

FORM APPROVED COUNTY COUNSEL 1/19/16  
DATE  
BY: GREGORY P. PRIAMOS

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

523



**FROM:** Economic Development Agency/Workforce Development Division

**SUBMITTAL DATE:**  
January 21, 2016

**SUBJECT:** Acceptance of SlingShot Project Funds from San Bernardino County-Workforce Development, Program Years 2015-17, All Districts, [\$428,198] Title I Federal Workforce Investment Act funds 100%; Project CEQA Exempt.

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Find that the project is exempt from California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061(b)(3);
2. Approve the attached Subcontract (Agreement) Program Years 2015/2017 for implementation of the Inland Empire Region Collaborative (IERC) SlingShot Project, between San Bernardino County-Workforce Development and the County of Riverside as the subawardee, in the amount of \$428,198, for the period of July 1, 2015 through March 31, 2017;

(Continued)

Robert Field  
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 201,505	\$ 226,693	\$ 428,198	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	
SOURCE OF FUNDS: Title I Federal Workforce Investment Act Funds 100%				Budget Adjustment: No	
				For Fiscal Year:	2015/16- 2016/17

**C.E.O. RECOMMENDATION:**

APPROVE

BY:   
Rohini Dasika

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

FISCAL PROCEDURES APPROVED  
PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
BY:   
Esteban Hernandez

☐ A-30  
☐ 4/5  
☐ Vote

☐ Positions Added  
☐ Change Order

Prev. Agn. Ref.:

District: All

Agenda Number:

3-9

**FORM 11:** Acceptance of SlingShot Project Funds from San Bernardino County-Workforce Development, Program Years 2015-17, All Districts, [\$428,198] Title I Federal Workforce Investment Act funds 100%; Project CEQA Exempt

**DATE:** January 21, 2016

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**RECOMMENDED MOTION:** (Continued)

3. Authorize the Assistant County Executive Officer/EDA, or designee, to sign the attached Agreement; and;
4. Authorize the Assistant County Executive Officer/EDA, or designee, to take all necessary steps to implement the attached Agreement, including, but not limited to signing subsequent necessary documents, and necessary amendments provided the contract amount is not increased, subject to County Counsel approval.

**BACKGROUND:**

**Summary**

The California Workforce Development Board (CWDB) and the California State Employment Development Department (EDD) announced in February 2014 the availability of funds to Local Workforce Areas (LWA) and Workforce Development Boards (WDBs) to form Regional Collaborations creating new and innovative workforce development activities – SlingShot Projects. The County of Riverside and San Bernardino County WDBs formed the Inland Empire Regional Collaborative (IERC) and in April 2015 submitted to the CWDB and EDD their IERC SlingShot Development and Implementation Project Workplan.

The CWIB and EDD awarded the IERC SlingShot funding in the amount of \$1,016,397 and funds were made available on July 1, 2015 to the collaborative. San Bernardino County-Workforce Development will administer the SlingShot funds for the IERC and will provide funding in the amount of \$428,198 to the County of Riverside Economic Development Agency/Workforce Development Division (EDAWDD) for the purpose of implementing the SlingShot project.

Regions across California face a combination of shortages of skilled workers in key industries and cohorts of students and workers ill-equipped to compete for mid-to-high-skilled jobs. Traditional strategies have had insufficient impact in assisting enough workers build the necessary skills to find good jobs and create positive economic mobility. The SlingShot Project's goal is to seed collaborative efforts by employers and industry, government, workforce and economic development, and education stakeholders within a region to identify and work to solve employment challenges that slow the state's economic engine.

The five Dimensions of Slingshot Project:

- We can make the greatest impact on major jobs and employment issues at the regional level.
- We must turn the tide on income mobility in California.
- We need to tackle big issues.
- We need to measure what we undertake.
- We must create the space to take risks.

Collaborations are encouraged to treat this as a research and development approach – to adopt initial strategies that take risks – to try approaches and ideas that go beyond the usual; those that the partners believe have a chance of being game changers. The assumption is that coming out of initial implementation of specific strategies, SlingShot Project Collaborations will determine if the strategy is scalable; if the strategy is helpful but one of several needed; or if the strategy isn't sufficiently promising and should be dropped in favor of focusing on other strategies.

(Continued)

**FORM 11:** Acceptance of SlingShot Project Funds from San Bernardino County-Workforce Development, Program Years 2015-17, All Districts, [\$428,198] Title I Federal Workforce Investment Act funds 100%; Project CEQA Exempt

**DATE:** January 21, 2016

**PAGE:** 3 of 3

**BACKGROUND:**

**Summary**

(Continued)

Pursuant to the California Environmental Quality Act (CEQA), the proposed Agreement was reviewed and determined to be categorically exempt under State CEQA Guidelines Section 15061(b)(3), General Rule or "Common Sense" Exemption. The project relates to the implementation of the SlingShot Project by the County of Riverside with the objective of supporting the CWDB's SlingShot program. It can be seen with certainty that there is no possibility that the SlingShot Project may have a significant effect on the environment, as the services set forth in the proposed Agreement are purely administrative in nature and will not lead to any direct or reasonably indirect physical environmental impacts. A Notice of Exemption will be filed by the County EDAWDC staff with the County Clerk within five days of the approval of the Agreement.

County Counsel has approved the proposed Agreement as to form. Staff recommends approval of the proposed Agreement.

**Impact on Citizens and Businesses**

These funds from the California Workforce Development Board will benefit state partners in assembling a much larger, multi-agency pool of funding that can be used to support continuing strategy development in support of impacting the big issues that regional collaborations identify. Based on what can be assembled, it is envisioned that SlingShot Project Collaborations may periodically seek additional funding as strategies are implemented and next stage approaches are timely to sustain and grow the impact of their efforts.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

No County costs will be incurred and no budget adjustment is required at this time. 100% of the funds are derived from the California Workforce Development Board and the California State Employment Development Department SlingShot Project funds.

**Contract History and Price Reasonableness**

Riverside County Economic Development Agency/Workforce Development Division has collaborated with San Bernardino County-Workforce Development on similar initiatives to augment training and employment strategies in the Inland Empire. Both Counties continually strive to bring innovative strategies to the region.

Attachment

Subcontract, Program Years 2015/2017 for IERC SlingShot Project



F A S

STANDARD CONTRACT

FOR COUNTY USE ONLY

<input checked="" type="checkbox"/> New	FAS Vendor Code	SC	Dept.	A	Contract Number
<input type="checkbox"/> Change	COUNTY0930		JOB		
<input type="checkbox"/> Cancel					
ePro Vendor Number					ePro Contract Number
County Department			Dept.	Orgn.	Contractor's License No.
Workforce Development			SAC	JOB	N/A
County Department Contract Representative			Telephone		Total Contract Amount
Sandra Harmsen			(909) 387-9862		\$428,198
Contract Type					
<input type="checkbox"/> Revenue <input type="checkbox"/> Encumbered <input type="checkbox"/> Unencumbered <input type="checkbox"/> Other:					
If not encumbered or revenue contract type, provide reason:					
Commodity Code		Contract Start Date	Contract End Date	Original Amount	Amendment Amount
		07/01/2015	03/31/2017	\$428,198	
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No. Amount
					\$
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No. Amount
					\$
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No. Amount
					\$
Project Name			Estimated Payment Total by Fiscal Year		
Inland Empire Regional			FY	Amount	I/D
Collaborative					
Slingshot Project					

THIS CONTRACT is entered into in the State of California by and between the County of San Bernardino, hereinafter called the County, and

Name

County of Riverside, by and through its Economic Development Agency/Workforce Development Division

hereinafter called Contractor

Address

1325 Spruce Street, Suite 110

Riverside, CA 92507

Telephone

(951) 955 - 3100

Federal ID No. or Social Security No.

95-60000930

IT IS HEREBY AGREED AS FOLLOWS:

**WHEREAS**, the California Workforce Investment Board (CWIB) and the California State Employment Development Department (EDD) announced in February 2014 the availability of funds to Local Workforce Investment Areas (LWIA) and Workforce Investment Boards (WIBs) to create new and innovative regional workforce development programs known as Slingshot Projects (Slingshot);

**WHEREAS**, the Workforce Investment Boards (WIBs) of Riverside County and San Bernardino County formed a partnership, the Inland Empire Regional Collaborative (IERC), to seek funding for the Inland Empire region to implement a local Slingshot project

Auditor-Controller/Treasurer/Tax Collector Use Only	
<input type="checkbox"/> Contract Database	<input type="checkbox"/> FAS
Input Date	Keyed By

**WHEREAS,** the IERC Compact Development and Implementation IERC Workplan was submitted to the CWIB and EDD in April 2015 as a formal request for funding with the County designated as the lead agency and project administrator;

**WHEREAS,** the CWIB and EDD awarded the IERC SlingShot project \$1,016,397 in funding and EDD entered into a formal grant contract with the County to implement the regional project;

**WHEREAS,** the County, as administrator of the Slingshot funding, is empowered to make a portion of the grant funds available to the Contractor for the purpose of implementing the SlingShot project in Riverside County;

**WHEREAS,** the County finds the Contractor capable of providing the workforce and employment services required by the Slingshot Project and detailed in the IERC Workplan; and

**WHEREAS,** the County desires that such SlingShot workforce and employment services be provided by the Contractor and the Contractor agrees to perform these services as set forth below.

