAL COPIES)**

I HEREBY SUBMIT THE FOLLOWING BID FOR STAGE AND LIGHTING SYSTEMS SERVICES ON THE GROUNDS OF THE RIVERSIDE COUNTY FAIR & NATIONAL DATE FESTIVAL FOR A PERIOD OF ONE (1) YEAR WITH THREE (3) ONE YEAR OPTION.

2016, 1ST -YEAR CONTRACT \$ 94,000
2017, 2ND -YEAR CONTRACT \$ 104,000
2018, 3RD -YEAR CONTRACT \$ 104,000
2019, 4TH -YEAR CONTRACT \$ 104,000

TOTAL FOUR YEAR BID \$ 406,000

ARE YOU CLAIMING PREFERENCES AS A SMALL BUSINESS: YES NO

If yes, the proposer must submit OSMB's Small Business Certification Approval Letter with the technical proposal package.

All proposers must fill in the following information and sign this form in order for the "Financial Proposal Form" to be considered.

LB Lights West, Inc
FIRM NAME

209 333-0996
PHONE NUMBER

2488 Maggio Circle
ADDRESS

95240
CITY/ZIP CODE

68-0137656
TAXPAYER ID NUMBER

Proposer certifies to that proposer has thoroughly familiarized self with the Riverside County Fair facilities and accepts all reasonable disclosed risks in submitting this proposal that a prudent review of the facility would have revealed.

By its signature on this proposal form, the proposer certifies that he/she has read and understood the RFQ package including the information regarding bid protests. Further, proposer certifies that the information provided by the proposer is accurate, true and correct, and not intended to mislead the Riverside County Fair in any manner.

 President
SIGNATURE/TITLE

7.8.15
DATE