



**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: Sheriff-Coroner-PA

SUBMITTAL DATE:
12/10/15

SUBJECT: Adoption of Resolution Number 2016-054 designating the Sheriff's Department Authorized Agents under the FY 15 State Homeland Security Grant Program (SHSGP), and Sole Source Approval for Firms Federally-Authorized to Provide Homeland Security Training District 1/1. [\$175,300 - Federal Grant Revenue 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Adopt Resolution Number 2016-054 designating the Sheriff as the Authorized Agent and Assistant Sheriff or Lieutenant assigned to the Sheriff's Emergency Response Team as alternates in processing and coordinating grants under the Federal FY15 Homeland Security Grant Program, as Administered by the California Governor's Office of Emergency Services and
2. Exempt the County Purchasing Agent from sole source reporting requirements in accordance with Ordinance 459.5 through the end of the grant period with a potential grant extension, however, not to extend beyond July 31, 2017 for firms Federally-authorized to provide Homeland Security training and

(Continued on Page 2)
BR 16-044

FISCAL PROCEDURES APPROVED
PAUL ANGULO, CPA, AUDITOR-CONTROLLER
BY: Susana Garcia-Bocanegra 12/24/15
Susana Garcia-Bocanegra

PURCHASING & FLEET SERVICES: Lisa Brandl
Lisa Brandl, Director

Stan Sniff
Stan Sniff
Sheriff-Coroner-PA
Will Taylor, Dir. of Administration

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 122,882	\$ 52,418	\$ 175,300	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$	\$	\$	\$ 0	

SOURCE OF FUNDS: Federal Grant Revenue 100%
Budget Adjustment: Yes
For Fiscal Year: 15/16 - 17/18

C.E.O. RECOMMENDATION:
APPROVE

County Executive Office Signature BY: Elizabeth J. Olson

MINUTES OF THE BOARD OF SUPERVISORS

FORM APPROVED COUNTY COUNSEL
BY: GREGORY P. PRIAMOS 12/14/15
DATE

Departmental Concurrence

FORM APPROVED COUNTY COUNSEL
BY: NEAL R. KIPNIS 12/15
DATE

- A-30
- Positions Added
- 4/5 Vote
- Change Order

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FORM 11: Adoption of Resolution Number 2015-258, designating the Sheriff's Department Authorized Agents under the FY 15 State Homeland Security Grant Program (SHSGP), and Sole Source Approval for Firms Federally-Authorized to Provide Homeland Security Training District 1/1. [\$175,300 - Federal Grant Revenue 100%]

DATE: 12/10/15

PAGE: 2 of 4 (BR 16-044)

3. Authorize the Sheriff, or his designee to administer the grant projects, sign payment requests, claims for reimbursements, progress reports, future amendments and/or modifications not increasing the award by more than 20% on behalf of the County;
4. Approve and direct the Auditor-Controller to make the budget adjustments on the attached Schedule A.

BACKGROUND:

Summary

On December 8, 2015 (3-44), the Board accepted the FY15 SHSGP grant funding in the amount of \$2,397,083 from the California Governor's Office of Emergency Services (Cal-OES), awarded to Riverside County Emergency Management Department on behalf of the Riverside County Operational Area (OA). The Riverside County Anti-Terrorism Approval Authority (ATTA) has recommended funding the Sheriff's Department projects request submitted in response to the Riverside County Operational Area 2015 Homeland Security Grant Program. The ATTA has allocated \$175,300 to the Sheriff's Department for two projects. The grant funds will allow the Sheriff's Department to purchase a \$25,300 deployable satellite dish for the Sheriff's Emergency Response Team (SERT) and provide \$150,000 for Homeland Security training through the Department's Ben Clark Training Center's Regional Training Program (RTP). The grant performance period is from October 21, 2015 – May 31, 2017.

All applicants for FY15 Homeland Security Grant Program (HSGP) are required to submit a new Authorized Agents Resolution. Therefore, the attached resolution identifies the Department titles/positions that are designated Authorized Agents for the County of Riverside and who are required to complete transactions to obtain financial aid through the HSGP.

The Sheriff Department's Ben Clark Training Center's Regional Training Program (RTP) provides Homeland Security training with a strong emphasis on terrorism recognition, reporting, mitigation, and diverse applications of recovery. Law Enforcement personnel (from patrol to specialized teams), along with first responder partners (Fire and Military) are trained side-by-side to become a strong unified cooperative. Additionally, public safety personnel from tribal communities have come to rely on the RTP for terrorism-related training, when in past times, they found it difficult to obtain such training through other sources. The RTP has further diversified by offering active shooter/terrorism response measures training to unarmed (civilian) personnel, to include, but not limited to, the fields of: Education, Religious Institutions, Government and Non-Governmental agencies, Community-Based/Volunteer Organizations, Health/Medical facilities, owners and operators of public/private industry, etc. Additionally, RTP has strongly embraced the "Terrorism Liaison Officer" mission, by offering on-going terrorism training to all the aforementioned fields and disciplines.