**NOW THEREFORE,** the County and the Contractor mutually agree to the following terms and conditions:

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### ATTACHMENTS:

1. IERC Workplan
2. SlingShot Budget Summary Plan
3. SlingShot Supplemental Budget Form
4. SlingShot Partner Roles, Responsibilities and Resources Chart

## I. DEFINITIONS

- A. Business Champion: Volunteer business leaders representing the Regional Industry Sectors and serving as advocates for the Inland Empire Regional Collaborative.
- B. Compact: A formal or informal agreement between the local Workforce Investment/Development Boards, businesses, education and community organizations, created in partnership with the Inland Empire Regional Collaborative:
- C. Inland Empire Regional Collaborative (IERC): The Inland Empire Regional Collaborative which includes; the San Bernardino County Workforce Development Department (WDD) and the Riverside County Economic Development Agency, Workforce Development Division (EDA-WDD).
- D. Labor Market Information: Statistical data detailing the past, current and future economic conditions of the labor force, helping job-seekers and businesses to make informed labor market decisions.
- E. Regional Industry Sectors: The IERC has identified the healthcare and manufacturing industries as the in-demand sectors for the region.
- F. Riverside County Economic Development Agency, Workforce Development Division (EDA-WDD): The Riverside County department that administers the employment and training programs in accordance with the Workforce Innovation and Opportunity Act (WIOA).
- G. SlingShot Consultant (Consultant): An external professional hired to facilitate and lead convenings of industry professionals and education/training providers to more effectively align the workforce system with the needs of local businesses. The Consultant will also provide professional level guidance to IERC staff to ensure that the Slingshot project is successfully implemented to achieve long term results.
- H. SlingShot Project: A regional collaboration between the San Bernardino County and Riverside County's Workforce Investment/Development Boards tasked with developing an innovative system that effectively engages the business community and directs training resources based on employer feedback and regional demand.
- I. Steering Committee: Selected members of the San Bernardino County and Riverside County's Workforce Investment/Development Boards that manage the Slingshot Project and provide all the necessary guidance and direction to staff, consultants, sub-committees, and ad-hoc teams.
- J. Virtual Portal: A website or websites designed to connect businesses, education and job-seekers with information relevant to key industries, in-demand job openings, and training/educational opportunities within the region.
- K. Workforce Development Department (WDD): The San Bernardino County department that administers the employment and training programs in accordance with WIOA.
- L. Workforce Innovation and Opportunity Act (WIOA): Signed into law in July 2014, WIOA amends and reauthorizes the Workforce Investment Act of 1998 (WIA). WIOA emphasizes the creation of career pathway programs, improved integration and coordination of education and training services, development of sector based strategies, and streamlined service delivery to individuals.

- M. Workforce Investment/Development Board (WIB/WDB): A public policy body appointed by the County Board of Supervisors with responsibility for providing strategic planning and policy development of the County's workforce development system.

## II. CONTRACTOR SERVICE RESPONSIBILITIES

- A. Scope of Work: The purpose of the IERC is to develop a regional workforce system that effectively engages the business community and directs training resources based on employer feedback and industry demand. The Contractor agrees to work in collaboration with the County to implement the IERC Workplan attached hereto as Attachment 1 and incorporated herein by this reference. Key action items include:
- Assign staff to work with County staff to achieve the objectives and goals detailed in the IERC Workplan;
  - Assign Riverside County WDB members and staff to the IERC Steering Committee to provide project oversight and guidance;
  - Attend meetings, convenings, and work groups as scheduled;
  - Outreach to and engage employers in targeted industry sectors with an emphasis on the engagement of Riverside County employers;
  - Identify Business Champions who will provide ongoing feedback on workforce and education/training needs;
  - Participate in the planning and implementation of regional convenings to better align workforce services and education/training providers with employer and industry needs;
  - Create customized cohort trainings in response to business needs to prepare participants for high demand occupations within the targeted industry sectors;
  - Provide on-the-job training and work-based learning opportunities to qualified participants to further skill development;
  - Provide job placement services for participants to ensure that services result in positive employment outcomes;
  - Contract for experienced industry experts to serve as "Industry Coordinators" to ensure that there is a demand-driven pipeline that links employers, jobseekers, the workforce development system and education/training providers in targeted industry sectors; and
  - Work with Business Champions to explore the development of a Virtual Portal for each targeted industry sector to facilitate ongoing communication.
- B. SlingShot Targeted Regional Industry Sectors and Clusters: Contractor agrees to target Project resources and services to the health care and manufacturing sectors.
- C. Participant Allowable Activities: Contractor agrees that participants will be engaged in on-the-job and work-based learning models as defined in the Employment and Training Administration of the Department of Labor Training and Employment Notice (TEN) 29-13 which can be found at: [http://wdr.doleta.gov/directives/corr\\_doc.cfm?DOCN=4915](http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=4915).
- D. Participation in Collaborative Activities: Contractor agrees to actively participate in collaborative activities including attendance at meetings, trainings, and any other activities as required by the CWIB and EDD.



### III. CONTRACTOR GENERAL RESPONSIBILITIES

- A. Standing of Contractor's Agents: In the performance of this Contract, the Contractor, its agents and employees, shall act in an independent capacity and not as officers, employees, or agents of the County. The Contractor certifies that neither it nor its principals is presently disbarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency as required by Executive Orders 12549 and 12689, and implemented as 45 CFR, Part 76.
- B. Assignments: Without the prior written consent of the County, this Contract is not assignable by the Contractor either in whole or in part.
- C. Former County Officials: The Contractor agrees to provide or has already provided information on former County administrative officials (as defined below) who are employed by or represent the Contractor. The information provided includes a list of former County administrative officials who terminated County employment within the last five years and who are now officers, principals, partners, associates or members of the business. The information also includes the employment with or representation of the Contractor. For purposes of this provision, "County administrative official" is defined as a member of the Board of Supervisors or such officer's staff, County Administrative Officer or member of such officer's staff, County department or group head, assistant department or group head, or any employee in the Exempt Group, Management Unit or Safety Management Unit.
- D. Misrepresentations: If during the course of the administration of this Contract, the County determines that the Contractor has made a material misstatement or misrepresentation or that materially inaccurate information has been provided to the County, this Contract may be immediately terminated. If this Contract is terminated according to this provision, the County is entitled to pursue any available legal remedies.
- E. Subcontracting: The Contractor agrees not to enter into any subcontracts for work contemplated under the Contract without first obtaining written approval from the County's Economic Development Agency Administrator or the Director of the Workforce Development Department. Any subcontractor shall be subject to the same provisions as are applicable to the Contractor under this Contract. Notwithstanding, the Contractor shall be fully responsible for the performance of any subcontractor.
- F. Records Retention and Inspection: The Contractor shall maintain all records and books pertaining to the delivery of services under this Contract and demonstrate accountability for contract performance. Said records shall be kept and maintained within the County. The County shall have the right upon reasonable notice and at reasonable hours of business to examine and inspect such records and books.

Records should include, but are not limited to, primary source documents. Fiscal records shall be kept in accordance with Generally Accepted Accounting Principles and must account for all funds, tangible assets, revenue and expenditures. Fiscal records must also comply with the appropriate Office of Management and Budget (OMB) Circulars that state the administrative requirements, cost principles and other standards for accountancy.

All records shall be complete, current and comply with all Contract requirements. Failure to maintain acceptable records per the preceding requirements shall be considered grounds for withholding of payments for billings submitted and for termination of the Contract.

- G. Duty to Inform of Change of Contact Information: The Contractor shall notify the County in writing of any change in mailing address and/or physical location within ten days of the change, and shall immediately notify the County of changes in telephone or fax numbers.

