



**SUBMITTAL TO THE BOARD OF DIRECTORS  
REGIONAL PARK AND OPEN SPACE DISTRICT  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

152



**FROM:** Regional Park and Open-Space District

**SUBMITTAL DATE:**  
December 3, 2015

**SUBJECT:** LAKELAND VILLAGE COMMUNITY CENTER BUDGET INCREASE; District 1; [Co Community Parks Fund 33200 Fund Balance, \$460,164]

**RECOMMENDED MOTION:** That the Board of Directors:

1. Approve and direct the Auditor-Controller to make the budget adjustments shown on Attachment "A".

**BACKGROUND:**

**Summary**

On March 10, 2015, the Board of Supervisors approved Resolution No. 2015-042 (Minute Order 3-16) authorizing purchase of the Butterfield Elementary School site in the Lakeland Village area for the purpose of converting it into a community center.

FISCAL PROCEDURES APPROVED  
PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
BY: *Susana Garcia-Bocanegra*  
Susana Garcia-Bocanegra

Departmental Concurrence

2016-21D

*Brande Hune*

Brande Hune - Chief - Business Operations  
for  
Scott Bangle - General Manager

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 460,164	\$ 0	\$ 460,164	\$ 0	Consent <input type="checkbox"/> Policy <input type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	
<b>SOURCE OF FUNDS:</b> Co Community Parks Fund 33200 Fund Balance				<b>Budget Adjustment:</b> YES	
				<b>For Fiscal Year:</b> 2015-2016	

**C.E.O. RECOMMENDATION:**

APPROVE

BY: *Steven C. Horn*  
Steven C. Horn

County Executive Office Signature

**MINUTES OF THE BOARD OF DIRECTORS**

- A-30
- Positions Added
- 4/5 Vote
- Change Order

Prev. Agn. Ref.: 3/10/2015 M.O. 3.16

District: 1

Agenda Number:

**13-10**

**SUBMITTAL TO THE BOARD OF DIRECTORS, REGIONAL PARK AND OPEN SPACE DISTRICT,  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.**

**FORM 11: LAKELAND VILLAGE COMMUNITY CENTER BUDGET INCREASE; District 1; [Co Community  
Parks Fund 33200 Fund Balance, \$460,164]**

**DATE: December 3, 2015**

**PAGE: 2 of 2**

**Summary**, continued

In order to facilitate the development, future maintenance, and operation of Perret Park and Lakeland Village Community Center, since the District has already assumed by contract the responsibility for park and community center maintenance and operations in the Lakeland Village area, it was determined that full transfer of Fund 33200 to the District would best serve the citizens of the County and District. Fund 33200 included a fund balance of approximately \$807,000 to be utilized towards the cost of repairs and improvements.

Work is progressing quickly, and additional budget will be needed to cover all projected expenditures through February 2016 for the anticipated opening of Lakeland Village Community Center, and for subsequent operations through the end of the fiscal year.

**Impact on Citizens and Businesses**

This budget increase will allow all repair and improvement work to continue uninterrupted, thus allowing for the opening of Lakeland Village Community Center according to the anticipated timeline.

**Financial Information**

The current budget within Fund 33200 is \$378,400, of which 74% has been encumbered or expended. Approximately \$170,000 in related expenditures have already been incurred, there is \$108,000 in outstanding encumbrances, and an additional \$560,564 is anticipated to be spent for a total of \$838,564 expended during FY15-16. The difference between total estimated expenditures and current appropriations is \$460,164.

Of the \$460,164 requested budget increase, \$98,000 will be for operations and maintenance salaries, \$44,794 for supplies, services, and utilities, and \$317,370 in additional building repairs, improvements, and capital assets. These additional expenditures will be covered by the use of existing fund balance within Fund 33200.

**Attachments:**

Attachment A – Budget Adjustments

**ATTACHMENT A**

LAKELAND VILLAGE COMMUNITY CENTER BUDGET INCREASE; District 1;  
[Co Community Parks Fund 33200 Fund Balance, \$460,164]

Increase Appropriations:

33200-	931002-	510040	Regular Salaries	98,000
33200-	931002-	523230	Miscellaneous Expense	44,794
33200-	931002-	542060	Improvements-Building	317,370

Use of Fund Balance:

33200-	931002-	322100	Rst for Construction/Cap Proj	325,767
33200-	931002-	321101	Restricted Program Money	134,397



**RIVERSIDE COUNTY REGIONAL PARK  
AND OPEN-SPACE DISTRICT**

**Date:** 12/7/15

**To:**

- County Assessor \_\_\_\_\_
- County Counsel \_\_\_\_\_
- Auditor Controller Misley Wang \_\_\_\_\_
- Executive Office \_\_\_\_\_
- Clerk of the Board \_\_\_\_\_
- Partner Agency \_\_\_\_\_

**From:** Park District

**Subject:** Lakeland Village Community Center Budget Adjustment

**Title:** Form 11 and Attachment A

**For questions please contact:** Don Crow / Micro 51395

**Action:**

- Review/Recommendation
- Approval
- Return to Park District. Please Call:
  - Don Crow (5-1395), when ready to be picked up
  - \_\_\_\_\_
- Forward To: \_\_\_\_\_
  - Advance copy only: \_\_\_\_\_

**COMMENT:**

Here is the the corrected Form 11 and Attachment A

- Top Priority - ASAP
- Requested by: \_\_\_\_\_
- As Time Allows
- Goal Board Date \_\_\_\_\_

TOP DEC - 3 10:11:30  
d. 11/11/15  
11/11/15

Thanks, Don