Under the SHSGP FY 15 grant, the Ben Clark Training Center has budgeted to expend grant funds of \$97,582 in FY15/16 and the remaining \$52,418 in FY16/17. In Fiscal Year 2015-16, project funds will be used to pay for \$2,209 of overtime required to backfill positions related to training; \$84,059 for consultant instructors and \$11,314 for class facility related expenditures. The FY 16/17 funds will be allocated to the same categories of expenditures.

The process which staff at Ben Clark Training Center is following to locate firms to provide the security training is currently as follows: after Sheriff's staff develops its training schedule, it consults with a Federal point of contact who provides the vendor name and cost information. The County is required to use this subject matter expert.

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Adoption of Resolution Number 2015-258, designating the Sheriff's Department Authorized Agents under the FY 15 State Homeland Security Grant Program (SHSGP), and Sole Source Approval for Firms Federally-Authorized to Provide Homeland Security Training District 1/1. [\$175,300 - Federal Grant Revenue 100%]

DATE: 12/10/15

PAGE: 3 of 4 (BR 16-044)

On January 6, 2015 (3-35), the Board once again gave approval for sole source firms Federally-authorized to provide Homeland Security Training and to exempt the County Purchasing Agent from future sole source reporting requirements in accordance with Ordinance 459.5 for firms Federally-authorized to provide Homeland Security training.

Per recommendation 2, the Sheriff's Department again requests that the Board exempt the County Purchasing Agent for the term of this grant project from future sole source reporting requirements for Federally-authorized firms providing security training, provided the total costs do not exceed the approved aggregate cost for the instructors, and no one individual contractor exceeds \$100,000. The Sheriff's Department has agreed to send Sheriff's Purchasing Group the vendor and training cost information with adequate time before each class so that Purchasing staff can monitor the training program and track the vendor utilization and cost. Based on the training schedule and the Department's approved budget for training firms, staff estimates that it will spend \$84,059 in FY 2015-16 and \$29,500 in FY 2016-17 for an estimated total of \$113,559.

County Counsel has approved the documents as to form.

Impact on Citizens and Businesses

The HSGP funding will allow the Sheriff's Emergency Response Team to purchase a deployable satellite dish for improved communications in rural areas and or in areas affected by terrorism, natural disasters or other catastrophic events. The HSGP funding will also allow the Department's Regional Training Program to continue to provide Homeland Security training to a diverse multi-disciplinary audience including, but not limited to, Law Enforcement, Fire, Armed and Unarmed First Responders, Educators, Public Health and private sector owners and operators, local and state government agencies, tribal entities and citizens from the community. As a direct result of this Homeland Security funding, our First Responders are better prepared and our citizens are safer for when disasters strike.

Price Reasonableness

Staff has contacted the majority of Homeland Security training vendors that will provide services, and they have responded that the Riverside County Sheriff's Department will receive rates equal to or better than their standard governmental rates

Attachment

1. Resolution Number 2015-258

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Adoption of Resolution Number 2015-258, designating the Sheriff's Department Authorized Agents under the FY 15 State Homeland Security Grant Program (SHSGP), and Sole Source Approval for Firms Federally-Authorized to Provide Homeland Security Training District 1/1. [\$175,300 - Federal Grant Revenue 100%]

DATE: 12/10/15

PAGE: 4 of 4 (BR 16-044)

Schedule A

Increase Appropriations:

10000-2500300000-546160	Equipment - Other	25,300
10000-2500700000-510420	Overtime	2,209
10000-2500700000-524940	Instructors - Trainers	84,059
10000-2500700000-520820	Janitorial Services	2,504
10000-2500700000-522310	Maintenance - Building and Improvement	2,495
10000-2500700000-529540	Utilities	1,529
10000-2500700000-526700	Rent - Lease Buildings	<u>4,786</u>
	TOTAL	\$ 122,882

Increase Estimated Revenues:

10000-2500300000-767220	Federal - Other Operating Grant	25,300
10000-2500700000-767220	Federal - Other Operating Grant	<u>97,582</u>
	TOTAL	\$ 122,882

2 **RESOLUTION No. 2016-054**

3 **RESOLUTION TO DESIGNATE AUTHORIZED AGENTS UNDER THE FY15 HOMELAND**
4 **SECURITY GRANT PROGRAM ADMINISTERED BY THE CALIFORNIA GOVERNOR'S**
5 **OFFICE OF EMERGENCY SERVICES (Cal-OES)**

6 BE IT RESOLVED AND ORDERED by the Board of Supervisors of the County of
7 Riverside, State of California, in regular session on _____, that the
8 individuals whose position title appear below are hereby designated as
9 Authorized Officials and are authorized, as an individual, to execute for and
10 on behalf of the County of Riverside, a public entity established under the
11 laws of the State of California, any actions necessary for the purpose of
12 applying for and administering federal financial assistance provided by the
13 Federal Department of Homeland Security, subgranted through the California
14 Governor's Office of Emergency Services to the Riverside County Emergency
15 Management Department.

16
17 _____, OR

18 (Title of Authorized Agent)

19
20 _____, OR

21 (Title of Authorized Agent)

22
23 Sheriff's Emergency Response Team Lieutenant.

24 (Title of Authorized Agent)

APPROVED COUNTY COUNSEL
BY: *[Signature]*
NEAL R. KAPINS
DATE: 12/11/15