- H. Duty to Inform of Staffing Vacancies/Service Level Reduction: The Contractor shall notify the County of any continuing vacancies and any positions that become vacant during the term of this Contract that will result in reduction of services to be provided under this Contract. Upon notice of vacancies, the Contractor shall apprise the County of the steps being taken to provide the services and to fill the position as expeditiously as possible. Vacancies and associated problems shall be reported to the County on each periodically required report for the duration of said vacancies and/or problems.
- I. Conflicts of Interest: The Contractor shall make every reasonable effort to prevent employees, consultants or members of its governing bodies from using their positions for purposes that are or give the appearance of being motivated by a desire for private gain for themselves or others, such as those with whom they have family, business, or other ties. In the event that the County determines a conflict of interest exists, any increase in costs associated with the conflict of interest may be disallowed by the County and such conflict may constitute grounds for termination of the Contract. This provision shall not be construed to prohibit employment of persons with whom the Contractor's officers, agents, or employees have family, business or other ties so long as the employment of such persons does not result in increased costs over those associated with the employment of any other equally qualified applicants and such persons have successfully competed for employment with other applicants on a merit basis.
- J. Indemnity and Insurance: The Contractor agrees to and shall comply with the following indemnification and insurance requirements:
1. Indemnification. The Contractor agrees to indemnify, defend (with counsel reasonably approved by the County) and hold harmless the County and its authorized officers, employees, agents and volunteers from any and all claims, actions, losses, damages, and/or liability arising out of this Contract from any cause whatsoever, including the acts, errors or omissions of any person and for any costs or expenses incurred by the County on account of any claim except where such indemnification is prohibited by law. This indemnification provision shall apply regardless of the existence or degree of fault of indemnitees. The Contractor's indemnification obligation applies to the County's "active" as well as "passive" negligence but does not apply to the County's "sole negligence" or "willful misconduct" within the meaning of Civil Code Section 2782.
  2. Additional Insured. All policies, except for the Workers' Compensation, Errors and Omissions and Professional Liability policies, shall contain endorsements naming the County and its officers, employees, agents and volunteers as additional insureds with respect to liabilities arising out of the performance of services hereunder. The additional insured endorsements shall not limit the scope of coverage for the County to vicarious liability but shall allow coverage for the County to the full extent provided by the policy. Such additional insured coverage shall be at least as broad as Additional Insured (Form B) endorsement form ISO, CG 2010.11 85.
  3. Waiver of Subrogation Rights. The Contractor shall require the carriers of required coverages to waive all rights of subrogation against the County, its officers, employees, agents, volunteers, contractors and subcontractors. All general or auto liability insurance coverage provided shall not prohibit the Contractor and the Contractor's employees or agents from waiving the right of subrogation prior to a loss or claim. The Contractor hereby waives all rights of subrogation against the County.
  4. Policies Primary and Non-Contributory. All policies required herein are to be primary and non-contributory with any insurance or self-insurance programs carried or administered by the County.
  5. Severability of Interests. The Contractor agrees to ensure that coverage provided to meet these requirements is applicable separately to each insured and there will be no cross liability exclusions that preclude coverage for suits between the Contractor and the County or between the County and any other insured or additional insured under the policy.

6. **Proof of Coverage.** The Contractor shall furnish Certificates of Insurance to the County Department administering the Contract evidencing the insurance coverage, including endorsements, as required, prior to the commencement of performance of services hereunder, which certificates shall provide that such insurance shall not be terminated or expire without thirty (30) days written notice to the Department, and the Contractor shall maintain such insurance from the time that the Contractor commences performance of services hereunder until the completion of such services. Within 15 days of the commencement of this Contract, the Contractor shall furnish a copy of the Declaration page for all applicable policies and will provide complete certified copies of the policies and endorsements immediately upon request.

Original certificates of insurance and other proof of coverage should be sent to:

The County of San Bernardino  
c/o EBIX BPO, formally Periculum  
P.O. Box 257, Dept. 87-Z295142  
Portland, MI 48875  
Or FAX: (517) 647-7900

Prior to start of Contract, a copy of above certificates of insurance should be sent to:

County of San Bernardino  
Department of Workforce Development  
Finance and Contract Unit  
290 North D St. Suite 600  
San Bernardino, CA 92415-0046

7. **Acceptability of Insurance Carrier.** Unless otherwise approved by Risk Management, insurance shall be written by insurers authorized to do business in the State of California and with a minimum "Best" Insurance Guide rating of "A- VII".
8. **Deductibles and Self-Insured Retention.** Any and all deductibles or self-insured retentions in excess of ten thousand dollars (\$10,000) shall be declared to and approved by Risk Management.
9. **Failure to Procure Coverage.** In the event that any policy of insurance required under this Contract does not comply with the requirements, is not procured, or is canceled and not replaced, the County has the right but not the obligation or duty to cancel the Contract or obtain insurance if it deems necessary and any premiums paid by the County will be promptly reimbursed by the Contractor or County payments to the Contractor will be reduced to pay for County-purchased insurance.
10. **Insurance Review**
  - a. Insurance requirements are subject to periodic review by the County. The Director of Risk Management or designee is authorized, but not required, to reduce, waive or suspend any insurance requirements whenever Risk Management determines that any of the required insurance is not available, is unreasonably priced, or is not needed to protect the interests of the County. In addition, if the Department of Risk Management determines that heretofore unreasonably priced or unavailable types of insurance coverage or coverage limits become reasonably priced or available, the Director of Risk Management or designee is authorized, but not required, to change the above insurance requirements to require additional types of insurance coverage or higher coverage limits, provided that any such change is reasonable in light of past claims against the County, inflation, or any other item reasonably related to the County's risk.

- b. Any change requiring additional types of insurance coverage or higher coverage limits must be made by amendment to this Contract. The Contractor agrees to execute any such amendment within 30 days of receipt.
  - c. Any failure, actual or alleged, on the part of the County to monitor or enforce compliance with any of the insurance and indemnification requirements will not be deemed as a waiver of any rights on the part of the County.
11. Insurance Specifications. The Contractor agrees to provide insurance set forth in accordance with the requirements herein. If the Contractor uses existing coverage to comply with these requirements and that coverage does not meet the specified requirements, the Contractor agrees to amend, supplement or endorse the existing coverage to do so. The type(s) of insurance required is determined by the scope of the Contract services. Without in anyway affecting the indemnity herein provided and in addition thereto, the Contractor shall secure and maintain throughout the Contract term the following types of insurance with limits as shown:
- a. Workers' Compensation/Employers Liability.
    - i. A program of Workers' Compensation insurance or a state-approved, self-insurance program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with two hundred and fifty thousand dollars (\$250,000) limits covering all persons including volunteers providing services on behalf of the Contractor and all risks to such persons under this Contract.
    - ii. If the Contractor has no employees, it may certify or warrant to the County that it does not currently have any employees or individuals who are defined as "employees" under the Labor Code and the requirement for Workers' Compensation coverage will be waived by the County's Director of Risk Management.
    - iii. If the Contractor is a non-profit corporation organized under California or federal law, volunteers for the Contractor are required to be covered by Workers' Compensation insurance.
  - b. Commercial/General Liability Insurance. The Contractor shall carry General Liability Insurance covering all operations performed by or on behalf of the Contractor providing coverage for bodily injury and property damage with a combined single limit of not less than one million dollars (\$1,000,000), per occurrence. The policy coverage shall include:
    - i. Premises operations and mobile equipment.
    - ii. Products and completed operations.
    - iii. Broad form property damage (including completed operations).
    - iv. Explosion, collapse and underground hazards.
    - v. Personal injury.
    - vi. Contractual liability.
    - vii. Two million dollars (\$2,000,000) general aggregate limit.
  - c. Automobile Liability Insurance. Primary insurance coverage shall be written on ISO Business Auto coverage form for all owned, hired and non-owned automobiles or symbol 1 (any auto). The policy shall have a combined single limit of not less than one million dollars (\$1,000,000) for bodily injury and property damage, per occurrence. If the Contractor is transporting one or more non-employee passengers in performance of Contract services, the automobile liability policy shall have a combined single limit of two million dollars (\$2,000,000) for bodily injury and property damage per occurrence. If the Contractor owns no autos, a non-owned auto endorsement to the General Liability policy described above is acceptable.

- d. **Umbrella Liability Insurance.** An umbrella (over primary) or excess policy may be used to comply with limits or other primary coverage requirements. When used, the umbrella policy shall apply to bodily injury/property damage, personal injury/advertising injury and shall include a "dropdown" provision providing primary coverage for any liability not covered by the primary policy. The coverage shall also apply to automobile liability.
- K. **Compliance with Applicable Laws and Licenses:** The Contractor shall comply with all applicable laws, statutes, ordinances, administrative orders, rules or regulations relating to its duties, obligations and performance under the terms of the Contract and shall procure all licenses and pay all fees and other charges required thereby. The Contractor shall maintain all required licenses during the term of this Contract. Failure to comply with the provisions of this section may result in immediate termination of this Contract. The Contractor shall comply with all applicable local health and safety clearances, including fire clearances, for each site where services are provided under the terms of this Contract.
- L. **Equal Employment Opportunity and Civil Rights Compliance:** The Contractor agrees to and shall comply with the County's Equal Employment Opportunity Program and Civil Rights Compliance requirements:
1. **Equal Employment Opportunity Program:** The Contractor agrees to comply with the provisions of the Equal Employment Opportunity Program of the County and rules and regulations adopted pursuant thereto: Executive Order 11246, as amended by Executive Order 11375, 11625, 12138, 12432, 12250, Title VII of the Civil Rights Act of 1964 (and Division 21 of the California Department of Social Services Manual of Policies and Procedures and California Welfare and Institutions Code, Section 10000), the California Fair Employment and Housing Act, and other applicable Federal, State, and County laws, regulations and policies relating to equal employment or social services to welfare recipients, including laws and regulations hereafter enacted.  
  
