

FORM APPROVED COUNTY COUNSEL
 BY: GREGORY P. PRIAMOS DATE: 10/15/15

FISCAL PROCEDURES APPROVED
 PAUL ANGUILO, CPA, AUDITOR-CONTROLLER
 BY: Susana Garcia-Bocanegra 10/22/15
at Confluence

**SUBMITTAL TO THE BOARD OF SUPERVISORS
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

663



FROM: Economic Development Agency/Workforce Development Division

SUBMITTAL DATE:
 October 22, 2015

SUBJECT: Subcontract, Program Years 2015/17 for Participant Placement Services Between Chaffey Community College District and the County of Riverside, All Districts, [\$35,000]; Trade Adjustment Assistance Community College and Career Training Grants Program Funds 100%; Project CEQA Exempt

RECOMMENDED MOTION: That the Board of Supervisors:

1. Find that the project is exempt from California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061(b)(3);
2. Approve the attached Subcontract (Agreement) Program Years 2015/2017 for provision of Participant Placement Services between Chaffey Community College District as the fiscal agent and the County of Riverside (County) as the subawardee, in the maximum amount of \$35,000, for the period November 3, 2015 through September 30, 2017;

(Continued)

Robert Field
 Assistant County Executive Officer/EDA
 By: Jeff Van Wagenen, Managing Director

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 23,000	\$ 12,000	\$ 35,000	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

SOURCE OF FUNDS: Trade Adjustment Assistance Community College and Career Training Grants Program Funds 100%
Budget Adjustment: No
For Fiscal Year: 2015/16-2017/18

C.E.O. RECOMMENDATION:
 APPROVE
 BY: Rohini Dasika
 County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

- A-30
- 4/5
- Vote
- Positions Added
- Change Order

Prev. Agn. Ref.: | District: All | Agenda Number:

3-11

FORM 11: Subcontract, Program Years 2015/17 for Participant Placement Services Between Chaffey Community College District and the County of Riverside, All Districts, [\$35,000]; Trade Adjustment Assistance Community College and Career Training Grants Program Funds 100%; Project CEQA Exempt

DATE: October 22, 2015

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RECOMMENDED MOTION: (Continued)

3. Authorize the Assistant County Executive Officer/EDA, or designee, to sign the attached Agreement; and
4. Authorize the Assistant County Executive Officer/EDA, or designee, to take all necessary steps to implement the attached Agreement, including, but not limited to signing subsequent necessary documents, and necessary amendments provided the contract amount is not increased, subject to County Counsel approval.

BACKGROUND:

Summary

Trade Adjustment Assistance Community College and Career Training (TAACCCT) provides community colleges and other eligible institutions of higher education with capacity-building funds to expand and improve their ability to deliver education and career training programs that can be completed in two years or less. TAACCCT-funded programs will prepare participants for employment in high-wage, high-skill occupations by using innovative and sophisticated strategies that address the unique needs of unemployed or under-employed adults. Through these programs, the U.S. Department of Labor is helping to ensure that our nation's institutions of higher education are helping adults succeed in acquiring the skills, degrees, and credentials needed for high-wage, high-skill employment while also meeting the needs of employers for skilled workers. The U.S. Department of Labor is implementing the TAACCCT program in partnership with the Department of Education.

The overarching goals of the TAACCCT program are as follows: to increase attainment of degrees, certificates, diplomas, and other industry-recognized credentials that match the skills needed by employers to better prepare eligible workers and other adults for high-wage, high-skill employment or re-employment in high-growth industry sectors; introduce or replicate innovative and effective methods for designing and delivering instruction that address specific industry needs and lead to improved learning, completion, and other outcomes for eligible workers and other adults; and to demonstrate improved employment outcomes.

The Chaffey Community College District (District) was awarded a TAACCCT grant by the U.S. Department of Labor. The District desires to partner with the County of Riverside by and through its Economic Development Agency/Workforce Development Division(WDC) to provide job candidate and student referrals to the various job development and employment programs made available through the TAACCCT grants program. Staff recommends that the partnership is memorialized pursuant to the attached proposed Subcontract (Agreement) with a contract amount of \$35,000 and a term from November 3, 2015 to September 30, 2017.

Pursuant to the California Environmental Quality Act (CEQA), the proposed Agreement was reviewed and determined to be categorically exempt under State CEQA Guidelines Section 15061(b)(3), General Rule or "Common Sense" Exemption. The project relates to the provision of participant placement services by the County with the objective of supporting the District's TAACCCT program. It can be seen with certainty that there is no possibility that the participant placement services may have a significant effect on the environment, as the participant placement services set forth in the proposed Agreement are purely administrative in nature and will not lead to any direct or reasonably indirect physical environmental impacts.

(Continued)

FORM 11: Subcontract, Program Years 2015/17 for Participant Placement Services Between Chaffey Community College District and the County of Riverside, All Districts, [\$35,000]; Trade Adjustment Assistance Community College and Career Training Grants Program Funds 100%; Project CEQA Exempt

DATE: October 22, 2015

PAGE: 3 of 3

BACKGROUND:

Summary (Continued)

A Notice of Exemption will be filed by the County EDA/WDC staff with the County Clerk within 5 days of the approval of the Agreement.

County Counsel has approved the proposed Agreement as to form. Staff recommends approval of the proposed Agreement.

Impact on Citizens and Businesses

The TAACCCT funds will be used to help facilitate employer engagement in the sector strategy, supporting their involvement in both required and encouraged roles in the TAACCCT partnership. Specific activities include but are not limited to: evaluation of the current industry sector approach to ensure targets are in current and future economic growth sectors; strengthening employer engagement through industry alliance in the targeted industries; maintenance and growth of the market share of the businesses accessing workforce services.

Eligible job candidates and students will be provided viable referrals to various job development and employment programs made available through TAACCCT Grants Program. Potential candidates may receive screening, job development assessments, and direct referrals to beneficial TAACCCT funded training programs throughout the Inland Empire. The County will also assist in placing students into internships, apprenticeships and jobs with employers in the region. The County and the District will collaborate on the best methods to achieve maximum participation of area residents seeking job opportunities and programs that can improve their job skills.

SUPPLEMENTAL:

Additional Fiscal Information

No County costs will be incurred and no budget adjustment required at this time. 100% of the funds are derived from the Trade Adjustment Assistance Community College and Career Training Grants Program funds.

Contract History and Price Reasonableness

There is no established contract history, as this is the initial agreement with Chaffey Community College District for this type of project.

Attachment

Subcontract, Program Years 2015/2017 for Participant Placement Services

A SUBCONTRACT
BETWEEN
CHAFFEY COMMUNITY COLLEGE DISTRICT
AND
COUNTY OF RIVERSIDE
ECONOMIC DEVELOPMENT AGENCY/
WORKFORCE DEVELOPMENT DIVISION

This SUBCONTRACT (“SUBCONTRACT”) is made and entered into the 3rd day of November 2015, by and between CHAFFEY COMMUNITY COLLEGE DISTRICT, a community college district duly organized under the laws of the State of California (collectively “District”), and the COUNTY OF RIVERSIDE, a political subdivision of the State of California, by and through its Economic Development Agency/Workforce Development Division (collectively “County”). The County and District are collectively referred to herein as the “Parties.”

1. Purpose

This SUBCONTRACT outlines the agreement between the Parties to provide job candidate and student referrals to the various job development and employment programs made available through the Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grants Program, which was awarded to the District under Grant Agreement #TC-26434-14-60-A-6 (“grant”).

These services may include screening and assessment of potential candidates and directly referring them to beneficial TAACCCT funded training programs throughout the Inland Empire (“region”), in cooperation with the District and (11)-eleven other institutions of higher education in the region that are participating in the TAACCCT grant program. The County will also assist in placing students into internships, apprenticeships and jobs with employers in the region. The County and the District will collaborate on the best methods to achieve maximum participation of area residents seeking job opportunities and programs that can improve their job skills.

2. Background

TAACCCT provides community colleges and other eligible institutions of higher education with capacity-building funds to expand and improve their ability to deliver education and career training programs that can be completed in two years or less. TAACCCT-funded programs will prepare participants for employment in high-wage, high-skill occupations by using innovative and sophisticated strategies that address the unique needs of unemployed or under-employed adults. Through these programs, the U.S. Department of Labor is helping to ensure that our nation's institutions of higher education are helping adults succeed in acquiring the skills, degrees, and credentials needed for high-wage, high-skill employment while also meeting the

needs of employers for skilled workers. The U.S. Department of Labor is implementing the TAACCCT program in partnership with the U.S. Department of Education.

