

FORM APPROVED COUNTY COUNSEL
 BY: Gregory P. Priamos 2/1/16
 DATE
 GREGORY P. PRIAMOS
 Departmental Concurrence

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**SUBMITTAL TO THE BOARD OF SUPERVISORS
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: Economic Development Agency

SUBMITTAL DATE:
 January 28, 2016

SUBJECT: Riverside County Administrative Center Board Chambers Audio Visual System Upgrade Project – Approval of Pre-Qualified Bidders, Plans and Specifications and Project Reallocation of Funds, All Districts, [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached list of pre-qualified specialty contractors in the field of audio visual construction based on their experience and successful completion of similar projects for the Riverside County Administrative Center (CAC) Board Chambers Audio Visual (AV) System Upgrade Project;
2. Approve the plans and specifications for the construction of the Riverside County Administrative Center (CAC) Board Chambers Audio Visual (AV) System Upgrade Project, and authorize the Clerk of the Board to advertise for bids;

(Continued)

Robert Field
 Assistant County Executive Officer/EDA

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 0	\$ 0	\$ 0	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

SOURCE OF FUNDS: N/A
 Budget Adjustment: No
 For Fiscal Year: 2015/16

C.E.O. RECOMMENDATION:

APPROVE

BY:

County Executive Office Signature

Imelda Delos Santos

MINUTES OF THE BOARD OF SUPERVISORS

REVIEWED BY CIP

 Ivan M. Chand 2/2/2016

- A-30
- 4/5 Vote
- Positions Added
- Change Order

Prev. Agn. Ref.: 3-11 of 1/05/16; 3-16 of 12/08/15; 3-8 of 9/22/15

District: All

Agenda Number:

3-9

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

Economic Development Agency

FORM 11: Riverside County Administrative Center Board Chambers Audio Visual System Upgrade Project – Approval of Pre-Qualified Bidders, Plans and Specifications and Project Reallocation of Funds, All Districts, [\$0]

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RECOMMENDED MOTION: (Continued)

3. Upon completion of the bid process, authorize the Assistant County Executive Officer/EDA to submit the contract for award of the bid, to the lowest responsible bidder, to the Chairman of the Board, and authorize the Chairman to execute the agreement on behalf of the Board: provided that, if any of the following occur, the award will be submitted to the Board for action: there is a bid protest, the lowest bid exceeds the estimated construction budget, the low bidder is disqualified, two or more bids are the same and are the lowest, or a bidder requests relief from its bid due to an error;
4. Authorize the Assistant County Executive Officer/EDA to administer the agreement in accordance with applicable Board policies; and
5. Approve the project budget adjustment of reallocation of funds.

BACKGROUND:

Summary

On December 8, 2015, the Board of Supervisors approved the professional services agreement between the County of Riverside and Triad Consulting (Triad) of Corona, California, for the Riverside CAC Board Chambers AV System Upgrade project in the amount of \$80,222. Triad incorporated individual system scopes of work into the construction documents.

The bid documents are now complete which includes the installation of audio and lighting systems, sound reinforcement, AV camera control, green room and press feed systems, video distribution and display, streaming and television broadcast feed, voting systems, video tracking, and archiving functions.

On January 5, 2016, the Board of Supervisors approved and authorized the Economic Development Agency (EDA) to advertise a Request for Qualifications (RFQ) for the purpose of selecting a qualified firm to provide specialty contracting for the AV upgrades for the Riverside CAC Board Chambers project. On January 20, 2016, five firms submitted their RFQ's for EDA's review and consideration.

Per the requirements of the RFQ, a selection committee was formed that included representatives from EDA and the project design consultant to review each firm's qualifications and interview selected firms. After thorough review, the following contractors listed within Attachment A, were selected as the firms best suited to provide contracting services for the Riverside CAC Board Chambers AV System Upgrade project due to their experience and successful completion of similar projects.

EDA requests that the Board approve the plans and specifications and authorize the Clerk of the Board to advertise the Notice Inviting Bids for the project. EDA will return to the Board under separate cover to execute any project related agreements.

Impact on Citizens and Businesses

(Commences on Page 3)

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Impact on Citizens and Businesses

The Riverside CAC Board Chambers AV System Upgrade project will benefit the community by providing a welcome space to conduct public meetings and provide extended outreach to the community through the improved grade of information on the internet.

Additional Fiscal Information

On September 22, 2015, the Board of Supervisors approved the project budget in the amount of \$500,000. The project budget breakdown has been adjusted by reducing project budget line items 6 to 8, and increasing the design, construction contract and project management cost to successfully complete the project in a timely manner. The reallocation and use of funds is as follows:

PROJECT BUDGET LINE ITEMS	PHASE	PROJECT BUDGET AMOUNT	ADJUSTMENT	REVISED PROJECT BUDGET
Design Consultant	1	65,000	15,000	80,000
Construction Management	2	0	0	0
Construction Contract	3	350,000	24,000	374,000
Offsite Construction	4	0	0	0
Project Management	5	17,800	8,200	26,000
Fixtures, Furnishings, Equipment	6	9,500	(9,500)	0
Other Soft Costs / Specialty Consultants	7	22,700	(22,700)	0
Project Contingency	8	35,000	(15,000)	20,000
Minor Construction	9	0	0	0
PROJECT BUDGET		\$ 500,000	\$ 0	\$ 500,000

There is no cost associated with this particular action, however, the overall project cost has been approved and will be funded by the Capital Improvement Project Fund 30700, thus no net county costs will be incurred and no department budget adjustment is required at this time.

Attachment:

Specifications
Pre-Qualified Specialty Contractors – Attachment A

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ATTACHMENT A
Pre-Qualified Specialty Contractors

<u>CONTRACTORS NAME</u>	<u>ADDRESS</u>	<u>CITY, STATE, ZIP</u>	<u>PHONE NO.</u>
Audio Associates of San Diego	1497 Jayken Way	Chula Vista, CA 919111	(619) 461-9445
Digital Networks Group, Inc.	100 Columbia, Suite 100	Aliso Viejo, CA 92656	(949) 428-6333
Cashel Corporation dba Integrated Media Systems	200 McCormick Avenue	Costa Mesa, CA 92626	(714) 579-4100
Western Audio Visual	1592 N. Batavia Street, Suite 2	Orange, CA 92867	(714) 637-7272