The Contractor shall not unlawfully discriminate against any employee, applicant for employment, or service recipient on the basis of race, color, national origin or ancestry, religion, sex, marital status, age, political affiliation or disability. Information on the above rules and regulations may be obtained from the County WDD Contracts Unit.
  2. **Civil Rights Compliance:** The Contractor shall develop and maintain internal policies and procedures to assure compliance with each factor outlined by state regulation. These policies must be developed into a Civil Rights Plan, which is to be on file with the County WDD Contracts Unit within thirty (30) days of awarding of the Contract. The Plan must address prohibition of discriminatory practices, accessibility, language services, staff development and training, dissemination of information, complaints of discrimination, compliance review, and duties of the Civil Rights Liaison. Upon request, WDD shall supply a sample of the Plan format. The Contractor shall be monitored by WDD for compliance with provisions of its Civil Rights Plan.
- M. **Americans With Disabilities Act:** The Contractor agrees to comply with all applicable provisions of the Americans with Disabilities Act (ADA).
- N. **State Energy Conservation Plan:** The Contractor shall observe the mandatory standards and policies relating to energy efficiency in the State Energy Conservation Plan (Title 20, Division 2, California Code of Regulations).
- O. **Clean Air Act:** If the amount available to the Contractor under this Contract exceeds one hundred thousand dollars (\$100,000), the Contractor agrees to comply with the Clean Air Act (42 USC 7606), Section 508 of the Clean Water Act (33 USC 1368), Executive Order 11738 and Environmental Protection Agency regulations (40 CFR, Part 15).

- P. Recycled Products: The Contractor shall use recycled and recyclable products, whenever practicable, in fulfilling the terms of this Contract. Recycled printed products shall include a symbol identifying the recycled material.
- Q. Attorney Fees: The Contractor understands and agrees that any and all legal fees or costs associated with lawsuits concerning this Contract against the County shall be the Contractor's sole expense and shall not be charged as a cost under this Contract. In the event of any Contract dispute hereunder, each Party to this Contract shall bear its own attorney's fees and costs regardless of who prevails in the outcome of the dispute.

#### **IV. COUNTY RESPONSIBILITIES**

- A. The County shall act as the fiscal agent for the Inland Empire Regional Collaborative (IERC).
- B. The County, in coordination with the Contractor and upon approval from Contractor shall submit required workplans, budget documents, data and reports to the State of California Employment Development Department (EDD) and/or the California Workforce Development Board (CWDB).
- C. The County shall work collaboratively and jointly with the Contractor to communicate with EDD and/or CWDB on the progress of the IERC.
- D. The County shall pay Contractor pursuant to Section V. below.

#### **V. FISCAL PROVISIONS**

- A. Contract Amount: The maximum amount payable under this Contract shall not exceed \$428,198, to be budgeted detailed in the IERC Project Budget attached hereto as Attachment B and incorporated herein by this reference.
- B. Cost-Reimbursement Contract: Contractor shall be paid on a Cost-Reimbursement basis for allowable, reasonable and budgeted expenses under the terms and conditions of this Contract. Contractor shall invoice the County on a monthly basis for expenditures actually incurred during the previous month.
- C. Claim for Reimbursement: Contractor shall submit invoices on an approved format provided by the County no later than ten calendar days following the month of service. Reimbursement claims shall include supporting documentation for each expense classification, such as copies of payroll records, billing invoices or receipts for costs incurred.
- D. The Contractor shall invoice the County on the schedule above. Each invoice submitted for payment may include payment for multiple businesses (providing each business meets the appropriate benchmark as specified above) and will be submitted for payment to:

County of San Bernardino - Department of Workforce Development  
Attention: Contracts Unit  
290 North D Street, Suite 600  
San Bernardino, CA 92415-0046

- E. Payment shall be issued no later than 60 calendar days, after receipt by the County of the Contractor's claim for reimbursement, if feasible, and provided Contractor's claim is correct and undisputed.
- F. Funding Availability: Funding of this Contract is subject to continuing availability of SlingShot funds provided to the County during the contract period. The County will inform the Contractor of any

limitation of the availability of funds. The County also reserves the right to renegotiate any contract amount(s).

- G. Electronic Funds Transfer: The Contractor shall accept all payments from the County via electronic funds transfer (EFT) directly deposited into the Contractor's designated checking or other bank account. The Contractor shall promptly comply with directions and accurately complete forms provided by the County required to process EFT payments.
- H. Current Year Costs Only: Costs for services under the terms of this Contract shall be incurred during the Contract period except as approved by the County. The Contractor shall not use current year funds to pay prior or future year obligations.
- I. No Supplanting: Funds made available under this Contract shall not supplant any federal, state or any governmental funds intended for services of the same nature as this Contract. The Contractor shall not claim reimbursement or payment from the County for, or apply sums received from the County with respect to that portion of its obligations that have been paid by another source of revenue. The Contractor agrees that it will not use funds received pursuant to this Contract, either directly or indirectly, as a contribution or compensation for purposes of obtaining funds from another revenue source without prior written approval of the County.
- J. Taxes: The County is not liable for the payment of any taxes, other than applicable sales or use tax, resulting from this Contract however designated, levied or imposed, unless the County would otherwise be liable for the payment of such taxes in the course of its normal business operations.
- K. The Contractor may also be required to register in the Central Contractor Registration (CCR) database at <http://www.ccr.gov> and may be required to have its subcontractors also register in the same database. The Contractor must contact the County with any questions regarding registration requirements.
- L. Whistleblower Protection: Whistleblower Protection Statutes (1989) protect employees of financial institutions and government Subrecipients from discriminatory and retaliatory employment actions because of reporting violations of the law to federal authorities. The Act is enforced by the Wage and Hour Division of the Department of Labor.

## **VI. RIGHT TO MONITOR AND AUDIT**

- A. The County shall have the absolute right to monitor the performance of the Contractor in the delivery of services provided under this Contract.
- B. The County or any subdivision or appointee thereof, and the State of California or any subdivision or appointee thereof, including the Auditor General, shall have absolute right to review and audit all records, books, papers, documents, corporate minutes, and other pertinent items as requested, and shall have absolute right to monitor the performance of the Contractor in the delivery of services provided under this Contract. Full cooperation shall be given by the Contractor in any auditing or monitoring conducted.
- C. The Contractor shall cooperate with the County in the implementation, monitoring and evaluation of this Contract and comply with any and all reporting requirements established by this Contract.
- D. All records pertaining to service delivery and all fiscal, statistical and management books and records shall be available for examination and audit by the County, federal and state representatives for a period of three (3) years after final payment under the Contract or until all pending County, state and federal audits are completed, whichever is later. Records of the Contractor which do not pertain to the services under

this Contract may be subject to review or audit unless provided in this or another Contract. Technical program data shall be retained locally and made available upon the County's reasonable advance written notice or turned over to the County. If said records are not made available at the scheduled monitoring visit, the Contractor may, at the County's option, be required to reimburse the County for expenses incurred due to required rescheduling of monitoring visit(s). Such reimbursement will not exceed fifty dollars (\$50) per hour (including travel time) and be deducted from the following month's claim for reimbursement.

- E. The Contractor shall provide all reasonable facilities and assistance for the safety and convenience of the County's representatives in the performance of their duties. All inspections and evaluations shall be performed in such a manner as will not unduly delay the work of the Contractor.
- F. Upon the County's request, the Contractor shall hire a licensed Certified Public Accountant, approved by the County, who shall prepare and file with the County, within sixty (60) days after the termination of the Contract, a certified fiscal audit of related expenditures during the term of the Contract and a program compliance audit. Pursuant to Office of Management and Budget (OMB) 2 CFR Part 200, et al.; Uniform Administrative Requirements, Contractors expending seven hundred fifty thousand dollars (\$750,000) or more in federal funds within the Contractor's fiscal year must have a single audit or program-specific audit performed. A copy of the audit performed in accordance with Uniform Administrative Requirements shall be submitted to the County within thirty (30) days of completion, but no later than nine (9) months following the end of the Contractor's fiscal year.