The overarching goals of the TAACCCT program are to: increase attainment of degrees, certifications, certificates, diplomas, and other industry-recognized credentials that match the skills needed by employers to better prepare eligible workers and other adults for high-wage, high-skill employment or re-employment in growth industry sectors; introduce or replicate innovative and effective methods for designing and delivering instruction that address specific industry needs and lead to improved learning, completion, and other outcomes for eligible workers and other adults; and to demonstrate improved employment outcomes.

3. Party Obligations

Through the County and District partnership set forth in this SUBCONTRACT, the Parties will cooperate to provide job candidate and student referrals to the various job development and employment programs made available through the TAACCCT Grants Program.

The Parties shall work together and perform as follows:

A. County Obligations

The County agrees as follows:

1. Provide assistance to participants with employment opportunities through the county-wide workforce development outreach efforts to businesses and industry.
2. Refer dislocated, unemployed, underemployed, lower-income, and those with disabilities as well as other clients, to training offered through this funding.
3. Refer veterans to training offered through this funding.
4. Screen referrals for Trade Adjustment Assistance Program eligibility along with Workforce Innovation and Opportunity Act (WIOA) eligibility.
5. Actively participate in Manufacturing Council of the Inland Empire (MCIE) meetings, collaborative meetings and TAACCCT Advisory Committee.
6. Facilitate job placement of qualified candidates by connecting them to current, related jobs.
7. Connect employers to the classroom to provide facility tours to faculty and/or students.
8. Connect with employers to recruit directly from the training location into jobs that match the specialized training.

9. Participate in program evaluation(s), and provide outcome data to participants, as appropriate.
10. Provide space for staff to meet with participants, conduct workshops and collaborative meetings, etc.
11. Participate in recruitment activities.
12. Provide support services in a leveraged and coordinated manner with the community colleges through WIOA, as appropriate.
13. Work with the TAACCCT coordinator and director to ensure that proposed programs of study qualify for inclusion on appropriate eligible training provider lists (ETPL).
14. Evaluate the targeted industry sector to ensure targets are aligned with current and future regional economic growth.
15. Strengthen employer engagement through new and existing industry alliances.
16. Assist TAACCCT Consortium in building community and employer support.
17. Other services as outlined in the County's partnership letter, dated June 26, 2014, submitted by the Riverside County Workforce Investment Board to the U.S. Department of Labor, Employment and Training Administration.

B. District Obligations

The District agrees to fulfill all grant terms and conditions of award, as set forth in Grant Agreement #TC-26434-14-60-A-6; grant documents included as Exhibit "1", attached hereto and incorporated herein by this reference.

4. Project Funding and Invoicing

The maximum funding available for grant reimbursement of the services provided under this SUBCONTRACT is THIRTY FIVE THOUSAND DOLLARS (\$35,000). District shall reimburse County for actual costs incurred in the performance of this SUBCONTRACT up to a maximum amount of THIRTY FIVE THOUSAND DOLLARS (\$35,000).

To receive grant reimbursement, County must submit a quarterly invoice along with the completed recruitment/placement forms generated over the applicable invoicing period. The submittals may be submitted electronically to District by no later than twenty (20) days after the end of the quarter. Submittals must follow the general format shown in the Invoice Template, included as Exhibit "2", attached hereto and incorporated herein by this reference.

Invoice Submittal Process – Signed invoices, together with completed recruitment/placement forms, will be mailed or emailed to:

Mail: Chaffey Community College District
Anita D. Undercoffer, Executive Director, Budgeting & Fiscal Services
5885 Haven Avenue
Rancho Cucamonga, CA 91737-3002

Email: Anita.undercoffer@chaffey.edu

Payment Process – Following the receipt and approval of the invoice, District shall make payments no more than once per quarter. District shall make such payments within (30)-thirty days from receipt of invoice and documentation, provided there are no revisions required to correct discrepancies or conform to grant requirements. The total of such payments shall not exceed the funding amount specified above, which is \$35,000.

5. County Not Obligated for Any Costs

The District acknowledges and agrees that the County shall not be liable for any costs incurred by the District, including any of its affiliates in connection with the administration and/or implementation of the TAACCCT Grants Program or any related partnership or program.

The District further acknowledges and agrees that the County shall not be liable in any way for payment of any costs, fees, wages or any other amounts to be paid to any party arising out of or related to (i) services provided pursuant to this SUBCONTRACT, (ii) the administration and/or implementation of the TAACCCT Grants Program, and/or (iii) this SUBCONTRACT.

6. General Terms

It is further mutually agreed by the Parties as follows:

A. Insurance

Without limiting or diminishing the District's obligation to indemnify or hold the County harmless, the District shall procure and maintain or cause to be maintained, at its sole cost and expense, the following insurance coverage's during the term of this SUBCONTRACT. As respects to the Insurance section only, the County herein refers to the County of Riverside, its Agencies, Districts, Special Districts, Workforce Development Board (WDB) and Departments, their respective directors, officers, Board of Supervisors, employees, elected or appointed officials, agents or representatives as Additional Insureds.

a. Workers' Compensation:

If the District has employees as defined by the State of California, the District shall maintain statutory Workers' Compensation Insurance (Coverage A) as prescribed by the laws of the State of California. Policy shall include Employers' Liability (Coverage B)

including Occupational Disease with limits not less than \$1,000,000 per person per accident. The policy shall be endorsed to waive subrogation in favor of the County of Riverside.

b. Commercial General Liability:

Commercial General Liability insurance coverage, including but not limited to, premises liability, unmodified contractual liability, products and completed operations liability, personal and advertising injury, and cross liability coverage, covering claims which may arise from or out of the District's performance of its obligations hereunder. Policy shall name the County as Additional Insured. Policy's limit of liability shall not be less than \$1,000,000 per occurrence combined single limit. If such insurance contains a general aggregate limit, it shall apply separately to this SUBCONTRACT or be no less than two (2) times the occurrence limit.

c. Vehicle Liability:

If vehicles or mobile equipment are used in the performance of the obligations under this SUBCONTRACT, then the District shall maintain liability insurance for all owned, non-owned or hired vehicles so used in an amount not less than \$1,000,000 per occurrence combined single limit. If such insurance contains a general aggregate limit, it shall apply separately to this SUBCONTRACT or be no less than two (2) times the occurrence limit. Policy shall name the County as Additional Insureds.

d. General Insurance Provisions - All lines:

1) Any insurance carrier providing insurance coverage hereunder shall be admitted to the State of California and have an A M BEST rating of not less than A: VIII (A:8) unless such requirements are waived, in writing, by the County's Risk Manager. If the County's Risk Manager waives a requirement for a particular insurer such waiver is only valid for that specific insurer and only for one policy term.

2) The District must declare its insurance self-insured retention for each coverage required herein. If any such self-insured retention exceeds \$500,000 per occurrence each such retention shall have the prior written consent of the County Risk Manager before the commencement of operations under this SUBCONTRACT. Upon notification of self-insured retention unacceptable to the County, and at the election of the County's Risk Manager, the District's carriers shall either; 1) reduce or eliminate such self-insured retention as respects this SUBCONTRACT with the County, or 2) procure a bond which guarantees payment of losses and related investigations, claims administration, and defense costs and expenses.

3) The District shall cause the District's insurance carrier(s) to furnish the County of Riverside with either 1) a properly executed original Certificate(s) of Insurance and certified original copies of Endorsements effecting coverage as required herein, and 2) if requested to do so orally or in writing by the County Risk Manager,

provide original Certified copies of policies including all Endorsements and all attachments thereto, showing such insurance is in full force and effect. Further, said Certificate(s) and policies of insurance shall contain the covenant of the insurance carrier(s) that thirty (30) days written notice shall be given to the County of Riverside prior to any material modification, cancellation, expiration or reduction in coverage of such insurance.

In the event of a material modification, cancellation, expiration, or reduction in coverage, this SUBCONTRACT shall terminate forthwith, unless the County of Riverside receives, prior to such effective date, another properly executed original Certificate of Insurance and original copies of endorsements or certified original policies, including all endorsements and attachments thereto evidencing coverage's set forth herein and the insurance required herein is in full force and effect. The District shall not commence operations until the County has been furnished original Certificate (s) of Insurance and certified original copies of endorsements and if requested, certified original policies of insurance including all endorsements and any and all other attachments as required in this Section. An individual authorized by the insurance carrier to do so on its behalf shall sign the original endorsements for each policy and the Certificate of Insurance.

