

449



**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Emergency Management Department

**SUBMITTAL DATE:**  
January 5, 2016

**SUBJECT:** FY15 Emergency Management Performance Grant (EMPG) with dollar for dollar match. All Districts [\$251,640] Federal Funding 70.54%, General Fund 29.46%

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Ratify the FY15 Emergency Management Performance Grant (EMPG) funding in the amount of \$602,557 from the California Governor's Office of Emergency Services (CalOES), awarded to the Riverside County Operational Area (OA) with the Riverside County Emergency Management Department (EMD) as the lead agency, for the performance period from July 1, 2015 to June 30, 2016; and,
- 2) Authorize the Riverside County EMD Director, or her designee, to administer all actions necessary and sign all documents related to the administration of this grant; and,
- 3) Direct the Auditor-Controller to make the budget adjustment per the attached Schedule A.

**BACKGROUND:**

Summary

(Continued on page 2)

*Kim Saruwatari*

Kim Saruwatari, Director  
Emergency Management  
Department

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 251,640	\$ 0	\$ 251,640	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 101,963	\$ 0	\$ 101,963	\$ 0	
<b>SOURCE OF FUNDS:</b> Federal Funding 70.54%, General Fund 29.46%				<b>Budget Adjustment:</b> Yes	
				<b>For Fiscal Year:</b> 15/16	

**C.E.O. RECOMMENDATION:**

APPROVE  
BY: *Steven C. Horn*  
Steven C. Horn

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

FORM APPROVED COUNTY COUNSEL  
BY: *GREGORY P. PRIAMOS* 1/12/16  
DATE

FISCAL PROCEDURES APPROVED  
PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
BY: *Sisana Garcia-Bocanegra* 11/13/16  
Sisana Garcia-Bocanegra  
Departmental Concurrence

- A-30
- Positions Added
- 4/5 Vote
- Change Order

Prev. Agn. Ref.: 3.41 (07/21/2015) | District: All | Agenda Number:

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FORM 11:** FY15 Emergency Management Performance Grant (EMPG) with dollar for dollar match. All Districts [\$251,640] Federal Funding 70.54%, General Fund 29.46%

**DATE:** January 5, 2016

**PAGE:** 2 of 4

**BACKGROUND:**

**Summary (continued)**

On July 21, 2015 (Agenda Item 3.41), the Board of Supervisors authorized the Riverside County EMD to apply for \$602,557 in EMPG funding on behalf of the Riverside Operational Area (OA), per Board Policy A-30. As defined in Riverside County Ordinance No. 533 (as amended through 533.5), "Operational Area means an intermediate level of the State Emergency Services Organization, consisting of a county and all political subdivisions within the county area." The purpose of the EMPG program is to support comprehensive emergency management at the State, Tribal and local levels, and to encourage the improvement of mitigation, preparedness, response, and recovery capabilities for all hazards. Funding from this grant is available to all jurisdictions through the Operational Area. The FY 2015 EMPG program's allowable costs support efforts to build and sustain core capabilities across the prevention, protection, mitigation, response, and recovery mission areas. All projects enhance and sustain emergency management operations through the provision of equipment, personnel for the cities' emergency response operations and emergency operation centers, and also provide training for emergency management personnel. All matching funds are the responsibility of the awarded agency or jurisdiction.

**Impact on Citizens and Businesses**

These funds are used to sustain capabilities for the Riverside County EMD and cities within the OA. The Riverside County EMD participates in many of the citizen/business groups in the capacity of providing these groups with emergency management information and training. One such training is the Community Emergency Response Team (CERT) training program which teaches citizens of the county to be self-sustaining, and have the ability to help their neighbor during a catastrophic incident.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

Riverside County EMD will retain \$251,640 of this grant. The dollar-for-dollar match portion of funding dedicated to the Riverside County EMD will be derived from Emergency Services Coordinators' regular salaries that come from Net County Cost (\$251,640) already budgeted in FY 15/16. Each agency that is awarded funding is responsible for providing the dollar-for-dollar cash or in-kind match requirement. The amount retained by EMD is increased by \$101,963 from the original amount of \$149,677 as stated in the Form 11 submitted July 21, 2015 (agenda item 3.41), due to the fact that several cities decided not to participate for this grant period.

\$350,917 will be passed through to sixteen cities within the Riverside County Operational Area. The match for this pass-through amount will be funded solely from City funds. Riverside County EMD tracks all expenses and matches. Cities provide all back-up to County EMD to account for the expenses and match. The Riverside County EMD then submits this information to the State on a state provided expense workbook which is an excel document and shows accounting and tracking for each budgeted item. The following represents the breakdown for each city.