## **VII. CORRECTION OF PERFORMANCE DEFICIENCIES**

- A. Material Breach: Failure by the Contractor to comply with any of the provisions, covenants, requirements or conditions of this Contract shall be a material breach of this Contract.
- B. Possible Remedies: In the event of a non-cured breach, the County may, at its sole discretion and in addition to any other remedies available at law, in equity, or otherwise specified in this Contract:
  - 1. Afford the Contractor thereafter a time period within which to cure the breach, which period shall be established at sole discretion of the County; and/or
  - 2. Discontinue reimbursement to the Contractor for and during the period in which the Contractor is in breach, which reimbursement shall not be entitled to later recovery; and/or
  - 3. Withhold funds pending duration of the breach; and/or
  - 4. Offset against any monies billed by Contractor but yet unpaid by County those monies disallowed pursuant to Item "2" of this paragraph; and/or
  - 5. Terminate this Contract immediately and be relieved of the payment of any consideration to the Contractor. In event of such termination, the County may proceed with the work in any manner deemed proper by the County. The cost to the County shall be deducted from any sum due to the Contractor under this Contract and the balance, if any, shall be paid by the Contractor upon demand.

## **VIII. TERM**

This Contract is effective March 2, 2016 through March 31, 2017 but may be terminated earlier in accordance with provisions of Section IX of the Contract.



## IX. EARLY TERMINATION

- A. The County may terminate the Contract immediately under the provisions of Section VII, Paragraph B, Item 5 of the Contract. In addition, the Contract may be terminated without cause by the County by serving a written notice to the Contractor 30 days in advance of termination. The County's Economic Development Agency Administrator or the Assistant County Administrator of the Economic Development Agency is authorized to exercise the County's rights with respect to any termination of this Contract.
- B. The Contractor shall only be reimbursed for costs and non-cancelable obligations incurred prior to the date of termination. The Contractor shall not be reimbursed for costs incurred after the date of termination.

## X. GENERAL PROVISIONS

- A. Notices: When notices are required to be given pursuant to this Contract, the notices shall be in writing and mailed to the following respective addresses listed below.

Contractor: County of Riverside, by and through its Economic Development Agency/  
Workforce Development Division  
1325 Spruce Street, Suite 110  
Riverside, CA 92507

County: County of San Bernardino  
Department of Workforce Development  
Attn: Contract and Finance Unit  
290 North D Street, Suite 600  
San Bernardino, CA 92415-0046

- B. Relationship of the Parties: In the performance of this Contract, the Contractor, its agents and employees, shall act in an independent capacity and not as officers, employees, or agents of the County. The Contractor certifies that neither it nor its principals is presently disbarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency as required by Executive Orders 12549 and 12689 and implemented as 45 CFR, Part 76. Further, nothing contained in this Contract shall be construed as creating a joint venture, partnership or employment arrangement between the Parties hereto, nor shall either Party have the right, power of authority to create an obligation or duty, expressed or implied, on behalf of the other Party hereto.
- C. Improper Consideration: The Contractor shall not offer (either directly or through an intermediary) any improper consideration such as, but not limited to, cash, discounts, service, the provision of travel or entertainment, or any items of value to any officer, employee or agent of the County in an attempt to secure favorable treatment regarding this Contract.

The County, by written notice, may immediately terminate any Contract if it determines that any improper consideration as described in the preceding paragraph was offered to any officer, employee or agent of the County with respect to the proposal and award process. This prohibition shall apply to any amendment, extension or evaluation process once a Contract has been awarded.

The Contractor shall immediately report any attempt by a County officer, employee or agent to solicit (either directly or through an intermediary) improper consideration from the Contractor. The report shall be made to the supervisor or manager charged with supervision of the employee or to the County

Administrative Office. In the event of a termination under this provision, the County is entitled to pursue any available legal remedies.

- D. Intellectual Property Rights: The State and County shall have all ownership rights in software or modifications thereof and associated documentation designed, developed or installed with Federal financial participation. The Federal Government Department of Labor (DOL) reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use and to authorize others to use for Federal Government purposes, such software modification, and documentation. Proprietary software packages that are sold or leased to the general public are not subject to the ownership provisions.
- E. Power of Attorney: The County shall have Power of Attorney to pay delinquent debts and unpaid wages for work provided under this Contract from accounts payable to the Contractor in the event debts and wages have not been paid on a current basis.
- F. Waiver of Terms: No waiver of any of the provisions of the Contract shall be effective unless it is made in a writing which refers to provisions so waived and which is executed by the Parties. No course of dealing and no delay or failure of a Party in exercising any right under the Contract shall affect any other or future exercise of that right or any exercise of any other right. A Party shall not be precluded from exercising a right by its having partially exercised that right or its having previously abandoned or discontinued steps to enforce that right.
- G. Modifications: Any alterations, variations, modifications, or waivers of provisions of the Contract, unless specifically allowed in the Contract, shall be valid only when they have been reduced to writing, duly signed and approved by the Authorized Representatives of both parties as an amendment to this Contract. No oral understanding or agreement not incorporated herein shall be binding on any of the Parties hereto.
- H. Severability: If any provision of the Contract is held by a court of competent jurisdiction to be unenforceable or contrary to law, it shall be modified where practicable to the extent necessary so as to be enforceable (giving effect to the intention of the Parties) and the remaining provisions of the Contract shall not be affected.
- I. Governing Law and Jurisdiction: This Contract shall be governed by and construed in all aspects in accordance with the laws of the State of California without regard to principles of conflicts of laws. The Parties agree to the exclusive jurisdiction of the federal court located in the County of Riverside and the state court located in the County of San Bernardino, for any and all disputes arising under this Contract, to the exclusion of all other federal and state courts.
- J. Headings: The headings used throughout this Contract are for reference purposes only and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Contract.

## **XI. CONCLUSION**

- A. Integration: This Contract, consisting of 16 total pages, is the full and complete document describing services to be rendered by the Contractor to the County including all covenants, conditions, and benefits.
- B. The signatures of the Parties affixed to this Contract affirm that they are duly authorized to commit and bind their respective institutions to the terms and conditions set forth in this document.

*(Remainder of this page intentionally left blank.)*

C. IN WITNESS WHEREOF, the County signatory has been authorized by the Board of Supervisors of the County to sign this Contract on its behalf and the Contractor has caused this Contract to be subscribed in its behalf by its duly authorized officers, the day, month and year written.

COUNTY OF SAN BERNARDINO

COUNTY OF RIVERSIDE, BY AND THROUGH  
ITS ECONOMIC DEVELOPMENT AGENCY/  
WORKFORCE DEVELOPMENT DIVISION

►  
James Ramos, Chairman, Board of Supervisors

Dated: \_\_\_\_\_

SIGNED AND CERTIFIED THAT A COPY OF THIS  
DOCUMENT HAS BEEN DELIVERED TO THE  
CHAIRMAN OF THE BOARD

Laura H. Welch  
Clerk of the Board of Supervisors  
of the County of San Bernardino

By \_\_\_\_\_  
Deputy

By ► \_\_\_\_\_  
(Authorized signature - sign in blue ink)

Name \_\_\_\_\_ Heidi Marshall

Title \_\_\_\_\_ Director of Workforce Development

Dated: \_\_\_\_\_

Address 1325 Spruce Street, Riverside, CA 92507  
\_\_\_\_\_

Approved as to Legal Form

►  
Sophie Akins, Deputy County Counsel

Date \_\_\_\_\_

Reviewed by Contract Compliance

►  
Bradley Gates, Deputy Director

Date \_\_\_\_\_

Presented to BOS for Signature

►  
Sandra Harmsen, Director

Date \_\_\_\_\_

APPROVED AS TO FORM:

Gregory P. Priamos  
County Counsel

By:   
Jhaila R. Brown,  
Deputy County Counsel

Attachment 1

Slingshot Compact Development & Implementation Workplan

Inland Empire Regional Collaborative (IERC)

# SlingShot Compact Development & Implementation PROJECT WORKPLAN

Organization Name: Inland Empire Regional Collaborative (IERC)