4) It is understood and agreed to by the parties hereto that the District's insurance shall be construed as primary insurance, and the County's insurance and/or deductibles and/or self-insured retention's or self-insured programs shall not be construed as contributory.

5) If, during the term of this SUBCONTRACT or any extension thereof, there is a material change in the obligations of the Parties; or, there is a material change in the equipment to be used in the performance of the obligation of the Parties; or, the term of this SUBCONTRACT, including any extensions thereof, exceeds five (5) years; the County reserves the right to adjust the types of insurance and the monetary limits of liability required under this SUBCONTRACT, if in the County's Risk Manager's reasonable judgment, the amount or type of insurance carried by the District has become inadequate.

6) The District shall pass down the insurance obligations contained herein to all tiers of subcontractors working under this SUBCONTRACT.

7) The insurance requirements contained in this SUBCONTRACT may be met with a program(s) of self-insurance acceptable to the County.

8) The District agrees to notify the County of any claim by a third party or any incident or event that may give rise to a claim arising from the performance of this SUBCONTRACT.

B. Indemnity; Holdharmless

The District shall indemnify and hold harmless the County of Riverside, its Agencies, Districts, Special Districts, Workforce Development Board (WDB) and Departments, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents and representatives (individually and collectively hereinafter referred to as Indemnitees) from any liability whatsoever, based or asserted upon any acts, services, misconduct or obligations of the District, including their respective officers, employees, subcontractors, agents or representatives arising out of or in any way relating to this SUBCONTRACT, including but not limited to property damage, bodily injury, or death or any other element of any kind or nature whatsoever arising from the performance of the District, including their respective officers, employees, subcontractors, agents or representatives Indemnitors from this SUBCONTRACT. The District shall defend, at their sole expense, all costs and fees including, but not limited, to attorney fees, cost of investigation, defense and settlements or awards, the Indemnitees in any claim or action based upon such alleged acts or omissions.

With respect to any action or claim subject to indemnification herein by the District, the District shall, at their sole cost, have the right to use counsel of their own choice and shall have the right to adjust, settle, or compromise any such action or claim without the prior consent of County; provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes the District's indemnification to Indemnitees as set forth herein.

The District's obligation hereunder shall be satisfied when the District has provided to County the appropriate form of dismissal relieving the County from any liability for the action or claim involved.

The specified insurance limits required in this SUBCONTRACT shall in no way limit or circumscribe the District obligations to indemnify and hold harmless the Indemnitees herein from third party claims.

The County shall indemnify, defend and hold harmless District, the State of California, the Trustees of the Chaffey Community College District, the Chaffey Community College District and their officers, employees, representatives, volunteers and agents from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) in connection with County's failure to comply with any of the County's obligations contained in this SUBCONTRACT, except to the extent such loss or damage was caused by the negligence or misconduct of the District.

C. Alternative Dispute

The Parties agree that before either party commences any legal or equitable action, action for declaratory relief, suit, proceeding, or arbitration that the Parties shall first submit the dispute to mediation through a mutually acceptable professional mediator in Riverside County. Each party shall bear its own expenses and costs associated with the mediation. The cost of mediator shall be shared equally by the Parties.

D. Notices

Any and all notices sent or required to be sent under this SUBCONTRACT shall be mailed to the following addresses, or any other address provided by the Parties in writing; and are deemed delivered one (1) day after their deposit in the United States Mail, postage prepaid:

County: County of Riverside Economic Development Agency/
Workforce Development Division
1325 Spruce Street, Suite 110
Riverside, CA 92507
Attn: Heidi Marshall, Director of Workforce Development

District: Chaffey Community College District
5885 Haven Avenue
Rancho Cucamonga, CA 91737-3002
Attn: Kathy Dutton, Director
Employment Development & Community Education

E. Termination

Either party may terminate this SUBCONTRACT for any reason by giving written notice to the designated representative of the other party thirty (30) days prior to the expiration of this SUBCONTRACT. Except as otherwise provided herein, upon termination of this SUBCONTRACT, neither party shall have any obligation to other.

F. Legal Authority

Nothing in this SUBCONTRACT binds the County or District to perform any action that is beyond its legal authority.

G. Conflict of Interest

No member, official or employee of the County or District shall have any personal interest, direct or indirect, in this SUBCONTRACT nor shall any such member, official or employee participate in any decision relating to this SUBCONTRACT which affects his or her personal interest or the interests of any corporation, partnership or association in which he or she is directly or indirectly interested.

H. Confidentiality

- a. The District shall not use for personal gain or make other improper use of privileged or confidential information which is acquired in connection with this SUBCONTRACT. The term "privileged or confidential information" includes but is not limited to: unpublished or sensitive technological or scientific information; medical, personnel, or security records; anticipated material requirements or

pricing/purchasing actions; County information or data which is not subject to public disclosure; County operational procedures; and knowledge of selection of contractors, subcontractors or suppliers in advance of official announcement.

- b. The District shall protect from unauthorized disclosure names and other identifying information concerning persons receiving services pursuant to this SUBCONTRACT, except for general statistical information not identifying any person. The District shall not use such information for any purpose other than carrying out the District's obligations under this SUBCONTRACT. The District shall promptly transmit in writing to the County all third party requests for disclosure of such information. The District shall not disclose, except as otherwise specifically permitted by this SUBCONTRACT or authorized in advance in writing by the County, any such information to anyone other than to the County. For purposes of this paragraph, identity shall include, but not be limited to, name, identifying number, symbol, or other identifying particular assigned to the individual, such as finger or voice print or a photograph.

I. Interpretation and Governing Law; Severability

This SUBCONTRACT and any dispute arising hereunder shall be governed and interpreted in accordance with the laws of the State of California. This SUBCONTRACT shall be construed as a whole according to its fair language and common meaning to achieve the objectives and purposes of the Parties hereto, and the rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not be employed in interpreting this SUBCONTRACT, all Parties having been represented by counsel in the negotiation and preparation hereof.

Any legal action related to the performance or interpretation of this SUBCONTRACT shall be filed only in the Superior Court of the State of California located in Riverside, California, and the parties waive any provision of law providing for a change of venue to another location. In the event any provision in this SUBCONTRACT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

J. No Third-Party Beneficiaries

This SUBCONTRACT is made and entered into for the sole protection and benefit of the Parties hereto and shall not create any rights in any third Parties, including, but not limited to any businesses or individuals participating in the TAACCCT Grants Program, or any affiliates. No other person or entity shall have any right of action based upon the provisions of this SUBCONTRACT.

K. Section Headings

The Section headings herein are for the convenience of the Parties only and shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or intent of the provisions or language of this SUBCONTRACT.

L. Compliance with Laws and Regulations

By executing this SUBCONTRACT, the Parties agree to comply with all applicable federal, state and local laws, regulations and ordinances.

M. Waiver

Any waiver by the County of any breach of any one or more of the terms of this SUBCONTRACT shall not be construed to be a waiver of any subsequent or other breach of the same or of any other term of this SUBCONTRACT. Failure on the part of the County to require exact, full and complete compliance with any terms of this SUBCONTRACT shall not be construed as in any manner changing the terms or preventing the County from enforcement of the terms of this SUBCONTRACT.

N. Authority to Execute

The persons executing this SUBCONTRACT or exhibits attached hereto on behalf of the Parties to this SUBCONTRACT hereby warrant and represent that they have the authority to execute this SUBCONTRACT and warrant and represent that they have the authority to bind the respective Parties to this SUBCONTRACT to the performance of its obligations hereunder.

O. Amendments and Modifications

It is agreed that the rights, interests, understandings, agreements and obligations of the respective Parties pertaining to the subject matter of this SUBCONTRACT may not be amended, modified or supplemented in any respect except by a subsequent written instrument evidencing the express written consent of each of the Parties hereto and duly executed by the Parties.

P. Administration/Subcontract Liaison

The Assistant County Executive Officer of the Economic Development Agency, or designee, shall administer this SUBCONTRACT on behalf of the County.

Q. Assignment

The District shall not delegate or assign any interest in this SUBCONTRACT, and shall not transfer any interest in the same, whether by operation of law or otherwise, without the prior written consent of the County.

R. Effective Date; Term

The term of this SUBCONTRACT shall commence on the date of the last signature below (“Effective Date”) and shall continue through September 30, 2017 (“Term”), unless extended by written mutual agreement of the Parties or terminated earlier.