Corona	\$34,792	Moreno Valley	\$42,304
Eastvale	\$24,120	Murrieta	\$24,924
Hemet	\$20,265	Palm Desert	\$14,439
Indian Wells	\$5,962	Palm Springs	\$13,637
Indio	\$20,426	Perris	\$18,499
Jurupa Valley	\$24,518	Riverside	\$63,792
La Quinta	\$12,307	Temecula	\$4,000
Lake Elsinore	\$15,619	Wildomar	\$11,313

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**FORM 11:** FY15 Emergency Management Performance Grant (EMPG) with dollar for dollar match. All Districts [\$251,640] Federal Funding 70.54%, General Fund 29.46%

**DATE:** January 5, 2016

**PAGE:** 3 of 4

**ATTACHMENTS:**

- A. BUDGET ADJUSTMENT – Schedule A Attached

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11:** FY15 Emergency Management Performance Grant (EMPG) with dollar for dollar match. All  
 Districts [\$251,640] Federal Funding 70.54%, General Fund 29.46%  
**DATE:** January 5, 2016  
**PAGE:** 4 of 4

**FY 2015-2016  
 Schedule A**

**Emergency Management Department**  
**Emergency Management Performance Grant**

Fund	Deptid	Account	Account Description	Amount
<b>Increase Estimated Revenue</b>				
10000	2000100000	767220	Fed-Other Operating Grants	602,557.00
			<b>Total Increase in Estimated Revenue</b>	<b>602,557.00</b>
 <b>Increase Appropriations</b>				
10000	2000100000	510040	Regular Salaries	249,640.00
10000	2000100000	525440	Professional Services	350,917.00
10000	2000100000	523760	Postage-Mailing	2,000.00
			<b>Total Increase of Appropriations</b>	<b>602,557.00</b>



October 5, 2015

Kim Saruwatari  
Director of Emergency Management  
Riverside County  
4210 Riverwalk Parkway, Suite #300  
Riverside, CA 92505

**SUBJECT: NOTIFICATION OF APPLICATION APPROVAL**  
FY 15 Emergency Management Performance Grant  
Subaward #2015-0049, Cal OES ID: 065-00000

Dear Ms. Saruwatari:

The California Governor's Office of Emergency Services (Cal OES) has approved your application in the amount of \$602,557. A copy of your approved Subaward is enclosed for your records.

All payment requests must be submitted on the Financial Management Forms Workbook. In addition, expenditures can only be made for items listed on your approved Subaward.

Any activities requiring an Environmental and Historic Preservation (EHP) review and approval are prohibited from expending Subaward on those activities until an EHP clearance has been obtained. Failure to adhere to this requirement will result in the deobligation of Subaward funds.

This Subaward is subject to all policies and provisions of the Single Audit Act of 1984 and the Single Audit Act Amendments of 1996. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final inspection or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal OES.

Quarterly reports must be prepared and submitted to Cal OES for the duration of the performance period or until all activities are completed and the Subaward is formally closed. Failure to submit quarterly reports could result in grant reduction, suspension or termination.

If you have any questions regarding this letter, please contact the Grants Processing Unit at (916) 845-8423.

Grants Processing Unit

Enclosure

c: EMPG Coordinator  
Southern Region  
Subrecipient file

(Cal OES Use Only)

Cal OES # <u>065-0000-00</u>	FIPS # <u>065-0000</u>	VS#	Subaward #	2015-0049
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*MD* *SR*

## CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES GRANT SUBAWARD FACE SHEET

RECEIVED  
SEP 24 2015  
609885

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

1. Subrecipient: <u>Riverside County</u>	1a. DUNS# <u>072514789</u>
2. Implementing Agency: <u>Riverside County Emergency Management Department</u>	2a. DUNS# <u>072514789</u>
3. Implementing Agency Address: <u>4080 Lemon St. Basement Rm#8</u> Street	Riverside City <u>92501-3609</u> Zip+4
4. Location of Project: <u>Riverside</u> City	Riverside County <u>92501-3609</u> Zip+4
5. Disaster/Program Title: <u>Emergency Management Performance Grant</u>	6. Performance Period: <u>07/01/15</u> to <u>09/30/15</u>
7. Indirect Cost Rate: <input checked="" type="checkbox"/> N/A; <input type="checkbox"/> 10% de Minimis; <input type="checkbox"/> Federally Approved ICR;	

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
2015	8. EMPG		\$802,557		\$602,557		\$602,557	\$1,205,114
Select	9. Select						\$0	\$0
Select	10. Select						\$0	\$0
Select	11. Select						\$0	\$0
	12. TOTALS	\$0	\$802,557	\$802,557	\$602,557	\$0	\$602,557	\$1,205,114

13. This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. Official Authorized to Sign for Subrecipient: Name: <u>Kim Saruwatari</u> Telephone: <u>951-358-7110</u> (area code) FAX: <u>951-955-8940</u> (area code) Payment Mailing Address: <u>4210 Riverwalk Parkway Ste #300</u> Signature: <u>Kim Saruwatari</u>	15. Federal Employer ID Number: <u>95-6000930</u> Title: <u>Director of Emergency Management</u> Email: <u>ksaruwatari@rivcocha.org</u> City: <u>Riverside</u> Zip+ 4: <u>92505-3368</u> Date: <u>09/16/15</u>
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(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

<u>Angela Smith</u> 10/2/15 Cal OES Fiscal Officer Date	<u>[Signature]</u> 10/2/15 Cal OES Director (or designee) Date
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Yr: 2015/16 / Chapter: 10/ PCA No: 14855  
Item: 0690-101-0890 CFDA#: 97.042  
FAIN #: EMW-2015-EP-00049  
Federal Award Dates: 10/01/2014 to 09/30/2016  
Fund: Federal Trust  
Program: 40  
Match Req.: 50% on TPC  
Project No.: 15 EMPG  
Amount: \$ 602,557

15LA0022-00