Objectives/Activities	Estimated Dates
Describe how the proposer will further the building blocks of SlingShot: Industry Engagement, Integrated Approach, and Shared Outcomes leading to a Compact using up to 10% of grant funds.	
<b>IERC will use up to 10% of grant funds to convene business leaders in demand sectors who will identify industry priorities, develop strategies for addressing priority opportunities (including commitments &amp; implementation requirements), and name Business Champions. This will facilitate convenings with Educational Institutions to design curriculum based on identified priorities.</b>	
IERC holds a Regional Convening for Business/Private Industry	June 24, 2015
IERC analyzes the feedback from Industry to identify industry-determined priorities	By August 31, 2015
IERC holds a Steering Committee Meeting	By August 31, 2015
IERC identifies business champions	Ongoing
Each county WIB assigns Industry Sector Coordinators to work with working groups, training providers, and individual employers	By August 31, 2015
IERC convenes a Business Champion meeting	By September 30, 2015
IERC holds a Regional Convening for Educational Institutions	By October 31, 2015
IERC holds a Steering Committee Meeting	By October 31, 2015
IERC defines success measures, including outcomes, interim measures, and progress points	By October 31, 2015
IERC holds a meeting with Business Champions and Educational Institutions	By November 30, 2015
IERC, champions, and educational institutions begin to develop a shared agreement in the form of a Compact	By November 30, 2015
IERC creates Industry Sector Working Groups led by the Business Champions in collaboration with the San Bernardino County and Riverside County Workforce Investment Boards	By November 30, 2015
IERC continually brings in new partners to the collaborative	Ongoing
Describe how the proposer's Implementation Strategy Activities using the balance of grant funds.	
<b>With the remaining grant funds, the IERC will complete the compact and launch the Industry Sector Working Groups who will continue the momentum established during the convening meetings. The Industry Sector Working Groups will work closely with Educational Institutions to create training courses that fill the need of business.</b>	
IERC formalizes the compact	January 31, 2015
IERC approves training providers that create curriculum to include Work Based Training	Ongoing
The first class begins; individuals are specifically trained with the skills and soft skills according to priorities established by business champions and the Industry Sector Working Groups	By June 30, 2016
IERC monitors and continuously analyzes Training Providers and Work Based Trainers	Continuous-By March 31, 2017
IERC provides other employer determined priorities such as work-based learning, internships, etc.	Continuous
IERC focuses on job placement of trained job seekers; Industry Sector Work Coordinators assist	Continuous
IERC researches and investigates a web portal where priority industries can provide continuous updates on line	Spring 2016
IERC holds quarterly Steering Committee Meetings	Continuous

Attachment 2

Slingshot Budget Summary Plan

Inland Empire Regional Collaborative (IERC) and Riverside County WDB

**SLINGSHOT  
BUDGET SUMMARY PLAN**

STATE USE ONLY	Exhibit F
Subgrant Number:	
Project Number:	
Initial Plan	
Project Modification Date	Month/year

Organization Name: IERC

Budget Detail	Planned Budget		
	A	B	C
	WIA 15 Percent	Cash/In-kind Match	Total
A. Staff Salaries	\$220,000.00	\$60,000.00	\$280,000.00
B. Number of full-time equivalents: <u>2.75</u>			
C. Staff Benefits	\$69,199.00	\$28,180.00	\$97,379.00
D. Staff Benefit Rate (percent) <u>31.4_%</u>			
E. Staff Travel	\$24,698.00		\$24,698.00
F. Operating Expenses (communications, facilities, utilities, maintenance, consumable supplies, audit, etc.)	\$15,000.00		\$15,000.00
G. Furniture and Equipment			\$0.00
1. Small Purchase (unit cost is less than \$5,000 such as computers, desks etc.)	\$2,500.00		\$2,500.00
2. Equipment Purchase (unit cost is more than \$5,000 and useful life is more than one year.) Complete Supplemental Budget Form			\$0.00
3. Lease			\$0.00
H. Consumable Testing and Instructional Materials			\$0.00
I. Tuition Payments/Vouchers			\$0.00
J. On-the-Job Training	\$75,000.00	\$75,000.00	\$150,000.00
K. Participant Wages and Fringe Benefits			\$0.00
L. Participant Support Services	\$25,000.00		\$25,000.00
M. Job Retention Services			\$0.00
N. Contractual Services (Complete Supplemental Budget Form)	\$550,000.00		\$550,000.00
O. Indirect Costs*(complete items 1 and 2 below)			\$0.00
P. Other (describe): Convenings of Industry & Education	\$15,000.00		\$15,000.00
Q. Total Funding	\$996,397.00	\$163,180.00	\$1,159,577.00

Total Request: \_\_\_\_\_  
Administration: \_\_\_\_\_  
Program: \_\_\_\_\_

\*Indirect Costs

1. Indirect Cost Rate (percent)	
2. Name of Cognizant Agency:	



**SLINGSHOT  
BUDGET SUMMARY PLAN**

STATE USE ONLY	Exhibit F
Subgrant Number:	
Project Number:	
Initial Plan	
Project Modification Date	Month/year

**Organization Name: Riverside County WDB**

Budget Detail	Planned Budget		
	A	B	C
	WIA 15 Percent	Cash/In-kind Match	Total
A. Staff Salaries	\$100,000.00	\$50,000.00	\$150,000.00
B. Number of full-time equivalents: <u>1.5</u>			
C. Staff Benefits	\$31,000.00	\$25,000.00	\$56,000.00
D. Staff Benefit Rate (percent) <u>31</u> %			
E. Staff Travel	\$12,198.00	\$0.00	\$12,198.00
F. Operating Expenses (communications, facilities, utilities, maintenance, consumable supplies, audit, etc.)	\$10,000.00	\$0.00	\$10,000.00
G. Furniture and Equipment			\$0.00
1. Small Purchase (unit cost is less than \$5,000 such as computers, desks etc.)			\$0.00
2. Equipment Purchase (unit cost is more than \$5,000 and useful life is more than one year.) Complete Supplemental Budget Form			\$0.00
3. Lease			\$0.00
H. Consumable Testing and Instructional Materials			\$0.00
I. Tuition Payments/Vouchers			\$0.00
J. On-the-Job Training	\$75,000.00	\$75,000.00	\$150,000.00
K. Participant Wages and Fringe Benefits			\$0.00
L. Participant Support Services			\$0.00
M. Job Retention Services			\$0.00
N. Contractual Services (Complete Supplemental Budget Form)	\$200,000.00	\$0.00	\$200,000.00
O. Indirect Costs*(complete items 1 and 2 below)			\$0.00
P. Other (describe) Coverings of Industry Groups and Educational/Training Providers:		\$0.00	\$0.00
Q. Total Funding	\$428,198.00	\$150,000.00	\$578,198.00

Total Request: \_\_\_\_\_  
Administration: \_\_\_\_\_  
Program: \_\_\_\_\_

\*Indirect Costs

1. Indirect Cost Rate (percent)	
---------------------------------	--

**Attachment 3**

**Slingshot Supplemental Budget Form**

**Inland Empire Regional Collaborative (IERC), San Bernardino County and Riverside County**

**SLINGSHOT  
SUPPLEMENTAL BUDGET FORM**

STATE USE ONLY	Exhibit G
Subgrant Number:	
Project Number:	
Initial Plan	
Modification Date	Month/Year

Organization Name: Inland Empire Regional Collaborative (IERC) SBO & Riverside County

**I. Equipment**

Equipment Item Description*	Quantity	Total Cost	Percent Charged to Project	Total Cost Charged to Project
N/A				

\*List equipment items having a useful life of more than one year with a unit acquisition cost of \$5,000 or more being charged to this project. In accordance with WIA Directive WIAD03-9, all equipment purchases must have prior approval from EDD. The approval of the budget plan contained in this subgrant does not constitute approval of the equipment request. **A separate request to purchase equipment must be submitted for approval by the State.**

**II. Contractual Services\***

Contractual Services Description—Type of Service	Cost	Service Provider If Known
Consultant (shared cost)	\$25,000	John McNeil
Labor Market Information (shared cost)	\$25,000	TBD
Virtual portal to connect industry/training/workforce (shared cost)	\$75,000	TBD
Cohort trainings to meet industry need (Riverside County)	\$200,000	TBD
Cohort trainings to meet industry need (SBO)	\$225,000	TBD
<b>Total</b>	<b>\$550,000</b>	

\*All contractual services must be competitively procured in accordance with federal and state procurement regulations and policies. See WIA Directive WIAD00-2.

## Attachment 4

### Slingshot Partner Roles and Responsibilities and Resources Chart

# SLINGSHOT PARTNER ROLES, RESPONSIBILITIES AND RESOURCES CHART

STATE USE ONLY		Exhibit J
Subgrant Number:		
Project Number:		
Initial Plan		
Modification Date		Month/Year

Applicant Name: Riverside County					
A	B	C	D	E	F
Organization Type	Name of Partner	Role and Responsibilities	Cash/In-Kind Match Amt (if Applicable)	Description of Fund Source	Commitment Letter
<b>Required Partners</b>					
Local Workforce Investment Boards	County of Riverside	Co-Convenor, Community Stakeholder	\$150,000	WIOA	
	EDAWorkforce Development				
	San Bernardino County Workforce Development	Co-Convenor, Community Stakeholder	\$13,180	WIOA	
EDD Workforce Services Branch DVOP and/or LVER					
	State of California Employment Development Department	Community Stakeholder			
<b>Other Partners</b>					
Employers	Parkview Hospital	Community Stakeholder			
	American Medical Response	Community Stakeholder			
	Kaiser Permanente	Community Stakeholder			
	Riverside Medical Clinic	Community Stakeholder			
	Riverside Community Hospital	Community Stakeholder			
	Desert Regional Medical Center	Community Stakeholder			
	Riverside County	Community Stakeholder			
	Loma Linda VA Medical Center	Community Stakeholder			
	Fisker	Community Stakeholder			
	Desert Healthcare District				
	ABC Recovery				
	Total Commitment				
	Desert Valley Medical Group				
	Med America Billing				