S. Order of Precedence

The terms and conditions of this SUBCONTRACT hereby incorporate the Grant Agreement *Order of Precedence* should there be any conflicting language or obligations. That order of precedence is as follows:

1. Sections 271 and 272 of the Trade Act of 1974 (19 USC 2371 and 2372);
2. The Health Care and Education Reconciliation Act of 2010, Pub. L. No. 111-52;
3. The Consolidated Appropriations Act of 2014 (Pub. L. 113-76);
4. Other applicable Federal statutes and their implementing regulations; and
5. Terms and Conditions of the Grant Award; Grant Agreement #TC-26434-14-60-A-6;
6. This SUBCONTRACT.

T. Entire Subcontract

This SUBCONTRACT is intended by the Parties hereto as a final expression of their understanding with respect to the subject matter hereof and as a complete and exclusive statement of the terms and conditions thereof and supersedes any and all prior and contemporaneous agreements and understandings, oral or written, in connection therewith. Any amounts to or clarification necessary to this SUBCONTRACT shall be in writing and acknowledged by all Parties to the SUBCONTRACT.

[Signatures on Following Page]

[Remainder of Page Intentionally Blank.]

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this SUBCONTRACT as of the dates written below.

<p>“COUNTY”</p> <p>COUNTY OF RIVERSIDE, a political subdivision of the State of California, by and through its Economic Development Agency/Workforce Development Division</p> <p>By: _____ Heidi Marshall Director of Workforce Development</p> <p>Date: _____</p>	<p>“DISTRICT”</p> <p>CHAFFEY COMMUNITY COLLEGE DISTRICT, a community college district duly organized under the laws of the State of California</p> <p>By: _____ Kim Erickson Exec. Director of Business Services</p> <p>Date: _____</p>
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APPROVED AS TO FORM

GREGORY P. PRIAMOS
County Counsel

By: _____
JHAILA R. BROWN
Deputy County Counsel

Exhibit "1"
#TC-26434-14-60-A-6 – Grant Documents
(Behind this page.)

Exhibit "2"
Invoice Template
(Behind this page.)

(Subrecipient Name)

Subcontract Number:

TAACCCT GRANT QUARTERLY EXPENSE REPORT-YEAR 1

YEAR 1 Allocation \$326,552

INVOICE NUMBER:

INVOICE DATE:

DESCRIPTION	Year 1 Original Bgt	First QTR Expenses Oct-Dec	Second QTR Expenses Jan-March	Third QTR Expenses April-June	Fourth QTR Expenses July-Sept	Total Expenses Total	Budget Balance
PERSONNEL:							
Site Coordinator (Proj Director)	81,900	20,475.00				20,475.00	61,425
Admin Asst (& Data Assistant)	46,769	11,692.25				11,692.25	35,077
Professional Experts	0	0.00				0.00	0
Adjunct Faculty	35,000	8,750.00				8,750.00	26,250
Total Personnel	163,669	40,917.25	0.00	0.00	0.00	40,917.25	122,752
BENEFITS:	62,194	15,548.50				15,548.50	46,646
Total Benefits	62,194	15,548.50	0.00	0.00	0.00	15,548.50	46,646
TRAVEL:							
Professional Dev Conference	0	0.00	0.00	0.00		0.00	0
Mileage	1,500	500.00				500.00	1,000
Total Travel	1,500	500.00	0.00	0.00	0.00	500.00	1,000
SUPPLIES:							
Instructional Supplies	0	0.00				0.00	0
Course Workbooks	0	0.00				0.00	0
Total Supplies	0	0.00	0.00	0.00	0.00	0.00	0
CONTRACTUAL:							
Misc. Consultants	0	0.00	0.00	0.00	0.00	0.00	0
Employment Placement Coordinator	0	0.00	0.00	0.00	0.00	0.00	0
Total Contractual	0	0.00	0.00	0.00	0.00	0.00	0
OTHER EXPENSES:							
	0	0.00	0.00	0.00	0.00	0.00	0
Total Other Expenses	0	0.00	0.00	0.00	0.00	0.00	0
SUBTOTAL	227,363	56,965.75	0.00	0.00	0.00	56,966	170,397
INDIRECT COSTS:							
Indirect Costs	18,189	3,987.60	0.00	0.00	0.00	3,987.60	14,201
Total Indirect Costs	18,189	3,987.60	0.00	0.00	0.00	3,987.60	14,201
EQUIPMENT:							
Ductless Work Stations	81,000	20,000.00	0.00	0.00	0.00	20,000.00	61,000
Total Equipment	81,000	20,000.00	0.00	0.00	0.00	20,000.00	61,000
TOTALS	\$326,552	80,953.35	0.00	0.00	0.00	80,953.35	245,599

Subrecipient Contact/Title: _____

E-mail: _____

Phone: xxx-xxx-xxxx

U.S. DEPARTMENT OF LABOR
EMPLOYMENT AND TRAINING ADMINISTRATION

GRANT / AGREEMENT
NOTIFICATION OF
AWARD/OBLIGATION

Under the authority of the *Health Care and Education Reconciliation Act of 2010*, this grant or agreement is entered into between the above named *Grantor Agency* and the following named *Awardee*, for a project entitled - **TRADE ADJUSTMENT ASSISTANCE COMMUNITY COLLEGE AND CAREER TRAINING GRANTS PROGRAM.**

Name & Address of Awardee:	Agreement #:	TC-26434-14-60-A-6
Chaffey Community College	CFDA #:	17.282
5885 Haven Avenue	Accounting Code:	1630-2014-0501871414BD201401870001 145CC000A0000AOWM00AOWM00-A90200-410023-
Rancho Cucamonga, CALIFORNIA	Mod Amount:	\$14,980,284.00
91737-3002	EIN:	956000558
	DUNS #:	076084326

The Period of Performance shall be from **October 01, 2014 thru September 30, 2018.**
Total Government's Financial Obligation is **\$14,980,284.00** (unless other wise amended).
To execute initial grant agreement.

In performing its responsibilities under this grant agreement, the awardee hereby certifies and assures that it will fully comply with the following regulations and cost principles, including any subsequent amendments:

Uniform Administrative Requirements:

29 CFR Part 97, for State/Local Governments and Indian Tribes; OR
29 CFR Part 95, for Institutions of Higher Education, Hospitals and other Non-Profit Organizations and Commercial Organizations.

Cost Principles:

2 CFR 225, for State/Local Governments and Indian Tribes;
2 CFR 220, for Institutions of Higher Education; OR
2 CFR 230, for Non-Profit Organizations.
48 CFR Part 31.

Other Requirements (As Applicable):

29 CFR Part 96 and 99, Single Audit Act
29 CFR Part 93, Lobbying Certification
29 CFR Part 37, Nondiscrimination and Equal Opportunity Requirements
29 CFR Part 98, Debarment and Suspension; Drug Free Workplace
20 CFR Part 652 et al., Workforce Investment Act
Wagner-Peyser Act
Grant Award Document, Parts I through IV, and attachments.

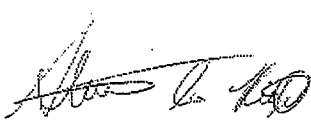
The awardee's signature below certifies full compliance with all terms and conditions as well as the above stated grant regulations and certifications, and that this document has not been altered.

Signature of Approving Official - **AWARDEE**

Signature of Approving Official - **DOL / ETA**

SEE SF-424 for signature
(Signature / Date)

No additional signature required
(Type Name and Title)


STEVEN RIETZKE September 26, 2014
Grant Officer

CONDITION OF AWARD

Chaffey Community College

Condition 1 – Submit a Detailed Evaluation Plan

In accordance with the Solicitation, all Grantees must submit a more detailed evaluation plan to ETA. This detailed plan should provide an elaboration of all the components of the evaluation plan summary, as described in Section V.C.1 of the Solicitation, including a timeline that identifies either the specific date by which a third-party evaluator will be selected or the process for selecting the evaluator. The Grantee must submit this plan for approval prior to implementing the evaluation component of the project. ETA will transmit the approval to the Grantee in a separate document upon review of the plan.

Please note randomized control trials are encouraged; however, grantees may implement evaluations using non-experimental designs as long as there is sufficient and convincing evidence demonstrating that this alternative design will allow for drawing causal inferences about the effect of the program.

Condition 2 – Participate in the TAACCCT National Evaluation

Grantees must also participate in activities for the TAACCCT national evaluation, as described in Section VI.B.4 of the Solicitation. These activities may include data collection activities such as surveys and site visits, provision of personally identifiable participant and comparison group data, and technical assistance activities.

Condition 3 – Response to General Compliance Review

In addition to the review of evaluation plans, ETA is performing a general compliance review to help ensure that grant projects are in compliance with the Solicitation and other Federal requirements. ETA will transmit the results of this review and instructions for response to the Grantee in a separate document after receipt of this grant award. As a condition of its grant award, the Grantee must respond to the actions cited in the review document.

Condition 4 - Budget:

The grantee must submit a budget modification request which includes the following:

- Completed SF-424A which aligns with the totals on the SF-424 and includes:
 1. the entirety of the award amount only.
- Budget narrative with a clearly delineated description of costs associated with each line item on the SF-424A in a narrative format which aligns with the subtotals and totals provided in the narrative and aligns with the totals indicated on the SF-424A.

GRANT TERMS AND CONDITIONS

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1. Order of Precedence

The terms and conditions of this Notice of Award and other requirements have the following order of precedence if there is any conflict in what they require: (1) Sections 271 and 272 of the Trade Act of 1974 (19 USC 2371 and 2372); The Health Care and Education Reconciliation Act of 2010, Pub. L. No. 111-152; (2) The Consolidated Appropriations Act of 2014 (Pub. L. 113-76); (3) other applicable Federal statutes and their implementing regulations; (4) terms and conditions of award.

2. Solicitation for Grant Application

The Solicitation for Grant Application and any amendments <http://www.doleta.gov/grants/pdf/SGA-DFA-PY-13-10.pdf> and http://www.doleta.gov/grants/pdf/SGA-DFA-PY-13-10_amend1.pdf are hereby incorporated into this Grant Agreement. Grantees are bound by the authorizations, restrictions, and requirements contained in the Solicitation for Grant Applications.

3. Approved Statement of Work

The awardee's project narrative is taken as the Statement of Work. It has been included as Attachment D. If there is any inconsistency between items in this project narrative and any Department of Labor (DOL) regulation, guidance or OMB cost principle, the DOL regulation, guidance or cost principle will prevail.

4. Approved Budget

The awardee's budget documents are attached in this Notice of Award Package. The documents are: 1) the SF-424, included at Attachment A; 2) the SF-424 A, included at Attachment B; and 3) the Budget Narrative, included at Attachment C. The awardee must confirm that all costs are allowable before expenditure. Approval of the budget as awarded does not constitute prior approval of those items requiring prior approval, including those items specified in the cost principles or this grant award as requiring prior approval. The Grant Officer is the only official with the authority to provide prior written approval (prior approval).

5. Evaluation, Data, and Implementation

The awardee must cooperate with the DOL in the conduct of a third-party evaluation, including providing to DOL or its authorized contractor appropriate data and access to program operating personnel and participants in a timely manner.

6. Indirect Cost Rate and Cost Allocation Plan

A. A current federally approved Negotiated Indirect Cost Rate Agreement (NICRA) or current federally approved Cost Allocation Plan (CAP) has been provided – copy attached. Regarding only the NICRA:

- (1) Indirect Rate approved: 30 %
- (2) Type of Indirect Cost Rate: see attachment E
- (3) Allocation Base: see attachment E
- (4) Current period applicable to rate: 11/1/2012 – 6/30/2017

Estimated Indirect Costs are shown on the SF-424A budget form. If a new NICRA is issued during the life of the grant, it must be provided to DOL within 30 days of issuance. Funds may be re-budgeted as necessary between direct and indirect costs consistent with institutional requirements and DOL regulations for prior approval, however the total amount of grant award funding will not be increased. Any budget changes impacting the Statement of Work and agreed upon outcomes or deliverables require a request for modification and prior approval from the Grant Officer.

- B. (1) Latest NICRA or CAP approved by the Federal Cognizant Agency¹ (FCA) is not current, or
- (2) No NICRA or CAP has ever been approved by an FCA.

URGENT NOTICE: Estimated indirect costs have been specified on the SF-424A, Section B, Object Class Category "j", however only \$N/A will be released to support indirect costs in the absence of a NICRA or CAP approved by the cognizant agency. The remaining funds which have been awarded for Indirect Costs are restricted and may not be used for any purpose until the awardee provides a signed copy of the NICRA or CAP and the restriction is lifted by the Grant Officer. Upon receipt of the NICRA or CAP, ETA will issue a grant modification to the award to remove the restriction on those funds.

The awardee must submit an indirect cost rate proposal or CAP. These documents should be submitted to DOL's Division of Cost Determination (DCD), or to the awardee's Federal Cognizant Agency. In addition, the awardee must notify the Federal Project Officer that the documents have been sent. Contact information for the DCD is available at <http://www.dol.gov/oasam/boc/dcd/>. If this proposal is not submitted within 90 days of the effective date of the award, no funds will be approved for the reimbursement of indirect costs. Failure to submit an indirect cost proposal by the above date means the grantee will not receive further reimbursement for indirect costs until a signed copy of the federally approved NICRA or CAP is provided and the restriction is lifted by the Grant Officer. All indirect charges must be returned through the Payment Management System and no indirect

¹ The Federal agency providing the organization the preponderance of direct Federal funds.

charges will be reimbursed.

The total amount of DOL's financial obligation under this grant award **will not** be increased to reimburse the awardee for higher negotiated indirect costs.

- ___ C. The organization elected to exclude indirect costs from the proposed budget. Please be aware that incurred indirect costs (such as top management salaries, financial oversight, human resources, payroll, personnel, auditing costs, accounting and legal, etc. used for the general oversight and administration of the organization) must not be classified as direct costs; these types of costs are indirect costs. Only direct costs, as defined by the applicable cost principles, will be charged. Audit disallowances may occur if indirect costs are misclassified as direct.

If DOL is your FCA, grantees should work with DOL's DCD, which has delegated authority to negotiate and issue a NICRA or CAP on behalf of the Federal Government. More information about DOL's DCD is available at <http://www.dol.gov/oasam/boc/dcd/>. This website has guidelines to develop indirect cost rates, links to the applicable cost principles, and contact information. The DCD also has Frequently Asked Questions providing general information about the indirect cost rate approval process and due dates for provisional and final indirect cost rate proposals at <http://www.dol.gov/oasam/faqs/FAQ-dcd.htm>.

7. Federal Project Officer

The DOL/ETA Federal Project Officer (FPO) for this award is:

Name: Region 6, FPO TBD
Telephone: 415-625-7900
Email: RO6-RA-SF@dol.gov

The FPO is not authorized to change any of the terms or conditions of the award or approve prior approval requests. Any changes to the terms or conditions or prior approvals must be approved by the Grant Officer through the use of a formally executed award modification.

8. Funding Restrictions

a. Administrative Costs

There is a 10% limitation on administrative costs on funds awarded under this grant. Under no circumstances may administrative costs exceed this limit. Administrative costs under this award follow the definition in the Workforce Investment Act at 20 CFR 667.220(b) and (c). Compliance with the administrative costs limits is monitored throughout the grant period. Any amounts exceeding this limitation at closeout will be disallowed and subject to debt collection.

b. Consultants

For the purposes of this award, fees paid to a consultant shall be limited to \$585 per day without additional Grant Officer approval. Regulations regarding the determining of a consultant's rate of pay are located at 5 CFR 304.104 with the calculation for a maximum amount located at 5 CFR 304.105.

c. Salary and Bonus Limitations

Under Public Law 113-76 Section 105 none of the funds appropriated under the heading "Employment and Training" shall be used by a recipient or sub-recipient of such funds to pay the salary and bonuses of an individual, either as direct costs or indirect costs, at a rate in excess of Executive Level II. The Executive Level II salary may change yearly and is located on the OPM.gov website (<http://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/2014/executive-senior-level>). The salary and bonus limitation does not apply to vendors providing goods and services as defined in OMB Circular A-133. Where States are recipients of such funds, States may establish a lower limit for salaries and bonuses of those receiving salaries and bonuses from subrecipients of such funds, taking into account factors including the relative cost-of-living in the State, the compensation levels for comparable State or local government employees, and the size of the organizations that administer Federal programs involved including Employment and Training Administration programs. See Training and Employment Guidance Letter No. 5-06 for further clarification, available at http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2262

d. Budget Line Item Flexibility

Flexibility is allowed in the transfer of funds among direct cost categories within the grant budget, except personnel and fringe benefits, provided no single line item is increased or decreased by more than 20% of the amount obligated. Any changes in excess of 20% and any changes in personnel and fringe benefits must receive prior written approval from the Grant Officer. Failure to obtain such prior written approval may result in cost disallowance.

Any changes to personnel costs within the personnel line item do not require a grant modification unless the changes result in a change to the amount listed on the SF 424a Personnel line. It is recommended that your assigned Department of Labor (DOL) Federal Project Officer (FPO) review within-line changes prior to implementation to ensure they do not require a modification.