# SLINGSHOT PARTNER ROLES, RESPONSIBILITIES AND RESOURCES CHART

County Veterans Service Office (CVSO)	Loma Linda University Medical Center					
	Dignity Health					
	REACH Centers					
	Community Clinic					
	Association of SB County Hospital Association					
	IEHP					
	Fox Occupational Clinic					
	San Geronio Memorial Hospital					
	Reliable Nursing					
	California Steel, Inc.					
	Pacific Mountain Logistics, Inc.					
	Oldcastle Precast					
	Patton Sales Corp					
	Steelscape					
	GE Aviation					
	Quality Marble and Granite					
	Able Industries					
	DeVoll Rubber					
	Mag Instrument Inc.					
	Microdyne					
County Veterans Service Office (CVSO)	Brithnee Electric					
	Central Wire					
	Carlstar					
	Diamond Wipes					
	Exquadrum					
	Indroj Medical Group					
	Metroll					
	Mooney					
	Parkview Pharmacy					
	People's Care					
	R & B Machine					
	Trident Case					
County Veterans Service Office (CVSO)	Woman to Woman					
	Riverside County Veterans' Services	Community Stakeholder				
SFP FORM 3 SLINGSHOT	San Bernardino County					

# SLINGSHOT PARTNER ROLES, RESPONSIBILITIES AND RESOURCES CHART

Community Based Organizations/Faith Based Organizations/Other Non-Profits	Department of Veterans Affairs				
	Path of Life	Community Stakeholder			
	California Family Life Center	Community Stakeholder			
	Rescare Workforce Services	Community Stakeholder			
	Job Corps	Community Stakeholder			
	Goodwill	Community Stakeholder			
	Martha's Village & Kitchen	Community Stakeholder			
	US VETS	Community Stakeholder			
	Women's Business Center	Community Stakeholder			
	Community Assistance Program	Community Stakeholder			
Military Institutions	Adult Education & Literacy	Community Stakeholder			
	Alliance for Education	Community Stakeholder			
Other Veteran Organizations					
Training Providers	Vocademy	Community Stakeholder			
	TBD				
	TBD				
Economic Development Agencies	Riverside County Economic Development Agency (EDA)	Community Stakeholder			
	Southwest Economic Development Corp.	Community Stakeholder			
	Inland Empire Economic Partnership	Community Stakeholder			

# SLINGSHOT PARTNER ROLES, RESPONSIBILITIES AND RESOURCES CHART

	Coachella Valley Economic Partnership	Community Stakeholder			
	San Bernardino County Economic Development Agency	Community Stakeholder			
Community Colleges	Riverside Community College District	Community Stakeholder			
	Mt. San Jacinto Community College	Community Stakeholder			
	College of the Desert	Community Stakeholder			
Other Educational Institutions (e.g.: Universities, K-12 education programs- ROP, CTE, Adult Education, etc.)	University of California, Riverside	Community Stakeholder			
	La Sierra University	Community Stakeholder			
	Riverside County Office of Education	Community Stakeholder			
	Baldy View ROP	Community Stakeholder			
	Colton-Redlands-Yucaipa ROP	Community Stakeholder			
	San Bernardino County Schools	Community Stakeholder			
	San Bernardino City Unified School District	Community Stakeholder			
Others: (list)	Desert Regional Consortium (Region IX)	Community Stakeholder			
	California Small Business Development Center	Community Stakeholder			
	International Brotherhood of Electrical Workers (IBEW)	Community Stakeholder			
	AFL/CIO	Community Stakeholder			
	Housing Authority of the County of Riverside	Community Stakeholder			
	Riverside County Department of Public Social Services	Community Stakeholder			
	<b>Total Cash/In-Kind Match</b>		<b>\$163,180</b>		



**Attachment 1**

**Slingshot Compact Development & Implementation Workplan**

**Inland Empire Regional Collaborative (IERC)**

# SlingShot Compact Development & Implementation PROJECT WORKPLAN

Organization Name: Inland Empire Regional Collaborative (IERC)

Objectives/Activities	Estimated Dates
Describe how the proposer will further the building blocks of SlingShot: Industry Engagement, Integrated Approach, and Shared Outcomes leading to a Compact using up to 10% of grant funds.	
IERC will use up to 10% of grant funds to convene business leaders in demand sectors who will identify industry priorities, develop strategies for addressing priority opportunities (including commitments & implementation requirements), and name Business Champions. This will facilitate convenings with Educational Institutions to design curriculum based on identified priorities.	
IERC holds a Regional Convening for Business/Private Industry	June 24, 2015
IERC analyzes the feedback from Industry to identify industry-determined priorities	By August 31, 2015
IERC holds a Steering Committee Meeting	By August 31, 2015
IERC identifies business champions	Ongoing
Each county WIB assigns Industry Sector Coordinators to work with working groups, training providers, and individual employers	By August 31, 2015
IERC convenes a Business Champion meeting	By September 30, 2015
IERC holds a Regional Convening for Educational Institutions	By October 31, 2015
IERC holds a Steering Committee Meeting	By October 31, 2015
IERC defines success measures, including outcomes, interim measures, and progress points	By October 31, 2015
IERC holds a meeting with Business Champions and Educational Institutions	By November 30, 2015
IERC, champions, and educational institutions begin to develop a shared agreement in the form of a Compact	By November 30, 2015
IERC creates Industry Sector Working Groups led by the Business Champions in collaboration with the San Bernardino County and Riverside County Workforce Investment Boards	By November 30, 2015
IERC continually brings in new partners to the collaborative	Ongoing
Describe how the proposer's Implementation Strategy Activities using the balance of grant funds.	
With the remaining grant funds, the IERC will complete the compact and launch the Industry Sector Working Groups who will continue the momentum established during the convening meetings. The Industry Sector Working Groups will work closely with Educational Institutions to create training courses that fill the need of business.	
IERC formalizes the compact	January 31, 2015
IERC approves training providers that create curriculum to include Work Based Training	Ongoing
The first class begins; individuals are specifically trained with the skills and soft skills according to priorities established by business champions and the Industry Sector Working Groups	By June 30, 2016
IERC monitors and continuously analyzes Training Providers and Work Based Trainers	Continuous-By March 31, 2017
IERC provides other employer determined priorities such as work-based learning, internships, etc.	Continuous
IERC focuses on job placement of trained job seekers; Industry Sector Work Coordinators assist	Continuous
IERC researches and investigates a web portal where priority industries can provide continuous updates on line	Spring 2016
IERC holds quarterly Steering Committee Meetings	Continuous

**Attachment 2**

**Slingshot Budget Summary Plan**

**Inland Empire Regional Collaborative (IERC) and Riverside County WDB**

**SLINGSHOT  
BUDGET SUMMARY PLAN**

STATE USE ONLY	Exhibit F
Subgrant Number:	
Project Number:	
Initial Plan	
Project Modification Date	Month/year

Organization Name: IERC

Budget Detail	Planned Budget		
	A	B	C
	WIA 15 Percent	Cash/In-kind Match	Total
A. Staff Salaries	\$220,000.00	\$60,000.00	\$280,000.00
B. Number of full-time equivalents: <u>2.75</u>			
C. Staff Benefits	\$69,199.00	\$28,180.00	\$97,379.00
D. Staff Benefit Rate (percent) <u>31.4</u> %			
E. Staff Travel	\$24,698.00		\$24,698.00
F. Operating Expenses (communications, facilities, utilities, maintenance, consumable supplies, audit, etc.)	\$15,000.00		\$15,000.00
G. Furniture and Equipment			\$0.00
1. Small Purchase (unit cost is less than \$5,000 such as computers, desks etc.)	\$2,500.00		\$2,500.00
2. Equipment Purchase (unit cost is more than \$5,000 and useful life is more than one year.) Complete Supplemental Budget Form			\$0.00
3. Lease			\$0.00
H. Consumable Testing and Instructional Materials			\$0.00
I. Tuition Payments/Vouchers			\$0.00
J. On-the-Job Training	\$75,000.00	\$75,000.00	\$150,000.00
K. Participant Wages and Fringe Benefits			\$0.00
L. Participant Support Services	\$25,000.00		\$25,000.00
M. Job Retention Services			\$0.00
N. Contractual Services (Complete Supplemental Budget Form)	\$550,000.00		\$550,000.00
O. Indirect Costs*(complete items 1 and 2 below)			\$0.00
P. Other (describe): Convenings of Industry & Education	\$15,000.00		\$15,000.00
Q. Total Funding	\$996,397.00	\$163,180.00	\$1,159,577.00

Total Request: \_\_\_\_\_  
Administration: \_\_\_\_\_  
Program: \_\_\_\_\_

\*Indirect Costs

1. Indirect Cost Rate (percent)	
2. Name of Cognizant Agency:	

**SLINGSHOT  
BUDGET SUMMARY PLAN**

STATE USE ONLY	Exhibit F
Subgrant Number:	
Project Number:	
Initial Plan	
Project Modification Date	Month/year