Guidance on flexibility in the transfer of funds between direct and indirect costs is provided in Subsection A of the Indirect Cost and Cost Allocation Plan term within this agreement.

9. Administrative Requirements

a. Central Contractor Registration and Universal Identifier Requirements

1. Requirement for Central Contractor Registration (CCR)

Unless you are exempted from this requirement under 2 CFR 25.110, you as the awardee must maintain the currency of your information in the CCR until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another award term.

2. Requirement for Data Universal Numbering System (DUNS) Numbers

If you are authorized to make subawards under this award, you:

- i. Must notify potential subrecipients that no entity (see definition in paragraph C of this award term) may receive a subaward from you unless the entity has provided its DUNS number to you.
- ii. May not make a subaward to an entity unless the entity has provided its DUNS number to you.

3. Definitions

For purposes of this award term:

- iii. Central Contractor Registration (CCR) means the Federal repository into which an entity must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the CCR Internet site (currently at <http://www.sam.gov>).
- iv. Data Universal Numbering System (DUNS) number means the nine-digit number established and assigned by Dun and Bradstreet, Inc. (D&B) to uniquely identify business entities. A DUNS number may be obtained from D&B by telephone (currently 866-705-5711) or the Internet (currently at <http://fedgov.dnb.com/webform>).
- v. Entity, as it is used in this award term, means all of the following, as defined at 2 CFR part 25, subpart C:
 - a. A Governmental organization, which is a State, local government, or Indian Tribe;
 - b. A foreign public entity;
 - c. A domestic or foreign nonprofit organization;
 - d. A domestic or foreign for-profit organization; and
 - e. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
- vi. Subaward:
 - a. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - b. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. ---.210 of the attachment to OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations").

- c. A subaward may be provided through any legal agreement, including an agreement that you consider a contract.

vii. Subrecipient means an entity that:

- a. Receives a subaward from you under this award; and
- b. Is accountable to you for the use of the Federal funds provided by the subaward.

b. Federal Funding Accountability and Transparency Act

1. Reporting of first-tier subawards.

- i. **Applicability.** Unless you are exempt as provided in paragraph d. of this award term, you must report each action that obligates \$25,000 or more in Federal funds that does not include Recovery funds (as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5) for a subaward to an entity (see definitions in paragraph e. of this award term).
- ii. **Where and when to report.**
 - a. You must report each obligating action described in paragraph a.1. of this award term to <http://www.fsrs.gov>.
 - b. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)
- iii. **What to report.** You must report the information about each obligating action that the submission instructions posted at <http://www.fsrs.gov> specify.

2. Reporting Total Compensation of Recipient Executives.

- i. **Applicability and what to report.** You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—
 - a. the total Federal funding authorized to date under this award is \$25,000 or more;
 - b. in the preceding fiscal year, you received—
 - (A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

- c. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)
 - ii. Where and when to report. You must report executive total compensation described in paragraph b.1. of this award term:
 - a. As part of your registration profile at <http://www.sam.gov>.
 - b. By the end of the month following the month in which this award is made, and annually thereafter.
3. Reporting of Total Compensation of Subrecipient Executives.
 - i. Applicability and what to report. Unless you are exempt as provided in paragraph d. of this award term, for each first-tier subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if—
 - a. in the subrecipient's preceding fiscal year, the subrecipient received—
 - (A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
 - b. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)
 - ii. Where and when to report. You must report subrecipient executive total compensation described in paragraph c.1. of this award term:
 - a. To the recipient.
By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (i.e., between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

4. Exemptions

If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

- i. Subawards, and
- ii. The total compensation of the five most highly compensated executives of any subrecipient.

5. Definitions. For purposes of this award term:

- i. Entity means all of the following, as defined in 2 CFR part 25:
 - a. A Governmental organization, which is a State, local government, or Indian tribe;
 - b. A foreign public entity;
 - c. A domestic or foreign nonprofit organization;
 - d. A domestic or foreign for-profit organization;
 - e. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
- ii. Executive means officers, managing partners, or any other employees in management positions.
- iii. Subaward:
 - a. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - b. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. ---- .210 of the attachment to OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations").
 - c. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.
- iv. Subrecipient means an entity that:
 - a. Receives a subaward from you (the recipient) under this award; and
 - b. Is accountable to you for the use of the Federal funds provided by the subaward.
- v. Total compensation means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):
 - a. Salary and bonus.

- b. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
- c. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
- d. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
- e. Above-market earnings on deferred compensation which is not tax-qualified.
- f. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

c. Personally Identifiable Information

Grantees must recognize and safeguard personally identifiable information except where disclosure is allowed by prior written approval of the Grant Officer or by court order. Grantees must meet the requirements in Training and Employment Guidance letter (TEGL 39-11, Guidance on the Handling and Protection of Personally Identifiable Information (PII), (located at http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=7872).

d. Audits

Organization-wide or program-specific audits shall be performed in accordance with the Single Audit Act Amendments of 1996, as implemented by OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations" adopted by DOL in 29 CFR parts 95 and 97. Awardees that are subject to the provisions of OMB Circular A-133 and that expend \$500,000 or more in a year in Federal awards shall have an audit conducted for that year in accordance with the requirements contained in OMB Circular A-133.

e. Equipment

Awardees must receive **prior approval** from the DOL/ETA Grant Officer for the purchase of any equipment with a per unit acquisition cost of \$5,000 or more, and a useful life of more than one year. This includes the purchases of ADP equipment. Equipment purchases must be made in accordance with 29 CFR 95 or 29 CFR 97, as applicable.

This grant award **does not** give approval for equipment specified in an awardee's budget or statement of work unless specifically approved above. If not specified above, the awardee must submit a detailed description list to the FPO for review within 90 days of the Notice of Award date. Failure to do so will necessitate the need for approval of equipment purchase on an individual basis.

Awardees may not purchase equipment in the last year of performance. If any approved acquisition has not occurred prior to the last year of performance, approval for that item(s) is

rescinded.

f. Program Income

The awardee is required to utilize the addition method if any Program Income is generated throughout the duration of this award. The awardee is allowed to deduct costs incidental to generating Program Income to arrive at a net Program Income [29 CFR Part 95.24(c) or 29 CFR Part 97.25(c)(g)(2)].

g. Pre-Award

All costs incurred by the awardee prior to the start date specified in the award issued by the Department are incurred at the awardee's own expense.

h. Reports

All ETA awardees are required to submit quarterly financial and narrative progress reports for each grant award.

- A. Quarterly Financial Reports. Pursuant to 29 CFR parts 95.52 and 97.41, all ETA awardees are required to report quarterly financial data on the ETA 9130. ETA 9130 reports are due no later than 45 calendar days after the end of each specified reporting quarter. Reporting quarter end dates are June 30, September 30, December 31, and March 31. A final financial closeout report is required to be submitted no later than 90 calendar days after the grant period of performance ends. For guidance on ETA's financial reporting, reference Training and Employment Guidance Letter (TEGL) 13-12.

ETA requires all grant recipients to submit the 9130 form electronically through an on-line reporting system. Expenditures are required to be reported on an accrual basis, cumulative from the beginning of the life of a grant, through the end of each reporting period.

The instructions for accessing both the on-line financial reporting system and the HHS Payment Management System can be found in the transmittal memo accompanying this Notice of Award. To gain access to the online financial reporting system, a request for a password and pin must be submitted via e-mail to ETApasword.pin@dol.gov. The Financial Report Access Document, copies of the ETA 9130, and detailed reporting instructions are available at www.doleta.gov/grants/financial_reporting.cfm.

- B. Quarterly Narrative Progress Reports. Awardees are required to submit a narrative quarterly and final report to the designated Federal Project Officer (FPO) on grant activities funded under this award. All reports are due no later than 45 calendar days after the end of each specified reporting quarter. Reporting quarter end dates are June 30, September 30, December 31, and March 31.
 - 1. The last quarterly progress report that awardees submit will serve as the grant's Final Performance Report. This report should provide both *quarterly and*

cumulative information on the grant's activities. It must summarize project activities, employment outcomes and other deliverables, and related results of the project.

2. The awardee shall use any standard forms and instructions to report on training and employment outcomes and other data relating to the progress reports as provided by ETA.
3. The awardee shall utilize standard reporting processes and electronic reporting systems to submit their quarterly progress reports as provided by ETA.

i. Managing Subawards

Subaward means an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a Federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract.