**Organization Name: Riverside County WDB**

Budget Detail	Planned Budget		
	A	B	C
	WIA 15 Percent	Cash/In-kind Match	Total
A. Staff Salaries	\$100,000.00	\$50,000.00	\$150,000.00
B. Number of full-time equivalents: <u>1.5</u>			
C. Staff Benefits	\$31,000.00	\$25,000.00	\$56,000.00
D. Staff Benefit Rate (percent) <u>31</u> %			
E. Staff Travel	\$12,198.00	\$0.00	\$12,198.00
F. Operating Expenses (communications, facilities, utilities, maintenance, consumable supplies, audit, etc.)	\$10,000.00	\$0.00	\$10,000.00
G. Furniture and Equipment			\$0.00
1. Small Purchase (unit cost is less than \$5,000 such as computers, desks etc.)			\$0.00
2. Equipment Purchase (unit cost is more than \$5,000 and useful life is more than one year.) Complete Supplemental Budget Form			\$0.00
3. Lease			\$0.00
H. Consumable Testing and Instructional Materials			\$0.00
I. Tuition Payments/Vouchers			\$0.00
J. On-the-Job Training	\$75,000.00	\$75,000.00	\$150,000.00
K. Participant Wages and Fringe Benefits			\$0.00
L. Participant Support Services			\$0.00
M. Job Retention Services			\$0.00
N. Contractual Services (Complete Supplemental Budget Form)	\$200,000.00	\$0.00	\$200,000.00
O. Indirect Costs*(complete items 1 and 2 below)			\$0.00
P. Other (describe) Coverings of Industry Groups and Educational/Training Providers:		\$0.00	\$0.00
Q. Total Funding	\$428,198.00	\$150,000.00	\$578,198.00

Total Request: \_\_\_\_\_  
Administration: \_\_\_\_\_  
Program: \_\_\_\_\_

\*Indirect Costs

1. Indirect Cost Rate (percent)	
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Attachment 3

Slingshot Supplemental Budget Form

Inland Empire Regional Collaborative (IERC), San Bernardino County and Riverside County

**SLINGSHOT  
SUPPLEMENTAL BUDGET FORM**

STATE USE ONLY	Exhibit G
Subgrant Number:	
Project Number:	
Initial Plan	
Modification Date	Month/Year

Organization Name: Inland Empire Regional Collaborative (IERC) SBO & Riverside County

<b>I. Equipment</b>				
Equipment Item Description*	Quantity	Total Cost	Percent Charged to Project	Total Cost Charged to Project
N/A				

\*List equipment items having a useful life of more than one year with a unit acquisition cost of \$5,000 or more being charged to this project. In accordance with WIA Directive WIAD03-9, all equipment purchases must have prior approval from EDD. The approval of the budget plan contained in this subgrant does not constitute approval of the equipment request. **A separate request to purchase equipment must be submitted for approval by the State.**

<b>II. Contractual Services*</b>		
Contractual Services Description—Type of Service	Cost	Service Provider If Known
Consultant (shared cost)	\$25,000	John McNeil
Labor Market Information (shared cost)	\$25,000	TBD
Virtual portal to connect industry/training/workforce (shared cost)	\$75,000	TBD
Cohort trainings to meet industry need (Riverside County)	\$200,000	TBD
Cohort trainings to meet industry need (SBO)	\$225,000	TBD
<b>Total</b>	<b>\$550,000</b>	

\*All contractual services must be competitively procured in accordance with federal and state procurement regulations and policies. See WIA Directive WIAD00-2.

## Attachment 4

### Slingshot Partner Roles and Responsibilities and Resources Chart



# SLINGSHOT PARTNER ROLES, RESPONSIBILITIES AND RESOURCES CHART

STATE USE ONLY		Exhibit J
Subgrant Number:		
Project Number:		
Initial Plan		
Modification Date		Month/year

Applicant Name: Riverside County					
A	B	C	D	E	F
Organization Type	Name of Partner	Role and Responsibilities	Cash/In-Kind Match Amt (if Applicable)	Description of Fund Source	Commitment Letter
<b>Required Partners</b>					
Local Workforce Investment Boards	County of Riverside	Co-Convenor, Community Stakeholder	\$150,000	WIOA	
	EDAWWorkforce Development				
	San Bernardino County Workforce Development	Co-Convenor, Community Stakeholder	\$13,180	WIOA	
EDD Workforce Services Branch DVOP and/or LVER					
	State of California Employment Development Department	Community Stakeholder			
<b>Other Partners</b>					
Employers	Parkview Hospital	Community Stakeholder			
	American Medical Response	Community Stakeholder			
	Kaiser Permanente	Community Stakeholder			
	Riverside Medical Clinic	Community Stakeholder			
	Riverside Community Hospital	Community Stakeholder			
	Desert Regional Medical Center	Community Stakeholder			
	Riverside County	Community Stakeholder			
	Loma Linda VA Medical Center	Community Stakeholder			
	Fisker	Community Stakeholder			
	Desert Healthcare District				
	ABC Recovery				
	Total Commitment				
	Desert Valley Medical Group				
	Med America Billing				

# SLINGSHOT PARTNER ROLES, RESPONSIBILITIES AND RESOURCES CHART

	Loma Linda University				
	Medical Center				
	Dignity Health				
	REACH Centers				
	Community Clinic				
	Association of SB County				
	Hospital Association				
	IEHP				
	Fox Occupational Clinic				
	San Geronio Memorial				
	Hospital				
	Reliable Nursing				
	California Steel, Inc.				
	Pacific Mountain				
	Logistics, Inc.				
	Oldcastle Precast				
	Patton Sales Corp				
	Steelscape				
	GE Aviation				
	Quality Marble and				
	Granite				
	Able Industries				
	DeVoll Rubber				
	Mag Instrument Inc.				
	Microdyne				
	Brithnee Electric				
	Central Wire				
	Carlstar				
	Diamond Wipes				
	Exquadrum				
	Indroi Medical Group				
	Metroll				
	Mooney				
	Parkview Pharmacy				
	People's Care				
	R & B Machine				
	Trident Case				
County Veterans Service Office (CVSO)	Woman to Woman				
	Riverside County	Community Stakeholder			
	Veterans' Services				
	San Bernardino County				

# SLINGSHOT PARTNER ROLES, RESPONSIBILITIES AND RESOURCES CHART

	Department of Veterans Affairs				
Community Based Organizations/Faith Based Organizations/Other Non-Profits	Path of Life	Community Stakeholder			
	California Family Life Center	Community Stakeholder			
	Rescare Workforce Services	Community Stakeholder			
	Job Corps	Community Stakeholder			
	Goodwill	Community Stakeholder			
	Martha's Village & Kitchen	Community Stakeholder			
	US VETS	Community Stakeholder			
	Women's Business Center	Community Stakeholder			
	Community Assistance Program	Community Stakeholder			
	Adult Education & Literacy	Community Stakeholder			
Military Institutions	Alliance for Education	Community Stakeholder			
Other Veteran Organizations					
Training Providers	Vocademy	Community Stakeholder			
	TBD				
	TBD				
Economic Development Agencies	Riverside County Economic Development Agency (EDA)	Community Stakeholder			
	Southwest Economic Development Corp.	Community Stakeholder			
	Inland Empire Economic Partnership	Community Stakeholder			

# SLINGSHOT PARTNER ROLES, RESPONSIBILITIES AND RESOURCES CHART

	Coachella Valley Economic Partnership	Community Stakeholder				
	San Bernardino County Economic Development Agency	Community Stakeholder				
Community Colleges	Riverside Community College District	Community Stakeholder				
	Mt. San Jacinto Community College	Community Stakeholder				
	College of the Desert	Community Stakeholder				
	University of California, Riverside	Community Stakeholder				
Other Educational Institutions (e.g.: Universities, K-12 education programs-ROP, CTE, Adult Education, etc.)	La Sierra University	Community Stakeholder				
	Riverside County Office of Education	Community Stakeholder				
	Baldy View ROP	Community Stakeholder				
	Colton-Redlands-Yucaipa ROP	Community Stakeholder				
	San Bernardino County Schools	Community Stakeholder				
	San Bernardino City Unified School District	Community Stakeholder				
Others: (list)	Desert Regional Consortium (Region IX)	Community Stakeholder				
	California Small Business Development Center	Community Stakeholder				
	International Brotherhood of Electrical Workers (IBEW)	Community Stakeholder				
	AFL/CIO	Community Stakeholder				
	Housing Authority of the County of Riverside	Community Stakeholder				
	Riverside County Department of Public Social Services	Community Stakeholder				
	<b>Total Cash/In-Kind Match</b>	<b>\$163,180</b>				