The provisions of the Terms and Conditions of this award will be applied to any subrecipient under this award. The awardee is responsible for the monitoring of the subrecipient, ensuring that the Terms and Conditions are in all subaward packages and that the subrecipient is in compliance with all applicable regulations and the terms and conditions of this award (29 CFR 95.5, 29 CFR 95.51 and 29 CFR 97.40).

j. Final Year/ Closeout Requirements

At the end of the grant period, the awardee will be required to close the grant with ETA. The awardee will be notified approximately 15 days prior to the end of the period of performance that the initiation of closeout will begin at the end of the grant. Information concerning the awardee's responsibilities at closeout may be found in ETA's Closeout Frequently Asked Questions at <http://www.doleta.gov/grants/docs/GCFAQ.pdf>. Also, a sample closeout/end user manual is provided at <http://www.doleta.gov/grants/docs/GCS.pdf>. Awardees will be provided the end user manual specific to their grant at the initiation of closeout.

k. Publicity

No funds provided under this grant shall be used for publicity or propaganda purposes, for the preparation, distribution or use of any kit, pamphlet, booklet, publication, radio, television or film presentation designed to support or defeat legislation pending before the Congress or any state or local legislature or legislative body, except in presentation to the Congress or any state or local legislature itself, or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any state or local government, except in presentation to the executive branch of any state or local government itself. Nor shall grant funds be used to pay the salary or expenses of any awardee or agent acting for such awardee, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive Order proposed or pending before the Congress, or any state government, state legislature, or local legislature body other

than for normal and recognized executive-legislative relationships or participation by an agency or officer of a state, local, or tribal government in policymaking and administrative processes within the executive branch of that government.

l. Public Announcements

When issuing statements, press releases, requests for proposals, bid solicitation, and other documents describing project or programs funded in whole or in part with Federal money, all awardees receiving Federal funds, shall clearly state (1) the percentage of the total cost of the program or project which will be financed with Federal money, (2) the dollar amount of Federal funds for the project or program, and (3) the percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources.

m. Procurement

The Uniform Administrative Requirements (29 CFR Parts 95 and 97) require all awardee procurement transactions to be conducted in a manner to provide, to the maximum extent practical, open and free competition. If the statement of work identifies a specific entity to provide goods or services, the DOL ETA's award does not provide the justification or basis to sole-source the procurement, i.e., avoid competition.

n. Vendor/Contractor

The term "vendor", also referred to as a contractor, is defined in OMB Circular A-133 as a dealer, distributor, merchant or other seller providing goods or services that are required for the conduct of a Federal program. These goods or services may be for an organization's own use or for the use of beneficiaries of the Federal program. Additional guidance on distinguishing between a subrecipient and a vendor/contractor is provided in OMB Circular A-133 §.210. When procuring vendor/contractor provided goods and services, DOL ETA grantees and subgrantees must follow the procurement requirements at 29 CFR 95.40-48 and 29 CFR 97.36, which call for free and open competition.

o. Intellectual Property Rights

To ensure that the Federal investment of these funds has as broad an impact as possible and to encourage innovation in the development of new learning materials, as a condition of the receipt of a TAACCCT grant, the grantee will be required to license to the public all work (except for computer software source code, discussed below) created with the support of the grant under a Creative Commons Attribution 4.0 (CC BY) license. Work that must be licensed under the CC BY includes both new content created with the grant funds and modifications made to pre-existing, grantee-owned content using grant funds.

This license allows subsequent users to copy, distribute, transmit, and adapt the copyrighted Work and requires such users to attribute the Work in the manner specified by the grantee. Notice of the license shall be affixed to the Work. For general information on CC BY, please visit <http://creativecommons.org/licenses/by/4.0>. Instructions for marking your work with CC BY can be found at http://wiki.creativecommons.org/Marking_your_work_with_a_CC_license.

Questions about CC BY as it applies to specific TAACCCT grant applications should be submitted to DOL to the Grants Management Specialist specified in Section VII.

Only work that is developed by the grantee with the grant funds is required to be licensed under the CC BY license. Pre-existing copyrighted materials licensed to, or purchased by the grantee from third parties, including modifications of such materials, remains subject to the intellectual property rights the grantee receives under the terms of the particular license or purchase. In addition, works created by the grantee without grant funds do not fall under the CC BY license requirement.

The purpose of the CC BY licensing requirement is to ensure that materials developed with funds provided by these grants result in work that can be freely reused and improved by others. When purchasing or licensing consumable or reusable materials, grantees are expected to respect all applicable Federal laws and regulations, including those pertaining to the copyright and accessibility provisions of the Federal Rehabilitation Act.

Further, the Department requires that all computer software source code developed or created with TAACCCT funds will be released under an intellectual property license that allows others to use and build upon them. Specifically, the grantee will release all new source code developed or created with TAACCCT grant funds under an open license acceptable to either the Free Software Foundation and/or the Open Source Initiative.

Separate from the CC BY license to the public, the Federal Government reserves a paid-up, nonexclusive and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use for Federal purposes: the copyright in all products developed under the grant, including a purchases ownership under an award (including, but not limited to, curricula, training models, technical assistance products, and any related materials). Such uses include, but are not limited to, the right to modify and distribute such products worldwide by any means, electronically or otherwise. The grantee may not use Federal funds to pay any royalty or license fee for use of a copyrighted work, or the cost of acquiring by purchase a copyright in a work, where the Department has a license or rights of free use in such work. If revenues are generated through selling products developed with grant funds, including intellectual property, these revenues are program income. Program income is added to the grant and must be expended for allowable grant activities.

If applicable, the following needs to be on all products developed in whole or in part with grant funds, "This workforce product was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. The product was created by the grantee and does not necessarily reflect the official position of the U.S. Department of Labor. The U.S. Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership."

p. Special Requirements for Conference and Conference Space

The awardee must obtain prior approval from ETA before holding any conference (which

includes meeting, retreat, seminar, symposium, training activity or similar event held in either Federal or non-Federal space), or any activity related to holding a conference, including, but not limited to, obligating or expending ETA funds, signing contracts for space or services, announcing ETA's involvement in any conference, and using DOL/ETA official's name or DOL/ETA's name or logo. ETA retains the right to obtain information from the awardee about any conference that is funded in whole or in part with ETA funds. Awardees must submit requests to appropriate Department officials through their Federal Project Officer.

q. Funding for Travel to and From Meetings with an Executive Branch Agency

Grant funds may not be used for the purposes of defraying the costs of a conference held by any Executive branch department, agency, board, commission, or office unless it is directly and programmatically related to the purpose for which the grant or contract was awarded.

No funds made available through DOL appropriations may be used for travel and conference activities that are not in compliance with Office of Management and Budget Memorandum M-1-12 dated May 11, 2012. (P.L. 113-6, 3003 (c)(d)(e)).

10. Program Requirements

The Solicitation for Grant Applications contains the program requirements for this award.

11. Public Policy

a. Executive Orders

12928: Pursuant to Executive Order 12928, the awardee is strongly encouraged to provide subcontracting/subgranting opportunities to Historically Black Colleges and Universities and other Minority Institutions such as Hispanic-Serving Institutions and Tribal Colleges and Universities; and to Small Businesses Owned and Controlled by Socially and Economically Disadvantaged Individuals.

13043: Pursuant to Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, recipients are encouraged to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented, or personally owned vehicles.

13153: Pursuant to Executive Order 13153, Federal Leadership On Reducing Text Messaging While Driving, dated October 1, 2009, recipients and subrecipients are encouraged to adopt and enforce policies that ban text messaging while driving company-owned or -rented vehicles or GOV, or while driving POV when on official Government business or when performing any work for or on behalf of the Government. Recipients and subrecipients are also encouraged to conduct initiatives of the type described in section 3(a) of this order.

13166: As clarified by Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, dated August 11, 2000, and resulting agency guidance, national origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI, recipients must take reasonable steps to ensure that LEP persons have meaningful access to programs in accordance with DOL's Policy Guidance on the Prohibition of National Origin Discrimination as it Affects Persons with Limited English Proficiency [05/29/2003] Volume 68, Number 103, Page 32289-32305. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary. Recipients are encouraged to consider the need for language services for LEP persons served or encountered both in developing budgets and in conducting programs and activities. For assistance and information regarding your LEP obligations, go to <http://www.lep.gov>.

b. Veteran's Priority Provisions

The Jobs for Veterans Act (Public Law 107-288) requires grantees to provide priority of service to veterans and spouses of certain veterans for the receipt of employment, training, and placement services in any job training program directly funded, in whole or in part, by DOL. The regulations implementing this priority of service can be found at 20 CFR part 1010. In circumstances where a grant recipient must choose between two qualified candidates for a service, one of whom is a veteran or eligible spouse, the veterans priority of service provisions require that the grant recipient give the veteran or eligible spouse priority of service by first providing him or her that service. To obtain priority of service, a veteran or spouse must meet the program's eligibility requirements. Grantees must comply with DOL guidance on veterans' priority. ETA's Training and Employment Guidance Letter (TEGL) No. 10-09 (issued November 10, 2009) provides guidance on implementing priority of service for veterans and eligible spouses in all qualified job training programs funded in whole or in part by DOL. TEGL No. 10-09 is available at http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2816.

c. Flood Insurance

The Flood Disaster Protection Act of 1973, as amended, 42 U.S.C. 4001 et seq., provides that no Federal financial assistance to acquire, modernize, or construct property may be provided in identified flood-prone communities in the United States, unless the community participates in the National Flood Insurance Program and flood insurance is purchased within 1 year of the identification. The flood insurance purchase requirement applies to both public and private applicants for DOL support. Lists of flood-prone areas that are eligible for flood insurance are published in the Federal Register by FEMA.

d. Architectural Barriers

The Architectural Barriers Act of 1968, 42 U.S.C. 4151 et seq., as amended, the Federal Property Management Regulations (see 41 CFR 102-76), and the Uniform Federal Accessibility Standards issued by GSA (see 36 CFR 1191, Appendixes C and D) set forth requirements to make facilities accessible to, and usable by, the physically handicapped and include minimum design standards.

All new facilities designed or constructed with grant support must comply with these requirements.

e. Drug-Free Workplace

The Drug-Free Workplace Act of 1988, 41 U.S.C. 702 et seq., and 2 CFR 182 require that all organizations receiving grants from any Federal agency maintain a drug-free workplace. The recipient must notify the awarding office if an employee of the recipient is convicted of violating a criminal drug statute. Failure to comply with these requirements may be cause for suspension or debarment.

f. Hotel-Motel Fire Safety

Pursuant to 15 USC 2225a, the recipient must ensure that all space for conferences, meetings, conventions or training seminars funded in whole or in part with federal funds complies with the protection and control guidelines of the Hotel and Motel Fire Safety Act (P.L. 101-391, as amended). Recipients may search the Hotel Motel National Master List at <http://www.usfa.dhs.gov/applications/hotel/> to see if a property is in compliance, or to find other information about the Act.

12. Attachments

Attachment A: SF-424

Attachment B: SF-424 A

Attachment C: Budget Narrative

Attachment D: Statement of Work

Attachment E: Negotiated Indirect Cost Rate Agreement (if applicable)

Application for Federal Assistance SF-424								
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application			* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision			* If Revision, select appropriate letter(s): _____ * Other (Specify): _____		
* 3. Date Received: 07/04/2014			4. Applicant Identifier: _____					
5a. Federal Entity Identifier: _____			5b. Federal Award Identifier: _____					
State Use Only:								
6. Date Received by State: _____			7. State Application Identifier: _____					
8. APPLICANT INFORMATION:								
* a. Legal Name: Chaffey Community College								
* b. Employer/Taxpayer Identification Number (EIN/TIN): 95-6000558			* c. Organizational DUNS: 0760843260000					
d. Address:								
* Street1: 5885 Haven Avenue								
Street2: _____								
* City: Rancho Cucamonga								
County/Parish: _____								
* State: CA: California								
Province: _____								
* Country: USA: UNITED STATES								
* Zip / Postal Code: 91737-3002								
e. Organizational Unit:								
Department Name: Economic Development			Division Name: Community Education					
f. Name and contact information of person to be contacted on matters involving this application:								
Prefix: Ms.		* First Name: Kathy						
Middle Name: _____								
* Last Name: Dutton								
Suffix: _____								
Title: Director, Economic Development/Community Educ								
Organizational Affiliation: Administrator								
* Telephone Number: 909 652-6042			Fax Number: 909 652-6456					
* Email: kathy.dutton@chaffey.edu								

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

H: Public/State Controlled Institution of Higher Education

Type of Applicant 2: Select Applicant Type:

S: Hispanic-serving Institution

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Employment and Training Administration

11. Catalog of Federal Domestic Assistance Number:

17.282

CFDA Title:

Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grants

* 12. Funding Opportunity Number:

SGA-DFA-PY-13-10

* Title:

Trade Adjustment Assistance Community College and Career Training Grants Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

SF424_Question14.pdf

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Inland Empire Regional Training Consortium Project (IERTC Project)

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts If needed.

SF424_Question16.pdf

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="14,980,284.00"/>	<input type="text" value="13,970,422.00"/>
* b. Applicant	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="14,980,284.00"/>	<input type="text" value="13,970,422.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

* First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number:

Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

SGA-DFA-PY-13-10

Trade Adjustment Assistance Community College and Career Training Grants

SF424 Question No. 14

SF424

14. Areas Affected by Project

This project would serve the Inland Empire Region, which includes San Bernardino and Riverside County located in CA.

SF424 Question No.16

SF424

16. Congressional Districts Of:

Program Congressional Districts by College

1. Chaffey College – CA-031
2. Norco College – CA-042
3. Barstow Community College – CA-025
4. College of the Desert – CA-036
5. Mt. San Jacinto College – CA-041
6. Victor Valley College – CA-008
7. San Bernardino Valley College – CA-043
8. Crafton Hills College – CA-008
9. Riverside City College – CA-044
10. MiraCosta College – CA-049
11. California State University, San Bernardino – CA-031
12. University of California, Riverside – CA-041

Attachment A: SF-424

BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0506
Expiration Date: 06/30/2014

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. ETA/Trade Adjustment Assistance Community College and Career Training Grants Program	17.282	\$	\$	\$ 14,980,284.00 14,980,284	\$	\$ 14,980,284.00 14,980,284.00
2.						
3.						
4.				\$		
5. Totals		\$	\$	\$ 14,980,284.00 14,980,284	\$	\$ 14,980,284.00 14,980,284.00

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Tracking Number: GRANT31696243

Funding Opportunity Number: SGA-DEA-PY-13-10 Received Date: 2014-07-04T15:20:53-04:00

SECTION C - NON-FEDERAL RESOURCES

(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8. ETA/Trade Adjustment Assistance Community College and Career Training Grants Program	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
9.				
10.				
11.				
12. TOTAL (sum of lines 8-11)	\$	\$	\$	\$

SECTION D - FORECASTED CASH NEEDS

Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal \$ 9,703,657.00	\$ 2,425,914.25	\$ 2,425,914.25	\$ 2,425,914.25	\$ 2,425,914.25
14. Non-Federal \$	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
15. TOTAL (sum of lines 13 and 14) \$ 9,703,657.00	\$ 2,425,914.25	\$ 2,425,914.25	\$ 2,425,914.25	\$ 2,425,914.25

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16. ETA/Trade Adjustment Assistance Community College and Career Training Grants Program	\$ 9,703,657.00	\$ 4,246,881.00	\$ 4,339,599.00	\$ 1,680,285.00
17.				
18.				
19.				
20. TOTAL (sum of lines 16 - 19)	\$ 9,703,657.00	\$ 4,246,881.00	\$ 4,339,599.00	\$ 1,680,285.00

SECTION F - OTHER BUDGET INFORMATION

21. Direct Charges: \$18,719,369	22. Indirect Charges: \$1,251,053 (see attached consortium IRC % & Type)
23. Remarks: See attached budget justification narrative	

Attachment B: SF-424 A

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
	ETA/Trade Adjustment Assistance Community College and Career Training Grants Program				
a. Personnel	\$ 3,563,757.00	\$	\$	\$	\$ 3,563,757.00
b. Fringe Benefits	2,349,253.00				2,349,253.00
c. Travel	257,387.00				257,387.00
d. Equipment	2,734,575.00				2,734,575.00
e. Supplies	1,704,761.00				1,704,761.00
f. Contractual	5,857,616.00				5,857,616.00
g. Construction	0.00				
h. Other	252,000.00				252,000.00
i. Total Direct Charges (sum of 6a-6h)	18,719,369.00				18,719,369.00
j. Indirect Charges	1,251,053.00				1,251,053.00
k. TOTALS (sum of 6i and 6j)	\$ 19,970,422.00	\$	\$	\$	\$ 19,970,422.00
7. Program Income	\$ 0.00	\$	\$	\$	\$

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Attachment C: Budget Narrative